

Champlain ADP Providers Service Network
Meeting Agenda/Minutes
25 November 2025

CHAIR/S:	Colleen Taylor, The Good Companions	NOTE TAKER:	Chris Cobus
ATTENDEES:	<p>Della Hart, ROSSS David O'Neill, Abbotsford Sydney Flegg, J.W. MacIntosh Lucie Davignon, ServComPR Tanya Mac Donald Christine Wassing, Marianhill Sylvie Lefebvre, ServComPR Michaela McClymont, ARH Penny Bodnoff, TGC Tammy Doxtator-Jones, Carefor Tracey Delage, Cornwall Guillaume Gervais, MRI Pono Traore, EORC Anne Kendall, TGC Natalie Harrison, WOCRC Carole Green, DSORC Amy Bevilacqua, OWCS Erin Wilson, Bonnechere Manor Helen Esilman, NRLTC Laurie Legue, GIAG Chris Cobus, CSS Shared Resources, ON East</p>	REGRETS:	

ITEM#	ITEM DESCRIPTION	ITEM NOTES / ACTION / OUTCOME
1.0	WELCOME – Colleen Taylor (Chair)	

	1.1	Review of Agenda	Accepted with question to be raised during Item 3.2: Are others experiencing a recent reduction in referrals from Ontario Health @Home?
	1.2	Review of last meeting Notes	Accepted as circulated.
2.0	REVIEW ACTIONS FROM LAST MEETING		
	2.1	Champlain ADP Funds – to be spent by 31 Mar 2026.	Relates to a small amount of money specific to the Champlain sub-region, targeting training opportunities to enhance staff skills related to ADP programming. Previously, some of these funds were used to support the ADPA Conference in the fall of 2025. Action: Providers to share ideas on how these funds might be spent in the last quarter of 2025-26 by sending an email to Colleen and Chris in the next two weeks. Training ideas that surfaced from the group: training in the use of musical instruments (many programs have drums/percussion instruments on hand); fitness programming specific to ADP's; Teepa Snow approach to supporting people living with dementia; PT/OT instruction on how to assist people to move safely. Replacement of program activity equipment was another suggestion from the table, if within the scope of the funding.
	2.2	Feedback on ADPA Conference held on 12 September 2025.	Penny reported on behalf of the ADPA Conference Planning Committee that the results of their survey were very positive and offered some good suggestions should a future conference be organized. Feedback from both the ADPA table and this group supported the planning of another Conference for the fall of 2026. Kudos were extended to those involved in planning this training and networking activity for ADP staff, recognizing that there is a lot of work involved in doing so. Action: Conference Planning committee is being struck through ADPA. New members are welcome!
	2.3	Intake Forms	There was discussion at the last meeting of the inclusion of DNR orders on intake forms. Colleen received a couple of intake forms that people were willing to share, however, this topic led to a broader discussion of: the Inter-Rai CHA assessment form, transitions to Alyacare, SSO support with tracking, and the anticipated Capacity Reporting for ADP's in the next fiscal. All of these topics impact on intake and the tools used by ADP Providers, therefore, before circulating variations of intake forms currently used, it was suggested this topic be deferred to a future meeting, once more information on the other topics is addressed by the group, perhaps at the regional OHE ADP table.

	2.4	Question Circulated to ADP Providers Re: lack of sustained ADP attendance - Penny	Penny posed this question to ADP Providers at the recent ADPA mtg. and got a mixed response. While some programs have been experiencing a high level of client turnover, others have not. Reasons behind clients leaving programs not long after they have been activated: program not the 'right fit' for client needs; admission to LTC, death. Penny has been experiencing a lot of referrals of clients living with ABI lately and while their program can accommodate some, many cannot be served. Action: Chris to check-in with Vista (Denis Boileau) to see if anything has recently changed in the ABI programs/services.
3.0	NEW BUSINESS		
	3.1	Next regionwide OHE ADP Meeting and Topics Planned	Planning continues, to bring ADP Providers from across the full OHE region together on topics of benefit/interest to the full group. Next OHE ADP Provider Service Network mtg. to take place in the new year. Proposed agenda items: Terms of Reference, Frailty Scale, Apples to Apples update, ADP Checklist (self-evaluation tool to compliment ADP Best Practice Guidelines), and workplan for future meetings.
	3.2	Agency Updates/Questions to bring to the group.	<p>Reduced referrals from OH@Home being experienced in Renfrew County and Eastern Counties. Other areas of Champlain seem to be dealing with extensive waitlists. Action: Chris to follow-up in asking OH @Home (Isabelle Meunier) to connect with the agencies involved (Arnprior Regional Health ADP and Service Communautaire Prescott-Russell).</p> <p>Comparing program fees? Providers encouraged to access ADP fees noted on the Teams Status Chart.</p>
4.0	NEXT MEETING		24 Feb 2026 at 10 am