



Elmore County Revenue Commissioner

100 E Commerce St - Rm 102
PO Box 1147
Wetumpka, AL 36092-1147

www.elmorevenuecommissioner.net

(334) 567-1184 Fax (334) 567-1116

Elmore County is accepting applications for the following full-time position:

Tag Clerk

Job Summary

This employee renews and sells new tags, processes title applications and collects sales taxes on vehicles and mobile homes. Also, sells new, and renews, mobile home decals. Performs miscellaneous clerical duties such as filing, answering the telephone, balancing cash drawer and assisting customers with research. Assesses and collects ad valorem taxes. Must be able and willing to cross-train for other tasks, including but not limited to, processing and handling business licenses, hunting and fishing licenses, and processing applications for driver's licenses. Requires strong public communications skills, math, reading, writing, and computer skills. Starting pay for this position is \$16.00/hr.

Interested applicants may submit resume and application by email or in person:

Elmore County Revenue Commission
100 E Commerce St. Ste. 102
Wetumpka, AL 36092
dbingham@elmoreco.org

Applications will be accepted Monday through Friday 8:00am - 4:30pm.

Elmore County is an Equal Opportunity Employer.

Closing date for acceptance: 4:00pm on Wednesday, September 9, 2026