



\$45 app fee  
per adult

2617 NE MLK Blvd - Portland, OR 97212 Phone(503)280-8786 Fax(503)281-1260 www.rmsspx.com

## APPLICATION TO RENT

PLEASE COMPLETE

Property Address: \_\_\_\_\_  
Monthly Rent: \$ \_\_\_\_\_ Security Deposit: \$ \_\_\_\_\_ Pet Deposit: \_\_\_\_\_  
Requested lease length \_\_\_\_\_ Requested Move-In Date: \_\_\_\_

### PERSONAL INFORMATION

Full Name: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_  
First Middle Last

S.S. #: \_\_\_\_ Birth Date: \_\_\_\_ Email Address: \_\_\_\_\_

Current Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
Since: \_\_\_\_\_ Why are you moving? \_\_\_\_\_

Current Landlord: \_\_\_\_\_ Rent Amount: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

Previous Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
From: \_\_\_\_\_ To: \_\_\_\_\_ Why did you move? \_\_\_\_\_

Previous Landlord: \_\_\_\_\_ Rent Amount: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_

Have you ever: Been evicted? \_Y\_N; Been sued by a landlord? \_Y\_N; Filed Bankruptcy \_Y\_N; Been convicted, pleaded guilty, or no contest to a crime? \_Y\_N; If Yes to any of these, please explain:

### EMPLOYMENT/INCOME

Main Employer/Income: \_\_\_\_\_ How long? \_\_\_\_\_  
Payroll/HR Department: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_  
Job Title: \_\_\_\_\_ Take home pay (per month): \$ \_\_\_\_\_ Full-time Part-time

Additional Employer/Income: \_\_\_\_\_ How long? \_\_\_\_\_  
Payroll/HR Department: \_\_\_\_\_ Telephone: (\_\_\_\_) \_\_\_\_\_  
Job Title: \_\_\_\_\_ Take home pay (per month): \$ \_\_\_\_\_ Full-time Part-time

### ADDITIONAL INFORMATION

Pet #1 (Type, age, weight): \_\_\_\_\_ Pet #2 (Type, age, weight): \_\_\_\_\_  
\_\_\_\_ [as Pet ever injured anyone or damaged anything? \_Y\_N] \_\_\_\_\_ Has Pet ever injured anyone or damaged anything? \_Y\_N

Do you own any of the following: Piano/Organ? \_Y\_N Water-filled furniture? Y N Fish Tank or Aquarium? \_Y\_N

### MEMBERS OF HOUSEHOLD

For purposes of identification only, please list names and either ages or dates of birth of other person(s) to occupy unit:

SEE NEXT PAGE FOR DISCLOSURE(S) AND REQUIRED SIGNATURES

☐ Saw sign at property      ☐ RMSpdx.com      ☐ The Oregonian/Oregonlive.com  
☐ Referred by friend      ☐ Craigslist.org      ☐ HotPads.com  
☐ Other, please explain: \_\_\_\_\_

Have You Viewed the Inside of the Property?

☐ Yes-Date of Viewing \_\_\_\_\_

☐ No, I am applying for this property without the benefit of a viewing.

---

**APPLICANT'S SCREENING CHARGE DISCLOSURE(S)**

---

- 1) Owner/Agent may obtain a tenant screening or credit report which generally consists of:
  - a) credit history including credit standing;
  - b) public records, including but not limited to judgments, liens, evictions, and status of collection accounts;
  - c) information verification;
  - d) criminal records;
  - e) current obligations and credit rulings;
  - f) employment & income verification.
- 2) Owner/Agent is requiring a payment of an Applicant Screening Charge, \$45.00, none of which is refundable unless the Owner/Agent does not screen the applicant. Application valid for up to two weeks from date of receipt by Owner/Agent.

I understand I have the right to dispute the accuracy of any information provided to the Owner/Agent by a screening service or credit reporting agency. I am aware that an incomplete application may cause delays or result in denial of tenancy. I certify the above information is correct and complete and hereby authorize you to make any inquiries you feel necessary to evaluate my tenancy and credit standing (including, but not limited to credit checks).

If Owner/Agent is requiring payment of an applicant screening charge, applicant acknowledges receiving a copy of, and reading, Owner/Agent's Screening Guidelines.

\_\_\_\_\_  
Applicant

\_\_\_\_\_  
Date

See Next Page for Payment Information

