

**Greenvale Township Board of Supervisors
Agenda July 16, 2026
Regular Meeting
Time: 7:00 PM**

Call meeting to order

Pledge of Allegiance

Approve Agenda

Approve Minutes:

June 18, 2026

Guests

Public Comments

Treasurer Report

NCRWMO Update

NAFRS Update

Clerk Report

Planning Commission

Resident Complaint Jamaica

Resident Complaint Holyoke

Road Report

Ditch Mowing

Gravel Application

Grading & Chloride Application

Holyoke Culvert

Buildings and Grounds

Accessibility Grant – Parking Lot – Door

Old Business

Township Phones

JPA with Dakota County Elections

WSB Contract

New Business

JPA with Sheriff

Election Judge Resolution

Adjourn

Greenvale Township Board of Supervisors
Minutes, June 18, 2026
Regular Meeting
DRAFT

Call meeting to order at 7 pm and the board led the Pledge of Allegiance

Board Members Present: Anthony (Tony) Rowan, Joylee (Joy) Royle, Scott Norkunas, Wayne Peterson, Thyra Nelson; **Commission Member Present** Dan Chesky, Planning Commission, Mark Malecha, Road Commission

Approve Agenda:

Requested changes: add town hall cleaning date; remove Charlie Anderson from new business; add the door installation bid

Tony motioned to approve the minutes with the noted edits - Joy seconded the motion – carried unanimously

Approve Minutes:

May 21, 2026

Joy motioned to approve the draft minutes as presented – Tony seconded the motion – carried unanimously

Guests David Ludescher, Attorney for Greg Langer – Mike Slavik, Dakota County District 1 Commissioner

Mike Slavik – Dakota County

Road Construction updates

86 Roundabout will close the Cty Rd 86/Hwy 3 intersection into the fall due to the requirement to move storm sewer and pipes – if we are seeing the impact on the township roads let the county know. Jeniene Briol will be the contact at the county if we need maintenance on the roads due to increased traffic.

County Road 47 has been redesigned and construction will start on the section from Cty Rd 86 to Hampton – the roundabout on the intersection with County Road 86 will be run by MNDoT in 2029

- Residents can sign up for the road construction updates and can choose the email updates in order to receive updates on any project, these happen on Friday each week, it will include what is happening and any expected project delays

County Website Redesign - July the county website is going to be updated and relaunched this may cause broken links from existing websites.

Public questions

- Mosquito control coverage to the Greenvale Township area – Mike will address in this on his next visit

- Jamaica Avenue resident concern – House with one resident in a group home environment with 5 aids – there has been increased sheriff engagement

Budgeting process is underway at the County – the shifts and mandates have gotten moved to the county and have put more financial pressure on the county - the mandates are a large part of what may cause budget shortfalls – there is an increase headcount requirement for verification on the federal mandates for health insurance – this has created 70 new required positions to implement oversight – there will likely be layoffs in other areas and double digit levy increases in order to support the state and federal mandates being imposed – more information will be available by September

Public Comments

Charlie Anderson – Document Turnover – Email still on the computer want them removed – policies and procedures still need to be completed

Treasurer Report

Checking Account - Beginning Balance \$8,932.53

Incoming Deposits \$24,348.82

Outgoing Checks \$12,671.96

Outstanding Checks \$12380.52

Ending Balance \$9,841.87

Savings Account – Beginning Balance \$4,120.66

Interest Earned - \$4.91

Ending Balance - \$4,125.57

CD Balance

\$61,466.98

Bridge Fund CD – maturing 7/16 \$12,255.29

4M Account – Beginning Balance \$216,749.27

Interest \$660.41

Withdrew \$10,000

Ending Balance - %207,409.68

Grand Total - \$295,099.39

- Quarterly Payroll – we don't have a process in place to keep wages from one quarter to the next – would prefer to stay on a monthly payroll – wouldn't save that much in cost to switch to quarterly – board agreed to stay monthly
- Void Checks from printer error 9091 – 9094

Joy motioned to void checks 9091, 9092, 9093 and 9094– Scott seconded – carried unanimously

- CTAS is off by \$0.01 due to digital IRS Filing – the only way to fix the error is to refile – the IRS will likely keep a positive balance as well and credit for our next payment due – motion to adjust the books

Tony motioned to adjust CTAS by \$0.01 – Scott seconded – carried unanimously

- Maturing CD \$12,225 for the bridge replacement – will be used to pay the invoices for the guardrail work on Isle and Holyoke

Tony motioned to cash out the CD when it matures and deposit it into the checking account to use for the guardrail payment – Joy seconded – carried unanimous

- The next CD will mature in August and we can discuss it at the July meeting
- \$23,559.86 Total for the guardrail project between the CD and the 4M account
- EFT transactions for the year – file provided

Tony motioned to approve the treasurers report – Joy seconded – carried unanimously

Tony motioned to approve the presented claims for the month – Scott seconded – carried unanimously

Clerk Report

- 4 Permits have been issued since the last meeting
- The town hall carpets will be cleaned on June 22nd
- Working on procedures that will be approved as ready over the next several months

Planning Commission by Dan Chesky

- Resident Complaint for address on Holyoke – noise and possible business need to appoint a commission member and a supervisor to address

Tony motion for Tony and Ken to go to the resident to address and discuss the complaint with the resident – Scott seconded – carried unanimously

- Resident Complaint to be addressed regarding group home on Jamaica – the documentation for the complaint is coming in
 - Tony inquired with the fire department if they have inspected as a group home situation and they haven't been notified

Joy motioned for Joy and Dan to address when the resident compliant comes in – Scott seconded – carried unanimously

- Jamaica Ave Driveway Variance – special hearing was held as part of the last PC meeting – we are past the 60 day review period – PC will write the variance
 - From the property line to the shoulder it is 41 feet to the edge of the driveway and 49 feet to the center

Tony motion to approve the variance for the driveway as installed – Scott seconded – carried unanimously

Road Report by Mark Malecha

- Guardrail Installation was completed on Isle and Holyoke the project went well and looks good – there was an issue on Holyoke the estimator did not include the removal of the cable, but they extended the length
- Ditch Mowing is targeted to be done in the last week of June – parsnips are coming in early this year and this will allow us to spray
- Gravel Application – should start on Monday, June 22 and they will start blading the other roads
- Grading & Chloride Application will be starting on Monday, June 22nd – and they will grade where there isn't gravel application
- Holyoke Culvert – the township has ordered the culvert directly and Tony went back to the construction companies to request quotes for just the installation – looking for continuity for the quotes so we can compare
- Mark will set a date for the July Meeting RC meeting

Buildings and Grounds Scott

- Door Installation we received an additional quote to get the accessible door installed –the new quote is \$3300 – need to get the electrical quote and we can approve at the July meeting
- Parking Lot – Mark met with the contractor, they are going to provide additional quotes for the paving of the parking lot
- Township Clean Up Day – Working with Dakota County and they have extended the grant application period we are working on submitting the application – looking at late summer or early fall for the date
- The old desk has been taken to refinish

Old Business

- Resident Resolutions – these will be addressed during the 2050 plan and the policies and procedures process
- Langer Lawsuit – remaking the request for reimbursement for legal fees – no new information was provided. Request for the date of the motion to pursue the lawsuit, this was passed at the board meeting on January 19th, 2023. Langer has no intention of accepting the money offered.

Tabling this until it can be discussed with the Township Attorney. Tony requested a motion to talk to the attorney before the July meeting for advice on how to proceed.

Joy motioned to talk to legal counsel regarding Langer request – Tony seconded – carried unanimously.

