



**Town of Burkeville
Council Meeting Agenda
July 14, 2026
7:00 p.m., Train Station**

**Call to Order
Pledge of Allegiance
Prayer
Welcome of Visitors**

Approval of:

- Agenda for July 14, 2026 Council Meeting
- Minutes for June 9, 2026 Council Meeting
- Minutes for July June 11, 2026 Budget Public Hearing
- Minutes for July June 18, 2026 Budget Approval Meeting
- General Funds Account Statement
- Funds Available Statement for June 2026
- Accounts Payable for June 2026

Fire Report: Included in packet

Police Report: Included in packet

Water Department Report:

Guest Speakers

- Steve Bowen
- Rodney Redd

Committee Reports:

- Emergency Services (Knight, Cummings)
- Water & Sewer (B. Weltch- Simmons)
- Buildings (Oliver, Jones)
- Personnel (Oliver, Simmons)
- Parks & Grounds (D. Weltch- Knight)
- Finance & Purchasing (Simmons-B. Weltch)
- Planning Committee (Simmons, Cummings)
- Cemetery (D. Weltch-Oliver)
- Streets & Town Signage (Jones-D. Weltch)
- Zoning Committee (Knight, Cummings)
- Treasurer Report (Treasurer-Jamie Osborne)

New Business:

- Animal Shelter Road Name

Old Business:

Update:

Citizens Comments to the Council: TBD

Council members Comments:

Economic Development Committee Representative Comments:

Mayor Comments:

****Closed session for personnel****

Motion to Adjourn:



**Town of Burkeville
Council Meeting Minutes
June 9, 2026
7:00 p.m., Train Station**

Present: Kevin Jones, Debbie Weltch, Brian Weltch, Lee Simmons, Brandon Cummings, Gerald Smith, Jamie Osborne

Meeting Started: 7:00 p.m.

**Call to Order
Pledge of Allegiance
Moment of Silence
Welcome of Visitors**

Approval of:

- Agenda for June 9, 2026, Council Meeting
 - Motion made by Councilman Brian Weltch and was seconded by Councilman Kevin Jones. Unanimous approval, no opposition. Motion carried.
- Approval of May 12, 2026, Council Meeting minutes
 - Motion was made by Councilman Brandon Cummings and was seconded by Councilwoman Debbie Weltch. Unanimous approval, no opposition. Motion carried.
- Approval of the General Funds Account Statement
 - Motion was made by Councilman Brian Weltch and seconded by Councilman Brandon Cummings Unanimous approval, no opposition. Motion carried.
- Approval of the Funds Available Statement
 - Motion was made by Councilwoman Debbie Weltch and seconded by Councilman Kevin Jones. Unanimous approval, no opposition. Motion carries.
- Approval of the Accounts Payable
 - Motion was made by Councilman Brian Weltch and seconded by Councilman Brandon Cummings. Unanimous approval, no opposition. Motion carried.

Fire Report:

- Chief Brian Weltch
 - Open house/community day is planned to be held September 26, 2026, at the Burkeville Park and will invite local departments and food vendors. Requests that Clerk/Treasurer Jamie Osborne start the process for the road closure with VDOT.

Total Calls:	71	Average Response Time:	10 min, 20 sec.
Calls in 1st due (not in town/state facilities):	15	Paid hours:	1720.43 ⁺
Calls to state facilities:	27	Filled Paid Positions:	12
EMS and EMS Assists	53	Payroll costs: (3 paychecks)	\$54,234.29
Fire Related calls:	15	Volunteer hours:	209.25
Motor Vehicle Crashes:	3		
Canceled Enroute:	13		

Police Report:

- Chief Demetrie Coles
 - Introduction of himself.
 - Previous Chief Jake Herlong will be returning to the town as an unpaid auxiliary officer.
 - No police report for the month of May.

Water/Sewer Report

- Artie Seamster
 - Numerous projects were completed in the month of May. The gas line at the water tower was completed, brush removed, hole was filled behind the pavilion, weed eating/cutting of fields and alleys in town.
 - No water leaks this month.
 - VA DOC inmates have been a major help with weed eating and would like to thank Fire Chief Brian.
 - Chief Weltch inquires about the status of putting mulch around town signs/buildings.

