

*Family of Christ Lutheran Church*  
*Preschool*

# Parent Handbook

16190 Bruce B. Downs, Tampa, Florida 33647  
(813) 558-9343 (Office)  
(813) 514-0453 (Fax)  
[www.foc-knights.com](http://www.foc-knights.com)

# Welcome To Family of Christ Lutheran Church Preschool

We are happy to have you join us as a member of the Family of Christ Community. Should you have any questions or concerns, please do not hesitate to contact us.

## **Philosophy Statement**

Family of Christ Child Development Center's philosophy is to foster a Christ-centered educational environment in which children are provided the highest quality of Christian education. The curriculum provides a solid emphasis on academic skills, balanced with Christian teaching of Biblical truths and how they apply to everyday living. Academic and enrichment programs are planned for the child's spiritual, mental, social, emotional, and physical growth while also focusing on the importance of "play" during these developmental years. The entire program offers many opportunities for the child to observe the miracle of God's wonderful world.

*"Train up a child in the way he should go; even when he is old, he will not depart from it"*  
*Proverbs 22:6*

## **Family of Christ Preschool Mission Statement**

Love Jesus. Love Learning. Love Others.

## **Policies and Procedure**

### **Non-Discrimination Policy**

Family of Christ admits students of any race, creed, color, national and ethnic origin to all the rights, privileges, programs, and activities generally afforded or made available to students.

### **Confidentiality Policy**

Family of Christ and our employees will not release your child's information without your consent and knowledge. We will keep confidential any personal and medical information on application and enrollment forms, or otherwise provided. We will not discuss or disclose any concerns regarding your child with other parties.

### **Events**

Weekly Chapel services will be held with age-appropriate Bible stories and songs. The children will learn about the Trinity; God, Jesus his Son and the Holy Spirit. The children will hear and learn about God who made them and about Jesus their friend who loves them.

Children will experience and learn Christian values through worship and song. The children will learn short prayers and know prayer is a way to talk to God. They will come to know they are part of the Family of Christ community.

Classes often have events that families are invited to participate in throughout the year. We will send home invitations with more information closer to the time of the event. You may also refer to our calendar for our preschool center-wide events.

### **Absences**

No reduction in tuition will be made for holidays or absences. Family of Christ Preschool students will observe the following holidays (see school calendar) and that full tuition is due for the month that includes the holiday: legal holidays, Thanksgiving holidays, winter break, teacher professional development days, and any school day closures due to severe weather conditions or "Force Majeure Delay." Parents/Guardians signature in the enrollment contract represents your understanding that official school holidays do not change or lower the monthly tuition paid.

### **Accidents/Incidents**

The staff of Family of Christ will make every effort to ensure the safety of your child while in our care. Unfortunately, minor accidents occur. Should an accident occur, an accident report

will be completed. When deemed appropriate due to the nature or extent of the injury, the emergency contact noted on the child's file also will be called.

The accident report must be signed by the parents and returned to the Director. Accident reports will be maintained in the accident file and a copy will be provided to the parents. Minor injuries will be treated with soap, water, ice and Band-Aids.

## **Arriving and Departing**

*Important Policy:* For safety and security reasons, a parent or designated adult must come to the classroom when dropping your child off and/or picking up. The teachers will sign the child in when you arrive and out when you pick up. You may not drop off any other place (front desk, playground, etc.)

If someone other than the parent needs to pick up a child, they MUST be listed on the emergency card AND provide a picture for identification.

Occasionally children experience separation anxiety. Should your child have difficulty leaving you, a prolonged good-bye makes leaving more uncomfortable for both of you. The staff will assist you by comforting your child and by directing them to an activity established to begin their day. It is very important that the drop off be quick and consistent to help your child adjust.

## **Birthdays**

Children may celebrate their birthdays at school. Special arrangements must be made and approved by the classroom teacher in advance. Any food brought in to share with the children MUST be store bought with the ingredients listed.

## **Babysitting**

As stated in our employee handbook, Family of Christ does not support nor endorse employees babysitting children attending FOC programs. We ask that parents refrain from asking them to do so.

## **Biting**

Biting is very common among young children. In order to help prevent biting, understanding the reasons children bite are an important factor.

Some of the more common reasons and responses for children biting may include experimentation, teething, social interaction, situational, frustration, attention, and independence/power responses.

At Family of Christ, prevention and intervention are the first responses to biting. Staff members supervise and observe the children in their care. In observation of a situation where biting may occur, they may redirect or provide choices or activities to prevent the biting response.

