



**Town of Burkeville
Council Meeting Agenda
February 10, 2026
7:00 p.m., Train Station**

Call to Order

Pledge of Allegiance

Prayer

Welcome of Visitors

Approval of:

- Agenda for February 10, 2026 Council Meeting
- Approval of the minutes of January 13, 2026 Council Meeting
- General Funds Account Statement
- Funds Available Statement
- Accounts Payable for January 2026

Fire Report: Included in packet

Police Report: Included in packet

Committee Reports:

- **Emergency Services (Knight- Dr. Wolven)**
- **Water & Sewer (B. Weltch- Simmons)**
- **Buildings (Oliver- Jones)**
- **Personnel (Dr. Wolven- Oliver)**
- **Parks & Grounds (D. Weltch- Knight)**
- **Finance & Purchasing (Simmons-B. Weltch)**
- **Planning Committee (Simmons- Dr. Wolven)**
- **Cemetery (D. Weltch-Oliver)**
- **Streets &B Town Signage (Jones-D. Weltch)**
- **Zoning Committee (Knight- Simmons)**
- **Treasurer Report (Treasurer-Jamie Osborne)**

New Business:

- Library Broken Pipe
- Cemetery Bank Account
- 26-27 Budget Preparation



Update:

- Manhole on Dimmick St.

Old Business:

- Boundary Adjustment
- Municipal Building

Citizens Comments to the Council: TBD

Council members Comments:

Economic Development Committee Representative Comments:

Mayor Comments:

Motion to Adjourn:



Town of Burkeville
Council Meeting Minutes
January 13, 2026
7:00 p.m., Train Station

Present: Josh Knight, Brian Weltch, Ivory Oliver, Lee Simmons, Gerald Smith, Jamie Osborne, Debbie Weltch(arrived at start of Guest Speaker)

Meeting Started 7:00 p.m.

Call to Order

Pledge of Allegiance

Prayer led by Councilman Josh Knight

Welcome of Visitors

Approval of:

- Agenda for January 13th, 2026 Council Meeting
 - Motion made by Councilman Joshua Knight and was seconded by Councilman Brian Weltch. Unanimous approval, no opposition. Motion carries.
- Approval of the minutes of December 16, 2025 Council Meeting
 - Councilwoman Ann Wolven requests a discussion prior to approval. Councilman Josh Knight made a motion to enter into discussion and Councilman Brian Weltch seconded motion.
 - Councilwoman Ann Wolven states that it was incorrectly stated that the EMS committee was interacting through emails. She states that the EMS committee have not had a meeting yet and they have not been interacting through emails and therefore would like that to be struck from the minutes.
 - Motion was made by Councilman Joshua Knight to approve the minutes with the addendum made as requested by Councilwoman Ann Wolven and was seconded by Councilman Brian Weltch. Unanimous approval, no opposition. Motion carries.
- Approval of the minutes of the January 7, 2026 Special Council Meeting
 - Motion was made by Councilwoman Ann Wolven and seconded by Councilman Brian Weltch. Unanimous approval, no opposition. Motion carries.
- Approval of the General Funds Account Statement
 - Motion was made by Councilman Lee Simmons and seconded by Councilwoman Ivory Oliver. Unanimous approval, no opposition. Motion carries.
- Approval of the Funds Available Statement
 - Motion was made by Councilman Lee Simmons and seconded by Councilwoman Ann Wolven. Unanimous approval, no opposition. Motion carries.
- Approval of the Accounts Payable for December 2025
 - Motion was made by Councilwoman Ann Wolven and seconded by Councilman Brian Weltch. Unanimous approval, no opposition. Motion carries.

