

Elmore County Commission

Henry Hines
District 1

Bart Mercer
Chairman, District 4

Dennis Hill
District 3

Brad Davis
District 2



Desirae Lewis Jackson
District 5

Elmore County is accepting applications for the following full-time position:

Accounting Manager

Under the supervision of the CFO, the Accounting Manager oversees the activities of the accounting staff. In addition to these oversight duties, the Accounting Manager is responsible for various reconciliations, preparation, and review of journal entries, staff tasks review, monthly reporting, annual reporting, and assisting in regular audit functions of the Commission. The Accounting Manager also assists with the management of a comprehensive accounting program that integrates Generally Accepted Accounting Principles (GAAP), Governmental Accounting Standards (GASB), statutory accounting requirements, and departmental fiscal policies and procedures. The Accounting Manager is also responsible for leading various accounting-related special projects as required. In addition, the Accounting Manager analyzes accounting data and coordinates operational analyses of accounting systems, subsystems, and procedures. This position coordinates the accounting operation with the CFO. The Accounting Manager represents the financial interest of the Commission in accounting-related interactions with other parties, such as banks, vendors, external auditors, and management staff of other governmental entities. Completion of a bachelor's degree from an accredited college or university in a relevant field OR four (4) years of professional accounting experience, two of which must have been in a supervisory role. Prior government accounting experience and/or related work experience is preferred.

Interested applicants may submit resume and application by email or in person:

Elmore County Commission
100 E Commerce St. Ste. 200
Wetumpka, AL 36092
cclements@elmoreco.org
rknighten@elmoreco.org

Applications will be accepted Monday through Friday 8:00am - 4:30 pm.
Elmore County is an Equal Opportunity Employer.
Closing date for acceptance: Until filled