In the event that a child is bitten, the child who is bitten receives first aid attention. After the cleansing of the wound and application of ice, the child is comforted and given love and attention. The child who has bitten is spoken to and the rules of “no biting” are reinforced. Extra attention is not shown to the biting child. There is then reinforcement of communication skills, where the children are taught to “use their words”, or for preverbal children, expression in other ways such as “jumping like a bunny” or “growling like a tiger”.

When biting occurs, the teacher completes an incident/accident report. A report is given to the parent(s) of the child who has bitten, and one to the child who was bitten.

Continued biting will require a conference with the parent(s) to discuss the biting and choices to help avert continued biting. However, if in the event that Director and parent/teacher intervention does not stop a chronic biting child, the following will be required:

One-week absence from the preschool (payment will still be required). During that period, the parents will work with the child and we will assist in providing information and/or guidance.

If the situation is still occurring, we will then require:

A two-week absence from the preschool (payment will still be required to hold your child’s placement). During that period, the parent will work with the child and we will assist in providing information and/or guidance.

Should the biting continue on a consistent basis, we will then require removal of the child. Removal from the program will be the final option

## **Children’s Clothing and Personal Items**

Children are encouraged to show responsibility for their personal items. Labeled storage areas are provided to facilitate organization. Each child must have a weather appropriate change of clothing. Children should have two full changes of clothes in case of accidents. Parents are to mark their children’s personal belongings with their name for easy identification. Please label all water bottles, sippy cups, nap items, extra clothing, etc with your child’s name. Family of Christ is not responsible for lost items.

You will be notified by the staff of accidents and the need to replace clothing on your child’s daily communication form. If your child is in the potty-training stage, please be sure to supply extra training pants and an extra change of clothes, including socks. Any students enrolled in three-year-old and VPK classes must be potty-trained.

Dress your child in washable, sturdy play clothes. Clothes that are durable, comfortable and easy to remove for toileting are very helpful. We go outdoors every day, weather permitting; therefore, dress your child accordingly.

Family of Christ encourages children to wear smocks when painting. However, clothes do become soiled during arts and crafts activities.

To prevent injuries during outside play, open toe shoes are strongly discouraged. Tennis shoes with socks are ideal for outside play. Flip-flops/sandals are only acceptable for summer water play activities.

## **Complaints**

Please direct your complaints and/or concerns to the Director. We have an open-door policy and encourage you to ask questions whenever you feel the need. We are here to work as a team with you and your family and have your child's best interest in mind. Communication is very important and although we cannot make every parent happy, we do value and respect each comment, question, concern, and/or complaint that might be brought to our attention

## **Discipline Policy**

The Hillsborough County Ordinance 97-3, as amended by Ordinance 99-17 Section 1.6, and 95-58, as amended by Ordinance 99-18 Section 6.02(b) "Child Discipline" requires that parents are notified in writing of the disciplinary practices used while in care prior to admission. Spanking or any other form of physical punishment is prohibited. Discipline shall not be associated with food, rest or toileting. Children shall not be subjected to discipline, which is severe, humiliating or frightening.

The goal of discipline is to help children see the sense in acting a certain way. Of course, this is a time-consuming task and it is important that we remain realistic in the expectation of the behavior of each child. His/her developmental age and stage must be taken into consideration.

One-year olds will not be taken out of the classroom for discipline. Having rules of the classroom helps children to understand and recognize what appropriate behavior is expected. The rules are few and simple to understand. For the younger children the rules will be accompanied by pictures, which describe the rule or expected behavior. Consistency in the enforcement of the rules and discipline system is required in order to be successful.

## **Positive Reinforcement/Praise/Recognition**

First, we will recognize and praise those children who make good choices and exhibit positive behavior. Our classrooms implement a positive behavior support system to help the child learn to regulate and manage their emotions and make positive choices. This also means of complimenting appropriate behavior provides a model for the other children to follow. Second, we will suggest and/or move the child to another activity. Redirection allows the child to

become involved and focused and helps to encourage appropriate play. Part of redirection includes good communication. Teachers will communicate with children in a caring and loving way. They will communicate at eye level and talk with, not at, the children. We encourage the children to always “use their words” in conflicting situations such as sharing toys, wanting to play with a friend, needing space, etc.

## **Quiet/Thinking Time**

Sometimes it becomes necessary to give the child time to regain control. If that is necessary, the child will be asked to sit in a chair quietly and will rejoin the class when he/she is ready. If a specific period of time is imposed, it will not be excessive and will not exceed a minute per age in years. Asking a child to place their head down quietly on the table for a short time, or for the 3 and older children, loss of playground time for two to three minutes while they sit on the playground bench may be appropriate.

