

**MINUTES OF THE AUGUST 14, 2023, SPECIAL MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4**

A meeting was duly called of the Board of Commissioners of **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4**, which was held **August 14, 2023**, at the offices of the District Administrative Office, 12207 Huffman Oaks Lane, Huffman, Texas 77336.

The District will consider and act upon the following matters:

1. **CALL TO ORDER AND RECITE THE PLEDGE OF ALLEGIANCE.** The meeting was called to order at 6:00 p.m. by Commissioner **Jones**, Board President, who announced that a quorum was present. Those commissioners present were:

Ray Jones	Present
Shareen Redus	Present
Christy Graves	Present
Wyatt Watkins	Present
Robin April May-Lutz	Present

Others attending when the meeting began were Tyler Shirley, Fire Chief; Kacey Sammons, Asst. EMS Chief; Jenelle Honey, District Administrator; David Manley, District Attorney; Katie Norris, Bookkeeper.

2. **TO RECEIVE PUBLIC COMMENT.**

No comment.

3. **TO PROPOSE THE DISTRICT 2024 BUDGET.**

Commissioner **Redus** made motion, seconded by Commissioner **Jones**, to accept the proposed 2024 budget. Motion passed with a vote of 5-0.

4. **TO PROPOSE THE DISTRICT 2023 TAX RATE.**

Commissioner **Graves** made motion, seconded by Commissioner **Redus**, to keep the 2023 tax rate at \$0.10. Motion passed with a vote of 5-0.

5. **TO SCHEDULE A PUBLIC HEARING REGARDING THE DISTRICT'S 2023 TAX RATE AND THE DATE OF THE MEETING TO ADOPT.**

Commissioner **May-Lutz** made motion, seconded by Commissioner **Redus**, to call a meeting on August 28, 2023, to conduct a Public Hearing and adopt the 2023 budget and tax rate. Motion passed with a vote of 5-0.

6. **TO AUTHORIZE DISTRICT COUNSEL TO PUBLISH THE NECESSARY 2023 TAX RATE SETTING NOTICES.**

Commissioner **Redus** made motion, seconded by Commissioner **Watkins**, to authorize District counsel to publish the necessary 2023 Tax Rate setting notices. Motion passed with a vote of 5-0.

7. **TO REVIEW AND TAKE ACTION ON MATTERS RELATING TO AN ELECTION TO BE HELD ON NOVEMBER 7, 2023:**

- a. **Approve an Order of Election under Texas Tax Code 26.07.**
- b. **To review and take action to hold an election jointly with other jurisdictions.**

- c. To review and take action to contract with Harris County Elections Office for election services.
- d. To consider and take action on such other Orders, Resolutions and related matters as required or appropriate to call for the District election.

No action.

8. ADJOURNMENT.

There being no further business before the Board, Commissioner **Redus** made a motion to adjourn, seconded by Commissioner **Jones**. Motion passed with a vote of 5-0 and the meeting adjourned at 6:25 pm.

**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 4**

Christy Graves, Secretary