RECORD OF PROCEEDINGS

Minutes of Village of Russells Point Meeting

GOVERNMENT FORMS & SUPPLIES 844-224-3338 FORM NO. 10148

Held September 8, 2026 Council Meeting 20

Mayor Huffman called the meeting to order at 6:59 PM followed by the Pledge of Allegiance.

Roll Call: Council members Anne Elleman, Liz Gibson, Joan Hinterschied, Greg Iiams, Steve Reid, and Rebekah Smith were present. Village Administrator Deanna Roe and Fiscal Officer Marc McGuire were also present.

Guests: David Wallace, Dianne Gauder, AshLee Hullinger, William Forgione, Mary Jo Forgione, Sharon DeVault, William Coyer, DeAnna Bradley, Daniel Bey, Matt Rader, Mike Miller

Approval of Minutes: Motion was made by Councilor Iiams and seconded by Councilor Gibson to approve the council meeting minutes dated August 17, 2026. A roll call vote was taken and council voted in favor 6-0. Motion passed.

Application for Vacating Roadway Hearing:

- Council began the public hearing at 7:01 PM for an application for vacating roadways filed by William and Elisabeth Coyer and Michael Miller. A court stenographer was in attendance and began taking minutes for the public hearing. At 7:29 PM, council exited the public hearing and began deliberating the application in the open council meeting. At 7:33 PM, the public hearing went back into session for additional testimony, as recorded by the court stenographer. At 7:38 PM, the public hearing ended and council resumed the open council meeting. **Motion** was made by Councilor Iiams and seconded by Councilor Hinterschied to deny the application for vacating roadways. A roll call vote was taken and council voted in favor 6-0. Motion passed. Village Solicitor Daniel Bey stated that the application to vacate is denied.

Reports:
Administrator:

- Village Administrator Deanna Roe submitted the administrator report to council. Administrator Roe discussed some of the points of the report that included 1) the trailer at 636 High Street was accepted as a tear down by the county land bank, 2) the employee handbook is complete, 3) a cost breakdown on the construction of the splashpad will be given to council at the next council meeting, 4) the local radio station went off the air on September 7, 2026, and council wished to honor the request of those operating the radio station to cancel the FCC license, 5) The Ohio EPA inspection resulted in 1 violation due to the poor condition of the village's North water tower. The violation has been answered and a plan to rectify the violation has been sent to the EPA, 6) a backflow prevention program has been established, 7) the water plant needs a new dehumidifier with a cost estimated to be $53,640, 8) repairs are scheduled for the bump on US Route 33 and deformations on State Route 708, 9) a catch basin cleanout schedule has been implemented, 10) researched and resolved for the proper dedication of Washington Avenue so that public funds can be utilized to pave the roadway, 11) meeting with an engineer to discuss the drainage issues on White Oaks Court.

Ordinances and Resolutions:

- Ordinance 26-1278 – Repealing Ordinance 26-1271 Approving, Adopting and Enacting American Legal Publishing's Ohio Basic Code 2026 Edition and Declaring and Emergency. Mayor Huffman conducted a reading of Ordinance 26-1278 by title. **Motion** was made by Councilor Iiams and seconded by Councilor Smith to waive the 3-reading rule on Ordinance 26-1278 and declare it an emergency. A roll call vote was taken and council voted in favor 6-0. Motion passed. **Motion** was made by Councilor Iiams and seconded by Councilor Smith to approve Ordinance 26-1278 by title. A roll call vote was taken and council voted in favor 6-0. Motion passed.
- Resolution 26-1081 – Authorizing the Village Administrator to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Progam(s) and to Execute Contracts as Required and Declaring an Emergency. Mayor Huffman conducted a reading of Resolution 26-1081 by title. **Motion** was made by Councilor Iiams and seconded by Councilor Hinterschied to waive the 3-reading rule on Resolution 26-1081 and declare it an emergency. A roll call vote was taken and council voted in favor 6-0. Motion passed. **Motion** was made by Councilor Iiams and seconded by Councilor Smith to approve Resolution 26-1081 by title. A roll call vote was taken and council voted in favor 6-0. Motion passed.

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- Resolution 26-1082 – Certifying Delinquent Storm Water Fees, Water Rents and Charges Due the Village of Russells Point Water Department and Authorizing the Logan County Auditor to Place the Delinquent amounts on the 2026 Tax Duplicate for Collection and Declaring an Emergency. Mayor Huffman conducted a reading of Resolution 26-1082 by title. **Motion** was made by Councilor Iiams and seconded by Councilor Smith to waive the 3-reading rule on Resolution 26-1082 and declare it an emergency. A roll call vote was taken and council voted in favor 6-0. Motion passed. **Motion** was made by Councilor Iiams and seconded by Councilor Smith to approve Resolution 26-1082 by title. A roll call vote was taken and council voted in favor 6-0. Motion passed.
- Resolution 26-1083 – Authorizing the Logan County Engineer, Scott C. Coleman P.E., P.S. to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Program(s) and to Execute Contracts as Required and Declaring an Emergency. Mayor Huffman conducted a reading of Resolution 26-1083 by title. **Motion** was made by Councilor Iiams and seconded by Councilor Smith to waive the 3-reading rule on Resolution 26-1083 and declare it an emergency. A roll call vote was taken and council voted in favor 6-0. Motion passed. **Motion** was made by Councilor Iiams and seconded by Councilor Smith to approve Resolution 26-1083 by title. A roll call vote was taken and council voted in favor 6-0. Motion passed.
- Resolution 26-1084 – Authorizing the Village Administrator to Apply for Funding for the Replacement of a Water Tower within the Village and to Coordinate with Rural Community Assistance Partnership ("RCAP") to Engage an Engineer and Engage in Land Acquisition Activities and to Execute Contracts as Required Thereto and Declaring an Emergency. Mayor Huffman conducted a reading of Resolution 26-1084 by title. **Motion** was made by Councilor Iiams and seconded by Councilor Smith to waive the 3-reading rule on Resolution 26-1084 and declare it an emergency. A roll call vote was taken and council voted in favor 6-0. Motion passed. **Motion** was made by Councilor Iiams and seconded by Councilor Smith to approve Resolution 26-1084 by title. A roll call vote was taken and council voted in favor 6-0. Motion passed.

Citizen Comments: none

Old Business:

- Mayor Huffman asked council if a maternity leave policy should be added to the employee handbook. Council asked Administrator Roe to inquire with other local municipalities as to if they have a maternity policy and if so, how does it read.

New Business:

- Council asked Administrator Roe to discuss with the Street Department to determine what day to schedule the Village Clean Up Day.

Executive Session:

Pursuant to Ohio Revised Code section 121.22 (G)(1), to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official. **Motion** was made by Councilor Smith and seconded by Councilor Iiams to enter into an executive session and invite Administrator Roe into executive session. A roll call vote was taken and Council voted in favor 6-0. Motion passed and council entered into the executive session at 8:12 PM. At 8:26 PM, council resumed the open meeting and a **motion** was made by Councilor Iiams and seconded by Councilor Smith to exit the executive session. A roll call vote was taken and council voted in favor 6-0. Motion passed and council resumed the open meeting.

There being no further business, **motion** was made by Councilor Iiams and seconded by Councilor Smith to adjourn at 8:27 PM. Motion passed.

John Huffman, Mayor

Marc McGuire, Fiscal Officer

9/12/26
Date Passed