



# COMMITTEE & LEADERSHIP SIGN-UP PACKET

**WE ARE BETTER TOGETHER.**

of the local Association. The dues obligation of such individuals to the local Association should be reduced to reflect the reduction in the local Association's dues obligation to the National Association. The local Association may, at its option, choose to have no dues requirement for such individuals except as may be required to meet the local Association's obligation to the State Association with respect to such individuals. Member Associations should determine whether the dues payable by the local Association to the State Association are reduced with respect to such individuals. It should be noted that this does not affect a "designated" REALTOR®'s dues obligation to the local Association with respect to those licensees employed by or affiliated with the "designated" REALTOR® who are not Members of the local Association. (Amended 11/2013).

## **ARTICLE XI - OFFICERS AND DIRECTORS**

**Section 1. Officers.** The elected officers of the Association will be REALTOR® Members and will be: a President, a President-Elect, and a Treasurer. They will be elected for terms of one year. Except for extraordinary unforeseen events, the President-Elect will succeed to the Presidency, and Treasurer will succeed to President-Elect subject to election thereto

**Section 2. Officer Qualifications.** To become eligible to serve as an Officer of the Association, an Officer candidate must have completed at least two years as a Director on the Board of Directors as of October 1, and have served on at least two Association Committees or have chaired at least one Association Committee.

**Section 3. Duties of Officers.** The duties of the Officers will be such as their titles, by general usage, would indicate and such as may be assigned to them by the Board of Directors. It will be the duty of the Executive Officer to keep the records of the Association and to carry on all necessary correspondence with the NATIONAL ASSOCIATION OF REALTORS® and the Illinois REALTORS®.

**Section 4. Board of Directors.** The governing body of the Association will be a Board of Directors consisting of the elected officers and Ten (10) Realtor® Members of the Association, plus the Immediate Past President. Directors will be elected to serve for terms of three years, except that at organization, one-third of the elective Directors will be elected for terms of one, two, and three years, respectively, or for such lesser terms as may be necessary to complete the first fiscal years. Thereafter, as many Directors will be elected each year as are required to fill vacancies. (Rev 9/29/2011)

**Section 4a. Livingston County Representation.** The Board of Directors shall appoint a Livingston County Director to the Board of Directors as an eleventh director for the balance of the fiscal year during which the merger between the Association and the Livingston County Board of Realtors shall occur. The Director so appointed shall be a managing broker with his or her principal office in Livingston County, Illinois, or a member who maintains his or her license at a sponsoring broker's office in Livingston County, Illinois. The directorship held by the appointee identified above shall end at the close of said fiscal year. Thereafter, the Association's Nominating Committee, utilizing the

process described in Section 10 of this Article XI, shall reserve one of the ten director positions for a member from Livingston County who holds the qualifications set forth above, and those qualifications set forth in Section 5 of this Article XI. For purposes of the first nomination of a member from Livingston County, said nominees' membership in the Livingston County Board of Realtors for the two years immediately preceding the merger with the Association, shall be deemed to satisfy the membership tenure qualification standard set forth in said Section 5. (Amended 3/2020).

**Section 5. Director Qualifications.** In order to become eligible to serve as a Director, a Director candidate must have completed at least two years as a Realtor® Member in good standing prior to the election.

**Section 6. The Nominating Committee.** At least two months before the annual election, a Nominating Committee of seven REALTOR® Members will be appointed by the President with the approval of the Board of Directors.

The Committee will be made up of the Immediate Past President, who will serve as Chairman, the two most immediate Past Presidents willing to serve, and four REALTOR® Members at-large from offices not already represented on the committee.

**Section 7. Selection of Candidates for President.** The Nominating Committee will select one candidate for President, and that candidate would be the President-Elect (provided that the Member was elected to that position and not appointed.) If appointed, then the Nominating Committee will select two candidates for President.

**Section 8. Selection of Candidates for President-Elect.** If the existing Treasurer- Secretary chooses to run for the position of President-Elect, the Nominating Committee will automatically slate the existing Treasurer-Secretary as a candidate for that position.

