

# **EdChoice Expansion Scholarship Request Process 2026-2027**

*If you did NOT receive an EdChoice Scholarship for the 2025-2026 school year, you are eligible to apply for an EdChoice Scholarship for 2026-2027 school year.*

## **STEP 1:**

Complete and submit the following documents via email to [edchoice@sainraphaelparish.com](mailto:edchoice@sainraphaelparish.com) or drop off at the school main office:

- 1) Completed EdChoice Request Application (one per student). Select box "EdChoice Expansion"
- 2) MUST SIGN APPLICATION BY PEN, OR USE TRACEABLE DIGITAL SIGNATURE. PDF typed signatures will not be accepted.
- 3) Proof of Address document: a current (within 90 days) and complete utility statement that shows matching mailing and service address where the student resides. Must match the address of Primary Parent on application.
- 4) Copy of student birth certificate
- 5) Completed Limited Power of Attorney document, one per student
- 6) \*Any applicable custody documents, only if both parents are listed on the application, but do not live together (please reach out for clarification if you have questions)

## **STEP 2:**

Complete the required Ohio Department of Education Income Verification process to determine the amount of your scholarship award.

- 1) Access the portal via <https://safe.ode.state.oh.us/portal>
- 2) Create your OH/ID account
- 3) Follow the instructions for entering financial information
- 4) Be sure to "Submit" once entered
- 5) Watch for your confirmation email from the state. The state of Ohio will communicate via email *directly with you*, if further documentation is needed

### HELPFUL TIPS - INCOME VERIFICATION PROCESS

- [Quick Guide for Income Verification Portal](#)
- Only accepted document for state of OH Income Verification is Page 1 of your *most recent* Federal Form 1040 (Please black out SS Numbers)
- List all children living in the home, even if they are not in school yet

Questions? Please email [edchoice@sainraphaelparish.com](mailto:edchoice@sainraphaelparish.com) or call Kate Killeen at 440-360-7462 for assistance