Boundary Adjustment Public Hearing

- Motion was made by Councilman Brian Weltch to go into public hearing and was seconded by Councilwoman Ann Wolven. Unanimous Approval, no opposition. Motion Carries. Time into Boundary Adjustment Public Hearing: 7:04 p.m.
- Mayor Smith requests that each speaker limits their time to 5 minutes and that all speakers are respectful and speak to address the entire council and not individual council members.
- **Speakers:**
 - **Mr. Nelson Wilson- Landowner of effected property**
 - Sought clarification on purpose and impact of boundary adjustment.
 - Main concerns:
 - Potential for added taxes and services to the property
 - Previously had water service, and lost it; wondered if service would be restored with annexation.
 - Confirmation of whether he could be excluded from the new town boundaries
 - Clarification on tax implications (town vs. county)
 - **Council Response:**
 - Restoration of water service to the side of the bypass that the property is on is not practical or economically feasible short term.
 - Sewer extension is even less likely due to prohibitive costs; currently no properties (inside or outside of town) on that side of the bypass have sewer connections.
 - It is possible for properties/owners who do not wish to be included in the boundary adjustment to be excluded from the final boundary map.
 - **Mr. Joe Morrissette**
 - Initially was opposed, but engagement with council and Mayor led to better understanding.
 - Recognizes the broader reasoning for the adjustment such as proactive planning, future recreation, rails-to-trails project.
 - Expresses caution regarding town expenditures, especially given the existing sewer debt.
 - Requests careful financial planning prior to the expansion.
 - **Councilman Brian Weltch**
 - Luck stone has been very aggressive in trying to get Burkeville to adjust the boundaries, as they are going to be moving the scale house in the near future, which is going to put them outside of town limits. This would be a large tax loss for the town.
- Councilwoman Ann Wolven makes a motion to close the public hearing. Motion was seconded by Councilwoman Ivory Oliver. Unanimous approval, no opposition.

End of public hearing : 7:20 p.m.

Boundary Adjustment Proposal

- Councilman Brian Weltch made a motion to enter into discussion regarding the proposed boundary adjustment, and was seconded by Councilwoman Ann Wolven.
 - **Councilwoman Ann Wolven**
 - Looking at the future of the town. If Luck stone moves, that area can be used for expansion and recreation in the future. This adjustment is not for the short-term benefit, but the long-term benefit and betterment of the town.
 - The town has Fire and EMS services, Police services, and people who are working to make the area better. The expansion is not only for the Burkeville citizens but also for the surrounding areas.
 - **Councilman Brian Weltch**

- There are citizens who are currently outside of town limits who did not want to be brought into the town limits with the previous proposed boundary adjustment, and still do not with the current proposed boundary adjustment.
- Appreciates citizens coming to voice their concerns and voicing that they do not want to be included in the adjustment.
- Thinks that since Mr. Wilson made the effort to come to the public hearing to express his opposition, and request to not be included, that the council should honor that and remove the portion of his property that would be added into the town limits. Does not think that we should retract the part of the property that is already within the town limits, (the little sliver triangle piece around the bypass) but should remove the portion that would have been added.
 - Asks Mr. Wilson if the town currently taxes him for the portion of his property that is currently within the limits. Mr. Wilson states that he does not receive a tax bill for that portion of the property from the town.
- Continues that since Mr. Wilson currently is not taxed for the portion of the parcel that is already in town, he is not losing anything.
- To his knowledge, no other property owners who would be added into the limits have voiced opposition.
- Councilwoman Ann Wolven rescinds her second to the motion to enter into discussion regarding the proposed boundary adjustment. Councilman Brian Welch rescinds his motion to enter into discussion.
- Councilman Brian Welch makes a motion that the council moves forward with an adjusted map, that removes Mr. Wilson from further being brought into the town limits, and was seconded by Councilwoman Ann Wolven. Motion is approved with 5 aye, 1 abstain and 1 absence.
 - Roll call:

Brian Welch- Aye	Ann Wolven- Aye	Ivory Oliver- Aye
Josh Knight- Abstain	Lee Simmons- Aye	Kevin Jones- Aye

Aye- 5	Nay- 0	Abstain- 1	Absent- 0
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- Councilman Brian Welch confirms contact information for Mr. Wilson and states that he will make the adjustments to the map first thing tomorrow and send a copy to the email listed so he will be able to see the adjustments have been made.