Guest Speakers:

- William Robinson
 - Would like to introduce himself to the council. He is the owner of W.R. Electrical based out of Victoria, VA. He is planning to purchase the old site of the Burkeville Market and develop it into a warehouse for the electrical business and a sales counter. Potentially adding in a gas station in the future. The negotiations are done for the property, and he is awaiting their response. He wanted to let the town know about what was going on and their intentions for the property.

Committee Reports:

- Emergency Services (Knight- Cummings)
 - Councilman Brandon Cummings

- Chief Coles, the new Chief of Police, started June 1, 2026 and Councilman Cummings plans to get with him soon to see how he plans on running things in the department.
 - Councilman Brian Weltch
 - Open house/community day is planned to be held September 26, 2026, at the Burkeville Park and will invite local departments and food vendors. Requests that Clerk/Treasurer Jamie Osborne start the process for the road closure with VDOT.
- **Water & Sewer (B. Weltch- Simmons)**
 - Councilman Brian Weltch
 - Artie covered everything that the public works has been working on. Requests that due to the increased temperatures, if you see public works out working to offer them water or something to drink.
- **Buildings (Oliver- Jones)**
 - Councilman Kevin Jones
 - No report, but sees the request for the RFP for the Municipal Building
 - Clerk/Treasurer Jamie Osborne
 - Has been communicating with Councilwoman Ivory Oliver on getting together the RFP. Council has a drafted copy in their packets, but council needs to come up or agree on additional stipulations to go into the RFP. With the RFP, interested parties would submit the documents, with their proposed idea for use of the building and their offer. Council would approve or deny the offer.
 - Councilman Lee Simmons requested to add proof of financial solvency.
 - The DOC siren pole was discussed; it needs to be removed because it is dangerous. A letter was sent last year to the warden, but there had not been a response. Another attempt will be made to send another letter.
 - Changes to be made to the drafted RFP given to council was to change the date for deadline for questions to August 15th, 2026, deadline for submissions to September 1, 2026, and proof of financial solvency.
- **Personnel (Oliver, Simmons)**
 - Councilman Lee Simmons
 - No report, other than excited to have Chief Coles, that was the major project over the last month.
- **Parks & Grounds (D. Weltch- Knight)**
 - Councilwoman Debbie Weltch
 - The picnic table at the park has been fixed.
 - Mayor Smith states that was the second time recently that the picnic tables had been broken. Pearl and Glen Bowlin had fixed one of them prior to an event that they had at the park and then someone broke another one right after and left pieces of picnic table and trash all over the area.
 - Work crew has been working on weed eating.
 - Requests for update on the lighting. Mayor Smith states that he will get Mike to go ahead and purchase the lights.
 - Mayor Smith would like to work on getting better cameras down at the park or fixing the current ones.

- **Finance & Purchasing (Simmons- B. Weltch)**

- Councilman Lee Simmons

- Getting close to budget approval. There is a public hearing Thursday June 11, 2026 so if anyone has any concerns or questions council would be happy to hear them, likewise if council has any questions or concerns the finance committee would also be happy to hear them. Special meeting planned on July 18, 2026 for the approval of the proposed 26-27 fiscal year budget.
 - In council packets is the budget that the budget committee has come up with. On the heading you will see that there are some insurance changes. Recently we combined insurance companies and Clerk/Treasurer Jamie Osborne put a lot of research in to find the best deal. We are trying to save companies by combining policies into one, saving close to \$20,000 per year. Which is a huge savings! Commends Clerk/Treasurer Jamie Osborne for the work on finding the savings.
 - Built into the budget is a cemetery module with an initial cost of \$5,685. Most of that is a one time cost for set up. This will help keep cemetery records in a much better order than we currently have now. We need to move on from the note cards and paper files This is a big expense, but something that has been added into the budget. This is something council would have to approve, and asks if council has any questions.
 - Councilman Lee Simmons makes a motion to approve the proposal as written in the council packets for the cemetery module. Motion was seconded by Councilwoman Debbie Weltch. Unanimous approval, no opposition. Motion carries.
 - Mayor Smith asks Clerk/Treasurer Jamie Osborne to call FMS and get the module set up.
 - Discussion about delays in getting the module last year due to mapping issues. Clerk/Treasurer Jamie Osborne asks Councilwoman Debbie Weltch about the mapping books that she has so that we can start working on getting everything put into the new system.

