

# KINKEAD MACHINE COMPANY, INC.

P.O. BOX 866  
BRISTOL, TENN. 37621  
Phone: (615) 968-1832

## APPLICATION FOR EMPLOYMENT

(PLEASE PRINT PLAINLY)

P E R S O N A L

Date: .....

**To Applicant:**

We deeply appreciate your interest in our organization and assure you that we are sincerely interested in your qualifications.

A clear understanding of your background and work history will aid us in placing you in the position that best meets your qualifications and may assist us in possible future upgrading.

\*The Civil Rights Act of 1964 prohibits discrimination in employment practice because of race, color, religion, sex or national origin. PL 90-202 prohibits discrimination because of age.

If the city or state in which you are applying for a position prohibits the request of any information on this form, the item(s) may be omitted.

Name ..... Social Security No. ....  
Last First Middle Initial

Present address ..... Telephone No. ....  
No. Street City State Zip

How long have you lived at above address? ..... Are you a citizen of the U.S.A.? .....

Previous address ..... How long did you live there? .....  
No. Street City State Zip

\* Date of birth ..... \*Sex: M ..... F ..... Height ..... ft. .... in. Weight ..... lbs.  
Month Day Year

Marital Status: Single  Engaged  Married  Separated  Divorced  Widowed  Date of Marriage .....

Number of dependents including yourself ..... Number of children ..... Their ages .....

Does your wife/husband work? ..... If yes, what kind? .....

Do you own your own home? ..... Pay rent? ..... Do you have a car available for your own use? .....

Do you have any physical defects? ..... If yes, describe .....

Have you had a major illness in the past 5 years? ..... If yes describe .....

Have you received compensation for injuries? ..... If yes, describe .....

Position(s) applied for ..... Rate of pay expected \$ ..... per week

Would you work Full-Time ..... Part-Time ..... Specify days and hours if part time .....

Were you previously employed by us? ..... If yes, when? .....

List any friends or relatives working for us .....

Name

Name

Have you been convicted of a crime in the past ten years? ..... If yes, describe in full .....

If your application is considered favorable, on what date will you be available for work? ..... 19 .....

Person to be notified in case of accident or emergency

Name

Address

Phone Number

Are there any other experiences, skills, or qualifications which you feel would especially fit you for work with the Company? .....

# MILITARY SERVICE RECORD

What is your present Selective Service classification? \_\_\_\_\_

Were you in U.S. Armed Forces? Yes \_\_\_\_\_ No \_\_\_\_\_ If yes, what Branch? \_\_\_\_\_

Dates of duty: From \_\_\_\_\_ To \_\_\_\_\_ Rank at discharge \_\_\_\_\_  
Month Day Year Month Day Year

## EDUCATION

Encircle last year completed

Describe any other training or education \_\_\_\_\_

Elementary School                      5        6        7        8

High School                              1        2        3        4

College                                    1        2        3        4

**List below all present and past employment, beginning with your most recent**

Name and Address of Company and Type of Business	From		To		Describe in detail the work you did	Weekly Starting Salary	Weekly Last Salary	Reason for Leaving	Name of Supervisor
	Mo.	Yr.	Mo.	Yr.					

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	Mo.	Yr.	Mo.	Yr.					

Have you ever been bonded? \_\_\_\_\_ If yes, on what jobs? \_\_\_\_\_

May we contact the employers listed above? \_\_\_\_\_ If not, indicate by No. which one(s) you do not wish us to contact \_\_\_\_\_

The facts set forth above in my application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history and financial and credit record through any investigative or credit agencies or bureaus of your choice.