New Business

- Core and Main – Culvert Bill – we are going to purchase the culvert for Holyoke project separate to save the tax

Joy motioned prepare a check \$6,635 for the purchase of the Culvert on Holyoke – Scott seconded – carried unanimously

Joy motion to transfer \$7,000 from the Road & Bridge portion of the 4M account to cover the Culvert purchase – Scott seconded – carried unanimously

Adjourn

Scott motioned to adjourn – Joy seconded – carried unanimous

Prepared/Reviewed:

Approved:

Thyra Nelson, Clerk

Tony Rowan, Chairperson

TREASURER'S BALANCE REPORT for the month of June 2026

CHECKING -			June Wages:
Checking account Castle Rock: balance	6/01/2026	\$ 20,069.39	\$1,567.50
plus: deposits	6/30/2026	\$ 9,200.29	June Claims:
less: cashed checks	6/30/2026	(\$13,633.78)	\$86,933.52
bank statement: balance	6/30/2026	\$ 15,635.90	Residual Balance
less: outstanding checks	6/30/2026	\$ (9,146.60)	\$5,000.00
plus: uncleared deposits as	6/30/2026	\$ 228,826.37	Cash remaining after this month's expenses.
<i>reconciled checking account balance</i>	6/30/2026	\$ 235,315.67	\$ 141,814.65
includes auto-deductions X-Cel Energy			
SAVINGS -			June
Savings account Castle Rock: balance	6/01/2026	\$ 4,125.57	
plus: interest	6/30/2026	\$ 5.43	
transfer to checking			
transfer to savings			
transfer to 4M+ account	\$ -	\$ -	
savings account: balance	6/30/2026	\$ 4,131.00	
CDs -			June
Certificates of Deposit: balance	6/01/2026	\$ 61,466.98	
CD 64153	8/5/2025	\$ 61,466.98	
Castle Rock CD #136527921	7/16/2025	\$ 12,255.29	
	6/30/2026	\$ 73,722.27	
4M FUND -			June
4M+ account: balance	6/01/2026	\$ 207,409.68	
plus: dividend interest	6/30/2026	\$ 612.33	
plus: deposit	7/22/2025	\$ -	
less: withdrawal	6/23/2026	\$ (7,000.00)	
4M+ FUND	6/30/2026	\$ 201,022.01	
GRAND TOTAL		\$ 514,190.95	

As on 7/14/2026

For the Month Ended July

Year to Date

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
General Fund						
Receipts:						
Current Ad Valorem Taxes	3,833.33	23,559.36	19,726.03	26,833.32	23,559.36	(3,273.96)
Delinquent Ad Valorem Taxes	0.00	339.64	339.64	0.00	433.18	433.18
Mobile Home Tax	0.00	0.00	0.00	0.00	16.30	16.30
Fiscal Disparities	583.33	568.02	(15.31)	4,083.33	949.77	(3,133.56)
TCap & Referendum Tax	458.33	0.00	(458.33)	3,208.33	333.68	(2,874.65)
Total Acct 310	4,874.99	24,467.02	19,592.03	34,124.98	25,292.29	(8,832.69)
Sales Tax	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 313	0.00	0.00	0.00	0.00	0.00	0.00
Penalties and Interest on Ad valorem Taxes	0.00	1.61	1.61	0.00	1.61	1.61
Penalties and Interest on TCap & Referendum	0.00	0.00	0.00	0.00	6.43	6.43
Total Acct 319	0.00	1.61	1.61	0.00	8.04	8.04
Building Permits & Fees	3,750.00	0.00	(3,750.00)	26,249.99	14,021.44	(12,228.55)
Septic Permits	0.00	0.00	0.00	0.00	401.00	401.00
Access Permits	41.67	0.00	(41.67)	291.67	0.00	(291.67)
Total Acct 322	3,791.67	0.00	(3,791.67)	26,541.66	14,422.44	(12,119.22)
Local Government Aid	0.00	0.00	0.00	0.00	0.00	0.00
Agricultural Market Value Credit	0.00	0.00	0.00	0.00	0.00	0.00
State - Payments in Lieu of Taxes	125.00	0.00	(125.00)	875.00	0.00	(875.00)
Ag Preserve	0.00	0.00	0.00	0.00	2,776.62	2,776.62
Town Aid	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 334	125.00	0.00	(125.00)	875.00	2,776.62	1,901.62
Other State Grants	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 335	0.00	0.00	0.00	0.00	0.00	0.00
County Grants and Aids for Highways	0.00	0.00	0.00	0.00	0.00	0.00
Other County Grants and Aids	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 336	0.00	0.00	0.00	0.00	0.00	0.00
City/Town Hall Rent	0.00	0.00	0.00	400.00	100.00	(300.00)
Recording of Legal Instruments	0.00	0.00	0.00	0.00	250.00	250.00
Zoning and Subdivision Fees	250.00	0.00	(250.00)	1,750.00	0.00	(1,750.00)
Filing Fees Elections	0.00	0.00	0.00	0.00	6.00	6.00
Total Acct 341	250.00	0.00	(250.00)	2,150.00	356.00	(1,794.00)
Culverts, Signs & Inspections	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 343	0.00	0.00	0.00	0.00	0.00	0.00
Land Rent	0.00	0.00	0.00	400.00	2,207.43	1,807.43
Total Acct 349	0.00	0.00	0.00	400.00	2,207.43	1,807.43
Interest Earning	250.00	0.00	(250.00)	1,750.00	383.94	(1,366.06)

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
General Fund						
Receipts:						
Annexation Payments	0.00	0.00	0.00	0.00	2,925.39	2,925.39
Miscellaneous Revenues	0.00	0.00	0.00	0.00	55.20	55.20
Total Acct 362	250.00	0.00	(250.00)	1,750.00	3,364.53	1,614.53
Total Revenues	9,291.66	24,468.63	15,176.97	65,841.64	48,427.35	(17,414.29)
Other Financing Sources:						
Transfer from Escrow Fund	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 392	0.00	0.00	0.00	0.00	0.00	0.00
Sale of Investment	0.00	0.00	0.00	0.00	11,980.00	11,980.00
Total Acct 399	0.00	0.00	0.00	0.00	11,980.00	11,980.00
Total Other Financing Sources	0.00	0.00	0.00	0.00	11,980.00	11,980.00

