



# MINUTES

## PVHC Board of Directors Meeting

Virtual Meeting

Teams ID# 256 162 568 208 96

Passcode: Ds9próyt

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*Date | time* March 31 2026 | 12:00 pm *Meeting called by* Erin Lyndes

**Members Present:** Erin Lyndes, Chair, Curt Chisholm, Lori Ladas, Toni Austad, Kaylee May, Gina Boesdorfer, Corey Palmer

**Members Absent:** Lacey Knoles, Josh McKay, Dr. Rob Smith, Mary Kay Puckett

**Staff Present:** Michelle Marten, CEO, Paula Stephenson, Joelle Selk, Brenda Peyton, Helen Mahoney, Sarah Hanson, Ashley Champagne-Post

### **CALL TO ORDER:**

The meeting was called to order at 12:00 pm by Board Chair, Erin Lyndes. A quorum was present.

### **ACCEPT THE AGENDA:**

It was moved and seconded to approve the Agenda as presented. Motion carried unanimously.

### **MINUTES:**

It was moved and seconded to approve the Minutes of the February 23, 2026, Board Meeting Minutes as presented. Motion carried unanimously. Motion carried unanimously.

### **FINANCIAL REPORT**

Brenda Peyton from JCCS explained to the Board that the NetSuite data migration is almost complete and testing will begin soon. This will include JCCS as well as internal finance staff.

She stated that we are currently interviewing for an internal Controller and have strong candidates. This position should be filled by mid to late April. A temp will be coming in to help with the workload and, once hired, will be trained by Jamie Ballas from JCCS to make sure the PVHC staff can continue with their workload.

Brenda explained that, even though we will show a loss at the end of the fiscal year, overall, there has been significant improvement. Curt explained that the Finance

Committee reviewed all the numbers in depth yesterday and he is happy with our progress. Please see handouts.

It was moved and seconded to accept the Finance Report as presented. Motion carried unanimously.

### **QI DIRECTOR REPORT**

Joelle Selk presented the 2026 Clinical Performance measures, and it shows that we are doing very well in most areas. Please see handouts. Joelle explained that the targets for some of the measures have increased significantly and we are working hard to meet or exceed those numbers. She showed PVHC as compared to other FQHCs in Montana, and it shows that we are ahead in a lot of areas and comparable in the others.

### **COO/CCO REPORT**

Paula Stephenson presented the Encounter Trending Chart comparing 2025 and 2026. Medical, Dental and Behavioral Health are all showing marked improvement from last year.

Paula continued with her discussion regarding HRSA Compliance and the last three measures that they will be looking at during the site visit. Please see handouts. She reviewed Board Authority, Board Composition and FTCA. She showed the Board all the different things involved in making sure that we are HRSA compliant. Paula reports that our FTCA application is due on June 26, 2026.

### **CHIEF EXECUTIVE OFFICER REPORT**

Michelle reports that HRSA has given approval for our Four Georgians Elementary School site. We have to be operational there by July 14, 2026.

Michelle that the increase for insurance will be \$305/month per person for the traditional plan and \$50/month for high deductible. This would result in a \$50K/month increase if PVHC were to absorb the entire cost. Our current plan is renewed in July 2026. Mary Kay Puckett has been helping write an RFP in hopes that we are able to find a less expensive option.

Michelle reports that the YWCA contract has been signed and will go into effect tomorrow, April 1, 2026. The fee will be \$200/encounter.

Michelle that she spoke with the landlord at Seeley to let him know that we would not be renewing our lease at the end of the year. She continues to look at various other sites in town to see what will be best. Michelle is hoping to find grants and possibly start a capital campaign to raise funds for a relocation into one space for all our services.

Michelle reports that the YWCA contract has been signed and will go into effect tomorrow, April 1, 2026. The fee will be \$200/encounter.

Please see information on staffing updates per Michelle's slides.

Michelle is proposing omitting the Float Holidays and re-instate 3 holidays. They would be MLK Day, Veteran's Day and the day after Thanksgiving. She states that one of the reasons that February income was so low is because staff had to use their float days before the end of the fiscal year resulting in 48 billable absences. After discussion, a motion was made and seconded to approve the change in holidays as presented. The motion carried unanimously.

The Sliding Fee Discount Program has been reviewed, and the adjustments have been made. Michelle requests a Board vote to approve. It was moved and seconded to approve the SFDP as presented. Motion carried unanimously.

Michelle requests Board approval of the updated HR policies in their packets. It was moved and seconded to approve the policies as presented. The motion carried unanimously.

**OTHER**

The PureView Gives Board Meeting will be held virtually on June 9, 2026, at 12:00. Please see slide for information.

**ADJOURNMENT**

Meeting adjourned at 1:05 p.m.

**Next Board Meeting, April 29, 2026**

Erin Lyndes 5/6  
Erin Lyndes, Chair Date

Lacey Knoles 5/6/26  
Lacey Knoles, Secretary Date