**Section 9. Selection of Candidates for Treasurer-Secretary.** The Nominating Committee will slate one or more candidates for the position of Treasurer-Secretary.

**Section 10. Selection of Candidates for Director.** The Nominating Committee may slate two candidates per Director position available.

**Section 11. Petitioning Requirements for Officer and Director Candidates.** The approved slate of the Nominating Committee will be sent to each Realtor Member at least 30 days preceding the elections. Additional candidates for the offices to be filled may be placed in nomination by petition signed by at least twenty percent (20%) of the REALTOR® Members providing the candidates petitioning to run as an Officer and/or Director meet the necessary requirements for qualifications per Sections 2 and 5 of this Article before being placed on the official ballot.



*The mission of the Mid-Illinois REALTORS® Association is to provide services that ensure the professionalism and success of its members, while promoting real property ownership and protecting private property rights in our communities.*

## **2023 DIRECTOR FORM**

**"WE ARE BETTER TOGETHER."**

The Nominating Committee will be meeting in the near future to prepare a slate of Directors to serve on the 2023 Board of Directors for a 3 year term.

Candidates should have shown an interest in the Association, through participation in committee work and Association activities. If you are interested in being considered for one of the positions and are willing to work to promote the Mission of the Association, please complete and return this form.

Obviously, accepting the position of Board of Directors is a tremendous responsibility, however, the time given offers a great deal of self gratification, gives a better understanding of the Association, its members and goals and is extremely important for the success of the Mid-Illinois REALTORS® Association.

We expect to present for your approval, an outstanding group of individuals to serve the Association over the next few years, but your help is needed to accomplish our charge!



Please see below the qualifications for **Board of Directors** from the Bylaws/Officer Qualifications.

#### ARTICLE XI, **DIRECTORS**

**Section 4.** Board of Directors. The governing body of the Association will be a Board of Directors consisting of the elected officers and Ten (10) Realtor® Members of the Association, plus the Immediate Past President. Directors will be elected to serve for terms of three years, except that at organization, one-third of the elective Directors will be elected for terms of one, two, and three years, respectively, or for such lesser terms as may be necessary to complete the first fiscal years. Thereafter, as many Directors will be elected each year as are required to fill vacancies. (Rev 9/29/2011)

**Section 4a.** Livingston County Representation. The Board of Directors shall appoint a Livingston County Director to the Board of Directors as an eleventh director for the balance of the fiscal year during which the merger between the Association and the Livingston County Board of Realtors shall occur. The Director so appointed shall be a managing broker with his or her principal office in Livingston County, Illinois, or a member who maintains his or her license at a sponsoring broker's office in Livingston County, Illinois. The directorship held by the appointee identified above shall end at the close of said fiscal year. Thereafter, the Association's Nominating Committee, utilizing the process described in Section 10 of this Article XI, shall reserve one of the ten director positions for a member from Livingston County who holds the qualifications set forth above, and those qualifications set forth in Section 5 of this Article XI. For purposes of the first nomination of a member from Livingston County, said nominees' membership in the Livingston County Board of Realtors for the two years immediately preceding the merger with the Association, shall be deemed to satisfy the membership tenure qualification standard set forth in said Section 5. (Amended 3/2020).

**Section 5.** Director Qualifications. In order to become eligible to serve as a Director, a Director candidate must have completed at least two years as a Realtor® Member in good standing prior to the election.

**Section 10.** Selection of Candidates for Director. The Nominating Committee may slate two candidates per Director position available.

#### Please Consider:

**NAME:** \_\_\_\_\_

**COMPANY:** \_\_\_\_\_

**POSITION:** \_\_\_\_\_

#### **Board of Directors (3 year term)**

**What is your past involvement with the Mid-Illinois REALTORS® Association?**

**Committees:** \_\_\_\_\_

\_\_\_\_\_

**Leadership:** \_\_\_\_\_

\_\_\_\_\_

**With other organizations?**

\_\_\_\_\_

\_\_\_\_\_

**To be considered for a position on the Mid-Illinois REALTORS® Association**

**Board of Directors, return no later than **July 15, 2022.****



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## **2023 TREASURER**

**"WE ARE BETTER TOGETHER."**

The Nominating Committee will be meeting soon to prepare a slate of 2023 Officers.

