

OHE ADP Providers Service Network
Meeting Agenda/Minutes
13 Oct 2026

CHAIR/S:	Nathalie Lafreniere, Regional Director, CSS Shared Resources, Ontario East. Sabeen Ehsan, Interim ED, <i>Seniors Care Network</i> , Adjunct Prof Ontario Tech University.	NOTE TAKER:	Reem Haddad
ATTENDEES:	OHE ADP Providers Service Network Meeting - Attendance report 10-13-26.csv	REGRETS:	Colleen Taylor, ED, The Olde Forge Community Resource Center. Lancia Simmonda Abiola, Director, Home and Community Care, Von Canada.

ITEM#		ITEM DESCRIPTION	ITEM NOTES / ACTION / OUTCOME
1.0		WELCOME – Welcome & Introductions (Nicholas Labine, Knowledge Mobilization Specialist & Nasser Chams, Data Analyst Specialist CSS Shared Resources)	• Nicholas Labine – Knowledge Mobilization Specialist: Nicholas brings approximately nine years of experience in CSS health system planning. He will apply his previous experience to support CSS Shared Resources Ontario East and work with providers across the region. • Nasser Chams – Data Analytics Specialist: Nasser recently joined the team and will support the organization's data analytics function.
	1.1	Review of Agenda	Accepted as circulated.
	1.2	Review of last meeting Notes (23 th June 2026)	Accepted as circulated. Minutes are available on the Knowledge Hub. https://www.accesscss.ca/signin
2.0		Business arising from last meeting	
	2.1	Business Arising / Follow-Up ○ OHAH_ Please Review the attachments_ Sabeen Ehsan (15 Min) Building Awareness Around ADPs & Referral Process Central East Adult Day Program Committee. ○ Frailty Assessment Tool_ Pilot	• Reviewed existing Central East Adult Day Program Committee resources as a foundation for developing standardized materials across Ontario Health East. • Materials aim to increase awareness of ADPs, improve referrals by Ontario Health atHome care coordinators, and highlight program benefits to community partners and funders.

	○ 2026 Oct ADP Data Tracking.xlsx ○ 2026 Oct 1- East Region ADPs Frailty WG.pdf ○ PFFS_V1_HCP_Screening_Tool.pdf (<i>Copyrighted, please do not share outside OHE ADPs</i>) ○ 2026 Oct 1- PFFS Frailty Screening One Pager.pdf	● Proposed updates include the ADP presentation, public-facing one-page document, regional program map, eligibility criteria, and case scenarios covering atypical presentations, younger-onset dementia, and acquired brain injury. ● Emphasized early referrals, caregiver supports, service availability, and coordination with specialized geriatric services. Next steps: Determine whether CSS Shared Resources will prepare an initial draft or establish a small working group. Nathalie noted that the existing slide deck is a good starting point but should be streamlined to keep information clear, concise, and engaging as more providers are included. Frailty Working Group – Update The second Frailty Working Group meeting was held on October 2, and the group finalized a project plan and implementation strategy with two main components: ● Frailty screening implementation: Early-adopter organizations will implement frailty screening for traditional ABI and YOD clients. Each organization can identify an implementation lead to coach frontline staff. A one-page guide has been developed outlining the screening criteria and when screening should be repeated. ● Data collection: The group agreed on simple, effective metrics to minimize the workload. An Excel tracking sheet was created for organizations to record individual-level and aggregate data and submit de-identified information. Project timeline from Oct 2026 to Apr 2027.
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		○ ADP Self-Assessment Checklist_ Nic (20 Min) ▪ Knowledge Hub posting ▪ Self-Assessment reporting. ▪ Improvement policies.	Proposed Implementation of the ADP Self-Assessment Checklist_ <u>Excel sheet to be shared upon approval</u> • Nicholas will contact Colleen to confirm the existing checklist collection process and agree on the next steps. • CSS Shared Resources may support organizations that need assistance completing the checklists, reviewing policies, and identifying alignment with the guidelines. • Participation will be voluntary, based on the group's agreement to collaborate. • A consolidated Excel spreadsheet may be hosted on the password-protected Knowledge Hub for access by group members. • Organizations may request anonymization of their information to protect confidentiality. • Analysis could identify differences in needs and challenges among ADP types, including IOD, ABI, traditional, and rural programs. Data Analytics and Reporting • Nasser highlighted the potential to use data from the Ontario Healthcare Reporting Standards (OHRS) reporting system and the Health Data Branch portal. • Potential indicators include attendance days, individuals served, and operating days across locations. • This data, combined with checklist findings, could help identify regional differences, staffing pressures, and service gaps and support evidence-informed discussions with funders. • Nasser will contribute data analysis and visualizations to help communicate findings and demonstrate program impact.
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3.0	Other /New Business Emerging ADP issues or priorities.	Sabeen suggested reserving dedicated time during future meetings for ADP providers to: • Raise operational or policy-related questions. • Seek advice and perspectives from other organizations. • Share challenges, ideas, and successful practices. • No additional issues or concerns were raised during this discussion.
4.0	NEXT MEETING:	Dec 8 th , 2026.