

**Letter to Applicants**  
**Centennial Trail Community**  
**A Resident Owned and Operated Community**

Thank you for your interest in our community. We hope you consider joining us as resident owners. We strive to maintain a positive and well-kept community.

**About the Community**

- ✓ This is a people-oriented community, we help each other
- ✓ Conveniently located for natural beauty, employment, and recreation
- ✓ Clean and well maintained
- ✓ Strong sense of community
- ✓ Members (you) create and live by the Community Rules. Please read them carefully before you join.

**About the Application Process**

- ✓ Complete the Application.
- ✓ Return it fully completed with all requested documentation, including:
  1. **Application for Membership**
  2. **An application fee of \$50** for each applicant 18 years of age or older. This fee is non-refundable.
  3. A **copy of photo identification** for each applicant 18 years of age or older. **Community Rules/Bylaws/Lease Agreement Acknowledgment Form**
  4. **Proof of income**, including the previous four month's pay-stubs and the previous year's Federal Income Tax Returns (if filed), proof of Social Security and/or SSD income, annuities and/or proof of any other sources of income.
  5. **Pet Registration**, if applicable.
  6. **Member Interest Questionnaire**

Please note that incomplete applications will be returned to the Applicant, along with a Notice of Adverse Action.

1. Attend an interview with the Membership Committee.
2. Await approval or denial by the ROC's Board of Directors.
3. Complete applications will be processed within 14 calendar days. Applicants are notified of their acceptance or denial in writing.

**After you are approved, before you may move in**

1. Pay your \$100 Membership Deposit. This is a one-time deposit.
2. Execute the Lease Agreement, with all household members listed.
3. Pay your first monthly lot rent of \$400.

### **After you move in**

- ✓ Learn how the ROC works; attend a Board meeting.
- ✓ Sign up to participate on a committee.
- ✓ Get to know your neighbors- you are now part of the Community!

If you have questions, please call Hannah Cain, Property Manager.

They can be reached at [hannahmontanarentals@gmail.com](mailto:hannahmontanarentals@gmail.com) or by calling 406-222-4700