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
General Fund						
Disbursements:						
Council/Town Board						
Office Supplies & Postage	50.00	0.00	50.00	350.00	0.00	350.00
Training	33.33	0.00	33.33	233.33	0.00	233.33
Internet	83.33	0.00	83.33	583.33	0.00	583.33
Wages and Salaries: Part-time Employees	500.00	0.00	500.00	3,500.00	1,514.89	1,985.11
Transportation: Travel Expense	41.67	0.00	41.67	291.67	439.29	(147.62)
Ordinances and Proceedings						
Wages and Salaries: Part-time Employees	0.00	0.00	0.00	0.00	7,103.66	(7,103.66)
Planning Fees	0.00	0.00	0.00	0.00	1,020.00	(1,020.00)
Printing and Binding: Ordinance Publication	41.67	0.00	41.67	291.67	39.63	252.04
Misc Fees	0.00	0.00	0.00	0.00	92.00	(92.00)
Printing and Binding: Legal Notices Publishing	70.83	0.00	70.83	495.83	0.00	495.83
Road Commission						
Wages and Salaries: Part-time Employees	0.00	0.00	0.00	0.00	184.68	(184.68)
Total Acct 411	820.83	0.00	820.83	5,745.83	10,394.15	(4,648.32)
district court						
Professional Services: Legal Fees	425.00	0.00	425.00	2,975.00	0.00	2,975.00
Total Acct 412	425.00	0.00	425.00	2,975.00	0.00	2,975.00
Elections						
Employee Paid: Income Tax	0.00	0.00	0.00	0.00	0.00	0.00
Wages and Salaries: Part-time Employees	0.00	0.00	0.00	0.00	1,560.87	(1,560.87)
Computer Fee	70.83	0.00	70.83	495.83	1,009.92	(514.09)
Transportation: Travel Expense	16.67	0.00	16.67	116.67	107.76	8.91
Printing and Binding: Legal Notices Publishing	0.00	0.00	0.00	0.00	594.38	(594.38)
Clerk						
Wages and Salaries: Part-time Employees	0.00	0.00	0.00	0.00	3,511.77	(3,511.77)
Office Supplies & Postage	33.33	0.00	33.33	233.33	122.00	111.33
Transportation: Travel Expense	8.33	0.00	8.33	58.33	105.85	(47.52)
Misc Fees	0.00	0.00	0.00	0.00	119.70	(119.70)
Miscellaneous: Lodging	0.00	0.00	0.00	0.00	133.51	(133.51)
Communications: Telephone	16.67	0.00	16.67	116.67	0.00	116.67
Printing and Binding: Legal Notices Publishing	16.67	0.00	16.67	116.67	0.00	116.67
Deputy Clerk						
Wages and Salaries: Part-time Employees	0.00	0.00	0.00	0.00	1,022.49	(1,022.49)
Office Assistant						
Wages and Salaries: Part-time Employees	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 414	162.50	0.00	162.50	1,137.50	8,288.25	(7,150.75)
Deputy Treasurer						
Wages and Salaries: Part-time Employees	41.67	0.00	41.67	291.67	0.00	291.67

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
General Fund						
Disbursements:						
Finance & Payroll Admin						
Office Supplies: Printed Forms and Paper	41.67	0.00	41.67	291.67	0.00	291.67
Employer Contributions for Retirement: FICA contributions	291.67	0.00	291.67	2,041.67	1,515.65	526.02
Employer Contributions Retirement: Pera	83.33	0.00	83.33	583.33	393.90	189.43
Minnesota PFMLeave	0.00	0.00	0.00	0.00	99.00	(99.00)
Employee Paid: Income Tax	41.67	0.00	41.67	291.67	227.84	63.83
Employee Paid: Federal Income Tax	100.00	0.00	100.00	700.00	634.20	65.80
Employee Contributions: FICA	266.67	0.00	266.67	1,866.67	1,515.63	351.04
Employee Paid: Pera	83.33	0.00	83.33	583.33	393.90	189.43
Treasurer						
Wages and Salaries: Part-time Employees	0.00	0.00	0.00	0.00	4,742.17	(4,742.17)
Training	6.25	0.00	6.25	43.75	75.00	(31.25)
Transportation: Travel Expense	0.00	0.00	0.00	0.00	81.20	(81.20)
Office Supplies: Duplicating and Copying Supplies	26.67	0.00	26.67	186.67	0.00	186.67
Total Acct 415	982.93	0.00	982.93	6,880.43	9,678.49	(2,798.06)
City/Town Attorney						
Professional Services: Legal Fees	0.00	0.00	0.00	0.00	8,377.50	(8,377.50)
Total Acct 416	0.00	0.00	0.00	0.00	8,377.50	(8,377.50)
MAT & Co Township Assn						
Training	150.00	0.00	150.00	1,050.00	1,033.13	16.87
Insurance	0.00	0.00	0.00	0.00	662.00	(662.00)
Miscellaneous: Dues and Subscriptions	83.33	0.00	83.33	583.33	0.00	583.33
NCRWMO Fees						
Misc Fees	0.00	0.00	0.00	0.00	0.00	0.00
Planning and Zoning						
Wages and Salaries: Part-time Employees	0.00	0.00	0.00	0.00	59.74	(59.74)
Planning Fees	0.00	0.00	0.00	0.00	716.22	(716.22)
Computer Usage						
Communications: video confer	25.00	0.00	25.00	175.00	0.00	175.00
Town Hall						
Lawn Care & Parking Lot	125.00	0.00	125.00	875.00	0.00	875.00
Utility Services: Electric Utilities	75.00	0.00	75.00	525.00	409.39	115.61
Utility Services: Gas Utilities	66.83	0.00	66.83	467.83	338.02	129.81
Utility Services: Refuse Disposal	0.00	0.00	0.00	0.00	400.00	(400.00)
Misc Fees	0.00	0.00	0.00	0.00	130.18	(130.18)
Communications: Telephone	5.00	0.00	5.00	35.00	0.00	35.00
Communications: video confer	16.67	0.00	16.67	116.67	0.00	116.67
Printing and Binding: Legal Notices	25.00	0.00	25.00	175.00	0.00	175.00
Publishing						
Total Acct 419	571.83	0.00	571.83	4,002.83	3,748.68	254.15
Building Inspections Administration						

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
General Fund						
Disbursements:						
Misc Fees	100.00	0.00	100.00	700.00	0.00	700.00
Professional Services: Engineering Fees	3,333.33	0.00	3,333.33	23,333.32	12,409.89	10,923.43
Professional Services: Architect Fees	41.67	0.00	41.67	291.67	0.00	291.67
Professional Services: Legal Fees	0.00	0.00	0.00	0.00	0.00	0.00
Septic Inspections						
JPA Pump Maintenance	70.83	0.00	70.83	495.83	0.00	495.83
Professional Services: Architect Fees	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 424	3,545.83	0.00	3,545.83	24,820.82	12,409.89	12,410.93
Ice and Snow Removal						
Repair and Maintenance Supplies: Street	0.00	0.00	0.00	0.00	0.00	0.00
Maintenance Materials						
Total Acct 431	0.00	0.00	0.00	0.00	0.00	0.00
Miscellaneous Costs						
Picnic Supplies	166.67	0.00	166.67	1,166.67	0.00	1,166.67
Internet	33.33	0.00	33.33	233.33	0.00	233.33
Transportation: Travel Expense	8.33	0.00	8.33	58.33	0.00	58.33
Miscellaneous: Dues and Subscriptions	0.00	0.00	0.00	0.00	0.00	0.00
Misc Fees	8.33	0.00	8.33	58.33	0.00	58.33
Office Supplies & Postage	100.00	0.00	100.00	700.00	576.13	123.87
Operating supplies: Computer software	0.00	0.00	0.00	0.00	223.67	(223.67)
Communications: Telephone	20.83	0.00	20.83	145.83	185.88	(40.05)
Printing and Binding: Legal Notices	8.33	0.00	8.33	58.33	105.77	(47.44)
Publishing						
Computer Expense						
Office Supplies: computer purchase	100.00	0.00	100.00	700.00	1,133.00	(433.00)
Operating supplies: Computer software	0.00	0.00	0.00	0.00	107.05	(107.05)
Total Acct 490	445.82	0.00	445.82	3,120.82	2,331.50	789.32
Total Disbursements	6,954.74	0.00	6,954.74	48,683.23	55,228.46	(6,545.23)
Other Financing Uses:						
Purchase of Investments						
Investments Purchased	0.00	0.00	0.00	0.00	452.65	452.65
Total Acct 493	0.00	0.00	0.00	0.00	452.65	452.65
Total Other Financing Uses	0.00	0.00	0.00	0.00	452.65	452.65
Beginning Cash Balance					43,319.97	
Total Receipts and Other Financing Sources					60,407.35	
Total Disbursements and Other Financing Uses					55,681.11	
Cash Balance as of 07/14/2026					48,046.21	

