

**Greenvale Township Board of Supervisors
Meeting Minutes, July 16, 2026
Regular Meeting**

Board Members Present: Tony Rowan, Chairperson; Joy Royle, Supervisor; Scott Norkunas, Supervisor; Wayne Peterson, Treasurer; Thyra Nelson, Clerk

Commission Members Present: Ken Malecha, Planning Commission Chair; Mark Malecha, Road Commission Chair

Tony called the meeting to order at 7:00 pm and led the Pledge of Allegiance

Joy motioned to approve the agenda for the meeting with the change to move JPA with Sheriff and WSB contract to planning commission section of the meeting - Scott seconded the motion, carried unanimously

Tony motioned to approve the June 18th minutes with the change that Tony approved the agenda instead of the minutes. Joy seconded the motion; carried unanimously.

Guests

Deputy Sheriff Eric Hunter asked that residents remain vigilant about phone scams – legitimate companies will not ask for gift cards as payment for any services or goods – they have also been made aware of a housing rental scam where they will ask for a deposit and then you won't hear back from them

Greg Langer introduced his guest David Ludescher

Public Comments

Kurt Humd – 290th Street – commented on town hall rental and meeting decorum

Greg Langer – 320th Street – shared that he attended the NCRWMO meeting and the Waterford township picnic

NCRWMO Update from Bruce Paulson

Meeting was held on July 15

- Toured Chubb Lake – there hasn't been a fish study since the late 80s, don't have details regarding fish in the lake now and they would like to ask the DNR to do a study.
- Joe Barton who oversees the upper Mississippi watershed discussed the creeks and other watersheds
- The NCRWMO had been submitting an audit to the state every year and when they submitted it this year it was rejected because it wasn't a certified audit. They have received bids to perform the certification work and the cost is \$4,000; they are currently under a 45 day extension at the this time in order to respond to the State's request

- Need to address the ADA compliance requirement for their website
- River county cooperative is doing nitrate testing on irrigation water
- Next NCRWMO meeting will be held on November 18th meeting will be at Hampton Town Hall

NAFRS Update from Dean Odette

Meeting was held on July 14th where they went over the budget for the next two years

- 2026 Budget Township Portion \$275,000 – Greenvale's Share \$52,613
- 2027 Budget Township Portion \$302,500 – Greenvale's Share \$57,384
- Quarterly planning dates for NAFRS were highlighted and commitment to get budget numbers in time for the annual meeting in 2027
- How do they calculate the distribution of payments from Greenvale? Payments are based on taxable market value of buildings, not land, located in the township
- NAFRS approved an increase for the retirement account for the firemen – moving from \$15,000 to \$20,000 – This benefit helps keep the force of volunteers and has active continued engagement for new members.
- NAFRS is going to do a controlled burn on the Stanton farm in mid-August

Treasurer Report

- Checking Account – Beginning balance \$20,069.39
Cleared Deposits \$9,200.29 – Cleared Checks \$13,633.78
Outstanding Deposits \$228,826.37 - Outstanding Checks \$15,635.90
Ending balance \$235,315.67
- Savings Account – Beginning Balance \$4,125.57 plus interest \$5.43
Ending balance \$4,131
- CD for \$12,255.29 matured and it will be deposited into the checking account for road and bridge work
- Castle Rock CD for \$61,466.98 – matures 8/5 current term is 1 year
Request on what to do with these funds.

Tony motioned to evaluate interest rates so we can understand options to continue the CD, if the rates match or are lower than the 4M account we may consolidate the funds into the 4M Account – Joy Second – carried unanimously

- 4M Account Beginning Balance \$207,409.68 – dividend interest \$612.33 withdrawal \$7000 - Ending Balance \$201,022.01
- June Wages \$1,567.50
- June Claims \$86,933.52
- Cash Remaining in checking account \$141,814.65
- Budget comparison for midyear progress was included in the public packet for review

- Dakota County first half payment arrived increasing the checking account balance. The amount remaining after paying bills will be \$141,814 – would like to deposit \$141,000 into the 4M account

Scott motioned to move the \$141,000 into the 4M Account – Tony seconded – carried unanimously

- Guard rail project from the Road and Bridge fund was \$6,000 short so money was moved from Road Maintenance to cover the balance – Request was made to make sure we used the \$4,100 from the County Grant for the Guardrails.

Tony motioned to approve the treasurers report; Scott seconded – carried unanimously

Scott Motion to approve the claims as presented for July; Tony seconded – carried unanimously

Clerk Report

- 8 permits were submitted in June
- Continued work on Policies and Procedures
- In person Absentee voting for the August primary is open and people can vote at any of the 3 County district offices.

