

Customer Set Up Sheet

Highland Farms, Ltd.
 12380 NW 116th Ave.
 Medley, FL 33178



Company Name	
Purchasing Contact	
Purchasing Email	
Purchasing Phone	
Billing Street Address	
Billing City, State, Zip	
PO Numbers Needed	Yes / No
Email Address for Orders	sales@highlandfarms.net
Invoice Delivery	All invoices are emailed. Please provide email address.
Email address	
Terms of payment	All payment terms are NET 14 Days.
Shipping Name	
Shipping Street Address	
Shipping City, State, Zip	
Shipping Phone / Email	
AP Contact Name	
AP Phone Number	
AP Email	
DUNS Number	
Seafax Number	
Officer Owner 1	
Officer Owner 2	
Preferred Payment	Due to USPS slowness we encourage ACH payments. Details on invoices.
Remittance Email	accounting@highlandfarms.net
Bank Name	
Bank Contact	
Bank Contact Email	
Account Number	
Reference 1 Name	
Reference 1 Contact	
Reference 1 Email	
Reference 2 Name	
Reference 2 Contact	
Reference 2 Email	
Reference 3 Name	
Reference 3 Contact	
Reference 3 Email	