

# DVMA Event Etiquette and Policies

## Registration Cancellation

If written cancellation is received:

30+ days prior to the start of the event – full refund

15-29 days prior to the start of the event - \$25

administrative fee deducted from refund

0-14 days prior to the start of the event – no refund

An attendee may transfer registration to another person without penalty 5 or more days prior to the start of the event.

### Safety & Health Information for Attendees

DVMA has taken preventive measures to reduce the spread of communicable disease at our events. We collaborate with conference venues to ensure that precautions will be in place for physical meetings. The health and safety of all attendees is our top priority. Attendees may choose to wear mask at any time, however it is not mandatory. DVMA recommends attendees not participate in events if experiencing COVID-19 or flu-like symptoms, exposure to someone who is ill, or a receives a positive test.

## MEDIA CONSENT

*DVMA reserves the right to use any attendee's photograph obtained during events in any pictorial medium of any nature whatsoever for advertising, publicity, and otherwise, without compensation to the attendee. All rights will be DVMA's sole property, free of any claims of the attendee or any persons deriving any rights or interest from the attendee.*

## Data Protection

DVMA reserves the right to provide a list of registered attendees' names, employer names & addresses, and emails to the event sponsors and exhibitors. Registrants who do not wish to receive communications from sponsors and exhibitors must contact DVMA at [christine@devma.org](mailto:christine@devma.org) to have personal information removed from the shared lists at least 2 weeks prior to the start of the event.

## Code of Conduct

DVMA has zero-tolerance for any form of discrimination, intimidation, or harassment by participants or staff at our events. If you experience harassment or hear of any incidents of unacceptable behavior in any form, please notify a DVMA staff or board member or a immediately. If you see something, say something.

Disruption of presentations events organized by DVMA is prohibited. All participants must comply with the instructions of the moderator and any event staff. DVMA reserves the right to take any action deemed necessary and appropriate, including immediate removal from the event without warning or refund, in response to any incident of unacceptable behavior. DVMA reserves the right to prohibit attendance at any future meeting, virtually or physically.