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Road and Bridge						
Receipts:						
Current Ad Valorem Taxes	0.00	153,641.02	153,641.02	0.00	153,641.02	153,641.02
Delinquent Ad Valorem Taxes	0.00	2,215.03	2,215.03	0.00	2,825.07	2,825.07
Mobile Home Tax	0.00	0.00	0.00	0.00	106.28	106.28
Fiscal Disparities	0.00	3,704.47	3,704.47	0.00	6,194.15	6,194.15
TCap & Referendum Tax	0.00	0.00	0.00	0.00	2,176.16	2,176.16
Total Acct 310	0.00	159,560.52	159,560.52	0.00	164,942.68	164,942.68
Penalties and Interest on Ad valorem Taxes	12.50	10.51	(1.99)	87.50	10.51	(76.99)
Penalties and Interest on TCap & Referendum	0.00	0.00	0.00	0.00	41.90	41.90
Total Acct 319	12.50	10.51	(1.99)	87.50	52.41	(35.09)
Access Permits	0.00	0.00	0.00	0.00	1,100.00	1,100.00
Total Acct 322	0.00	0.00	0.00	0.00	1,100.00	1,100.00
Municipal State Aid for Streets - Maintenance (Gas Tax, Road Allotment)	0.00	0.00	0.00	0.00	19,891.44	19,891.44
Town Aid	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 334	0.00	0.00	0.00	0.00	19,891.44	19,891.44
County Grants and Aids for Highways	0.00	0.00	0.00	0.00	4,152.21	4,152.21
Other County Grants and Aids	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 336	0.00	0.00	0.00	0.00	4,152.21	4,152.21
Culverts, Signs & Inspections	0.00	0.00	0.00	0.00	2,630.00	2,630.00
Grading & Plowing	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 343	0.00	0.00	0.00	0.00	2,630.00	2,630.00
Interest Earning	291.67	0.00	(291.67)	2,041.67	2,426.58	384.91
Miscellaneous Revenues	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 362	291.67	0.00	(291.67)	2,041.67	2,426.58	384.91
Total Revenues	304.17	159,571.03	159,266.86	2,129.17	195,195.32	193,066.15
Other Financing Sources:						
Sale of Investment	0.00	0.00	0.00	0.00	15,020.00	15,020.00
Total Acct 399	0.00	0.00	0.00	0.00	15,020.00	15,020.00
Total Other Financing Sources	0.00	0.00	0.00	0.00	15,020.00	15,020.00

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Road and Bridge						
Disbursements:						
Council/Town Board						
Transportation: Travel Expense	8.33	0.00	8.33	58.33	0.00	58.33
Utility Services: Refuse Disposal	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 411	8.33	0.00	8.33	58.33	0.00	58.33
Planning and Zoning						
Wages and Salaries: Part-time Employees	0.00	0.00	0.00	0.00	138.07	(138.07)
Total Acct 419	0.00	0.00	0.00	0.00	138.07	(138.07)
Road Maintenance						
Wages and Salaries: Part-time Employees	66.67	0.00	66.67	466.67	524.52	(57.85)
Road Grading	6,250.00	0.00	6,250.00	43,749.98	7,280.00	36,469.98
Ditch & Tree Cutting	833.33	0.00	833.33	5,833.33	3,581.56	2,251.77
Ditch Mowing	916.67	0.00	916.67	6,416.66	0.00	6,416.66
Repair and Maintenance Supplies: Building	10.42	0.00	10.42	72.92	0.00	72.92
Repair Supplies						
Repair and Maintenance Supplies: Street	14,291.58	0.00	14,291.58	100,041.03	0.00	100,041.03
Maintenance Materials						
Road & Ditch Repairs	1,000.00	0.00	1,000.00	7,000.00	0.00	7,000.00
Misc Fees	0.00	0.00	0.00	0.00	0.00	0.00
Tree Trimming	916.67	0.00	916.67	6,416.66	0.00	6,416.66
Road Signs						
Repair and Maintenance Supplies: Street	0.00	0.00	0.00	0.00	450.00	(450.00)
Maintenance Materials						
road & ditch repairs						
Road & Ditch Repairs	4,005.25	0.00	4,005.25	28,036.73	6,635.00	21,401.73
Ditch & Tree Cutting	0.00	0.00	0.00	0.00	250.00	(250.00)
Ice and Snow Removal						
Snow Plowing & Sanding	1,250.00	0.00	1,250.00	8,750.00	17,675.00	(8,925.00)
Total Acct 431	29,540.59	0.00	29,540.59	206,783.98	36,396.08	170,387.90
Waste (Refuse) Collection						
Utility Services: Refuse Disposal	0.00	0.00	0.00	0.00	500.00	(500.00)
Weed Control						
Ditch Mowing	166.67	0.00	166.67	1,166.67	0.00	1,166.67
Total Acct 432	166.67	0.00	166.67	1,166.67	500.00	666.67
Total Disbursements	29,715.59	0.00	29,715.59	208,008.98	37,034.15	170,974.83
Other Financing Uses:						
Purchase of Investments						
Investments Purchased	0.00	0.00	0.00	0.00	2,888.33	2,888.33
Total Acct 493	0.00	0.00	0.00	0.00	2,888.33	2,888.33
Total Other Financing Uses	0.00	0.00	0.00	0.00	2,888.33	2,888.33
Beginning Cash Balance					(6,640.54)	

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Road and Bridge						
Total Receipts and Other Financing Sources					210,215.32	
Total Disbursements and Other Financing Uses					<u>39,922.48</u>	
Cash Balance as of 07/14/2026					163,652.30	

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Other Federal Programs (ARPA)						
Receipts:						
Total Revenues	0.00	0.00	0.00	0.00	0.00	0.00
Other Financing Sources:						
Total Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00
Disbursements:						
Total Disbursements	0.00	0.00	0.00	0.00	0.00	0.00
Other Financing Uses:						
Total Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Cash Balance					815.40	
Total Receipts and Other Financing Sources					0.00	
Total Disbursements and Other Financing Uses					0.00	
Cash Balance as of 07/14/2026					815.40	

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Fire Protection						
Receipts:						
Current Ad Valorem Taxes	4,666.67	28,678.88	24,012.21	32,666.65	28,678.88	(3,987.77)
Delinquent Ad Valorem Taxes	0.00	413.47	413.47	0.00	527.35	527.35
Mobile Home Tax	0.00	0.00	0.00	0.00	19.84	19.84
Fiscal Disparities	0.00	691.50	691.50	0.00	1,156.24	1,156.24
TCap & Referendum Tax	0.00	0.00	0.00	0.00	406.22	406.22
Total Acct 310	4,666.67	29,783.85	25,117.18	32,666.65	30,788.53	(1,878.12)
Penalties and Interest on Ad valorem Taxes	0.00	1.96	1.96	0.00	1.96	1.96
Penalties and Interest on TCap & Referendum	0.00	0.00	0.00	0.00	7.82	7.82
Total Acct 319	0.00	1.96	1.96	0.00	9.78	9.78
State - Payments in Lieu of Taxes	25.00	0.00	(25.00)	175.00	0.00	(175.00)
Total Acct 334	25.00	0.00	(25.00)	175.00	0.00	(175.00)
Interest Earning	16.67	0.00	(16.67)	116.67	452.96	336.29
Total Acct 362	16.67	0.00	(16.67)	116.67	452.96	336.29
Total Revenues	4,708.34	29,785.81	25,077.47	32,958.32	31,251.27	(1,707.05)
Other Financing Sources:						
Sale of Investment	1,666.67	0.00	(1,666.67)	11,666.66	0.00	(11,666.66)
Total Acct 399	1,666.67	0.00	(1,666.67)	11,666.66	0.00	(11,666.66)
Total Other Financing Sources	1,666.67	0.00	(1,666.67)	11,666.66	0.00	(11,666.66)
Disbursements:						
Fire Administration						
JPA Fire Protection	4,666.67	0.00	4,666.67	32,666.65	0.00	32,666.65
Total Acct 422	4,666.67	0.00	4,666.67	32,666.65	0.00	32,666.65
Total Disbursements	4,666.67	0.00	4,666.67	32,666.65	0.00	32,666.65
Other Financing Uses:						
Purchase of Investments						
Investments Purchased	1,666.67	0.00	(1,666.67)	11,666.66	539.15	(11,127.51)
Total Acct 493	1,666.67	0.00	(1,666.67)	11,666.66	539.15	(11,127.51)
Total Other Financing Uses	1,666.67	0.00	(1,666.67)	11,666.66	539.15	(11,127.51)
Beginning Cash Balance					(20,655.69)	
Total Receipts and Other Financing Sources					31,251.27	
Total Disbursements and Other Financing Uses					539.15	
Cash Balance as of 07/14/2026					10,056.43	

