



**PUREVIEW** | Health  
Center

# MINUTES

## PVHC Board of Directors Meeting

Teams Meeting ID: 214 521 378 028

Passcode: Jf9ps9pb

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*Date | time* November 25, 2025 | 12:00 pm *Meeting called by* Erin Lyndes

**Members Present:** Erin Lyndes, Chair, Curt Chisholm, Mary Kay Puckett, Lori Ladas, Gina Boesdorfer, Lacey Knoles, Corey Palmer

**Members Absent:** Dr. Rob Smith, Josh McKay, Kaylee May

**Staff Present:** Michelle Marten, CEO, Richard Miltenberger, Paula Stephenson, Dr. Madeline Turner, Joelle Selk, Ashley Champagne-Post, Brenda Peyton, Helen Mahoney

### **CALL TO ORDER:**

The meeting was called to order at 12:00 pm by Board Chair, Erin Lyndes. A quorum was present.

### **ACCEPT THE AGENDA:**

Michelle Marten requested to change the order of the Agenda and Curt Chisholm asked for time to speak at the end of the meeting. It was moved and seconded to approve the Agenda as amended. The motion carried unanimously.

### **MINUTES:**

It was moved and seconded to approve the Minutes of the October 29, 2025 Board Meeting Minutes as presented. Motion carried unanimously.

### **COMMITTEE ASSIGNMENTS**

Erin presented the Board with the current list of committee assignments and asked that those members who are not on a committee to please join one. The Finance Committee will consist of the Executive Board but the Strategic Planning Committee needs more members. She also encouraged all Board members to make a concerted effort to be at all meetings. Erin asked that the Board members email her with the committee(s) they would like to be on.

### **FINANCIAL REPORT**

Brenda Peyton from JCCS presented the Board with the Draft Financial Statements for September 2025. Please see handouts. Brenda went into detail explaining the numbers and what contributed to them. Curt stated that the Finance Committee met yesterday and, even though there is a loss showing for September, it can be attributed to a few large, once a year payments. Curt is still optimistic that we are on the right course. It was moved and seconded to approve the Financial Report as presented. The motion carried unanimously

### **CHIEF EXECUTIVE OFFICER REPORT**

Michelle Marten presented the additional income that should be deposited in October and November which will cover the deficit showing for September. Please see handouts for detailed information.

Michelle states that we have decided on NetSuite for our accounting software and the cost of this will be \$3400/month. She asked for Board approval to move forward with this purchase. It was moved and seconded to approve the NetSuite contract. The motion carried unanimously.

Michelle also asked the Board for approval of a \$7150 expense to complete our Security Risk Assessment. This is something that should be done yearly but has not been done since 2023. It was moved and seconded to approve the SRA expense. Motion carried unanimously.

Michelle reports that she is still looking for space in East Helena and trying to find a way to bring the downtown staff back to main. This is a project that she will continue to work on.

Michelle presented the Board with updated numbers for the pharmacy. The income there continues to grow. She also showed the Synergy dashboard and encounter trends, which will become a regular part of her presentation.

She states that we are now considered a Recovery Friendly Workplace and that our staff should feel safe asking for help with addiction or substance abuse problems.

### **QI Director REPORT**

Joelle Selk presented the Board with our current Performance Measures. Please see handouts. PureView is doing quite well and continues to make improvements in most areas. She also states that our Peer Review numbers continue to be high as our staff is dedicated to quality care.

### **COO/CCO REPORT**

Paula Stephenson presented the Board with current Risk and Compliance number. Please see handouts. She also showed HIPAA and Compliance Training slides. Program Requirements 13 and 14 were reviewed as required by HRSA.

Michelle presented the Board with updated Solicitation Policy. The policy has not been changed but needs to be reviewed yearly. A motion was made and seconded to approve the policies as presented. Motion carried unanimously.

### **OTHER**

Michelle states that she has emailed Bruce Spencer about setting up the first Board Meeting of the PureView Gives Foundation. She also stated that Ashley Champagne-Post, our Behavioral Health Director, had the idea to have a specialized license plate as a revenue source. We are looking into that process now.

Michelle and Curt both thanked Richard for his guidance through a difficult time for PVHC. Richard came on during a very hard time and was able to lead us through it to

make us more financially and administratively sound. The thanks were echoed by all in attendance.

**ADJOURNMENT**

Meeting adjourned at 1:05 p.m.

**Next Board Meeting, December 29, 2025**

Erin Lyndes, Board Chair

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Erin Lyndes, Chair

Date \_\_\_\_\_

- Signed by:

~~Lacey Knoles, Secretary~~

Lacey Knoles, Secretary

Date \_\_\_\_\_

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