



**FIRE HYDRANT METER RENTAL  
AGREEMENT**

Contractor Name: \_\_\_\_\_ Project Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Billing Address: \_\_\_\_\_

Phone #: \_\_\_\_\_ Email: \_\_\_\_\_

The Contractor hereby requests that the referenced fire hydrant meter be made available for the sole purpose of obtaining temporary water service from available Elk River Municipal Utilities (ERMU) fire hydrants.

Fire Hydrant Meter Serial Number: \_\_\_\_\_

The following fees, terms and conditions shall apply:

1. Contractor shall be responsible for said meter and damages thereto, considering normal use.
2. Contractor shall be responsible for payment of all fees accumulated, including but not limited to the weekly rental fee and water usage charges, until the meter is returned to ERMU and the rental agreement is terminated.
3. Contractor is responsible for supplying and using an airgap or certified backflow prevention device at all times to prevent cross connection.
4. The meter shall be returned to ERMU promptly upon completion of the work for which it is utilized; however, the meter must be returned within 365 days from the date it is rented.
5. If the meter is lost, stolen, or otherwise not returned, the Contractor shall be responsible for the cost of the lost/stolen equipment plus the weekly rental fee and estimated usage of 500 gallons per day accumulated until ERMU is notified and the rental agreement is terminated.
6. Contractor agrees that the rates and fees in effect at the time of the meter return shall be used to calculate the amount due from water consumption. The hydrant meter deposit for the meter will be cashed and held until the meter is returned. Upon return, all applicable rates and fees per ERMU fee schedule will be calculated and deducted from the deposit; the difference will be returned or billed to Contractor.

By signing below, Contractor confirms that the Contractor has read, understands, and agrees to the terms and conditions set forth above.

\_\_\_\_\_  
Contractor

\_\_\_\_\_  
Date

**INTERNAL USE ONLY**

**METER DEPOSIT** – Must be paid before pickup/delivery of hydrant meter.

<b>Small Hydrant Meter – \$175</b>	<b>Paid: Cash</b> <input type="checkbox"/>	<b>Credit</b> <input type="checkbox"/>	<b>Check #:</b>
<b>Large Hydrant Meter – \$1,500</b>	<b>Paid: Cash</b> <input type="checkbox"/>	<b>Credit</b> <input type="checkbox"/>	<b>Check #:</b>

**METER ISSUANCE**

<b>Issued By</b>		<b>Serial Number</b>	
<b>Issue Date</b>		<b>Condition</b>	
<b>Hydrant Wrench Issued?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<b>Beginning Reading</b>
<b>Issued To</b>		<b>Signature</b>	

**METER RETURN**

<b>Checked in By</b>		<b>Rechecked By</b>	
<b>Return Date</b>		<b>Condition</b>	
<b>Hydrant Wrench Returned?</b>	Yes <input type="checkbox"/>	No <input type="checkbox"/>	<b>Ending Reading</b>
<b>Returned By</b>		<b>Signature</b>	

**CHARGES** – To be completed by Water Superintendent.

Total Water Units (1 Unit = 1,000 Gallons) \_\_\_\_\_ X \$4.37 = \_\_\_\_\_  
 Number of Weeks Rented \_\_\_\_\_ X \$50.00 = \_\_\_\_\_  
 Hydrant Wrench (If Not Returned) \_\_\_\_\_ X \$40.00 = \_\_\_\_\_

**TOTAL CHARGES** = \_\_\_\_\_  
**LESS DEPOSIT PAID** - \_\_\_\_\_  
**SALES TAX** + \_\_\_\_\_  
**BALANCE** = \_\_\_\_\_

*Credit balances will be refunded to the contractor.*