Greenvale Township Cleanup Day 'Tidy Town'

Receipts:

Other County Grants and Aids

Total Acct 336

Miscellaneous Revenues

Total Acct 362

Total Revenues

Other Financing Sources:

Total Other Financing Sources

Disbursements:

Waste (Refuse) Collection

Utility Services: Refuse Disposal

Misc Fees

Total Acct 432

Miscellaneous Costs

Office Supplies & Postage

Total Acct 490

Total Disbursements

Other Financing Uses:

Total Other Financing Uses

Beginning Cash Balance

Total Receipts and Other Financing Sources

Total Disbursements and Other Financing Uses

Cash Balance as of 07/14/2026

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Other County Grants and Aids	208.33	0.00	(208.33)	1,458.33	0.00	(1,458.33)
Total Acct 336	208.33	0.00	(208.33)	1,458.33	0.00	(1,458.33)
Miscellaneous Revenues	125.00	0.00	(125.00)	875.00	0.00	(875.00)
Total Acct 362	125.00	0.00	(125.00)	875.00	0.00	(875.00)
Total Revenues	333.33	0.00	(333.33)	2,333.33	0.00	(2,333.33)
Other Financing Sources:						
Total Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00
Disbursements:						
Waste (Refuse) Collection						
Utility Services: Refuse Disposal	125.00	0.00	125.00	875.00	0.00	875.00
Misc Fees	47.50	0.00	47.50	332.50	0.00	332.50
Total Acct 432	172.50	0.00	172.50	1,207.50	0.00	1,207.50
Miscellaneous Costs						
Office Supplies & Postage	41.67	0.00	41.67	291.67	0.00	291.67
Total Acct 490	41.67	0.00	41.67	291.67	0.00	291.67
Total Disbursements	214.17	0.00	214.17	1,499.17	0.00	1,499.17
Other Financing Uses:						
Total Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Cash Balance					(1,122.65)	
Total Receipts and Other Financing Sources					0.00	
Total Disbursements and Other Financing Uses					0.00	
Cash Balance as of 07/14/2026					(1,122.65)	

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
General Capital: Bridge Replacement						
Receipts:						
Current Ad Valorem Taxes	2,083.33	12,802.88	10,719.55	14,583.33	12,802.88	(1,780.45)
Delinquent Ad Valorem Taxes	13.33	184.58	171.25	93.33	184.58	91.25
Fiscal Disparities	0.00	308.71	308.71	0.00	308.71	308.71
Total Acct 310	2,096.66	13,296.17	11,199.51	14,676.66	13,296.17	(1,380.49)
Penalties and Interest on Ad valorem Taxes	0.00	0.88	0.88	0.00	0.88	0.88
Total Acct 319	0.00	0.88	0.88	0.00	0.88	0.88
Interest Earning	0.00	0.00	0.00	0.00	75.76	75.76
Total Acct 362	0.00	0.00	0.00	0.00	75.76	75.76
Total Revenues	2,096.66	13,297.05	11,200.39	14,676.66	13,372.81	(1,303.85)
Other Financing Sources:						
Total Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00
Disbursements:						
Total Disbursements	0.00	0.00	0.00	0.00	0.00	0.00
Other Financing Uses:						
Purchase of Investments						
Investments Purchased	0.00	0.00	0.00	0.00	114.33	114.33
Total Acct 493	0.00	0.00	0.00	0.00	114.33	114.33
Total Other Financing Uses	0.00	0.00	0.00	0.00	114.33	114.33
Beginning Cash Balance					159.51	
Total Receipts and Other Financing Sources					13,372.81	
Total Disbursements and Other Financing Uses					114.33	
Cash Balance as of 07/14/2026					13,417.99	

	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>	<u>Budget</u>	<u>Actual</u>	<u>Variance</u>
Escrow Account						
Receipts:						
Current Ad Valorem Taxes	0.00	0.00	0.00	0.00	0.00	0.00
Total Acct 310	0.00	0.00	0.00	0.00	0.00	0.00
Culverts, Signs & Inspections	0.00	0.00	0.00	0.00	200.00	200.00
Total Acct 343	0.00	0.00	0.00	0.00	200.00	200.00
Total Revenues	0.00	0.00	0.00	0.00	200.00	200.00
Other Financing Sources:						
Total Other Financing Sources	0.00	0.00	0.00	0.00	0.00	0.00
Disbursements:						
Total Disbursements	0.00	0.00	0.00	0.00	0.00	0.00
Other Financing Uses:						
Total Other Financing Uses	0.00	0.00	0.00	0.00	0.00	0.00
Beginning Cash Balance					250.00	
Total Receipts and Other Financing Sources					200.00	
Total Disbursements and Other Financing Uses					0.00	
Cash Balance as of 07/14/2026					450.00	

purchased CD Bridge Replacement
CD

	<u>Date</u>	<u>Previous Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
	05/01/2026	\$ 12,255.29	\$ -	\$ -	\$ 12,255.29
Investment Breakdown by Fund					
	401	\$ 12,255.29	\$ -	\$ -	\$ 12,255.29
Investment Total		<u>\$ 12,255.29</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 12,255.29</u>

sold CD 63551, purchased 64153 at Cc
CD

	<u>Date</u>	<u>Previous Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
	05/01/2026	\$ 61,466.98	\$ -	\$ -	\$ 61,466.98
Investment Breakdown by Fund					
	100	\$ 61,466.98	\$ -	\$ -	\$ 61,466.98
Investment Total		<u>\$ 61,466.98</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 61,466.98</u>

	<u>Fund</u>	<u>Starting Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
	100	\$ 53,208.33	\$ 138.22	\$ 6,600.00	\$ 46,746.55
	221	\$ 26,860.53	\$ 168.27	\$ -	\$ 27,028.80
	225	\$ 141,123.35	\$ 901.46	\$ 10,400.00	\$ 131,624.81
	401	\$ 23,399.99	\$ 75.13	\$ -	\$ 23,475.12
	862	<u>\$ 50,000.00</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 50,000.00</u>
		<u><u>\$ 294,592.20</u></u>	<u><u>\$ 1,283.08</u></u>	<u><u>\$ 17,000.00</u></u>	<u><u>\$ 278,875.28</u></u>

For the Period: 5/1/2026 to 7/14/2026

Castle Rock Savings**Savings**

	<u>Date</u>	<u>Previous Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
	05/01/2026	\$ 4,120.66	\$ -	\$ -	\$ 4,120.66
	05/30/2026	4,120.66	4.91	-	4,125.57
	06/30/2026	4,125.57	5.43	-	4,131.00
Investment Breakdown by Fund					
	100	\$ (64,265.37)	\$ 1.11	\$ -	\$ (64,264.26)
	221	5,124.26	1.35	-	5,125.61
	225	13,261.47	7.27	-	13,268.74
	401	0.30	0.61	-	0.91
	862	50,000.00	-	-	50,000.00
	Investment Total	\$ 4,120.66	\$ 10.34	\$ -	\$ 4,131.00

