How to Block a Caller

- 1. In collaboration, click on the "phonebook" tab.
- 2. Click on "all" on the left-hand side to view phonebooks, .
- 3. Select the "Blocked" phonebook from the drop-down menu.
- 4. Select the plus icon to add new contact.
- 5. Enter a name.
- 6. Enter the number in +1 format (example: +17145124254)
- 7. Scroll down and save the "type of contact" as "blacklist" (Note: this is what actually blocks the number, the "Blocked" phonebook is just a way to organize and list blocked numbers.)
- 8. Click the checkmark to save when done.
- 9. Calls from this number should now be blocked.

Note: By default, the call flow for a blocked caller is simply to hang up the call, but this behavior can be customized on the back end by Triton. Let us know if you require a different handling of unwanted callers.