Planning Commission from Ken Malecha

There wasn't a Planning Commission meeting in July

- The variance discussed at the June meeting for the Johnson Driveway on Jamaica Avenue was completed and given to the board for review Resolution 2026-09. The board will review and sign at the August meeting.
- Resident Complaint for Jamaica Avenue – Joy and Dan have been compiling additional information and connecting with the County, State, and Fire Marshall on current status of the group home and proper permits for the residence.
- Resident Complaint for Holyoke Avenue – Tony and Ken visited with the homeowner. He is a licensed contractor, but is not operating his business from the address. He had dumpsters on the property to do a heavy clean up. They addressed resident complaint and have closed complaint with appropriate parties.
- Northern Natural Gas will be building a new line and decommissioning the existing line that runs through the Township. They have sent out the report for the project.
- AT&T is moving their antenna up on the existing tower, nothing is changing regarding the footprint of the tower.
 - They are also adding a diesel tank and they will have to do environmental studies and get the appropriate permits.
- Joint Powers Agreement (JPA) for the Sheriff was received it was requested that the planning commission compile a list of the ordinances that we want to have them

enforce. The township is only billed if they are called to enforce agreed upon items. We will express interest to engaged by the 7/31 deadline.

Tony motioned to approve pursuit of the JPA with the Sheriff – Joy seconded - carried unanimously

- WSB contract – current draft is not for us, suggested that we talk to WSB and get this cleaned up in order for the board to review.
 - Ask if we really want to have a contract or if there are ala carte options that would meet our needs better. Current version doesn't have a monthly value so will likely work.
 - Ken to talk to Kim to get an ala carte contract for fees from WSB

Road Report from Mark Malecha

- Ditch Mowing first pass was completed. There were some issues and we are working on them with the contractor
- Parsnips have been observed and there are trouble spots on County roads that have been identified to the County.
- We are working on spraying for brush control in some of the areas that we have trimmed in years past.
- Gravel Application is about 2/3s complete; We are spending a little more because we need a water truck during the application since there has not been rain.
- Grading has been completed on roads not receiving gravel and Chloride Application is underway for roads that are not receiving gravel.
- Beavers have not been active so far this summer
- The Holyoke culvert has been purchased and the contractor has been recommended to do the work – the Holyoke culvert would qualify as a bridge – we have to look at the wording for the bridge fund to make sure we are paying from the appropriate funds.
 - The selected contractor will need to specify the addition of riprap into the quote without an additional charge
 - Otte was the recommended contractor with a price was \$8,300; there were 4 bids for the project and the next lowest bid was \$13,000

Tony motioned to have Otte install the culvert on Holyoke Avenue – Joy seconded the motion – carried unanimously

Buildings and Grounds from Scott Norkunas

- Accessibility Grant – Parking Lot – Door
 - The road committee's recommendation would be to do the front strip that was originally proposed in the grant application
 - Considering the contractors mobilization costs of about \$3,000 for the project would it make sense to complete the larger part of the front parking lot at the same time?

- If we do the strip of the parking lot we will have to add loads of rock or gravel to blend into the new mat
- If we do the whole lot it will cover a typical meeting's level of parking needed and reduce the gravel tracked into the townhall

Tony motioned to approve the door and electrical work to be completed and table the parking lot to do budget availability review – Scott seconded - carried unanimously

- The desk from the old townhall will be refinished and ready for the next meeting
- There was a leaking toilet in the women's restroom which caused the additional pumping of the septic tank.
- Fixed the overhead door
- Hung the chalkboard
- Requested a building budget for incidental expenses as they arise

Scott motioned for a \$500 annual budget to be used for building and grounds – Tony seconded – carried unanimously

Old Business

- Township Phones – we can use a VOIP phone system and get an additional phone for the Chairperson for the cost of the current Clerk phone and hardware.

Tony motioned to move forward with 2 phones – Joy seconded – carried unanimously

- Joint Powers Agreement with Dakota County Elections needs to be signed by the end of July to have the County cover a manual recount if Greenvale is selected for the recount.

Scott motioned to sign the JPA with Dakota County– Tony seconded – carried unanimously

New Business

- Election Judge Resolution to approve the election judge list for the August Primary.

Tony motioned to approve the provided list, Joy seconded – carried unanimous

- Resident request was submitted to review a previously declined building permit

Adjourn

Scott motioned to adjourn the board meeting– Joy seconded – carried unanimously

Reviewed:

Approved:



Thyra Nelson, Clerk



Tony Rowan, Chairperson