

PUBLIC MEETING NOTICE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4

Notice is hereby given that the Board of Commissioners of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 4** will hold a meeting on **December 8, 2025** at **6:00 p.m.** at the **District Administration Building** located at **12207 Huffman Oaks Ln., Huffman, Texas 77336.**

The District will consider and act upon the following matters:

1. Call to order and recite the pledge of allegiance.
2. Roll Call and establishment of a quorum.
3. To receive public comment.
4. To approve the Minutes of prior meeting(s).
5. To receive and approve the District's financial report, including the financial condition of the District and the District's investments, to pay the District's bills, and act on resolutions required related to bank accounts.
6. To review, discuss and act on matters related to the District's bookkeeping service, including but not limited to the engagement of Crane Quist Ventures, LLC.
7. To review, discuss and act on issues related to the remodel and construction of the District facilities, including, but not limited to, planning, design, budgeting, and financing.
8. To review and revise the District's budget(s).
9. To review, discuss and act on matters related to the District's website.
10. To receive a report from the Fire Chief and his staff and take any necessary action.
11. To review, discuss and take action on the acquisition and financing of new vehicles, equipment, and apparatus.
12. To review and approve expenditures required for the repair, maintenance and replacement of the District's real property, signage, vehicles, apparatus and equipment.
13. To approve the sale or disposal of surplus and/or salvage property pursuant to Texas Health and Safety Code §775.251.
14. To create, modify or adopt ESD policies and procedures.
15. To review, discuss and act on District personnel matters including compensation, benefits, scheduling, training, retention, hiring and/or termination of District employees.
16. To meet in Closed Session pursuant to Government Code §551.071 to consult with legal counsel regarding pending or contemplated litigation, settlement offers or on matters which require confidentiality under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas and Tax Code §323.3022 to discuss sales tax matters.
17. To meet in Closed Session pursuant to Government Code §551.072 to deliberate regarding real estate matters.
18. To meet in Closed Session pursuant to Government Code §551.074 to discuss personnel matters.

19. To review and act on matters discussed in closed session.
20. To review and discuss matters for inclusion on future agendas, and confirm the date of upcoming meetings.
21. Adjournment.



**HARRIS COUNTY
EMERGENCY SERVICES DISTRICT NO. 4**

By: David Manley
DAVID MANLEY, District Counsel
COVELER & PEELER, P.C.
Two Memorial City Plaza
820 Gessner, Suite 1710
Houston, Texas 77024
Telephone: (713) 984-8222
Facsimile: (713) 984-0670
Email: manley@coveler.com