

**Minutes of a Canterbury Track Cycling Incorporated
Special General Meeting, held Monday 20 October 2025,
at Denton Park Clubrooms, Chalmers Street, Hornby, Christchurch**

Quorum: At the SGM, at least 5% of those eligible to attend and vote shall constitute a quorum, or a minimum of ten financial members.

The meeting commenced at 6.30pm

1. Roll call

Present: Rachelle Spencer (Chair), Barrie Clark (Treasurer), Marty Veitch, Jocelyn Walker, Clark Wilson, Heidi Crawford, Griffyn Spencer, John Rastrick, Hamish Ferguson, Berny Sanders (Secretary)

Teams link: Fox Bennetts

2. Apologies

Nil.

3. Notice of Motion

3.1. Ratification of the Constitution of Canterbury Track Cycling Incorporated

Marty Veitch outlined the process undertaken to update the Club's current Rules document to a formal Constitution in line with the requirements of the Incorporated Societies Act 2022.

This included utilising the Incorporated Societies constitution template tool and circulating a draft to all registered Club members for feedback. The draft Constitution presented for ratification outlines formalised governance procedures and membership details, as well as the addition of a Sport membership for non-riders, e.g. supporters and caregivers. Once ratified, the document will be lodged on the Incorporated Societies Register, along with three Club contacts: Martin Veitch, Barrie Clark (Treasurer), Bernadette Sanders (Secretary).

It was noted that no feedback on the draft Constitution had been received to date.

The meeting was then opened to questions from attendees.

Fox Bennetts requested consideration to rename the Social/Supporter Membership option to ensure clarity that the option was not for riders who intended to race during the season. After a brief discussion around the intention of the new membership option, it was agreed that this be renamed to Non-Rider Social/Supporter Membership.

There being no further queries, the Constitution circulated on 13 October 2025 was formally proposed for adoption, subject to the amendment to the Social/Supporter Membership option.

Moved Marty Veitch, seconded Barrie Clark

The updated Constitution will be lodged with the Incorporated Societies Register.

There being no further business to attend to, the meeting closed at 6.37pm.

Signed as a true and accurate record

Chairperson

Date