HOLLWEDEL MEMORIAL PUBLIC LIBRARY

Meeting minutes July 7, 2025

Present: Joan Gray, Kelly Harris, Cara Kingsley, Sharon Fuerch, Josselyn Borowiec

Excused: Tim Wasiewicz, Kristi Jeffres, Steve Gould

Call to Order: 6:11pm

Pledge of Allegiance

Additions/Deletions: 3 New Business, 1 Old Business, 2 FYI

No Public expressions

**Election of Officers:** Slate of officers:

 **President**

 **Vice-President Steve Gould**

 **Vice-President for Finance Kristi Jeffres**

 **Recording Secretary Tim Wasiewicz**

Sharon Fuerch nominated **Joan Gray for President**.

Recording Secretary to cast one ballot to accept slate of officers.

Kelly moved and Cara seconded motion to appoint **Sharon Fuerch as Corresponding Secretary**. Carried.

Cara moved and Kelly seconded motion to appoint **Sharon Fuerch as Interim Vice President for Finance**. Carried

Kelly moved and Cara seconded motion to appoint **Mindy Kilby as Treasurer**. Carried.

Sharon moved and Kelly seconded motion to approve June 11, 2025, HMPL minutes. Carried.

Cara moved and Kelly seconded motion to approve bills and to accept Finance Report. Carried.

Kelly moved and Cara seconded motion to close the books for the year at the end of June 2025. Carried.

Joan moved and Sharon seconded motion to allow Treasurer to prepay all utility bills with a due date prior to each monthly meeting between July 1, 2025, and June 30, 2026. Carried.

Library manager reported on upcoming activities. Due to lack of attendance, Garden Club will not be meeting. Food trucks are being invited to July 25 *Shake on the Lake* event.

Discussed the t-shirt promotion for PCS athletics but we will not participate at this time.

**Old Business:**

Adult fiction shelves from Breezy Hill: finish is being applied

Retirement: still waiting for response from NY state

Construction project: Jim Sweet suggested as another builder; no further details from Gina

Kelly moved to approve the following resolution to destroy the voting ballots from May 21, 2024, elections. Cara seconded the motion and it was approved.

Resolved that whereas the paper ballots from the may 21, 2024, election are currently in a locked, sealed location and whereas, the results have not been challenged within six months of the election, be it resolved that the Board of Pavilion Central School District acting under Education Law section 2034(6), orders that the ballots be removed from the secure location and be destroyed.

**New Business:**

Trustees and Manager present signed for July 1, 2025, to June 30, 2026.

Kelly moved and Joan seconded motion to rescind Adoption of Library Manager Personal Day Policy from June 11, 2025. Carried.

Sharon moved and Cara moved to amend June 11, 2025, minutes to reflect rescinding Adoption of Library Personal Day Policy.

Annual Community Report was amended to read “The Board purchased an AED by using grants.” Sharon moved and Kelly seconded to approve the report as amended. Carried. Copies to be available for the community at the library desk.

Kelly moved and Sharon seconded motion to allow trustee Joan Gray to sort old files for shredding, but keeping all minutes, by-laws, charters from previous libraries. Carried.

Website was discussed and Joss is comfortable with it at this time.

Snow plow contract will be discussed with Town but are willing to continue with O’Neill.

Friends of Library (FOL) operating agreement was amended to read

The Friendsagree that any and all monies raised outside of FOL operating expenses will be spent exclusively for Library programs, services, and other Library defined needs unless otherwise agreed to by both the Friends and the Library Board of Trustees.

Kelly moved and Cara seconded motion to addition of “outside of FOL operating expenses”. Carried.

Reducing magazine subscriptions was discussed. Will see if other libraries are finding the same lack of interest in magazines.

A volunteer from Genesee Justice Community Service will be doing work outside.

Discussed inviting Karen Kingsley to next meeting, having refreshments, and getting a plaque acknowledging her work on the board and on FOL.

**Tentative date for next meeting is Aug. 4,** depending on availability of trustees and Karen Kingsley.

Kelly moved and Sharon seconded motion to adjourn at 7:15pm. Carried.

 Sharon Fuerch, Corresponding Secretary