

OHE ADP Providers Service Network
Meeting Agenda/Minutes
07 Apr 2026

CHAIR/S:	Colleen Taylor Lancia Simmonds Abiola	NOTE TAKER:	Chris Cobus Reem Haddad
ATTENDEES:	OHE ADP Providers Service Network - Attendance report 4-07-26.pdf	REGRETS:	

ITEM#		ITEM DESCRIPTION	ITEM NOTES / ACTION / OUTCOME
1.0	WELCOME –		
	1.1	Review of Agenda	Accepted as circulated.
	1.2	Review of last meeting Notes (27 th Jan 2026)	Accepted as circulated. Minutes are available on the Knowledge Hub. https://www.accesscss.ca/signin
2.0	Business arising from last meeting		
	2.1	Business arising from last meeting (Next steps re: Self-Assessment Checklist, Frailty Scale Training, OCSA's ADP efforts)	<p>Self-Assessment Checklist:</p> <p>ADP Guidelines Self-Evaluation Checklist - 2025v3 April 2026.pdf</p> <ul style="list-style-type: none"> ADP evaluation checklist is a self-assessment tool aligned with best practice guidelines. Some agencies agreed to trial the tool; a French translation is in progress. If interested in trialing the tool please fill out the following form: Expressed interest - ADP- Self Assessment tool – Fill out form Feedback from agencies will guide future updates. <p>Frailty Screening:</p> <ul style="list-style-type: none"> 11 agencies are early adopters of the frailty screening tool. Working group launch in Q1 to support training, implementation and integration of frailty screening into ADP processes with early adopters.

			<ul style="list-style-type: none"> • Feedback on use of the tool to be brought back to the OHE ADP Network for consideration of increased spread. <p>OCSA ADP Efforts:</p> <ul style="list-style-type: none"> • Follow up on provincial ADP best practice guidelines. • Potential province-wide group to align and standardize guidelines. • Sabeen expressed interest in joining but has not heard further from OCSA yet; item to be revisited in future meetings.
2.2		Apples to Apples ADP Presentation- Chirs	<p>Presentation A&A ADP Slides 7 April 2026.pdf</p> <p>Apples to Apples Project Summary (Spring–Fall):</p> <ul style="list-style-type: none"> • Thanked participants for contributing; data collected via surveys and interviews across CSS agencies. • 29 of 45 ADP agencies participated across the East Region. • Findings reveal commonalities/variations in assessments, service delivery, and reporting. • Data analyzed using AI with human validation and presented for feedback to validate insights. <p>Key Insights:</p> <ul style="list-style-type: none"> • Referral requirements differ by region, reflecting varied relationships with Ontario Health at Home. • Most agencies (24/29) require formal assessments. • Most common tool: interRAI CHA; frailty scale rarely used but expected to increase, with recent interest expressed by the group. • Aside: Ontario Health at Home in Champlain is moving toward a consistent referral process with a standardized referral form for clients who approach them for ADP services and do not require any other services from Ontario Health at Home.

			<p>Reporting & Program Practices:</p> <ul style="list-style-type: none"> • OHRS reporting consistent for unique and first-time clients served, attendance, and operating days. • Waitlist reporting varies; may not capture full demand. • Volunteer hours tracked, though uncertain if they are reported per CSS service functional centre or in bulk. • Service scope consistently provided in full, but waitlists may limit frequency of access per client. • Discharge reasons aligned for the most part, but depending on staffing ratios/access to PSWs some programs have a greater ability to service clients with increasing needs than others. <p>Key Variations: Referrals, assessments, waitlists, discharges and reporting of volunteer hours.</p>
2.3		Draft Workplan – review. Sabeen & Chris.	<p><u>2026/2027 OHE ADP Provider Service Network-</u></p> <p>ADP Collaborative Work Plan</p> <p>Purpose: Supports collaborative planning, quality improvement, evaluation, and knowledge sharing across ADP programs. Living document; priorities and activities to be refined as needed.</p> <p>Key Priorities & Actions:</p> <p>1. Frailty Screening Tool</p> <ul style="list-style-type: none"> • 11 early adopter agencies; working group launched Q1 • Train-the-trainer model of training; integrate into existing processes • Track data and outcomes; share regionally • End-of-year: report on preliminary findings

		<p>2. Self-Assessment Checklist</p> <ul style="list-style-type: none"> • Implement as addendum to regional ADP guidelines • Identify gaps, share resources; French version in progress • Q1–Q3: trial and track usage • End-of-year: share findings to identify common quality improvement efforts. <p>3. Encourage Early Referrals</p> <ul style="list-style-type: none"> • Raise awareness of ADP services with external stakeholders • Activities: develop messaging, form committee, co-design referral readiness tool, monitor referrals, report results <p>4. Professional Development:</p> <ul style="list-style-type: none"> • Draw from previous list of training topics generated by ADP Providers to plan and deliver training. • Annual survey will be launched during CSS Providers Meeting on (Apr 8) identifies training needs; guides future offerings. • Checklist results to trigger specific training across CSS services. • In the meantime, access the Knowledge Hub for recorded sessions (dementia, person-centered care, cybersecurity, etc.) <p>Please sign up to get access for many resources: https://www.accesscss.ca/signin</p>
4.0	NEXT MEETING:	<p>June/Sep 2026? A poll was taken which resulted in 62% in favor of the June meeting. A meeting will be scheduled in June.</p>