- **Planning Committee (Simmons- Cummings)**

- Councilman Lee Simmons

- No report

- **Cemetery (D. Weltch-Oliver)**

- Councilwoman Debbie Weltch

- No report

- **Streets & Town Signage (Jones-D. Weltch)**

- Councilman Kevin Jones

- Would like to thank Artie and Ray for the weed eating they have done around the signs. It looks nice and he has noticed it and would like to thank them for all that they do.
 - Requests update on mulching around the town sign.
 - It will be scheduled soon, when it can be coordinated with the DOC workers.

- Mayor Smith

- Contacted Mr. Blake with VDOT to start pulling the ditches on 1st and Dimmick streets. They will start grass cutting in approximately 2 weeks.

- Clerk/Treasurer Jamie Osborne

- Reports that citizen from 301 Bell St. said that the streetlight across from their home is out. Request that someone ride around and get a list of pole numbers so that dominion can be contacted to come and fix them.
- Councilwoman Debbie Weltch
 - There is a broken utility pole on their road, reports the pole is split and needs to be replaced.
- Councilman Brian Weltch
 - Asks if county had reached out about naming the road for the animal shelter.
 - At this time, there was no communication from the county about the naming of the road. Clerk/Treasurer Jamie Osborne requests that Councilman Brian Weltch forwards the email to the town so that she can reach out to them about the road name.
 - Discussion about names that the county had recommended.
- **Zoning Committee (Knight- Simmons)**
 - Councilman Brandon Cummings
 - No report
- **Treasurer Report**
 - Clerk/Treasurer Jamie Osborne
 - Utility revenue recovery is going really well. We have been implementing our late fees and shut offs and keeping balances down. Currently we are at the lowest balance for delinquencies over 60 days in the last 1 year. The total delinquencies over 60 days is $\frac{3}{4}$ lower compared to June of last year.

New Business:

- **Welcoming Police Chief**
 - Mayor Smith
 - Welcomes Chief Coles
 - Chief Coles was issued a town cell phone, and we will be working on getting him a new computer for his office.
 - Chief Coles states that it is much easier to complete his reports on a desktop computer versus the laptop.
 - Uniform expenses
 - Uniforms were purchased for Chief Coles.
- **Updating employee handbook**
 - Employee handbook needs to be updating, there has not been one done in a while and it needs to be refreshed and asks the personnel committee to handle that.
- **Goals for the 26-27 fiscal year**
 - Councilman Brandon Cummings
 - Attracting businesses to town is something that needs to be pushed. Trying to figure out an incentive to bring businesses to town.
 - Would like to see more advertising for events that are going on in town to bring people in.
 - Mayor Smith
 - Would like to see gutters on the town hall fixed or redone.
 - Asphalt around the town office
 - Painting the town hall
 - Additional landscaping for the Town hall.

- Councilman Lee Simmons
 - Would like to be more proactive in replacing some of the older water lines. There was not much used from the line maintenance line item this year due to public works doing a lot of work for the animal shelter, but there has been a good amount of funds dedicated in this upcoming budget. As citizens are going to be paying more for water, he would like that investment to be put toward updating the waterlines.

