



Research & Project Grant Application Form

Lead contact name

Job title

Organisation

Correspondence address

Email

Phone number

Head of Department administering project

Address

Phone number

Email

Name of supervisor (if different)

Address

Phone number

Email

Title of project

Proposed start date of project

Proposed duration:

Introduction and project overview (max 300 words)

Goals and objectives (max 300 words)

Plan and evaluation (max 300 words)

Financial summary. All quoted figures should be inclusive of VAT (where appropriate)

Relevance to Preoperative Assessment (max 300 words)

Authorised Signatures

Principal Applicant

"I understand and agree to comply with the conditions of the award. If successful, I will be involved directly in the proposed research project."

Name

Signature

Date

Head of Department

"I confirm that: (i) I am willing to accept the above project in my Department in accordance with the conditions of the award; (ii) the description of the project has been reviewed to my satisfaction; (iii) that the resources listed above are necessary and sufficient for the successful completion of the project and not already currently available; (iv) and that the Applicant is capable of supervising the project adequately."

Name

Signature

Date

Application scoring guide:

Relevance to preoperative assessment:

1. No obvious relevance
2. Between 1 and 3
3. Some relevance
4. Between 3 and 5
5. Clear relevance

Learning objectives:

1. No objectives (vague description only)
2. An outline of objectives, but no clear plan
3. Basic objectives
4. Clear objectives, may not be completed
5. Clear objectives; defined outcome and benefits

Value for money/sustainability:

1. Cost benefit unclear
2. Between 1 and 3
3. Potential value for money
4. Between 3 and 5
5. Excellent value for money

General quality of application:

1. Poor/ incomplete
2. Basic information included, further information required
3. Most information included, could be improved
4. Minimal information missing
5. Well-presented completed application