



START PREPARING FOR THE BIG DAY.

After you have obtained an estimate then reserved and confirmed a moving date from Coffee's Moving and Storage, please review the following information to help you be as effective as possible before, during, and after your move.

1. Preparing your home for the moving day; Please try to eliminate as much trash as you can before moving day. Make it safe and easy for your movers to get in and out of your house by removing all obstructions. Move potted plants and planters from front porch, walkways and driveways. Remove all door and floor mats. Remove all rugs. The crew will protect the floors and entry door jamb with a specially designed covering. Remove low hanging items such as wind chimes or hanging plants.

2. Items which movers will not take; there will be items that are not going to be loaded by the driver and crew because movers cannot transport. These include propane, gasoline, flammables, ammunition, and most household cleaners and pool chemicals. No turpentine or paint thinner either. Have any gas-powered equipment empty or as low on gas as possible.

3. Arrange for cancellations or transfer of utilities; electric, gas, water, cable. Internet, telephone will need to be cancelled or transferred to your new home.

4. Cancel deliveries and /or give notice of address change; services, schools, banks, voting location, doctors, insurance, post office, newspaper/magazine, pet licensing, also notify friends and relatives and say goodbye to neighbors

5. Other things to prepare before move day; please conduct inspections of gas, plumbing, and electrical prior to your move in. Drain gasoline from power equipment and mower(s), defrost fridge and freezer(s), tip use charcoal to eliminate odors. Address any specialty items; marble and glass tops, grandfather clocks, billiards table, hot tub/spa, safes, chandeliers, pianos as these items may require special attention and more prep, and/ or a third-party assistance to transport

ABOUT OUR COMPANY



~Since 1965 we have been a small family owned moving & storage company

~Serving the greater Dayton, OH area with professional local and commercial moves

~Moving coast to coast with long-distance moves.

~We offer free in-home estimates

~We offer packing, storage, unpacking, move-in cleaning, & move-out cleaning

~We do not use temporary labor; all our employees are screened & background checked

~We are highly rated on social platforms

~We have an A+ rating with the BBB

~We are licensed and insured to operate from coast to coast

~Member of local chambers of commerce and American Trucking Association

*DOT# 512504

*PUCO# 137834

*MCC# 236180



Coffee's Moving & Storage Ready to Move Checklist



"LET COFFEE'S PERK UP YOUR MOVE"