Candidates should have shown an interest in the Association, through participation in committee work and Association activities. If you are interested in being considered for one of the positions and are willing to work to promote the Mission of the Association, please complete and return this form.

Obviously, accepting the position of Treasurer is a tremendous responsibility, however, the time given<sup>®</sup> offers a great deal of self gratification, gives a better understanding of the Association, its members and goals and is extremely important for the success of the Mid-Illinois REALTORS® Association.

We expect to present for your approval, an outstanding group of individuals to serve the Association over the next few years, but your help is needed to accomplish our charge!



**Please see below the qualifications for Officer from the Bylaws/Officer Qualifications.**

**ARTICLE XI, OFFICERS**

Section 2. Officer Qualifications. In order to become eligible to serve as an Officer of the Association, an Officer candidate must have completed at least two years as a Director on the Board of Directors as of September 1 and have served on at least two Association Committees or have chaired at least one Association Committee.

Section 9. Selection of Candidates for Treasurer-Secretary. The Nominating Committee shall slate one or more candidates for the position of Treasurer-Secretary.

**Please Consider:**

**NAME:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Position:**

**Treasurer**

**What is your past involvement with the Mid-Illinois REALTORS® Association?**

**Committees:** \_\_\_\_\_

\_\_\_\_\_

**Leadership:** \_\_\_\_\_

\_\_\_\_\_

**With other organizations?**

\_\_\_\_\_

\_\_\_\_\_

**To be considered for a position on the Mid-Illinois REALTORS® Association**

**Treasurer, return no later than July 15, 2022**

**PLEASE FAX: (309) 664-5098 or email to: Jana Mortimer at [memberservices@midillinoisrealtors.com](mailto:memberservices@midillinoisrealtors.com)**





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## **FY' 2023 COMMITTEE CHAIR/VICE-CHAIR**

**"WE ARE BETTER TOGETHER."**

**Please Consider:**

**NAME:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**I am willing to serve the Association by assuming the role of:**

\_\_\_\_ CHAIR

\_\_\_\_ VICE-CHAIR

**Of the \_\_\_\_\_ Committee for the upcoming  
2023 Fiscal Year (Nov 1 thru Sept 30)**

**Signature:** \_\_\_\_\_

**To be considered for a Chair or Vice-Chair position on one of the Mid-Illinois REALTORS®  
Association Committees, return no later than **July 15, 2022** to  
[memberservices@midillinoisrealtors.com](mailto:memberservices@midillinoisrealtors.com).**





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## 2023 Committee Roles & Responsibilities

### **Bylaws (Task Force)**

MEETS AS NEEDED. This group reviews the association by-laws to assure they are compliant with the national association by-law mandates and are in line with our business practices. Please sign up if you want to participate in this Bylaws task force.

### **Diversity, Equity & Inclusion (DEI)**

MEETS 2ND THURSDAY OF EVERY MONTH AT 2:00PM. This committee embraces a sense of belonging within the community, removing barriers to home ownership and the real estate profession by providing educational opportunities, DEI initiatives and community outreach.

### **Education (Task Force)**

MEETS AS NEEDED. This task force is for you if you love helping expand our members' education experience. Plans and coordinates continuing education programs and miscellaneous educational seminars throughout the year. Please sign up if you want to participate in this Education task force.

### **Finance**

BI-MONTHLY, MEETS THURSDAY AT 9:30AM. Reviews the monthly financial statements and monitors the financial assets of the Association; prepares the annual budget for the Board of Directors.

### **Forms**

MEETS 2ND WEDNESDAY OF EVERY MONTH AT 2:00PM. Made up of managing brokers, this committee reviews association transaction documents and contracts to ensure members have the best forms for the business needs. They also develop new forms to aid in the ease of transactions.

### **Future**

MEETS AS NEEDED. 3 to 5 person committee that briefs the board of directors with recommendations on how the association needs to (or not) adapt to industry, technology and economic changes. This is a two year position with staggered terms. How you qualify: You are a news hound excited by change with a willingness to teach and share. You are a big picture person. This group is made up of agents and Designated Brokers diverse in experience, age and culture. Your news subscriptions will be covered by the association and 1 person from this group will travel to an industry conference each year. Executive Leadership will interview candidates for this committee.