If continued unacceptable behavior occurs, the parent(s) will be scheduled a conference to discuss a team approach to remedy the problem.

## **Conferences**

Our VPK teachers will schedule conferences twice during the school year for all children in their class. At any time, a parent of any age child may request a conference with their child’s teacher.

## **Discounts**

Families with two or more children attending receive a 10% multiple child tuition discount on all children after the first child. This applies to children registered full time with Family of Christ either in the preschool or K-8 school and applies to the youngest child(ren). A church member discount is available to members of Family of Christ congregation who submit an annual application. Upon application approval, church members will receive a 15% tuition discount for all children. No enrollment deposits or incidental fees are discounted.

## **Emergency Procedures**

We will have regular fire and disaster drills monthly. The children will be taught to listen to the teachers’ directions. Each child will be monitored and cared for while participating in our drills. We have specific risk management plans that we follow during any type of disaster to ensure the children’s safety is always given top priority.

Please make sure we always have current emergency contact information on file. This should include the parents’ contact information and additional contact information for another party in the event we are unable to contact the parents. You may check what we have on file and/or update your information online or at the front desk.

## **File Updates**

Your child’s records will be kept confidential and opened, when necessary, by the Director and your child’s lead teacher. Should there be any change of address, phone numbers, places of

employment, legal guardianship or other pertinent information, please inform the Director or the front desk.

## **Health**

We are concerned about the health of every child in the preschool. We need to ask your help in keeping everyone healthy. If your child is showing any of the following signs, please keep your child home until the symptoms are gone:

Fever, Excessive Pain, Excessive Coughing, Excessive Nasal Discharge, Conjunctivitis, Chicken Pox, Vomiting, Diarrhea, Ear Drainage, Rash

If your child shows any of the above symptoms while at the preschool, we will call you or the person named on the emergency form to pick up your child. There are no exceptions to this rule. This is to protect the health of your child as well as every other child in the center. We appreciate your help in this matter.

Contagious diseases must be reported to the center as soon as the illness has been diagnosed so that other parents can be notified. A letter will promptly be sent out.

After your child has been ill, it is important that you adhere to the following guidelines when determining whether your child is ready to return to school:

Mood, appetite, pain, behavior and activity are back to normal

No fever for 24 hours

Antibiotics (if prescribed) have been used for a full 24 hours; 48 hours in the case of strep

Vomiting, diarrhea cleared for 24 hours

Frequent coughing, excessive nasal discharge resolved

Chicken Pox are completely scabbed over

Period inspections for head lice will be carried out. The “nit free” policy will be followed for the child to be able to return

Your child may not return to the preschool while on antibiotics without a note from your physician stating that the child is no longer contagious. This rule is for the protection of all students. We are not qualified to make decisions about childhood illness.

If your child has any type of allergy, please be sure to note this on the registration form. We keep a list of allergies in the classrooms and it's important you let us know if your child has a allergy and/or any special medical condition we should be aware of.

## **Hours**

Because of the structure of our classes all children in all classes should be in their classroom no later than 8:30AM. This helps keep the children on schedule and allows the teachers to complete all lessons. You may come in at any time to visit your child if it is not during a time that is disruptive to the class and/or other children. We have an open-door policy but please remember

that the teachers are here to care for all the children in their class and cannot always make time to visit one-on-one with a parent if they just drop in.

Our classes follow a school year calendar from August to May. Our programs follow many of the Hillsborough County Schools calendar for days off though we may implement other days off as necessary for our school calendar for teacher training and other holidays. Please refer to your child's calendar for a list of these days.

## **Summer Programs**

During the summer months we will offer special full-time and part-time summer school rates. These will be available in March.

## **Immunization Requirements**

Hillsborough County Department of Health and Hillsborough County Childcare Licensing require every child to have current physical examination and immunization forms in file. This information is required within 30 days of the enrollment start date. The physician will indicate an expiration date on the form, and you will be required to submit updated forms by their expiration date.

A reminder will be sent when your child's immunization records are approaching expiration. These notices allow plenty of notice to take your child to your pediatrician. The parent/guardian of a child who has not received the age-appropriate immunizations prior to enrollment and who does not have documented medical or religious exemptions from routine childhood immunizations must provide documentation of a scheduled appointment or arrangement to receive immunizations.

