

MINUTES

PVHC Board of Directors Meeting

PVHC Boardroom, 1930 Ninth Ave, Helena

Zoom: <https://us06web.zoom.us/j/85016547062>

Date | time August 27, 2025 | 5:00 pm *Meeting called by* Curt Chisholm

Members Present: Curt Chisholm, Chair; Gina Boesdorfer, Secretary, Josh McKay, Kim Casey, Lacey Knoles, Lori Ladas, Mary Kay Puckett, Erin Lyndes, Dr. Rob Smith, Corey Palmer

Members Absent: Kaylee May

Staff Present: Richard Miltenberger, CEO; Michelle Marten, Paula Stephenson, Joelle Selk, Dr. Madeline Turner, Helen Mahoney

*Zoom attendees

CALL TO ORDER:

The meeting was called to order at 5:00 pm by Board Chair, Curt Chisholm. A quorum was present.

ACCEPT THE AGENDA:

It was moved and seconded to approve the Agenda as presented. The motion carried unanimously.

MINUTES:

It was moved and seconded to approve the Minutes of the July 30, 2025 Board Meeting Minutes as presented. Motion carried unanimously.

DIRECTOR OF PROGRAM MANAGEMENT REPORT

Paula Stephenson continued with her review of the Board Site Visit requirements. The topics she covered were Quality Improvement and Assurance and Key Management Staff. She also reported that she and Michelle attended the CHI Conference in Chicago that focused on sustainability and the integration of AI in FQHCs. She states that the HRSA contracts will change from 3 to 4 years which will protect us from competition when applying for our SAC Grant.

Paula also reports that the Ryan White audit has been completed by DPHHS and that our staff did a great job. Our policies and procedures for the grant have been updated. Please see handouts for Paula's entire presentation.

QUALITY IMPROVEMENT DIRECTOR REPORT

Joelle Selk reports that we have once again achieved PCMH Recognition and that we did we did great on all of our measures. Please see handouts.

CHIEF OPERATIONS OFFICER REPORT/PHARMACY DIRECTOR

Michelle Marten reports that we are sending a survey to our Parker Medical patients to see what their interest in having dental provided at our facility there. Dental would start with one day per month each for a dentist and hygienist.

Michelle that our missed call volume went from 60% last month to 8% this month. This is in large part to the front desk supervisor, Marsha Gulbertson, having a full staff and making strategic moves with staff placement. Parker Medical staff is also fielding calls from our main line now as well.

Michelle reports that Town Pump, Woods Power Grip, Diamond Construction, Dick Anderson Construction and the East Helena School District have all expressed interest in using our pharmacy. Specialty and expensive medications will be available to them.

CHIEF EXECUTIVE OFFICER

Richard Miltenberger asked for a Board vote to approve the name of our foundation as PureView Gives. It was moved and seconded and passed unanimously.

Richard presented the Board with the revised and reviewed Policies for August. The Board was sent these prior to the meeting for their review. It was moved and seconded to approve the policies as presented. Motion carried unanimously.

Richard reports that Shellie Sultzberger was here this week providing training to the providers on the correct way to bill their treatments. DeVonne Peterson, our coder, sat in on each training session and the staff was very receptive to the input. We will continue to have Shellie as a resource for the providers going forward. This should also help with our transition to Synergy.

Lori Ladas reported that the Finance Committee met this afternoon and was given a short summary by Jamie of JCCS. Due to JCCS taking annual leave, they did not provide a financial information sheet, but Jamie did report that our cash was down about 8% from the previous month. Jamie states that this was a timing issue as we had not done our grant draw down yet.

EXECUTIVE SESSION

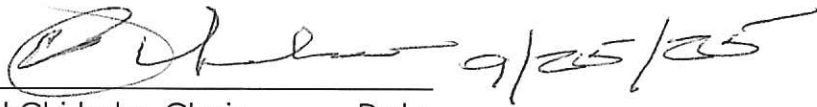
Curt called for an Executive Session at 5:50 pm. The Executive Session ended at 6:12 pm and the meeting was called back to order.

Curt asked for a motion to promote Michelle Marten to interim CEO with the conditions listed during the Executive Session. The motion was moved and seconded. Motion carried unanimously.

ADJOURNMENT

Executive Session ended at 6:15 pm and the meeting was adjourned at that time.

Next Board Meeting, September 24, 2025


Curt Chisholm, Chair Date

 10-1-25
Gina Boesdorfer, Secretary Date