Coffee's Moving & Storage

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Clayton, OH 45315

Phone (937)836-4348

www.coffeemovers.com





KNOWING YOUR RIGHTS & RESPONSIBILITIES

VISIT WWW.FMCSA.DOT.GOV/PROTECT-YOUR-MOVE FOR DETAILS. * MOVERS MUST GIVE WRITTEN ESTIMATES. * MOVERS MAY GIVE BINDING ESTIMATES. *NON-BINDING AND/OR OVER THE PHONE ESTIMATES ARE NOT ALWAYS ACCURATE; ACTUAL CHARGES MAY EXCEED THE ESTIMATE, THIS IS BECAUSE THE OVER THE PHONE ESTIMATE DOES NOT ALLOW MOVER TO PHYSICALLY SEE THE CONTENTS. * IF YOUR MOVER PROVIDES YOU (OR SOMEONE REPRESENTING YOU) WITH ANY PARTIALLY COMPLETE DOCUMENT FOR YOUR SIGNATURE, YOU SHOULD VERIFY THE DOCUMENT IS AS COMPLETE AS POSSIBLE BEFORE SIGNING IT. MAKE SURE THE DOCUMENT CONTAINS ALL RELEVANT SHIPPING INFORMATION, EXCEPT THE ACTUAL SHIPMENT WEIGHT AND ANY OTHER INFORMATION NECESSARY TO DETERMINE THE FINAL CHARGES FOR ALL SERVICES PERFORMED.* YOU MAY REQUEST FROM YOUR MOVER THE AVAILABILITY OF GUARANTEED PICKUP AND DELIVERY DATES.* BE SURE YOU UNDERSTAND THE MOVER'S RESPONSIBILITY FOR LOSS OR DAMAGE, AND REQUEST AN EXPLANATION OF THE DIFFERENCE BETWEEN VALUATION AND ACTUAL INSURANCE. * IF YOU AGREE TO MOVE UNDER A NON-BINDING ESTIMATE, YOU SHOULD CONFIRM WITH YOUR MOVER—IN WRITING—THE METHOD OF PAYMENT AT DELIVERY AS CASH, CERTIFIED CHECK, MONEY ORDER, CASHIER'S CHECK, OR CREDIT CARD. * MOVERS MUST OFFER A DISPUTE SETTLEMENT PROGRAM AS AN ALTERNATIVE MEANS OF SETTLING LOSS OR DAMAGE CLAIMS. ASK YOUR MOVER FOR DETAILS. * YOU SHOULD ASK THE PERSON YOU SPEAK TO WHETHER HE OR SHE WORKS FOR THE ACTUAL MOVER OR A HOUSEHOLD GOODS BROKER. A HOUSEHOLD GOODS BROKER ONLY ARRANGES FOR THE TRANSPORTATION. A HOUSEHOLD GOODS BROKER MUST NOT REPRESENT ITSELF AS A MOVER. A HOUSEHOLD GOODS BROKER DOES NOT OWN TRUCKS OF ITS OWN. THE BROKER IS REQUIRED TO FIND AN AUTHORIZED MOVER TO PROVIDE THE TRANSPORTATION. YOU SHOULD KNOW THAT A HOUSEHOLD GOODS BROKER GENERALLY HAS NO AUTHORITY TO PROVIDE YOU AN ESTIMATE ON BEHALF OF A SPECIFIC MOVER. IF A HOUSEHOLD GOODS BROKER PROVIDES YOU AN ESTIMATE, IT MAY NOT BE BINDING ON THE ACTUAL MOVER AND YOU MAY HAVE TO PAY THE ACTUAL CHARGES THE MOVER ASSESSES. A HOUSEHOLD GOODS BROKER IS NOT RESPONSIBLE FOR LOSS OR DAMAGE. *YOU MAY REQUEST COMPLAINT INFORMATION ABOUT MOVERS FROM FMCSA UNDER THE FREEDOM OF INFORMATION ACT (FOIA). YOU MAY BE ASSESSED A FEE TO OBTAIN THIS INFORMATION. SEE 49 CFR PART 7 FOR THE SCHEDULE OF FEES. * YOU SHOULD SEEK ESTIMATES FROM AT LEAST THREE DIFFERENT MOVERS. YOU SHOULD NOT DISCLOSE ANY INFORMATION TO THE DIFFERENT MOVERS ABOUT THEIR COMPETITORS, AS IT MAY AFFECT THE ACCURACY OF THEIR ESTIMATES.

THE BIG DAY IS NEAR!

As your move date nears, please be sure to communicate any changes or special needs that may have come up since you booked your move, please call us at 937-836-4348. Good communication and preparedness are key components to a successful and stress free move. Here are some things to consider when talking to Coffee Movers about your big day

- 1 If you find yourself behind schedule with packing please contact our office for help. We will be able to assist you. We can pack some or all or your home.
- 2 Make sure your entrances are as free of snow, dirt, and debris to help the moving crew not track in grime and to make the pathway between the moving truck and your home as easy to pass through as possible.
- 3 Label any boxes you pack on one side and on top so that you and your movers may easily know where to place the boxes as they come off the truck. Please use sealed close topped boxes and totes when self-packing
- 4 Make sure that you have changed utilities over to your new residence, gas, electric, internet, telephone, and cable.... It's always a good idea to introduce yourself to your new neighbors before move day.
- 5 Prior to the mover's arrival, you should coordinate where the movers should park their truck if there are any obstacles you see that might hinder their parking availabilities. It is also good to let the neighbors you have just met know about the truck parking if you see it may block them in any way.
- 6 Make sure that you have alerted the post office of your address change if you haven't already.
- 7 Confirm any details that may have changed on your end since you last spoke with us so that we both are on the same page.
- 8 Typically, the movers will assemble anything that they disassemble.
- 9 Tipping your mover is not a requirement; but gratuities are very much appreciated if you believe that the mover deserves one. They also truly appreciate any refreshments you may provide
- 10 Our office will call the day prior to the move day to confirm all details and make sure that you do not require any packing assistance.

Welcome to your new home!!!

Congratulations you've moved into your new home! The bittersweet transition from old to new home can be very stressful and overwhelming, but being prepared , organized, and taking steps to eliminate stress can make your moving day a great one. Please note that we do offer unpacking services and after move cleaning services to help minimize this stress that comes with moving.



Coffee Movers Inc.
www.coffeemovers.com
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