## **Inclement Weather**

We urge each family to plan what you would do if a disaster strikes during the day when you and your child are separated at work, childcare center, school, etc. We will remain with your child/children until you or someone you have designated can safely pick your child up. We have flashlights, a weather alert radio, first aid supplies, food and water. There are on-site staff who have training in the areas of First Aid and CPR.

The Elementary/Middle School and Preschool will automatically close if Hillsborough County schools close due to inclement weather conditions.

The opening or closing of the Preschool for emergencies will be addressed on a case-by-case basis. Though the closing of the Preschool will be handled on a case-by-case basis, it is strongly recommended that you keep your child home as a safety precaution. See following Force Majeure section below.

## **Mealtime & Snacks**

Lunch is available daily. Students may purchase lunch through the EZ School lunch app. Parents need to order monthly and follow the menu items on the app. School lunch is optional. Snack time will be provided once in the AM and once in the PM daily for our full-time classes.

Lunch menus will be posted monthly. Please review the menus carefully. Should your child have a food allergy or be displeased with a specific type of meal for a specific day, you will want to provide a healthy alternative from home.

Breakfast is an important meal. We do not have the facilities or the staff to serve breakfast. Please do not send breakfast with your child in the morning. Breakfast must be eaten at home.

We are unable to microwave individual meals. If you are packing an item that needs refrigeration, simply place a freezer pack in the lunchbox to keep it cool. Questions or concerns regarding the food menus can be addressed to the Director.

## **Medication**

The preschool believes a child on medication needs to be home. However, in situations where a physician has prescribed medication over a period of time, it can be administered only if the following guidelines are followed:

Permission slips authorizing the center to administer the prescription must be filled out with a beginning and an ending date.

Permission slips need to be given to the front desk.

All over the counter medicines, ointments, etc. require signed permission slips. \*Note: We will not normally give Tylenol, Motrin, or other fever-reducing medication included in cough medicines or other treatments. Check with the Director or Assistant Director regarding administration of fever reducing medicines.

Medication must come to the center in its original container, labeled with the child's name, name of drug, dosage, and directions for administration, current date and physician's name and phone number.

Medication must be given directly to the front desk.

The following will not be given to any child: cough drops and pedialyte.

After medication has been completed, the permission slip will be placed in the medicine binder in the Director's office.

## **Nap Time**

After lunch, naptime is scheduled for the children. As a parent, you may want to furnish a crib sheet labeled with your child's name. Small blankets are allowed if they fit into the child's backpack or cubby. All nap items must be taken home weekly for laundering. To protect the health of your child, we will provide a sanitized mat for your child. Because of space, we do not allow children to bring pillows.

## **Enrollment Deposit**

Annually, a non-refundable enrollment deposit of \$225, must be paid to secure a place for the student in the coming school year. VPK Voucher Only program students are exempt from the enrollment deposit. All VPK students must submit their voucher to hold their spot. Recognizing the School's need to accurately forecast enrollment for each academic year for planning purposes, the Parents/Guardians signing below acknowledge and agree that in the event the non-refundable \$225 enrollment deposit is not paid, the space in the program will be filled on a first come, first served basis. A \$225 enrollment deposit will be billed upon completion of registration paperwork. Students enrolled in the VPK voucher only class have the option to purchase their child's Spirit Bundle pack which covers these items.

## **Tuition/Fees & Return Fees/Late Pick-Up Fees**

In exchange for the Student's participation in the preschool program, the undersigned Parents/Guardians agree to jointly and severally liable for payment of tuition, fees, and other applicable charges incurred by or on behalf of the above-named student. Fees and payments are due and payable in 10 (ten) monthly payments. The number of days the child is actually in attendance has no bearing on the monthly payment. Tuition and fees are non-refundable once paid. Tuition includes materials, spirit shirts, local field trips, special events, ice cream and other incidentals. All tuition payments are processed on the 5th of each month. Please see your handbook for processing, withdrawal and late fees. The state of Florida Health Physical and Immunization forms must be received within 30 days of the student's start date. Students will be placed in their respective class according to their date of birth prior to September 1. All students enrolled in three-year-old and VPK classes must be potty-trained.

## **Delinquent Tuition Policy**

Timely payment of tuition due is essential for the operation of Family of Christ Preschool. If the Parents/Guardians or any other individual signing this Enrollment Contract fail to timely pay tuition, or fees when due, the School has the right to refuse to allow the student to attend any classes or programs, and to pursue collection of remaining tuition due under this agreement, to be determined in the School's sole discretion.