Guest Speakers:

- **Jason Wyme**
 - Started his law enforcement career in 2012 at VCU police department, has worked for Hopewell Police Department and New Kent Sheriff's office. Was offered an opportunity in 2016 and made the tough decision to get out of law enforcement.
 - Law enforcement is a life long passion of his and wanted to still pursue it, but wanted to go somewhere special. Started researching and found Burkeville approximately 1 year ago and has been in communications with Chief Herlong. The council and Chief's mission, vision and values stuck out to him and would love to serve the town of Burkeville in as an Auxiliary Police officer.
 - Primary focus would be community policing, meeting the residents, visitors, checking in with businesses and making sure the citizens know they are safe.
 - Does not want any type of payment.
 - Has gained the title "gentle giant"

- Law enforcement is a natural talent of his and does not have a desire to go full time or to another department. Would appreciate the opportunity to be a part of the Burkeville police department as an auxiliary officer.

Police Report:

- **Chief Jake Herlong**
 - Would like to introduce the candidate for Auxiliary Police Officer position, Jason to the council. Jason brings over a decade of experience in police work. He would like to be an auxiliary police officer, providing services to the town at no cost.
 - Chief Herlong did extensive research on Mr. Wyme. Has spoken with previous employers and current employers, and everyone spoke very highly of him. He has an impeccable previous background and believes that he would be great for the town of Burkeville as an auxiliary officer. Mr. Wyme has been adamant and persistent for the last year about joining the police department.
 - Already has his own equipment, uniform and weapon. Will only need to be supplied a vehicle and a badge. Has inspected all equipment and approved of it.
 - Does not expect for him to write a million tickets and get involved in a lot, but if he sees any crime to take care of it. His main focus is to community police.
 - Sussex county will be donating an SUV for Jason to drive. The current car that was donated by Sussex is unable to have lights placed on it. That will be sold and the funds will be used to get the SUV in service.
 - Jason will be scheduled 12-15 hours per week, on a rotating schedule, and various hours. He will have all of the same abilities as a paid police officer, and will need to be placed on the insurance policies. His badge number will be 304
 - Believes that Jason will be an asset to Burkeville and hopes that the council agrees and would make a motion to bring him on as an auxiliary officer tonight.
- **Councilwoman Ann Wolven makes a motion accept Jason Wyme as a part time, volunteer police officer for the Town of Burkeville once all of the requirements have been met. Motion was seconded by Councilwoman Debbie Weltch. Unanimous approval, no opposition. Motion carries.**

Fire Report:

- **Chief Brian Weltch**
 - There were 81 total calls, 1 call was missed within the first-due area. There were 13 calls within town limits, 28 calls in the first-due area (not including in-town or state facilities), 22 calls to state facilities, 18 calls for mutual aid, 9 fire related calls, 5 motor vehicle crashes, 7 calls that were cancelled enroute/false alarms. Average response time from page for service to arrival on scene was 11 minutes and 27 seconds, from page for service to arrival on scene.
 - There are currently 10 paid positions filled, and 1,334.75 hours this month were filled with paid providers. Volunteer hours were 413.75, which is equivalent to a savings of \$14,067.50 to tax payers this month.
 - Would like to thank the council for the months' worth of work on the MOU and approval of the MOU. Believes that being proactive with bringing the Fire Department employees on as town employees has protected Burkeville EMS from being taken over by the county.

