

# Mansio Montessori Board Member Agreement

## **Commitment to the Mission:**

As an active and committed board member of Mansio Montessori, I will provide strategic and effective leadership.

- I will regularly attend scheduled full board meetings; if I am unable to attend, I will notify the President of the Board and the Head of School.
- I will remain fully informed about Mansio Montessori's activities, policies, and finances and will ask questions and request information as necessary.
- I will help set policy to guide the organization and to ensure legal and ethical operations and I will excuse myself from discussions and votes in which I have a conflict of interest.
- I will monitor resources through financial reports, budgeting processes and other pertinent documentation.
- I will respect the confidentiality of Mansio Montessori's financial information and any information about donors, staff and legal issues affecting the organization.
- I will help plan and evaluate programs, goals, and long-term plans to ensure adherence to the school's mission and vision and long term sustainability.
- I will help select and evaluate the performance of the Board and Head of School of Mansio Montessori.
- I will actively seek to communicate and build stakeholders awareness and attendance for events.
- I will serve on one or more of Mansio Montessori's committees; attend respective committee meeting(s) and help implement work assigned to each committee to which I serve.
- I will make an annual personal contribution to Mansio Montessori, help secure other resources to support Mansio Montessori and otherwise adhere to the Board Giving Policy.

## **Expectation of Mansio Montessori support:**

I understand that Mansio Montessori will be responsible to me in several ways including:

- Mansio Montessori will provide Directors and Officers with Professional Liability insurance.
- Mansio Montessori will provide financial reports for each Board meeting and/or as requested.
- Mansio Montessori will provide opportunities to discuss with staff and board members the organization's programs, activities, operations, and status, as requested, in order to allow me to fulfill my responsibilities on the Board.
- Except for people who have authorized access to the organization's records, Mansio Montessori will keep the amount of any financial commitment I make confidential.

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Board Member's Name

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Board Member's signature

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Date