A \$50.00 late fee will be charged by the School, if the required amount is not timely paid by the 5<sup>th</sup> of each month. All tuition payments must be submitted to Family of Christ by check, money order, online.

There will be a late pick-up charge of \$1.00 per minute past your scheduled pick-up time. Consistently arriving late may result in the possible dismissal of your child. This documentation will be placed in your child's personal file.

## **Withdrawal/Dismissal and Liquidated Damages**

If a student in the Preschool Program is withdrawn during the school year, one month's notice is required for withdrawal and if one-month notice is not provided, then, one-month tuition payment is due. Notice must be sent in writing via email to the preschool director. At any time during the school year tuition cannot be paused and a spot held for students. Families can choose

to continue to pay the tuition monthly to keep their spot or withdraw and pay an enrollment deposit to reenroll if there is a space available for when they return.

FAMILY OF CHRIST will not relinquish any of the School's rights under this Enrollment Contract unless done in writing. The fact that FAMILY OF CHRIST delays or omits enforcement of any right hereunder shall not be deemed a waiver of the School's right to do so in the future. The Parents/Guardians acknowledge that they are entering into this Enrollment Contract jointly and severally, and this Enrollment Contract is not related to, contingent upon or affected by any Enrollment Contracts entered into by any party on behalf of any other student of FAMILY OF CHRIST.

## **Program Policies and Procedures**

The undersigned Parents/Guardians hereby acknowledge and agree FAMILY OF CHRIST, in its sole discretion, has the authority to establish from time to time reasonable standards, policies and procedures to be followed by the Student and the Parents/Guardians, upon the signing and filing of this Contract with FAMILY OF CHRIST, agree to become familiar with, accept, follow and support the standards, policies and procedures of FAMILY OF CHRIST during any period of enrollment at FAMILY OF CHRIST by the Student. In particular, FAMILY OF CHRIST reserves the right to enact policies related to health and safety to respond to changing public health concerns, pandemics, or CDC or DCF recommendations as determined necessary in the sole discretion of FAMILY OF CHRIST. Such policies may include but are not limited to return to school, at home isolation, or testing. The undersigned further agree that a positive relationship between FAMILY OF CHRIST and the Student's parent(s) / guardian(s) or other adult(s) interacting with the School and/or School community is essential to the mission of the School, and a condition of this Contract. Thus, the School reserves the right to suspend or otherwise dismiss the Student, and terminate this Contract, if the Director of the Preschool concludes in his/her sole discretion that the actions of the parent(s) / guardian(s) or other adult(s) interacting with the School and/or School community by virtue of their relationship with the Student impede the School's ability to meet its educational objectives or mission or make a positive or constructive relationship impossible. In particular, behavior by parents that is aggressive, rude, disruptive, threatening or unprofessional toward teachers, administrators or staff may result in termination of this enrollment contract.

FAMILY OF CHRIST agrees to provide Student the right to participate in the programs offered, the School-related activities and to use the School's facilities, subject to the provisions of this Contract and Student's compliance with the standards, policies and procedures of the School, which are incorporated by reference herein. The Student agrees to comply with such standards, policies and procedures, and Student and the undersigned agree that should the Student violate or not meet the standards, policies and procedures, the Student may be removed from the program.

## **Media Release**

Parents/Undersigned hereby understand and agree to allow FAMILY OF CHRIST to use the student's image in promotional materials produced by FAMILY OF CHRIST including, but not limited to, the FAMILY OF CHRIST website, social media sites, view book, videos, catalog, brochure, advertisements, and yearbook, without compensation or notice to Parent/Guardian or

child(ren)/student(s). In agreeing to this media release, Parents/Guardians consent to FAMILY OF CHRIST's continuing use of any such images in subsequent school years. Parent(s) have the option (by written notice to the School prior to the beginning of each academic year) to withhold permission for the School to use the name, voice, image, or creation of Student in any of the School's promotional materials. In addition, Parents/Guardians acknowledge that security cameras are used throughout and may capture video footage of students and/or parents while on campus. By signing this agreement, Parents consent for both student's and parents' images to be captured on the video surveillance system for purposes of promoting school safety and security.

