

# Regular Town Board Meeting Minutes

## Greenvale Township

Date/Time:	15-May-25
Meeting Location:	Greenvale Town Hall
Regular Meeting:	Start Time: 7:00 Adjourn: 9:43
Board Members Present:	Chairperson Charles Anderson, Supervisor Scott Norkunas, Supervisor Joylee Royle
Board Members Absent:	none
Others Present:	See attached
<b>Item</b>	
<b>Call to Order/Pledge</b>	Chairperson called the meeting to order and pledge was recited
<b>Approve Agenda</b>	<p>Motion to approve agenda with revisions as follows:</p> <p>Add Building and Grounds under Road Committee interviews</p> <p>Add IT/AV discussion under Old business</p> <p>Add Zoning Administrator under Old business</p> <p>Add Clean-up day under Old Business</p> <p>Add General Administration under New Business</p> <p>Motion to Approve: Chair Anderson</p> <p>Second: Supervisor Royle</p> <p>Yea/Nay: Passed Unanimously</p>
<b>Approve Previous Meeting Minutes</b>	<p>Discussion re: Minutes, and timeliness of ability to read. Suggest contacting MAT regarding unanimous votes. Norkunas abstaining from approval of minutes, lack of time to review. Royle was able to review. Discussion centered around need to get documents earlier. Chair Anderson tabled minutes for consideration until next meeting. Clerk will apply feedback within the month to address any changes.</p> <p>Motion to table Minutes to next month</p> <p>Motion to Approve: Chair Anderson</p> <p>Second: Supervisor Norkunas</p> <p>Action on Motion: Passed 2-1-0 Royle - No - stated she had enough time</p>
<b>Introduce Guests</b>	
<b>Treasurer Report</b>	<p>Treasurer's report was given. Request for voiding of checks 8749 and 8747. System printed checks, however the claim was paid electronically</p> <p>Motion to approve voiding checks 8749 and 8747</p> <p>Motion to Approve: Chair Anderson</p> <p>Second: Supervisor Royle</p> <p>Action on Motion: Passed Unanimously</p>
<b>Treasurer Report Continued</b>	<p>Treasurer Peterson spoke on need for printer supplies to print checks, therefore check printing will be delayed.</p> <p>Township is using more paper and printing supplies than ever before and need for a new printer was discussed.</p> <p>Treasurer Peterson discussed desire for a Budget Working Group. He and clerk will develop a team and bring to board for assignment of liaison.</p> <p>Township has received notification of unpaid taxes in the amount of \$1369.89. Peterson has disputed the claim and spent a great deal of time on the phone, writing letters and trying to alleviate the claim. Discussion about penalties, time spent and method to alleviate the payment.</p> <p>Motion to pay the \$1,369.89 bill, but include the cancelled checks and a letter protesting the claim, requesting a refund.</p>



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Motion to Approve:	Chair Anderson
Second:	Supervisor Royle
Action on Motion	Passed Unanimously
<b>Treasurer Report</b>	Motion to approve Treasurer's Report
Motion to Approve:	Chair Anderson
Second:	Supervisor Royle
Action on Motion	Passed Unanimously
<b>Pay Claims</b>	<p>Need for receipts for Legvold and Royle's expenses. Second page of Grossman Companies was missing from hand-outs but amount was consistent with claim report.</p> <p>Claim for Credit Card missing from CTAS report</p> <p>Claim for electronic payment of phone not in packet but on CTAS report</p> <p>One hour discrepancy between claim for Peterson and hours accounted for</p> <p>Treasurer will address discrepancies</p> <p>Motion to approve claims with corrections noted above</p>
Motion to Approve:	Supervisor Royle
Second:	Chair Anderson
Action on Motion	Royle and Anderson - Yes, Norkunas Abstains
<b>Dakota County Sheriff</b>	Deputy Duane Begay reported in. Open house for Sheriff's office this coming weekend from 2-4. Speeding on 320th is still an issue but many have seen more patrols and are grateful. Concerns on frontage road and detour/more traffic
<b>Introduce Guests</b>	No guests present
<b>Clerk Report</b>	<p>Clerk briefed from public packet, new deputy named. Requested lawn care contract be considered as part of the report. Permits were briefed. Interest for assistant web administrator. Board did not believe the position was necessary at this time. Considerations of three instances of RV's being used as full-time residences in the township. Letters requesting response to question if people are using them as full-time residences will be mailed to landowners.</p> <p>Discussion regarding need for updated printer and computers for board members or a computer for board members. Treasurer and Clerk will research an update for the printer and potential laptops for next meeting. Dates for upcoming use of Township, including two rentals of the building were briefed.</p> <p>-Charles excused himself from discussion. Requests were made to four companies and only 2 estimates were received. Andy Anderson's estimate was lowest.</p> <p>Motion to hire Andy Anderson to provide lawn care for the year</p>
Motion to Approve:	Supervisor Norkunas
Second:	Supervisor Royle
Action on Motion	Passed 2-0-1 Anderson Abstained due to family member's business
<b>Clerk Report Approval</b>	Motion to approve Clerk's report
Motion to Approve:	Supervisor Norkunas
Second:	Chair Anderson
Action on Motion	Passed Unanimously



