

Regional ADP Meeting Summary

21 November 2023 at 10 am

Attendees: Robin Meyers, Chair (Carefor, Ottawa), Laurie Legue (GIAG), Amy Bevilacqua (OWCS), Guillaume Gervais (Montfort Renaissance), Wendy Grimshaw & Misa McCallum (DSORC), Della Hunt (ROSSS), Sydney Flegg (J.W. MacIntosh), Colleen Taylor (Olde Forge), Penny Bodnoff (The Good Companions), Dianne Kuipers (Carefor), Tracey Delarge (GlenStorDun Lodge), Chris Cobus (CCSN), Isabelle Meunier (HCCSS).

1. Regional ADP Service Network – Chair Transitions

Robin acknowledged that she is moving on to a new employment opportunity. Having put out a call to the group to express interest in the position of Chair, she announced that Colleen Taylor answered the call. Colleen is no stranger to ADP, as she worked previously with a working group to create the Coordinated Access document and expressed commitment to strategizing with other at this table (focusing on data, capacity, and system issues) to enhance investments in ADP services.

2. Update on “tools” – ADP Checklist and Coordinated Access Document

Robin noted that she, Isabelle, and Chris met since the last meeting and have almost completed work on updating the ADP Checklist, which will house information related to HPG, IAR, Caredove, and the CCSN Teams Status Report all in one place, to ease onboarding of new staff and act as a refresher for current coordinators. Isabelle noted that she has also been connecting with Karen Rainboth, SSO and discussing the benefit of adding information on SSO to this document. Of particular note is that SSO is currently working on instructions to ensure ADP providers capture their waitlist data in the reports submitted to OHRS, to ensure Ontario Health have direct access to this information for consideration should future funding opportunities arise. It was suggested that this group have Karen attend a future meeting to expand upon SSO's role in supporting CSS (ADP in particular) with its data collection/reporting. Colleen's former involvement in developing the Coordinated Access document will support the group in updating this document to ensure it reflects current practice for consistency.

Concern was raised about lack of access to the IAR for several weeks now. While individual agencies had attempted to get an answer as to why this was happening and when it would be remedied, they had not yet received any answers. The query was escalated to CCSN's Director for inquiry. **Action:** CCSN's response, when received, to be circulated to the Regional ADP group in follow-up.

3. ADP Indicator Report – this report is generated from HPG data submitted by ADP providers to HCCSS. Work has been underway to ensure the accuracy of information contained in the report, as HCCSS have been in touch with various providers to encourage review of waitlists and pending referrals. The group discussed timelines re: responding to referrals, and it was noted that these would be reviewed in the context of updating the Coordinated Access Document. Many ADP programs have been reestablishing contact with clients on their waitlists, to determine if they wish to remain waiting or not, depending on their current situations. It is

invaluable for system planning, that waitlist information accurately reflects both where waitlists exist, as well as where there is capacity in the system.

Appreciation was expressed for the ADPA group, recognizing that their work to keep program information up-to-date and share their programming experience, supports the strategic efforts of the Regional ADP Service Network.

4. Exercise Training Update – TEP and SFIC

Chris acknowledged that the 20 Tiered Exercise Program (TEP) training spaces funded by CCSN this fall were filled by participants from CSS programs across the region. She reminded the group that there will be a call out soon for participants to fill another 20 spaces for TEP training available in the new year. As well, CCSN will soon be making available 10 spaces for a more in depth SFIC (Seniors Fitness Instructor Course) to take place in the new year. This course requires a more extensive commitment on the part of both the participants and agencies involved, the details of which will be outlined in the call for interest CCSN will circulate. Stay tuned for more details.

5. CCSN Update

Chris reported on the CCSN Connect event that took place on November 15, 2023, bringing together approximately 37 CSS leaders from across the region to receive historical context on CCSN, validate information provided by members throughout the transformation consultation process that's been underway, and provide direction that will steer further actions and outcomes as the network moves forward. Planning is underway to expand the membership of CCSN's Service Networks to include CSS providers from both Central East and South East, (timing and process TBD). Communication is high on the CCSN priority list so stay tuned for more specific outcomes from the day that will be shared widely with members in upcoming CCSN newsletters/updates.

CCSN's staff team is expanding with the hire of 3 new people this month: 2 Knowledge Exchange Specialists (Chantal Jolicoeur and Paul Koval) and a Network Administrator.

6. ADP Agency Highlights

No reports at this meeting, as it wasn't long ago the group last met.

7. Next meeting of the Regional ADP Service Network: Thursday, 25 Jan 2024 at 11 am.