Committee Reports:

- **Emergency Services (Knight- Dr. Wolven)**
 - **Councilman Josh Knight**

- Believes everything is going in the right direction with emergency services with the approved MOU and bringing on the auxiliary police officer.
- **Water & Sewer (B. Weltch- Simmons)**
 - No report
- **Buildings (Oliver- Jones)**
 - No report
- **Personnel (Dr. Wolven- Oliver)**
 - **Councilwoman Ann Wolven**
 - Personnel committee has not met, but prior to Christmas had exchanged emails.
 - Working to get the part time water/sewer/chemicals job description completed. Still needs to meet with Mike to get more details on what is included in that work since she is not familiar with all that the job entails.
 - Will bring the completed job description to council once it is done.
- **Parks & Grounds (D. Weltch- Knight)**
 - **Councilwoman Debbie Weltch**
 - Need to start thinking about what we want to do for the spring.
 - Would like update on Porta-potty. States that the porta-potty is nasty.
 - Clerk/Treasurer Jamie Osborne does not have an update on this yet. Reports that we only are charged for 1, and it is unknown if they will charge us or not for the 2nd. Will reach out to them to see what can be done.
 - Would like for this to be addressed, as there is a park but no bathroom access.
- **Finance & Purchasing (Simmons- B. Weltch)**
 - **Councilman Lee Simmons**
 - Included in council packets are 2 pages of line item adjustments that we would like to add to the budget.
 - The first page are line items that will be required to be added in order to take on the fire department employees, in regards to payroll and benefits.
 - The second page is line items that we would like to adjust based on the continuing budget. Proposed 7 line items to get away from items being placed in the miscellaneous line item, and to properly place our accounting software and online billing into different departments. There are also 5 line items that we would like to change the name on to more accurately reflect what the money is being spent on.
 - **Councilman Brian Weltch**
 - Apologizes for not making the budget meeting.
 - In regards to the name changes, clarification requested for "rent and repairs to equipment" if that was for admin or for fire department.
 - Asks thoughts on creating a separate fund for police department, like is being creating for fire department. The current way shows expenses, but does not show the revenue that the police department is bringing in.
 - Councilman Lee Simmons agrees, but thought instead of trying to tear apart the budget midstream, we make any additional adjustments at the beginning of the next budget.
 - Clarification that The fire department fund just needs to be fast tracked because of the employees coming on, and Councilman Lee Simmons states that is correct.
 - **Councilwoman Ann Wolven**
 - Asks for clarification about "salaries assistant" "contractor clerical" for water and sewer. States that those had not been in budget before, and they caught her eye.

- Councilwoman Debbie Weltch states that the only signs are on the gate entrances and that Councilwoman Ivory Oliver would like council to consider having a sign put up for the cemetery.
- **Streets & B Town Signage (Jones-D. Weltch)**
 - Sewer main was hit by VDOT, Mike was able to go out and fix it.
- **Zoning Committee (Knight- Simmons)**
 - **Councilman Josh Knight**
 - Received another letter from the resident on Dimmick St. but no specifics right now.

Updates:

- Sewer pump that clogs up every time of this year. Are going to talk to the owner and let them know that they need to talk with home owners. Have to repair the pump most years which is costing the town money.

Old Business:

- **Fire Department MOU**
 - The MOU was approved, appears everyone feels good about the decision. We saved our fire department.
- **End of Year Review**
 - A lot was accomplished in 2025
 - Appreciates every council member working together and getting things done.
- **Boundary Line Adjustment**
 - Completed at start of meeting.

New Business:

- **Goals for 2026**
 - Councilwoman Ann Wolven
 - If there is something that is proposed that we want new, we have to build it into the budget and have the funding figured out.
 - Asked about the 1776 markers that we paid for 2 years ago, that have not been put up.
 - Someone will need to contact Greg Eanes to figure out where those markers are.
 - Mayor Smith
 - Start thinking about budget and what will need to be funded.
 - Councilman Lee Simmons
 - Prior to train station being here, there was a monument honoring the former school that sat in this location. It has been stored at the monument company. Would like to know what the town would like for them to do with the monument.
 - Mayor Smith believes that the monument should be placed back at the town office, and Councilman Lee Simmons states that they will install the monument.
 - Discussion on location of where to place the monument.
 - Councilman Lee Simmons asks for Mayor Smith to flag a spot where he would like for it to be, and they will install it.
 - Councilwoman Debbie Weltch
 - Would like lights at the park.
- **Roof of Library**
 - Ms. Agnes McCormick