### **Grievance**

MEETS AS NEEDED. Investigates complaints received from members and/or members of the public regarding possible violations of the Code of Ethics, reviews requests for arbitration, and recommends further action by the Professional Standards Committee as appropriate for each situation. Appointees must attend the one-day IAR training seminar "every other year" usually held in January each year in Springfield.)



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## 2023 Committee Roles & Responsibilities

### **Membership & Events**

MEETS 2ND MONDAY OF EVERY MONTH AT 11:00AM. This committee helps bring our value proposition to the members by finding ways to engage our members and bring meaningful opportunities to them. Recruits affiliates and updates their program. Reviews new member applications and sends to the Board for Approval. Plans new member and affiliate activities.

### **Public Relations/REALTOR Promotion/Equal Opportunity**

MEETS 1ST WEDNESDAY OF EVERY MONTH AT 2:00PM. A very active committee that promotes favorable publicity for the Association, its members, and the real estate industry. Develops and promotes a positive image of the REALTOR® by encouraging Member participation in activities that better the community. The EQUAL OPPORTUNITY role serves as an educational source to the membership in promoting and maintaining equal opportunity in housing in the community and promotes compliance with NAR guidelines in fair housing matters.

### **RPAC/Governmental Affairs**

MEETS 2ND WEDNESDAY OF EACH MONTH AT 10:30AM. Develops and promotes REALTOR® involvement in the political process at the local, state and national levels. Members coordinate the Association's annual RPAC fundraising activities to help elect candidates who support property rights and the free enterprise system. Members meet annually with area legislators at the Capitol Conference in Springfield.

### **Strategic Planning**

MEETS AS NEEDED. Evaluates the progress of the association based on member input, industry trends, and goals. Develops a plan for the association to make sure it stays relevant, healthy and provides value to all its members.

### **YPN (Young Professionals Network)**

MEETS 1ST THURSDAY OF EVERY MONTH AT 1:00PM. YPN develops and delivers regular programs and events designed to give young leaders the opportunity to exchange ideas, grow professionally, share common interests while gaining an insider's view of the business and serve their communities



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## 2023 Committee Roles & Responsibilities

Be active and make a difference in your association by volunteering on a MIRA committee or task force. Just complete this form and return to the MIRA by Fax: (309)664-5098, email to [memberservices@midillinoisrealtors.com](mailto:memberservices@midillinoisrealtors.com) or mail to: 407 Detroit Dr. Bloomington, IL 61704

**\*\*Deadline to sign up is JULY 15, 2022\*\***

Most committee appointments are one year in duration, in accordance with the bylaws, starting in November of each year. It is asked that committee members, in accepting appointments, attend all meetings. Should you be unable to attend 3 meetings in a row, you will be excused from the committee.

**NEW MIRA Members interested in joining a committee can join at any time – complete this volunteer form or contact the MIRA office for more information.**

Date: \_\_\_\_\_ Company Name: \_\_\_\_\_

Name: \_\_\_\_\_

Email: \_\_\_\_\_

Cell #: \_\_\_\_\_ Office #: \_\_\_\_\_

**PLEASE CHOOSE 1 to 2 COMMITTEES ONLY BY PLACING a "1" IN YOUR 1st CHOICE and a "2" in YOUR 2nd.**

\_\_\_\_\_ Bylaws (Task Force)

\_\_\_\_\_ Diversity, Equity & Inclusion

\_\_\_\_\_ Education (Task Force)

\_\_\_\_\_ Finance\*\*

\_\_\_\_\_ Forms

\_\_\_\_\_ Future\*\*

\_\_\_\_\_ Grievance\*

\_\_\_\_\_ Membership & Events

\_\_\_\_\_ PR/REALTOR Promotion

\_\_\_\_\_ RPAC

\_\_\_\_\_ Strategic Planning

\_\_\_\_\_ YPN

\*\*Requires advance knowledge in these areas | \* Requires additional training