Old Business:

- **Grant Committee**
 - Establish needs for the town. Top priorities are water, sewer and drainage.
 - Discussion on various grant types and potentially working with the county and other towns on obtaining grants. Discussion on if Nunnally St. or S. Agnew St. should be designated as downtown/main street.
 - Greg Wolven states that if the town wants to submit for grants, it needs to be specific, and everything has to be prepared and planned. They want to know specifics and quotes for everything.
 - Grant committee members:
 - Debbie Weltch, Brandon Cummings, Greg Wolven.
 - Additional members are able to join, including citizens.
- **Holiday Committee**
 - Councilman Brandon Cummings has been advertising on the personnel Councilman Facebook page and has recruited 2 citizens from town to join the committee. Planning to wait until after the budget is completed to have the first meeting.
 - Asks if anyone would be willing to join the holiday committee. Would like to see the town look more festive during the holidays and get our hands on more decorations. Even if you only have ideas for the committee, that is still helpful!
 - Fork Union band needs to be contacted to schedule for the Christmas parade. They book up fast.
 - Clerk/Treasurer Jamie Osborne
 - Veteran banner order was recently put in. There were a total of 19 banners that were purchased by citizens with their family members on them. These banners will be going down Nunnally St. and around the town office. There will be additional orders placed, but this round of order should be in within the next couple of weeks. If anyone would like to purchase a veteran banner, please reach out to the office.
 - Holiday Committee Members:
 - Brandon Cummings, Samantha Fanguy-Cummings, Kylie Morgan, Chantel Suttin.
- **Ordinance Updates**
 - Water ordinance updates are still in progress.
 - VDH sent notification that there needs to be updated backflow and cross contamination ordinances. Councilman Brian Weltch states that in our town ordinance, 5-1-20, it states that the Town of Burkeville will adopt the VDH waterworks regulations. Template that was sent should just needs to be updated to reflect the Town of Burkeville.

Update:

- **Animal Shelter**

- It opened up 1 week ago, and it is a beautiful place. If anyone gets a chance they should go over and do a walk through.

Citizens Comments: No comments

Councilmembers Comments:

- **Councilman Brian Weltch**

- Spoke with the mayor last week in regards to the property across from 723, beside the Frito Lay warehouse. There has been additional information, but no updates from when he last spoke with the Mayor.
- In regards to water he believes that it would be the most logical choice to have a contract with Crewe to provide water services to the location and the Town of Crewe bill Burkeville for the services directly and Burkeville in turn bills the customer. This will protect the town boundaries while also providing the business with water.
- Questions plans for sewer. Mayor Smith states that he believes that the business owner intends to have a sewer system placed himself.
 - Mayor Smith expresses concerns for additional problems with traffic.
- Rumors heard that speed limit may be changing, but he does not foresee that happening. There have been traffic incidents there, but not nearly as bad as was expected. He believes that the best option would be to shut the southbound crossover down, preventing traffic from crossing 460. Councilman Kevin Jones states that could prevent customers going to the business because they would have to take a detour.
- Consdan Property
 - Needs input on what council is thinking of for that property in the next 3-5 years. The building and water tower need to come down. He is currently working with someone on the future of that property after it is blighted.
 - Discussion about potential uses for the property to bring tax revenue for the town. Data center, Dominion battery storage site, and solar panels were brought up, and concerns were voiced that the transmission is not strong enough for the data center.
 - Prior to blightment of the property, the waterline going to Mimmos needs to be rerouted to prevent breaking of lines when the Consdan building is being torn down.
 - Mayor Smith requests that council members come up with ideas for use of the property to present at the next council meeting.
 - Property size is approximately 20 acres, and believes that a plan should be established to create a 2nd entrance into the property, especially for emergencies, due to the trains being stopped for long periods of time recently.

- **Councilman Josh Knight**

- Not present

- **Councilwoman Brandon Cummings**

- Requests update from Mrs. Johnson about the dog complaint from last meeting.