- December 5th there was a leak that started in the bathroom of the library. Currently filling a trash can approximately every 24 hours.
 - Contractor did come out to check the damages, and has given a quote to the town.
 - Even when it is not raining, there is still a continuous drip.
 - Mayor Smith
 - Town will go ahead and get the roof fixed. Will try to do a temporary fix in the mean time to stop the leak.
 - Quotes from the contractor are placed in each council members packet.
 - Will send public works tomorrow to see if there is any trapped water and drain it to help stop the leak.
 - Councilman Brian Weltch
 - Recommends seeing if anyone in the community would be willing to donate to help repair/replace the roof.
 - With flat roof, you can continuously try to patch it, but eventually it will need to be replaced.
- **Repayment of county for invoice**
 - A pump was rented last year, the company accidentally sent the invoice to the county instead of the town. Town had been trying to figure out why we were never invoiced, and unbeknownst to the town the county had already paid it. An agreement will be worked out with the county to repay the funds.
- **Fire Department Update**
 - Clerk/Treasurer Jamie Osborne
 - All new hire paperwork has been created and dropped off at the fire department to be completed and returned prior to January 23, 2026 so that employees can get into the system and on the insurance prior to February 1.
 - VRSA in regards to workers comp and LODD benefits has been contacted, awaiting final salary estimation for the remainder of 25-26 fiscal year from Chief Weltch.
 - Anthem representative has been contacted for health insurance.
 - Chief Weltch, Mayor Smith and Clerk/Treasurer Jamie Osborne have started the bank account.
 - Will get approved line items added into the GL
 - Checks for bank account will need to be ordered.
 - Will discuss with Chief Weltch in regards to the current accrued vacation time for employees that are transitioning.
 - Councilman Brian Weltch
 - Asks for the town's policy on start of insurance.
 - Unknown at this time, will look into the time period for start of insurance with new employees.
 - Current employees of FD who have health insurance should not have to have a wait period since they are transitioning from FD and not entirely new employees. If a part time employee transfers to full time under the previous fire department rules, they would immediately get insurance. But want to know what the town's rules.
- **Blightment of Consdan property**
 - County has done a blightment on the Consdan property. They will be moving on getting that torn down.
- **Old Burkeville Elementary School**
 - Will no longer be the elementary school, the county intends to turn it into the health department. The Registrar's office may be moving to Blackstone.
 - County will have control over the school, and have plans to try to reduce the overhead costs of maintenance of the building.

- There are many repairs that will need to be done to the building due to leaks and damages from those leaks.

Citizens Comments: No comments

Councilmembers Comments:

- **Councilman Brian Weltch**
 - MOU agenda is on county agenda for Thursday for them to discuss.
- **Councilman Josh Knight**
 - No comment
- **Councilwoman Ann Wolven**
 - No comment
- **Councilman Lee Simmons**
 - No comment
- **Councilwoman Ivory Oliver**
 - No comment
- **Councilman Kevin Jones**
 - No comment
- **Councilwoman Debbie Weltch**
 - No comment

Economic Development Committee Representative Comments:

- **Greg Wolven**
 - The Economic Development committee moved their meeting and he was unable to attend the last meeting.
 - Spoke with Greg Zody post meeting about the property around Ft. Pickett, and he was informed of significant discussions about that during the Economic Development Committee meeting.

Mayor Comments:

- Hopes that the boundary adjustment will go through. There was opposition, which will be corrected in the map, but we have to look out for the future success and development of the town and the people that will be here.
- If anyone knows of any businesses that would benefit the town, reach out to them. There have already been some businesses that he has spoken to. The town needs to come together and work as a community for the betterment of the town. The town is not here for just one person, but for everyone in the town and for the future.

Motion to Adjourn:

Motion was made by Councilman Josh Knight and seconded by Councilwoman Debbie Weltch. Unanimous approval, no opposition. Motion carries. End of meeting: 8:50 p.m.

Jamie L Osborne

Jamie L. Osborne, Clerk/Treasurer

February 10, 2026

Date approved by council