



# MINUTES

## PVHC Board of Directors Meeting

PVHC Boardroom, 1930 Ninth Ave, Helena

Zoom: <https://us06web.zoom.us/j/85016547062>

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**Date | time** September 24, 2025 | 5:00 pm **Meeting called by** Curt Chisholm

**Members Present:** Curt Chisholm, Chair; Gina Boesdorfer, Secretary, Kaylee May, Lacey Knoles, Mary Kay Puckett, Erin Lyndes, Dr. Rob Smith, Corey Palmer

**Members Absent:** Kim Casey, Josh McKay, Lori Ladas

**Staff Present:** Michelle Marten, CEO, Richard Miltenberger, Paula Stephenson, Joelle Selk, Dr. Madeline Turner, Erin Guzyenski, Helen Mahoney

\*Zoom attendees

### **CALL TO ORDER:**

The meeting was called to order at 5:09 pm by Board Chair, Curt Chisholm. A quorum was present.

### **ACCEPT THE AGENDA:**

It was moved and seconded to approve the Agenda as presented. The motion carried unanimously.

### **MINUTES:**

It was moved and seconded to approve the Minutes of the August 27, 2025 Board Meeting Minutes as presented. Motion carried unanimously.

### **SLATE OF OFFICERS**

Erin Lyndes, Nominating Committee Chair, presented the Slate of Officers the Committee will present for a full Board vote at the October meeting. The slate is as follows: Erin Lyndes, Chair, Mary Kay Puckett, Vice Chair, Curt Chisholm, Treasurer and Lacey Knoles, Secretary. No other nominations were brought forth so this slate will be voted on next month.

### **FINANCIAL REPORT**

Brenda Peyton from JCCS presented a draft of the financials and explained that once they can work through June and the first week of July, they will have a clearer picture of where we stand financially. Please see handout. A motion was made to accept the financial report as presented. It was moved and seconded. Motion carried unanimously.

Brenda also reports that they are recommending NetSuite for our new financial software program. JCCS will be having a NetSuite user interview on Thursday to ask

questions regarding customer satisfaction, etc. Brenda presented the Board with the cost comparisons between their two finalists. Please see handout. Michelle will review the results of the interview and ask for a Board vote next month.

#### **PHARMACY DIRECTOR REPORT**

Erin Guzynski was introduced as the new Pharmacy Director. She has been a PureView pharmacist for the past 6 years and has extensive experience prior to starting at PVHC. Erin gave an update on the specialty contracts and the changes in the packing room and Saturday staffing. Please see handout.

#### **DIRECTOR OF PROGRAM MANAGEMENT REPORT**

In order to stay within our allotted meeting time, Paula Stephenson will email her presentation of the PureView Health Center Compliance Manual and the Board Summary of the HIPAA Policies. Please see handouts.

#### **QUALITY IMPROVEMENT DIRECTOR REPORT**

Joelle Selk will also email her Board presentation. Joelle covered Quality Measure Performance for September 2025. Please see handouts.

#### **CHIEF EXECUTIVE OFFICER REPORT**

Michelle Marten reports that HRSA requires Board approved to delete and add sites and we currently need to delete the PureView Learning Center as the YWCA was never able to staff this and it never opened. We are also asking for Board approved to add Four Georgians and Intermountain. These have been discussed for the past several months and we are ready to add them. A motion was made to approve the addition and deletion of sites from our EHB. The motion was seconded and carried unanimously.

Michelle states that she will be appealing our PPS rate as we have not had an increase for several years. She has signed contract with Retroaid, a company that researches our self-pay patients that may have had Medicaid and recoups the claims that were not billed. If there are no findings in 2 months, they will donate \$5000 to a charity of our choice. They do not charge a fee unless they recoup funds. When that happens, we will be charge 18%.

Michelle would like the Board to consider changing our meeting schedule to quarterly in-person meetings with TEAMS meetings the other two months. A poll will be sent to the Board asking for their opinion on the best times for the remote meetings.

Michelle asked for Board approved on the updated policies that were attached to the Board Packet. A motion was made to approve the policies as updated. The motion was seconded and carried unanimously.

A motion was made to accept the CEO report as presented. The motion was seconded and carried unanimously.

**OTHER**

Michelle states that the By-Laws and Articles of Incorporation are being reviewed with our legal team and that our Foundation, PureView Gives, will be operational in the next few weeks.

**ADJOURNMENT**

Meeting adjourned at 6:07 p.m.

**Next Board Meeting, October 29, 2025**

DocuSigned by:

*Curt Chisholm*

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Curt Chisholm, Chair

Date

Signed by:

*Gina Boesdorfer, Secretary*

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Gina Boesdorfer, Secretary

Date