- **Councilman Lee Simmons**

- No comment

- **Councilwoman Ivory Oliver**

- Not present

- **Councilman Kevin Jones**
 - No comment
- **Councilwoman Debbie Weltch**
 - No comment

Economic Development Committee Representative Comments:

- **Greg Wolven**
 - Handed council a summary of the last few economic development meetings.
 - Potential daycare to be set up in the old Burkeville Elementary School would be relocated from Ft. Pickett as well as a possible basketball camp being set up over the summer.
 - Possible large/small animal vet coming to the property adjacent from the animal shelter.
 - Dominion looking for potential sites for battery energy storage systems, one location being the property around the old Burkeville Elementary School.
 - Councilman Brian Weltch brings up that parcel was not included in the recent boundary line adjustment and strongly suggests that the town do an additional boundary line adjustment to include that area into the town limits. It is one parcel, 17-106 and is owned by the county
 - Councilman Brian Weltch makes a motion to submit a boundary line adjustment for parcel 17-106, approximately 25.01 acres of land that is now currently part of the old Burkeville Elementary School. Motion was seconded by Councilman Brandon Cummings. Unanimous approval, motion carries.
 - Councilman Brian Weltch will send everything over to Clerk/Treasurer Jamie Osborne to distribute. Public hearing will be scheduled for an upcoming meeting date.

Mayor Comments:

- If council members, or citizens, are interested in running for council all applications have to be submitted by June 16.

Motion to Adjourn:

Motion was made by Councilwoman Debbie Weltch and seconded by Councilman Brian Weltch. Unanimous approval, no opposition. Motion carries.

End of meeting: 8:37 p.m.

Jamie L. Osborne

Jamie L. Osborne, Clerk/Treasurer

July 14, 2026

Date approved by council



**Town of Burkeville
Special Council Meeting Minutes
June 11, 2026
7:00 p.m., Train Station**

Present: Brandon Cummings, Ivory Oliver, Lee Simmons, Gerald Smith, Jamie Osborne, Josh Knight(Virtually)

Meeting Started: 7:03 p.m.

**Call to Order
Pledge of Allegiance
Prayer
~~Welcome of Visitors~~**

Approval of:

- Agenda for June 11, 2026, Special Council Meeting
 - Mayor Gerald Smith would like to omit doing the Pledge of Allegiance, Prayer and Welcome of visitors.
 - Motion made by Councilwoman Ivory Oliver and was seconded by Councilman Brandon Cummings. to approve the agenda as amended. Unanimous approval, no opposition. Motion carried.

Public Hearing

- Motion was made by Councilman Brandon Cummings to open the public hearing in regards to the 26-27 fiscal year budget. Motion was seconded by Councilman Lee Simmons. Unanimous approval, no opposition. Motion carried.
 - There were no citizens present, and no comments were made.
- Motion to close the public hearing was made by Councilwoman Ivory Oliver and seconded by Councilman Brandon Cummings. Unanimous approval, no opposition. Motion carried.

Motion to Adjourn:

Motion was made by Councilwoman Ivory Oliver and seconded by Councilman Brandon Cummings. Unanimous approval, no opposition. Motion carries.

End of meeting: 7:05 p.m.



Jamie L. Osborne, Clerk/Treasurer

July 14, 2026

Date approved by council



**Town of Burkeville
Special Council Meeting Minutes
June 18, 2026
7:00 p.m., Train Station**

Present: Brandon Cummings, Ivory Oliver, Lee Simmons, Gerald Smith, Jamie Osborne, Josh Knight, Kevin Jones, Brian Weltch

Meeting Started: 7:00 p.m.

**Call to Order
Pledge of Allegiance
Prayer
Welcome of Visitors**

Approval of:

- Agenda for June 18, 2026, Special Council Meeting
 - Motion made by Councilman Josh Knight and was seconded by Councilman Brandon Cummings. Unanimous approval, no opposition. Motion carried.

Budget

- There were no questions from Council on the proposed budget.
- Motion was made by Councilman Lee Simmons to approve the 2026-2027 Fiscal Year budget as presented. Motion was seconded by Councilman Brandon Cummings. Unanimous approval, no opposition. Motion carried.
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Motion to Adjourn:

Motion was made by Councilman Josh Knight and seconded by Councilwoman Ivory Oliver. Unanimous approval, no opposition. Motion carries.

End of meeting: 7:02 p.m.

Jamie L. Osborne

Jamie L. Osborne, Clerk/Treasurer

July 14, 2026

Date approved by council