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Discussion	PC Chair Malecha discussed email he and clerk received re: property owner compliance with permits and ordinances. Subject will be looked into further, verified disposition of permit/non-permit, letters will be drafted and sent to owners
<b>Planning Commission</b>  Motion to Approve: Second: Action on Motion	PC Chair summarized actions taken by PC and board from previous month regarding Williams Communication variance. -Above Grade Properties has requested a permit for construction and movement of building right to 8882 298th Ct W - PIN: 16-42500-01-120 Motion to approve construction for 16-42500-01-120, 8882 298th Ct W, Northfield. Chair Anderson Supervisor Norkunas Passed Unanimously
<b>PC - Above Grade TDR</b>  Motion to Approve: Second: Action on Motion	PC Recommended approval of transfer of TDR from 16-02100-01-013 to 16-42500-01-130. Above Grade owns 16-02100-01-013 and is purchasing 16-42500-01-130. Motion to approve transfer of TDR from 16-02100-01-013 to 16-42500-01-130 Chair Anderson Supervisor Norkunas Passed Unanimously
<b>PC - Variance hearings</b>  <b>PC - Annexation to Northfield</b>  Motion to Approve: Second: Action on Motion	PC recommends approval to hold hearing for two variance requests: Chesky property and Gilloman property on June 2nd Commission recommended approval of annexation of properties owned by Matt and Shelly Langer and Tom Sorem. City has offered 3 years of tax reimbursement. Letter from Mike Couri was read regarding orderly annexation. Applicants will pay any legal fees incurred by township. Motion to approve orderly annexation resolution 2025-05 for Tom Sorem Chair Anderson Supervisor Royle Passed Unanimously
<b>Annexation approval</b>  Motion to Approve: Second: Action on Motion	Motion to approve orderly annexation resolution 2025-06 for Matt and Shelly Langer Chair Anderson Supervisor Royle Passed Unanimously
<b>Cannabis Resolution</b>  Motion to Approve: Second: Action on Motion	PC recommended approval of a resolution for Dakota County to administer Cannabis business. Motion to approve resolution 2025-03, Resolution consenting to Dakota County Registering Cannabis Business with Greenvale. Chair Anderson Supervisor Norkunas Passed Unanimously
<b>Discussion</b>	Discussion relating to PC's findings regarding collection of public information relating to ag ordinance and cannabis surrounding a draft that will be provided by Twp planner. Board will be able to use IUP for allowing or not allowing zoning changes and will remain in compliance with state law.

# SIGN IN SHEET – Greenvale Township Board of Supervisors

MEETING: Special Meeting Meeting  
MEETING DATE: Thursday, May 15, 2025  
MEETING TIME: 7:00 p.m.

**PLEASE PRINT YOUR NAME**

David Reed

Ken Melochin

Ron WELBAUM

Bruce & Ruth Paulson

Bobbi Bolton

Shelley Langer

Vicky Langer

Jayne & Richard Moore

Mary Langer

Linus Langer

Nick Bolton

Gregory Langer

Tom Williams

Erv Ulrich

Andy Anderson

LISA Legold

TIM & CHRIS MCNEARNEY

Mary & Perry Collins

Tay Row

Victor Valdes

Linda Warner

Tom Soren

Kurt & Hembel

Mary Hueter

Craig Hess

Alison Bartlett

Turn over for more signature lines