



Location: BSRC

Date: 03/29/2026

Start Time: 7:00 PM

End Time: 9:00 PM

ATTENDEES: Whitney Stevens, Martin Carnegie, Morgan Hamilton, Jenelle Goodon, Scott Nemece, Colette Weidl, Chris Villeneuve, John Stewart, Candice Clarke, Carlos Tobar, Whitney Davies

REGRETS: Kathy Katzer

ONLINE: Erin Howlett, Nicole Goodon

GUEST: Jeff Medynski

I. CALL TO ORDER

Whitney Stevens called the meeting to order at 7:06 PM

II. APPROVAL OF AGENDA

MOTION: Whitney
SECOND: Martin
ALL IN FAVOUR

(THE CHAIR MOVES TO APPROVE THE PREVIOUS MEETING MINUTES)

III. APPROVAL OF PREVIOUS MEETING MINUTES

MOTION: Whitney
SECOND: Colette
ALL IN FAVOUR

IV. COMMITTEE REPORTS *(EXECUTIVE, GOVERNANCE, FUNDRAISING, TOURNAMENT, TECHNICAL, OTHER)*

Executive Committee

- Whitney to complete flow chart to communicate what is / isn't acceptable in regards to community to club pathway

ACTION ITEM

Whitney to complete flow chart

Tournament Committee

- Bank account will be opened for sponsorship for the Anna Pearson Legacy Cup

ACTION ITEM

Drey to open bank account, BSA to support if needed



V. OLD BUSINESS

a) Referee Assigner

- David to take care of assigning referees

VI. NEW BUSINESS

a) Board Communication

- If a decision needs to be made and/or input is quickly needed, conversation to be had by email and in Teams. Average conversations can continue in Teams

b) Referee Director

- David van den Bijgaart named as referee mentor and to take care of assigning referees

Motion: To David van den Bijgaart Referee Director

MOTION: Whitney

SECOND: Chris

ALL IN FAVOUR

c) Technical Director

- Job description has been updated, plan in place to fill the position;
 - Open to applicants from 1-30 April, 2026
 - Interviews to be held over the first week of May
 - Successful applicant to be chosen/named by a vote at the AGM
 - Job description to include salary
 - Salary and payment to be discussed at budget meeting

d) Updated Bylaws - Executive Director

- Nicole's title to be changed to "Executive Director"
- Executive Director entitled to have a vote

e) Grant

- Morgan to apply for grant, which, as decided by the board, will be used to purchase BSA items;
 - Event tents (4)
 - Tablecloths (2)
 - Retractable banners (2)
- Nicole and Whitney to discuss with Jeff
- Martin and Chris to look into cost and general information for sports cameras
- List of future wants/needs to be created and added in teams

f) Grassroots Training

- Kyle at EMSA South to distribute information, most likely to be implemented in indoor
- Board members to meet virtually on 8 April, 2026 to discuss



g) Strategic Plan

- Strategic plan to be discussed after board meeting on 3 May
- Meeting again for the strategic plan on 10 May
- Draft to be completed by 24 May
- Board members are asked to think as both a board member and as a parent
- Thoughts and ideas to be compiled before the meetings

ACTION ITEM

Whitney to send out the Strategic Plan outline

h) Annual Budget Planning

- meetings as follows to set the budget for indoor and prepare for outdoor;
 - 7 June: stay for 1 hour after board meeting to discuss the budget
 - 14 June: virtual meeting to further discuss

i) Age Directors

- director position to be created for each age group;
 - attend coach meetings and a few practices to meet the coaches
 - should be a board member but could be a parent if absolutely needed
 - deal with surface level issues, add an extra layer of support
 - identify players who are excelling and those who may be struggling and refer accordingly
 - can not coach or have a player in the same age group
 - to go through the governance committee, email addresses to be created
 - job description(s) to be added to teams, expectations to be laid out and communicated

j) EMSA South update

- Kyle Denham to attend BSA meetings as he is available

k) Finance - GIC savings ladder for 2026

Motion: 2026 GIC

MOTION: Whitney

SECOND: John

ALL IN FAVOUR

l) Advertising options

- Tabled until May meeting



m) Storage

- Discussion regarding renting a storage unit to house BSA items.

Motion: For BSA to rent a 10 x 20 storage unit

MOTION: Whitney
SECOND: Jenelle
ALL IN FAVOUR

- Chris asked for a budget for supplies to set up storage (shelving, etc)

Motion: \$2000 to be used for storage set-up

MOTION: Whitney
SECOND: Chris
ALL IN FAVOUR

n) Outdoor apparel

- someone needed to work with vendor to update the online store
- updated apparel/options needed, website to be updated
- to be up and running before May, or before coach meetings if possible
- Morgan to take this on

VII. ROUNDTABLE

a) Martin

- coach code of conduct for coaches to sign off
- declaration for coaching outside BSA

b) John

- still waiting for one coach to return equipment from indoor
- outdoor equipment might not be ready before the coach meetings
- we should be good for nets and flags for outdoor

ACTION ITEM
Nicole to send teams/numbers to John under coaches' names

c) Candice

- putting her name out for the Volunteer Coordinator position

VIII. IN CAMERA SESSION

N/A



IX. ACTION ITEMS

a) Whitney

- complete flow chart for community to club pathway
- send out strategic plan outline

b) Drey (Jenelle to follow up)

- open bank account for sponsors for Anna Pearson Legacy Cup

c) Nicole

- send teams / number to John

X. ADJOURNMENT

Meeting adjourned by Whitney Stevens at 9:15