4M money market savings**4M+ Money Market S:**

	<u>Date</u>	<u>Previous Balance</u>	<u>Deposits</u>	<u>Withdrawals</u>	<u>Ending Balance</u>
	05/01/2026	\$ 216,749.27	\$ -	\$ -	\$ 216,749.27
	05/26/2026	216,749.27	-	10,000.00	206,749.27
	05/31/2026	206,749.27	660.41	-	207,409.68
	06/23/2026	207,409.68	-	7,000.00	200,409.68
	06/30/2026	200,409.68	612.33	-	201,022.01
Investment Breakdown by Fund					
	100	\$ 56,006.72	\$ 137.11	\$ 6,600.00	\$ 49,543.83
	221	21,736.27	166.92	-	21,903.19
	225	127,861.88	894.19	10,400.00	118,356.07
	401	11,144.40	74.52	-	11,218.92
	Investment Total	\$ 216,749.27	\$ 1,272.74	\$ 17,000.00	\$ 201,022.01

Date of Report : 7/14/2026

Outstanding Checks

<u>Date of Check</u>	<u>Check Number</u>	<u>To Whom Paid</u>	<u>Check Amount</u>
11/20/2025	8929	Gregory Langer	\$982.00
11/20/2025	8928	Payroll Period Ending 11/17/2025	\$46.17
02/19/2026	8993	APG Media of Southern MN, LLC	\$142.65
03/19/2026	9036	Payroll Period Ending 03/12/2026	\$69.53
05/21/2026	9080	Payroll Period Ending 04/30/2026	\$147.05
05/31/2026	IAD5623	4M+ Money Market Savings	\$71.14
05/31/2026	IAD5624	4M+ Money Market Savings	\$463.99
05/31/2026	IAD5625	4M+ Money Market Savings	\$86.61
05/31/2026	IAD5626	4M+ Money Market Savings	\$38.67
06/18/2026	Pe06182026	Pera	\$72.00
06/18/2026	9108	Core and Main	\$6,635.00
06/18/2026	9096	Payroll Period Ending 05/31/2026	\$59.74
06/18/2026	9098	Payroll Period Ending 05/31/2026	\$147.05
06/18/2026	9106	Payroll Period Ending 05/31/2026	\$45.95
06/18/2026	9107	Payroll Period Ending 05/31/2026	\$139.05
Total			\$9,146.60

Deposits In Transit

<u>Date of Deposit</u>	<u>Deposit Number</u>	<u>Deposit Remitter</u>	<u>Deposit Amount</u>
06/09/2026	3954	Barbara LaCanne	\$242.00
06/11/2026	3955	Saber Plumbing	\$126.00
06/16/2026	3952	Dahle Enterprises	\$401.00
06/16/2026	3953	Custom Remodelers	\$934.85
07/02/2026	3959	Dakota County Financial Services	\$218,682.14
07/02/2026	3960	Dakota County Financial Services	\$3,152.72
07/02/2026	3961	Dakota County Financial Services	\$14.96
07/02/2026	3962	Dakota County Financial Services	\$5,272.70
Total			\$228,826.37

For the Period : 6/1/2026 To 6/30/2026

<u>Name of Fund</u>	<u>Beginning Balance</u>	<u>Total Receipts</u>	<u>Total Disbursed</u>	<u>Ending Balance</u>	<u>Less Deposits In Transit</u>	<u>Plus Outstanding Checks</u>	<u>Total Per Bank Statement</u>
General Fund	\$24,997.83	\$2,218.16	\$3,638.41	\$23,577.58	\$1,703.85	\$1,536.11	\$23,409.84
Road and Bridge	\$3,908.85	\$7,434.44	\$7,262.02	\$4,081.27	\$0.00	\$7,485.21	\$11,566.48
Other Federal Programs (ARPA)	\$815.40	\$0.00	\$0.00	\$815.40	\$0.00	\$0.00	\$815.40
Fire Protection	(\$19,729.46)	\$81.10	\$81.02	(\$19,729.38)	\$0.00	\$86.61	(\$19,642.77)
Greenvale Township Cleanup Day 'Tidy Town'	(\$1,122.65)	\$0.00	\$0.00	(\$1,122.65)	\$0.00	\$0.00	(\$1,122.65)
General Capital: Bridge Replacement	\$120.91	\$36.20	\$36.17	\$120.94	\$0.00	\$38.67	\$159.61
Escrow Account	\$450.00	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	\$450.00
Total	\$9,440.88	\$9,769.90	\$11,017.62	\$8,193.16	\$1,703.85	\$9,146.60	\$15,635.91

Joylee M Royle

Vice Chair, Town Supervisor

Date

Scott A Norkunas

Town Supervisor

Date

Tony Rowan

Chair, Town Supervisor

Date

As on 6/30/2026

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	43,319.97	23,958.72	11,980.00	0.00	55,228.46	452.65	0.00	23,577.58	46,746.55	70,324.13
Other Federal Programs (ARPA)	815.40	0.00	0.00	0.00	0.00	0.00	0.00	815.40	0.00	815.40
Fire Protection	(20,655.69)	1,465.46	0.00	0.00	0.00	539.15	0.00	(19,729.38)	27,028.80	7,299.42
Road and Bridge	(6,640.54)	35,624.29	15,020.00	0.00	37,034.15	2,888.33	0.00	4,081.27	131,624.81	135,706.08
Greenvale Township Cleanup Day 'Tidy Town'	(1,122.65)	0.00	0.00	0.00	0.00	0.00	0.00	(1,122.65)	0.00	(1,122.65)
General Capital: Bridge Replacement	159.51	75.76	0.00	0.00	0.00	114.33	0.00	120.94	23,475.12	23,596.06
Escrow Account	250.00	200.00	0.00	0.00	0.00	0.00	0.00	450.00	50,000.00	50,450.00
Total :	16,126.00	61,324.23	27,000.00	0.00	92,262.61	3,994.46	0.00	8,193.16	278,875.28	287,068.44

Date Range : 4/26/2026 To 8/8/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/16/2026	Pera	July payroll: Pera	4710	\$32.00			
					100-41509-124-	Finance & Payroll Admin	\$16.00
					100-41509-174-	Finance & Payroll Admin	\$16.00
07/16/2026	Minnesota Department of Revenue	Quarter 2 Taxes	4711	\$220.63			
					100-41509-170-	Finance & Payroll Admin	\$110.31
					100-41509-123-	Finance & Payroll Admin	\$110.32
07/16/2026	Minnesota Paid Leave	Paid Family and Medical (PFML) Leave amount for 2ndQuarter 2026. Due by July 31	4712	\$54.86			
					100-41509-143-	Finance & Payroll Admin	\$54.86
06/25/2026	Xcel Energy	June electric	4713	\$55.44			
					100-41941-381-	Town Hall	\$55.44
07/16/2026	Charles Anderson Enterprises	Ditch mowing	4714	\$3,550.00			
					201-43101-408-	Road Maintenance	\$3,550.00
07/16/2026	Charles Anderson Enterprises	Lawn Care	4715	\$800.00			
					100-41941-409-	Town Hall	\$800.00
07/01/2026	MATIT	Premium notice invoice 16290. Workers comp	4716	\$2,377.00			
					100-41908-365-	MAT & Co Township Assn	\$2,377.00
07/16/2026	Beaver Creek Companies	GT-11; 12; 10; 142-2026	4717	\$1,302.74			
					100-42401-303-	Building Inspections Administration	\$1,302.74
06/17/2026	Earl F. Anderson Signs	Address marker 4@ 23.35=93.4; 2 channel posts@18.95=37.9;;31820, 8211, 29292, 10451	4718	\$131.30			
					201-43101-224-	Road Maintenance	\$131.30
06/23/2026	Rongrong Johnson	overpayment of ROW permit	4719	\$500.00			
					201-43101-405-	Road Maintenance	\$500.00

