



Administrator Presentation Aug. 10, 2021

The Administrator Training Course NOW includes:

6.6 An administrator training program shall meet all of the following requirements:

(A) The program or program components are conducted by an accredited college, university, or vocational school; or an organization, association, corporation, group, or agency with specific expertise in the provision of residential care and services;

B) The curriculum includes at least 40 actual hours, 20 of which shall focus on applicable state regulations.

The remaining 20 hours shall provide an overview of the following topics:

(1) Business operations including, but not limited to:

- (a) Budgeting,
- (b) Business plan/service model,
- (c) Insurance,
- (d) Labor laws,
- (e) Marketing, messaging and liability consequences, and
- (f) Resident agreement.

(2) Daily business management including, but not limited to, CODE OF COLORADO REGULATIONS 6 CCR 1011-1 Chapter 7 Health Facilities and Emergency Medical Services Division 16

(a) Coordination with external service providers (i.e., community and support services including case management, referral agencies, mental health resources, ombudsmen, adult protective services, hospice, and home care),

(b) Ethics, and

(c) Grievance and complaint process.

(3) Physical plant – the building

(4) Resident care including, but not limited to:

(a) Admission and discharge criteria,

(b) Behavior expression management,

(c) Care needs assessment,

(d) Fall management,

(e) Nutrition,

(f) Person-centered care,

(g) Personal versus skilled care,

(h) Quality management education,

(i) Resident rights,

(j) Sexuality and aging,

(k) Secure environment, and

(l) Medication Management.

(5) Resident psychosocial needs including, but not limited to,

(a) Cultural competency (ethnicity, race, sexual orientation),

(b) Family involvement and dynamics,

(c) Mental health care (maintaining good mental health and recognizing symptoms of poor mental health),

(d) Palliative care standards, and (e) Resident engagement.