

Greenvale Township

Meeting Minutes

Date/Time:	10-Apr-25
Meeting Location:	Greenvale Town Hall
Regular Commission Meeting:	Start Time: 7:01 Adjourn: 7:48
Commission Members Present:	Chairperson Ken Malecha, Commissioners Victor Volkert, Joyce Moore, Stu Berg
Commission Members Absent:	Dan Chesky II
Board Liason:	Scott Norkunis
Others Present:	See attached
Item	
Call to Order/Pledge	Chairperson called the meeting to order at 7:01
Opening Statement	Read aloud Per Planning Commission Policies and Procedures Manual, Appendix B - Page 24
Approve Agenda Motion to Approve: Second: Yea/Nay	Stu Berg Joyce Moore All voted in favor
Approve March 13 2025 Minutes Motion to Approve with corrections: Second: Yea/Nay	Correct run-on sentence for clarity and add proper PID for Aaron and Stephanie Swenson Victor Volkert Chair Malecha All voted in favor
Citizen Business	Bruce Paulson commented to the commission and provided written comments to the clerk
Board Liaison Report	Scott Norkunis - Nothing new to report
	Supervisor Charles Anderson read email sent from former clerk regarding timliness of receipt of PC applications
Chair Comment	Chair Malecha commented on reason for postponement of hearing that was scheduled for this evening - Northfield News failed to publish in timeline requested.
Permit Requests	
Reef Loretto Trust/Sharing our Roots Ag Structure	Alyssa Jacobson provided background on Sharing our Roots Farm. Building Ag (Produce Pack Shed) structure for washing and preparing produce. Chair Malecha commented on appropriate use of structure within Agricultrual Preserve (per conversation with Dakota County). In regard to soil and water considerations and the settling pond, a letter from Soil and Water will be necessary to be forwarded on to the board and then the buiding official before permit is issued. Septic, if chosen to be installed, would also require a permit from the building official.
Motion Motion to Approve: Second: Yea/Nay	Motion to recommend the township supervisors approve the application for an agricultural structure for the Reef Loretto Trust and Sharing Our Roots located at 4905 315th Street, West Norfield, on property identification number 16-02400-01-014. Chair Malecha Stu Berg All voted in favor

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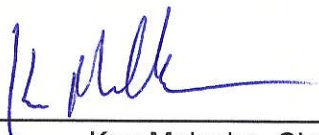
Zoning and Other Land Use Requests	none
Old Business	
Application Update	None
Cannabis	Discussion regarding need for a resolution allowing the county to administer the program responsibly, similar to the way alcohol is administered. We have the option to do nothing, which could disallow any growth, retail or festivals in township (if clause re: prohibiting anything not specifically permitted" as within our ordinances. However, a resolution specific to growth was recommended. Two different resolutions were discussed from other townships. The example from Eureka Township was recommended with a change to language in the final paragraph to reflect the position of "Town Clerk" rather than "Town Clerk-Treasurer" as stated in Eureka's document.
Motion	Recommend that Greenvale Township adopt a mirror of Erueka Township's Resolution consenting to Dakota County Registering Cannabis Businesses within (the) Township, with change noted in discussion
Motion to Approve:	Chair Malecha
Second:	Joyce Moore
Yea/Nay	All voted in favor
New Business	
Review of PC Policy and Procedures Manual	<p>Need for review and revisement of PC Policy Manual was discussed - it has been over two years since last revision.</p> <p>Cmsnr Moore suggested changing language in number of terms a chair can serve, if no other members of commission were interested.</p> <p>Cmsnr Berg suggested specific Definition of "Zoning Administrator" in sect 15A however the township's zoning administrator is already defined within policy.</p> <p>Cmsnr Volkert recommended expanding direct notification beyond state statute regarding specific notifications. Definition of how far current policy and statute and is defined ensued and state statute was produced. Realization that we are currently in compliance and do not require changes in this regard.</p> <p>Chair Malecha recommended change to 14D from "record any changes or updates to the Township Buildable Site Book within 30 days of approval by the board" to "within 30 days of receipt of recording by Dakota County" to add a more clear timeline.</p> <p>Chair Malecha also suggested a change to Page 24 Appendix B "Opening Statement" to allow more flexibility to the statement to allow PC to add to the agenda items received past the 10 day deadline.</p> <p>Chair Malecha suggested change to page 30 - to remove the comment card</p>
OTC Permits Quarterly Report	7 OTC permits were presented this quarter. Written report was not produced by the clerk at the meeting, but will be in future meetings, verbally presented information is and included below.

Regular Planning Commission Greenvale Township Meeting Minutes

GT-001-2025	1/15/2025 16-00900-76-012	29978 Hayes Avenue, Northfield	Kraig Niebuhr	Re-Roof House& Shed, Re-Side House
GT-002-2025	Same as above			
GT-003-2025	1/27/2025 16-02900-50-030	9335 330th St W, Northfield	Kenneth langeslag	Reside part of house, 13' soffit and fascia
GT-003-2024-2!	3/10/2025 16-00300-01-011	6800 280th St W	MMI/Ledcor Technical	Install Amp building and fence
GT-004A-2025	3/10/2025 16-00100-25-011	5274 280th St W	Larry and Alice Catlin	Mech heated floor in acsy bldg
GT-004-2025	3/21/2025 16-30300-03-050	28190 Hopewood Pl	Eric Knutson	Install water softner
GT-005-2025	3/20/2025 16-02900-02-020	8980 320th St W	Elizabeth McNerry	HVAC install

Closing Comments	Cmsnr Volkert mentioned that Lacanne received their notification for clarity on ag building from the clerk this month, no other commissioners had additional business. Chair Malecha gave response to Mr Paulson's address during citizen comments.
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Adjourn	Motion to Adjourn: Joyce Moore Second: Stu Berg Yea/Nay: All voted in favor
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Reviewed:  Mark Legvold, Clerk	Approved:  Ken Malecha, Chair
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