

HOLLWEDEL MEMORIAL PUBLIC LIBRARY

Board of Trustees Minutes

Wednesday July 12, 2026

Present: S. Fuerch, J. Gray, T. Wasiewicz, K. Harris, C. Kingsley, J. Boroweic, S. Gould

Excused: K. Jeffres,

Guests:

Call to Order: 6:01PM

Pledge of Allegiance:

Adoption of agenda: 4 additions to new business

Period for public expression: Public Remarks are limited to five (5) minutes by each individual.

Election of Officers: Slate of Officers

President Joan Gray

Vice-President Steve Gould

Vice-President for Finance Kristi Jeffres

Recording Secretary Tim Wasiewicz

Recording Secretary to cast one ballot to accept slate of officers.

T. Wasiewicz moved and K. Harris seconded motion to appoint **Sharon Fuerch Corresponding Secretary**

K. Harris moved and C. Kingsley seconded to appoint **Sharon Fuerch as Interim Vice-President for Finance**

S. Fuerch moved and C. Kingsley seconded to appoint **Mindy Kilby as Treasurer**
Conflict of Interest Statements signed by all Trustees and Manager.

Approval of June 10, 2026 HMPL minutes

****K. Harris made the motion to approve the June 10th Minutes, K. Kingsely seconded and the motion passed 6-0**

Vice President for Finance Report:

** T. Wasiewicz made the motion to accept the Finance report and approve bills, K. Harris seconded and the motion passed 6-0

**S. Fuerch made the motion to close the books for the year at the end of June 2026, T. Wasiewicz seconded and the motion passed 6-0

**K. Harris made the motion to allow the Treasurer to prepay all utility bills with a due date prior to each monthly meeting between July 1, 2026, and June 30, 2027, S. Fuerch seconded and the motion passed 6-0

Library Manager's Report:

Old Business:

-Front porch corner roof insulation: info

-Phone Service: info - pending town to finish set up for information but appears if we won't be using the features it may not be worth the switch

-Dead Bolt for front door: confirmed unable to get a new key made, Tim was able to research the dead bolt and will attempt to replace it

**T. Wasiewicz made the motion to approve the following resolution to destroy the voting ballots from May 20, 2025 elections, K. Harris seconded and the motion passed 6-0

Resolved that whereas the paper ballots from the May 20, 2025, election are currently in a locked, sealed location and whereas, the results have not been challenged within six months of the election, be it resolved that the Board of Pavilion Central School District acting under Education Law Section 2034(6), orders that the ballots be removed from the secure location and be destroyed.

New Business:

**T. Wasiewicz made the motion to amend By-Law Article V Officers and Their Duties Page 3. Amend June to July (3rd line and 5th line), S. Gould seconded and the motion passed 6-0

**Gift card discussion and decision : tabled (discuss with Krist) Joss will purchase \$200 worth of gift cards

**Visa points discussion and decision : tabled (discuss with Kristi)

**S. Gould Veterans Day falls on our November meeting date:S. Gould made the motion to change theNovember meeting date to Monday November 9th S. Fuerch seconded and the motion passed 6-0

-Construction: UPDATE: The State has requested an itemized quote/estimate for the project, we have requested this from the contractor and they are obtaining information from the sub

contractors

S. Fuerch made the motion to adjourn, S. Gould seconded and the motion passed 6-0

****Adjournment:**

****Motion required August's meeting is on the 12th at 6 p.m.**