



Schoolhouse Kitchen & Studio is seeking practitioners of various mediums to teach adult art and craft classes. If you are interested in teaching a course with us, please review the Teaching Artist Agreement, then submit the Teaching Artist Interest Form.

SCHOOLHOUSE KITCHEN + STUDIO TEACHING ARTIST AGREEMENT

Thank you for your interest in leading a class with Schoolhouse Kitchen & Studio! We welcome practitioners proficient in a variety of creative fields and seek to offer unique experiences for our community.

THE TEACHING ARTIST WILL:

- Provide an exceptional learning experience for guests, leading with curiosity, professionalism, and kindness.
- Develop and execute their lesson plan
- Purchase and prepare all supplies
- Share workshop information with their networks
- Supply a W-9 tax form for payment
- Provide photos of the finished product as well as others to use in promotions

SCHOOLHOUSE WILL:

- Host class registration on the website www.iloveschoolhouse.com/crafting
- Develop marketing materials and promote through social media and e-newsletter
- Provide the workshop space and durable materials (see below)
- Notify instructor 48 hours in advance if class needs to be cancelled due to low enrollment
- Process payment to the instructor within a week following the workshop

MATERIALS PROVIDED BY SCHOOLHOUSE AVAILABLE TO TEACHERS:

- Classroom that holds up to 12 adults comfortably and a restroom
- Projector and projector screen
- Drink station with water & coffee
- Scissors, pencils, markers, copy paper
- Tabletop lamps for precision viewing

COMPENSATION:

Instructors receive 50% of all tickets sold. Instructors set the price of the workshop and should include the cost of materials into the price.

Payment comes in the form of either direct deposit or a check. Following the workshop, instructors receive a link to the payment system where they select how they choose to receive payment.

Schoolhouse Kitchen & Studio reserves the rights to decline any teaching artists' interest form and modify policies at any time.