YOUR LOGO

FROM

Your Business Name

Street address
City, State ZIP
Phone
Email

INVOICE

Invoice #	1001
Invoice date	
Due date	
PO / Job #	

BILL TO

Customer name
Street address
City, State ZIP
Phone / email

JOB SITE

Job site address (if different)
City, State ZIP
Completion date
Permit #

Description	Wood / Material	Qty	Unit	Rate	Amount
Build custom built-in shelves	Paint-grade maple	1	EA	$1,800.00	$1,800.00
Install crown molding	5 in MDF	140	LF	$7.00	$980.00
Replace door casing	Primed pine	3	EA	$95.00	$285.00
Carpenter labor	Punch list	4	HR	$70.00	$280.00

NOTES / PAYMENT TERMS

Payment due within 15 days of completion.
Warranty: ___ on workmanship.
Thank you for your business!

Subtotal	$3,345.00
Discount	$0.00
Tax rate (%)	0.00%
Tax	$0.00
Total	$3,345.00
Deposit / paid	$0.00
BALANCE DUE	**$3,345.00**

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