

Champlain Community Support Network

Regional Adult Day Program Committee

Mandate

The Regional Adult Day Program Committee will help guide:

1. Evaluation of coordinated access.
2. Development of adult day program basic program service standards and criteria for persons with dementia, in conjunction with the Champlain Dementia Network and the Ontario Community Support Association.
3. Regional education and training initiatives in partnership with regional Adult Day Programs as well as the Champlain Dementia Network.

Membership

Membership is inclusive with representatives from CCSN member agencies, coalitions, subject-matter experts, and stakeholders' groups to represent the diverse range of expertise, perspectives, and professions. Those actively involved in related CCSN projects are invited to participate on the committee where appropriate.

The Chair will be responsible for facilitating the meetings and representing the committee with the Champlain Community Support Network.

Regional staff will support the functioning of the committee.

Roles and Responsibilities

- Actively participate on the committee and attend meetings regularly
- Support the objectives outlined in the mandate
- Guide specific projects where regional support is required
- Provide advice and support for evaluation of projects and initiatives, where appropriate and feasible
- Facilitate open communication with the full CCSN membership

Accountability and Decision Making

The Regional Adult Day Program Committee is a subcommittee of the Champlain Community Support Network. The committee is accountable to the CCSN Leadership Table. The appointed representative will provide regular updates to the CCSN.

Collective decision-making will be based on the strategic goals of the CCSN and the active participation of the membership. Decisions that are within the scope of the committee's mandate will be made by consensus. If consensus cannot be reached within a reasonable period, a vote will be conducted with 50%+1.

Terms of reference will be reviewed annually.

March 20, 2018 – Approved