Date Range : 4/26/2026 To 8/8/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
06/23/2026	Glenn Nelson	return of escrow	4720	\$100.00	862-43101-405-	Road Maintenance	\$100.00
06/20/2026	Otte Excavating	Pump and Back Flush Holding Tank	4721	\$400.00	100-41941-384-	Town Hall	\$400.00
06/20/2026	H & R Construction Co.	Guard rail repair on Isle and Holyoke	4722	\$42,900.00	201-43101-315-	Road Maintenance	\$42,900.00
06/30/2026	Northfield Rural Fire Protection D	second half dues for fire protection 2026	4723	\$26,081.59	225-42210-318-	Fire Administration	\$26,081.59
06/18/2026	Scott A Norkunas	paid for Dot Easy with personal credit card	4724	\$40.17	100-41941-437-	Town Hall	\$40.17
05/15/2026	Thyra Nelson	election training	4725	\$37.70	100-41425-311-	Clerk	\$37.70
05/15/2026	Cannon River Tree Care LLC	Brush pickup	4726	\$1,250.00	201-43104-405-	road & ditch repairs	\$1,250.00
05/31/2026	CFS-Northfield LP	summer propane fill 265.2galons @ 1.499	4727	\$397.53	100-41941-383-	Town Hall	\$397.53
06/18/2026	North Cannon River Watershed Manage	second half member dues invoice 2604	4728	\$4,392.00	100-41909-433-	NCRWMO Fees	\$4,392.00
07/16/2026	IRS	quarter 2 withholding 2026	4729	\$2,310.56	100-41509-123- 100-41509-171- 100-41509-173-	Finance & Payroll Admin Finance & Payroll Admin Finance & Payroll Admin	\$954.91 \$400.74 \$954.91

Date Range : 4/26/2026 To 8/8/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$86,933.52			\$86,933.52

Joylee M Royle	Vice Chair, Town Supervisor	Date
Scott A Norkunas	Town Supervisor	Date
Tony Rowan	Chair, Town Supervisor	Date

Date Range : 4/26/2026 To 8/8/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
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07/16/2026	IRS	quarter 2 withholding 2026	4729	\$2,310.56	100-41509-123- 100-41509-171- 100-41509-173-	Finance & Payroll Admin Finance & Payroll Admin Finance & Payroll Admin	\$954.91 \$400.74 \$954.91

Date Range : 4/26/2026 To 8/8/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
Total For Selected Claims				\$86,933.52			\$86,933.52

Joylee M Royle	Vice Chair, Town Supervisor	Date
Scott A Norkunas	Town Supervisor	Date
Tony Rowan	Chair, Town Supervisor	Date

Date Range : 4/26/2026 To 8/6/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
07/16/2026	IRS	quarter 2 withholding 2026	4729	\$2,310.56			
					100-41509-123-	Finance & Payroll Admin	\$954.91
					100-41509-171-	Finance & Payroll Admin	\$400.74
					100-41509-173-	Finance & Payroll Admin	\$954.91
Total For Selected Claims				\$2,310.56			\$2,310.56

Joylee M Royle

Vice Chair, Town Supervisor

Date

Scott A Norkunas

Town Supervisor

Date

Tony Rowan

Chair, Town Supervisor

Date

CTAS Claim

4729

Claim Number : 4688

Claim Date : 03/31/2026

To : IRS, Claimant
P.O. Box 932100

Approved

louisville, KY 40293-2100

Note :

For :

100-41509-123	Finance & Payroll Admin - Employer Contributions for Retirement: FICA contributions	\$773.64
100-41509-171	Finance & Payroll Admin - Employee Paid: Federal Income Tax	\$351.85
100-41509-173	Finance & Payroll Admin - Employee Contributions: FICA	\$773.63
Total		\$1,899.12

Declaration

I declare under penalties of law that this account, claim or demand is just and correct and that no part of it has been paid

Date

Signature of Claimant

Paid by Order - Check Number -----

Filled in my office this ----- day of -----,

wep

Clerk

Federal Quarterly Income Tax Withholding Information

Greenvale Township - Treasurer

7/13/2026

For the quarter ending 6/30/2026

Total wages subject to withholding ~~4771~~ \$12,372.12

Total income tax withheld from wages \$400.74 —

Taxable social security wages paid ✓ 14 \$12,482.50
X 12.40%

Social security tax \$1,547.83

Taxable Social security tips \$0.00
X 12.40%

Social security tips tax \$0.00

Taxable medicare wages paid \$12,482.50
X 2.90%

Medicare tax \$361.99

Total social security tax \$1,909.82 22 =

Total taxes \$2,310.56 22 =

Form **941 for 2026: Employer's QUARTERLY Federal Tax Return**
(Rev. March 2026) Department of the Treasury — Internal Revenue Service

950126
OMB No. 1545-0029

Employer identification number (EIN) 4 1 - 1 4 6 6 5 6 7

Name (not your trade name) Greenville Township

Trade name (if any)

Address 31800 Guam Ave
Number Street Suite or room number

Northfield MN 55057
City State ZIP code

Foreign country name Foreign province/county Foreign postal code

Report for this Quarter of 2026
(Check one.)

- ☐ 1: January, February, March
☒ 2: April, May, June
☐ 3: July, August, September
☐ 4: October, November, December

Aggregate Return Filers Only

Type of filer (check one):

- ☐ Section 3504 Agent
☐ Certified Professional Employer Organization (CPEO)
☐ Other Third Party

Read the separate instructions before you complete Form 941. Type or print within the boxes.

Part 1: Answer these questions for this quarter. Employers in American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, and Puerto Rico must skip lines 2 and 3, unless you have employees who are subject to U.S. income tax withholding.

1	Number of employees who received wages, tips, or other compensation for the pay period including: Mar. 12 (Quarter 1), June 12 (Quarter 2), Sept. 12 (Quarter 3), or Dec. 12 (Quarter 4)	1	18
2	Wages, tips, and other compensation	2	12372.12
3	Federal income tax withheld from wages, tips, and other compensation	3	400.74
4	If no wages, tips, and other compensation are subject to social security or Medicare tax	☐	Check here and go to line 6.

	Column 1		Column 2
5a	Taxable social security wages 12483	$\times 0.124 =$	1548
5b	Taxable social security tips 0	$\times 0.124 =$	0
5c	Taxable Medicare wages & tips 12483	$\times 0.029 =$	362
5d	Taxable wages & tips subject to Additional Medicare Tax withholding 	$\times 0.009 =$	

5e	Total social security and Medicare taxes. Add Column 2 from lines 5a, 5b, 5c, and 5d	5e	1910
5f	Section 3121(q) Notice and Demand—Tax due on unreported tips (see instructions)	5f	
6	Total taxes before adjustments. Add lines 3, 5e, and 5f	6	2311
7	Current quarter's adjustment for fractions of cents	7	
8	Current quarter's adjustment for sick pay	8	
9	Current quarter's adjustments for tips and group-term life insurance	9	
10	Total taxes after adjustments. Combine lines 6 through 9	10	2311
11	Qualified small business payroll tax credit for increasing research activities. Attach Form 8974	11	0
12	Total taxes after adjustments and nonrefundable credits. Subtract line 11 from line 10	12	2311
13	Total deposits for this quarter, including overpayment applied from a prior quarter and overpayments applied from Form 941-X, 941-X (PR), or 944-X filed in the current quarter	13	0
14	Balance due. If line 12 is more than line 13, enter the difference and see instructions	14	2311

15a	Overpayment. If line 13 is more than line 12, enter the difference 	15b	Check one: ☐ Apply to next return. ☐ Send a refund.
15c	Routing number 	15d	Type: ☐ Checking ☐ Savings
15e	Account number 		

You MUST complete both pages of Form 941 and SIGN it.

