

PAYMENT PLAN APPLICATION

Budget Worksheet

Total Expenses (Do not include personal expenses)

See student budget for expenses.

Tuition & Fees \$ _____

Room & Board \$ _____

Total Expenses \$ _____

Less Credits (Do not include work-study)

Refer to your financial aid award letter.

Scholarships/Grants \$ _____

Loans \$ _____

Total Credits \$ _____

Budget Amount

Expenses less credits \$ _____

Check one:

_____ Fall 4 month plan (Sept. - Dec.)

_____ Spring 4 month plan (Jan. - April)

_____ Summer 4 month plan (May - Aug.)

**Divide Budget amount by 4 months to
obtain Monthly budget amount**

\$ _____

STUDENT INFORMATION (PLEASE PRINT)

Name _____

Social Security # _____

BILLING INFORMATION

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE (DAY) _____

EMAIL ADDRESS: _____

SIGNATURE _____

By signing above I am indicating my agreement to use the Union Commonwealth University monthly plan for this academic year or semester and understand the terms and conditions for this plan. Union Commonwealth University reserves the right to adjust fall or spring payment plan amounts.

WHAT TO SEND TO UNION COLLEGE?

TOTAL MONTHLY PAYMENT

(Payment Due 10th of each month) \$ _____

TOTAL OF CHECK

Enclosed \$ _____

**Make check payable to :
Union Commonwealth University**

**Mail check and this form to:
Union Commonwealth University
310 College Street Box 3
Barbourville, KY 40906**

Allow 5 days for mailing

ENROLLMENT SCHEDULE

FALL 4-MONTH PLAN

1ST PAYMENT DUE SEPT. 10

SPRING 4-MONTH PLAN

1ST PAYMENT DUE JANUARY 10

SUMMER 5-MONTH PLAN

1ST PAYMENT DUE MAY 10

**Make check payable to :
Union Commonwealth University**

**Mail check and this form to:
Union Commonwealth University
310 College Street Box 3
Barbourville, KY 40906**

**Online payment:
<https://my.unionky.edu>**

Tuition & Fees 2026-2027

Graduate Rates

Tuition- Graduate Programs	\$370.00 per hr
Tuition- Graduate International	\$550.00 per hr
Telecommunication Fee	\$35.00 per semester

*Other fees may apply depending on the program for which you are enrolling. Please ask in advance.

Please Enclose First Monthly payment and enrollment fee with this application
Retain for your records

UNION COMMONWEALTH UNIVERSITY PAYMENT PLAN TERMS AND CONDITIONS

Plan enrollment is accomplished by completing, signing, and returning the attached application to the address listed with the 1st payment and enrollment fee prior to the 10th of the month in which your enrollment begins.

Budget Amount/Payments. Only tuition & fees, and room & board charges may be used when calculating the contract budget amount on the application. The total budget amount is payable in 12 or 5 equal installments due on the 10th of each month, beginning in May, preceding the academic year in which costs are budgeted. **It is the students responsibility to know when payments are due and to pay on time even though a monthly payment plan bill may not have been received.** In no case will the enrollment period extend past the initial due date.

Fees and Other Charges. A service fee of \$50 will be imposed for any check returned by the bank. All additional fees assessed will be deducted directly from your payment before funds are applied on your student account.

Failure to Pay. In the event of failure of a participant to pay any installment within 10 days of the date, you will be notified of your delinquency. If full payment is not made within 10 days of the notice of delinquency, you will be terminated from the plan. **The entire unpaid balance on your student account at Union Commonwealth University is payable in full immediately or will be turned over to a Collection Agency and by signing this application you agree to pay all collection costs.**

Changes in your Budget. Changes in your budgeted amount may be made at anytime during the contract period by calling Union Commonwealth University. We will handle refunds of any overpayment's through the normal refund procedure.

LET US MAKE TUITION PAYMENTS INTEREST FREE---WORRY FREE

Let's face it, it isn't easy to pay for education. We can help make it easier through early enrollment. Union Commonwealth University is pleased to offer an interest-free Payment Plan to help students and parents make their education affordable.

This plan permits for payment of tuition, fees, room and board in monthly installments and it is interest free.

Normally, full payment is due the first day of class, but through the plan the cost can be spread over time. The budget amount is determined by calculating total expenses less any funds to be credited to the student invoice.

Union Commonwealth University
310 College Street
Barbourville, KY 40906

Phone: 606-546-1203
Email: businessso@unionky.edu
Fax: 606-546-1219

unionky.edu

UNION
COMMONWEALTH UNIVERSITY

GRADUATE Payment Plan Application 2026-2027

SERVICED BY:

Union Commonwealth University"
1.800.489.8646
www.unionky.edu

An Interest-Free,
Monthly Payment Plan for the Students at
Union Commonwealth University.