

# Environmental operation control & process

<b>Project</b>	<b>Page</b>
1. Purpose	2
2. Scope	2
3. Reference Document	2
4. Reference Form	3
4.1 Direct Reference	3
4.2 Indirect Reference	3
5. Definition	3
6. Maintenance Section	3
7. Responsibility	3
8. Procedure and Description	3~5
9. Attachment	6

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# Environmental operation control & process

## 1. Purpose

Ensure that the company's environmental management system identifies and plans and determines the important environmental factors under the prescribed conditions.

## 2. Scope

Applicable to the control of the operation of all activities, products and services related to important environmental factors of the company.

## 3. Reference document

- 3.1 Comprehensive sewage discharge standards
- 3.2 Industrial Enterprise Factory Industry News Standards
- 3.3 Comprehensive emission standards for atmospheric pollutants
- 3.4 Environmental Protection Management Measures for Construction Projects
- 3.5 [Measures for the Management of Solid Waste Disposal] (NEC-00-009)
- 3.6 [Safety Fire Management Measures] (NEC-00-010)
- 3.7 [Sewage Discharge Management Measures] (NEC-00-011)
- 3.8 [Noise Emission Management Measures] (NEC-00-012)
- 3.9 [Emission Management Measures] (NEC-00-013)
- 3.10 [Energy Conservation Management Measures] (NEC-00-014)
- 3.11 [Management Measures for Hazardous Chemicals] (NEC-00-015)
- 3.12 [Administrative Measures for New Reform and Expansion] (NEC-00-016)
- 3.13 [Emergency Preparedness and Response Control Operation Process] (NEC-00-004)

# Environmental operation control & process

## 4. Reference record

### 4.1 Direct reference

#### 4.1.1 Environmental Operation Inspection Record Form (NFEC-00-005)

### 4.2 Indirect reference

None

## 5. Definition of nouns

None

## 6. Maintenance unit

Factory Affairs Group

## 7. Rights and responsibilities

7.1 Factory Group: Responsible for the management of environmental operation control.

7.2 All departments: responsible for the operation and control of the important environmental factors involved in accordance with the requirements of this process.

7.3 Departments: Responsible for the internal and external information exchange, reception and transmission within the corresponding business scope of the department.

## 8. Operation process and instructions

### 8.1 Operation control of sewage discharge

Implement the operation control of the company's life and production sewage according to the process and operation guidelines of [Sewage Discharge Management Measures] (NEC-00-011). And make sure that:

—Sewage cleaning and rain pollution diversion.

—The discharge of production sewage and domestic sewage has reached the discharge standard limit of [Comprehensive Sewage Discharge Standard].

### 8.2 Operation control of exhaust emissions

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# Environmental operation control & process

According to the process and operation guidelines of [Exhaust Gas Emission Management Measures] (NEC-00-013), the production and canteen exhaust emissions shall be controlled. And make sure that:

—The unorganized exhaust emissions in the workshop meet the limit requirements of the comprehensive emission standard for air pollutants.

## 8.3 Management of noise emissions

Implement the operation control of the company's noise emission according to the process and operation guidelines of [Noise Emission Management Measures] (NEC-00-012). And make sure that:

—The sound generated by the operation of machinery and equipment shall be carefully maintained and lubricated by the workshop, and the noise of equipment operation should be reduced. Production equipment with excessive noise emissions should be phased out. Plant trees in sensitive areas to reduce noise and have a sound insulation effect. Install shockproof equipment at the same time as the installation equipment.

—The noise emission reaches the limit of the [industrial enterprise factory boundary noise standard] industrial enterprise factory environmental noise category II emission standard.

## 8.4 Management of solid waste disposal

Implement the operation control of the company's solid waste according to the procedures and operating guidelines of [Solid Waste Disposal Management Measures] (NEC-00-009). And make sure that:

—100% classified disposal;

—Dangerous solid waste is entrusted to a qualified disposal unit for treatment.

## 8.5 Management of Hazardous Chemicals

Implement the operation control of the company's hazardous chemicals according to the process and operation guidelines of [Measures for the Management of Hazardous Chemicals] (NEC-00-015). And make sure that:

—It meets the requirements of the [Regulations on the Safety Management of Chemical Dangerous Goods].

4

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## 8.6 Management of resources and energy

Implement the operation control of the company's energy consumption according to the process and operation guidelines of [Energy Conservation Management Measures] (NEC-00-014). And make sure that:

- Save water resources.
- Save electricity.
- Reduce the unreasonable loss of raw materials and improve the output rate.

## 8.7 Environmental management of new and expanded projects

Implement environmental operation control for the company's new renovation and expansion projects according to the process and operation guidelines of [New Reform and Expansion Management Measures] (NEC-00-016). And make sure that:

- Construction noise discharges up to the standard.
- Construction sewage reaches the standard discharge.
- Construction waste shall be transported out in accordance with the regulations.
- Construction exhaust gas meets the standard emission.
- Strictly implement the provisions of Article 4 of the [Measures for the Administration of Environmental Protection of Construction Projects] of the National Environmental Protection Bureau, and do environmental evaluation and accept it at the same time.

## 8.8 Operation control of the supplier

According to the procedures and requirements of [Supplier Management Operation Process] (NPR-00-001), environmental impact on relevant parties.

## 8.9 Fire safety and emergency management

- Each department should do a good job in fire safety management in accordance with the [Safety Fire Management Measures] (NEC-00-010) and requirements.

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# Environmental operation control & process

—Each department should make emergency preparedness and response according to the [Emergency Preparedness and Response Control Operation Process] (NEC-00-004).

## 8.10 Operation control inspection and improvement

—The factory work team is responsible for inspecting the operation of environmental operation control of various departments every quarter, and records the inspection results in the Environmental Operation Inspection Record Form (NFEC-00-005) and submits them to the environmental management representative.

—The environmental management representative shall require the occurrence department that does not meet the operation inspection to formulate and implement corrective measures in accordance with the requirements of [Correction and Preventive Measures Control Operation Process] (NQA-00-004).

The factory team is responsible for verifying the effectiveness of the corrective measures of the responsible department and reporting the verification results to the environmental management representative.

—The environmental management representative can close the case until the non-conforming corrective measures are verified to be valid.

## 9. Attachment

None

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