## **Force Majeure**

FAMILY OF CHRIST's duties and obligations under this Contract may be suspended indefinitely without notice during all periods in which the Preschool or church is closed due to any force majeure events, including, but not limited to, any earthquake, fire, flooding, act of God, war, governmental action, act of terrorism, epidemic, pandemic, state of emergency, or any other event beyond the School's control. The Parents/Guardians by their signature understand that days missed due to illness or absence for any reason, including days missed due to severe weather conditions or any "Force Majeure Delay," cannot be substituted for other days and no financial credit will be given. If such a force majeure event occurs, Family of Christ's duties and obligations in this Contract may be postponed for a period of time until FAMILY OF CHRIST can deliver its services virtually or until such time as FAMILY OF CHRIST, in its sole discretion, may safely reopen. In the event FAMILY OF CHRIST is closed for a period of time or must deliver course work remotely due to a force majeure event under this clause, regardless of the length of such closure Parents/Guardians agree that FAMILY OF CHRIST is under no obligation to cancel, waive, or refund, any portion of tuition that is owed or paid to FAMILY OF CHRIST, which sums are non-refundable. Parents/Guardians and further acknowledge that during the period of any closure during which FAMILY OF CHRIST delivers its programs remotely due to a force majeure event under this clause, the full monthly tuition payments required by this Contract shall continue to be due and payable. Parents/Guardians' failure or refusal to pay tuition or other payments due to FAMILY OF CHRIST during a force majeure event, FAMILY OF CHRIST may terminate the Student's access the programs.

## **Choice of Law; Jurisdiction**

The validity, effect, and operation of this Enrollment Contract shall be determined according to the laws of the State of Florida, with the exclusive venue being in Hillsborough County, Florida. The parties further agree to waive any objection to the venue of any such suit, action or proceeding and the right to assert that such forum is not a convenient forum. In the event that the party signing this Contract fails to meet contractual obligations, any expenses incurred on behalf of FAMILY OF CHRIST for the enforcement of the Contract provision will be borne by the party or parties, jointly and severally, signing this Contract, including reasonable attorney fees. The undersigned Parents/Guardians further consent to personal jurisdiction of the courts of the State of Florida, for the purpose of resolving all issues of law, equity, or fact, arising out of or in connection with this Contract. Any action involving claims of a breach of this Contract must be brought in such courts. Each party consents to personal jurisdiction in the state courts of Florida and hereby waives any defense of lack of personal jurisdiction, lack of sufficient minimum contacts or any other challenge to personal jurisdiction. The undersigned Parents/Guardians also

agree to accept and acknowledge service of any and all process that may be served, by having such service sent to the Parents'/Guardians' address on file with FAMILY OF CHRIST. Any notice shall be effective if: (i) delivered by hand delivery (ii) sent via electronic mail, provided that the party sending such electronic mail does not receive notice that such electronic mail has failed to reach the Person or Persons to whom such notice is to be given, (iii) posting on an internet web page accessible by the Person or Persons to whom the notice is to be given, immediately following notice of such posting by electronic mail, (iv) telecopy, (v) recognized overnight courier service or (vi) certified mail, return receipt requested, and shall be presumed to be received by a party hereto (a) on the date of delivery if delivered by hand or sent by electronic mail as provided in (ii) above, posting on an internet web page as provided in (iii) above, telecopy, (b) on the next Business Day if sent by recognized overnight courier service and (c) on the third Business Day following the date sent by certified mail, return receipt requested. A telephonic notice to the parent as understood by the Parent/Guardian will be deemed to be the controlling and proper notice in the event of a discrepancy with or failure to receive a confirming written notice.

Additionally, the School requires that all parents (married, unmarried, divorced, or separated) cooperate with one another in the best interests of Student's education at the School. Failure of parents to cooperate with one another may lead to dismissal of Student or the School's decision not to offer or to withdraw an offer of enrollment already made in future academic years.

### **Parent Statement of Acknowledgment**

*Your signature below indicates that you received and understand; information regarding FAMILY OF CHRIST policies and procedures, terms and conditions regarding the payment of tuition, the FAMILY OF CHRIST Parent Hand Book, financial responsibilities and grant permission to FAMILY OF CHRIST to access, review and update your child's personal data and that the information on this enrollment form is complete and accurate.*

---

PRINT PARENT/ GUARDIAN NAME

DATE

---

PARENT/ GUARDIAN SIGNATURE

---

PRINT PARENT/ GUARDIAN NAME

DATE

---

PARENT/ GUARDIAN SIGNATURE

**Additional Requirements Needed to Complete Enrollment for 2026-2027 school year. Deadline date is August 1, 2026**

- All students must have an emergency card on file prior to August 1, 2026 (completed on-line)
- Up to date Florida Immunization (HR 680) form, school will retain copy on file.
- Up to date Physical Form (DH3040) with signature and date, also called the School Entry Health Exam Form.
- Parent Handbook Acknowledgement