

HOLLWEDELL MEMORIAL PUBLIC LIBRARY

Minutes of September 10, 2025

Present: Joan Gray, Kristi Jeffres, Cara Kingsley, Kelly Harris, Steve Gould, Sharon Fuerch

Excused: Tim Wasiewicz

Guests: Karen Kingsley

Call to Order: 6pm

Pledge of Allegiance

Adoption of Agenda: 2 additions to Old Business

Period for Public Remarks: Karen asked for clarification on financial issue

Approval of August 4, 2025 meeting: Kristi moved and Kelly seconded motion to approve. Carried.

Vice President for Finance Report:

Retirement tier for Joss is still pending from NY State, should be tier 4 instead of tier 6. Sharon moved and Kelly seconded motion to approve report and pay bills.

Library manager's report:

FOL quilt raffle is running. Participant list of those hosting a trunk for Trunk or Treat has started.

No further code of conduct issues have occurred with patrons.

Sandy Whiting will be a visiting author in November.

New Business:

Patron Code of Conduct was revised. Under *Immediate Preliminary Action*, Kristi moved and Cara seconded motion to amend "two (2) business days" to "five (5) to seven (7) business days".

Carried.

Old Business:

Joan Gray moved and Kelly seconded to approve the Assurance for State Aid for Library

Construction Program (FY 2025-2026). This application completed and accompanying documents for a public library construction aid award to be administered in accordance with the requirements of Education Law 273-a and Commissioner's Regulations 90.12 was adopted by the Board of Trustees. Carried.

Driveway price proposals were discussed.

Spade 6012sq ft \$43,980

Powell 6200 sq ft \$24,750 for 3" surface \$34,150 for 4" surface

Hulme 4333 sq ft \$24,242 (sq ft to be re-figured)

Quotes received and board agreed at the time to go with the Powell quote of \$34,150 for the purpose of the construction grant. Town of Pavilion is discussing further paving work and we will ask their provider to look at our proposal for possible advantages to one company doing the whole area.

Storage addition has some zoning issues yet to be clarified. Board had a question on the stone sub-base from the JM Construction Solutions quote.

Sawtooth \$273,911

Hulme \$180,000

JM Construction \$208,600

Sharon moved and Kelly seconded motion to approve JM Construction's and Powell's quotes for data for the construction grant. Carried.

Next meeting October 8, 2025, at 6pm. Meeting adjourned at 7pm and joined in refreshments to honor Karen Kingsley and her past work on the board, especially as Vice President for Finance.

Respectfully Submitted, Sharon Fuerch, Corresponding Secretary