



Blue Light Sports Foundation CIO
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HEALTH AND SAFETY POLICY

Dated 16th April 2026

About the Policy:

The Blue Light Sports Foundation Health and Safety Policy set out our arrangements for ensuring that we meet our obligations to employees, members, volunteers, supporters and any other person involved in Blue Light Sports Foundation activities within the sports or events.

Blue Light Sports Foundation has overall responsibility for health and safety and the operation of this policy.

The policy does not form part of an employee's contract of employment, nor that of any volunteer arrangement or membership requirement for competitors. The policy may be amended from time to time, relating to changes in legislation or guidance.

Blue Light Sports Foundation will continue to review the policy to keep it up to date and in accordance with national guidelines under the Health and Safety Executive.

Your Responsibilities:

All Blue Light Sports Foundation employees, volunteers and members must adhere to this health and safety policy to achieve a safe environment for all. You must take care of your own health and safety and that of others, observe applicable safety rules and guidelines and follow instructions for the safe use of equipment.

You should report any health and safety concerns immediately to your regional health and safety lead.

You must cooperate with the health and safety leads on health and safety matters, including the investigation into any incidents.

Failure to comply with this policy may be treated as misconduct and dealt with under the Blue Light Sports Foundation Disciplinary Procedure.

Information and Consultation:

Blue Light Sports Foundation will inform and consult directly with all employees, volunteers, members and visitors to events regarding health and safety matters.

Training and Development:

We will ensure that all employees, volunteers, members and all other persons involved with Blue Light Sports Foundation events are given adequate information at the start of every event.

All persons required to handle equipment will be trained in the correct procedures on handling the equipment before getting hands on.

Every employee, volunteer and members of Blue Light Sports Foundation are required to become familiar with the health and safety documents available at the bottom of this page, including Manual Handling and Personal Protective Equipment (PPE) in relation to all Blue Light Sports Foundation equipment.

Equipment:

You must use equipment in accordance with any instructions given to you. You are only able to handle equipment which you have been trained in, on how to use it safely. Do not attempt to use any equipment that you have not been trained on or are not familiar with.

Any equipment fault or damage must be reported immediately and taken out of use.

Do not attempt to repair the equipment yourself unless you have been trained on how to do so.

Accidents and First Aid:

Details of first aid facilities and the names of trained first aiders will be made known at the start of each event. The location of first aid equipment will be pointed out to all in attendance.

All accidents and injuries must be reported however minor, to the events Health and Safety Lead or named first aider. With the details of the incident recorded in the accident book which will be kept in the Blue Light Sports Foundation First Aid bag at all events.

The details for the nearest hospital with an Accident and Emergency facility will be communicated at the start of each event. Every person at a Blue Light Sports Foundation event has the responsibility to contact the emergency services for serious injuries or incidents, do not wait for a first aider if you require emergency assistance.

Fire Safety:

All employees, volunteers and competitors should make themselves familiar with the fire safety instructions at each event, paying attention to where to direct visitors towards emergency exits and where the Fire Assembly Point is so that everyone at the event can be accounted for.

Any scheduled alarms will be announced at the start of each event. If you hear an alarm that is not scheduled, it is to be treated as a real alarm and fire safety instructions should be followed.

All employees, volunteers and competitors should make themselves familiar with the locations of fire extinguishers and be familiar with the types of fire extinguishers are used to tackle different types of fire. You can refer to the diagram at the bottom of this page.

You are not to attempt to tackle a fire that you do not feel confident in being able to extinguish, in these circumstances, you are to exit the building by the nearest fire exit and contact the emergency services.

Risk Assessments and Risk Management:

Blue Light Sports Foundation carries out risk management and produces risk assessments for all events. The purpose of which is to assess the risk to individuals' health and safety. The assessments take in to account the risks of incidents, injury or harm to any person attending an event, and includes all employees, volunteers, competitors, supporters and any other person that attends the event.

We will work with all venues to take measures in reducing risk and how to control those risks in the event of an incident.

Signed



Gary Callier
Founder and Operations Manager