Form 941-V, Payment Voucher

Purpose of Form

Complete Form 941-V if you're paying your balance due on Form 941 by check or money order. We will use the completed voucher to credit your payment more promptly and accurately, and to improve our service to you.

Making Payments With Form 941

To avoid a penalty, make your payment with Form 941 **only if**:

- Your total taxes after adjustments and nonrefundable credits (Form 941, line 12) for either the current quarter or the preceding quarter are less than \$2,500, you didn't incur a \$100,000 next-day deposit obligation during the current quarter, and you're paying in full with a timely filed return; or
- You're a monthly schedule depositor making a payment in accordance with the accuracy of deposits rule. See section 11 of Pub. 15 for details. In this case, the amount of your payment may be \$2,500 or more.

Otherwise, you must make deposits by electronic funds transfer (EFT). An EFT can be made using the Electronic Federal Tax Payment System (EFTPS), IRS Direct Pay, or your IRS business tax account. Don't use Form 941-V to make federal tax deposits. You can also pay your balance due by EFT instead of sending Form 941-V. If you pay your balance due by EFT, file your return using the *Without a payment* address under *Where Should You File?* in the Instructions for Form 941; don't file Form 941-V. For more information about EFTPS or to enroll in EFTPS, go to www.eftps.gov. For more information about IRS Direct Pay, go to www.irs.gov/DirectPay. For more information about making an EFT through your IRS business tax account, go to www.irs.gov/BusinessAccount. See section 11 of Pub. 15 for deposit instructions. Don't use Form 941-V to make federal tax deposits.



Use Form 941-V if you're paying your balance due on Form 941 by check or money order. However, if you pay an amount with Form 941 that should've been deposited, you may be subject to a penalty. See Deposit Penalties in section 11 of Pub. 15.

Specific Instructions

Box 1—Employer identification number (EIN). If you don't have an EIN, you may apply for one online by going to www.irs.gov/EIN. You may also apply for an EIN by faxing or mailing Form SS-4 to the IRS. If you haven't received your EIN by the due date of Form 941, write "Applied For" and the date you applied in this entry space.

Box 2—Amount paid. Enter the amount paid with Form 941.

Box 3—Tax period. Darken the circle identifying the quarter for which the payment is made. Darken only one circle.

Box 4—Name and address. Enter your name and address as shown on Form 941.

- Enclose your check or money order made payable to "United States Treasury." Be sure to enter your EIN, "Form 941," and the tax period ("1st Quarter 2026," "2nd Quarter 2026," "3rd Quarter 2026," or "4th Quarter 2026") on your check or money order. Don't send cash. Don't staple Form 941-V or your payment to Form 941 (or to each other).

- Detach Form 941-V and send it with your payment and Form 941 to the address in the Instructions for Form 941.

Note: You must also complete the entity information above Part 1 on Form 941.

Detach Here and Mail With Your Payment and Form 941.

Form **941-V**
Department of the Treasury
Internal Revenue Service

Payment Voucher

OMB No. 1545-0029

2026

Don't staple this voucher or your payment to Form 941.

1 Enter your employer identification number (EIN). —		2 Enter the amount of your payment. Make your check or money order payable to "United States Treasury." Dollars Cents	
3 Tax Period ☐ 1st Quarter ☐ 3rd Quarter ☒ 2nd Quarter ☐ 4th Quarter		4 Enter your business name (individual name if sole proprietor). Enter your address. Enter your city, state, and ZIP code; or your city, foreign country name, foreign province/county, and foreign postal code.	

Form **941 for 2026: Employer's QUARTERLY Federal Tax Return**
(Rev. March 2026) Department of the Treasury — Internal Revenue Service

950126
OMB No. 1545-0029

Employer identification number (EIN) -

Name (not your trade name)

Trade name (if any)

Address
Number Street Suite or room number

City State ZIP code

Foreign country name Foreign province/county Foreign postal code

Report for this Quarter of 2026
(Check one.)

- ☐ 1: January, February, March
☒ 2: April, May, June
☐ 3: July, August, September
☐ 4: October, November, December

Aggregate Return Filers Only

Type of filer (check one):

- ☐ Section 3504 Agent
☐ Certified Professional Employer Organization (CPEO)
☐ Other Third Party

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Part 1: Answer these questions for this quarter. Employers in American Samoa, Guam, the Commonwealth of the Northern Mariana Islands, the U.S. Virgin Islands, and Puerto Rico must skip lines 2 and 3, unless you have employees who are subject to U.S. income tax withholding.

1	Number of employees who received wages, tips, or other compensation for the pay period including: <i>Mar. 12</i> (Quarter 1), <i>June 12</i> (Quarter 2), <i>Sept. 12</i> (Quarter 3), or <i>Dec. 12</i> (Quarter 4)	1	18
2	Wages, tips, and other compensation	2	12372.12
3	Federal income tax withheld from wages, tips, and other compensation	3	400.74
4	If no wages, tips, and other compensation are subject to social security or Medicare tax	☐ Check here and go to line 6.	

	Column 1		Column 2
5a	Taxable social security wages 12483 × 0.124 =	1548	
5b	Taxable social security tips 0 × 0.124 =	0	
5c	Taxable Medicare wages & tips 12483 × 0.029 =	362	
5d	Taxable wages & tips subject to Additional Medicare Tax withholding × 0.009 =		
5e	Total social security and Medicare taxes. Add Column 2 from lines 5a, 5b, 5c, and 5d	5e	1910
5f	Section 3121(q) Notice and Demand—Tax due on unreported tips (see instructions)	5f	
6	Total taxes before adjustments. Add lines 3, 5e, and 5f	6	2311
7	Current quarter's adjustment for fractions of cents	7	
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15a Overpayment. If line 13 is more than line 12, enter the difference 15b Check one: ☐ Apply to next return. ☐ Send a refund.

15c Routing number 15d Type: ☐ Checking ☐ Savings

15e Account number

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Form **941-V**
Department of the Treasury
Internal Revenue Service

Payment Voucher

OMB No. 1545-0029

2026

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1 Enter your employer identification number (EIN). —		2 Enter the amount of your payment. Make your check or money order payable to "United States Treasury." Dollars Cents	
3 Tax Period ☐ 1st Quarter ☐ 3rd Quarter ☒ 2nd Quarter ☐ 4th Quarter		4 Enter your business name (individual name if sole proprietor). Enter your address. Enter your city, state, and ZIP code; or your city, foreign country name, foreign province/county, and foreign postal code.	

GREENVALE TOWNSHIP

ATTENDANCE ROSTER –COMPENSATION FOR TOWN BOARD MEETINGS

MEETING DATE: June 18, 2026

MEETING TYPE: Regular Special Closed

Town Board

Pera

NAME	ROLE	ATTENDED?	REGULAR	SPECIAL
Tony Rowan	Supervisor	<u>yes</u> no	\$80.00	\$80.00
Scott Norkunas	Supervisor	<u>yes</u> no	\$80.00	\$80.00
Joy Royle	Supervisor	<u>yes</u> no	\$80.00	\$80.00
Wayne Peterson	Treasurer	<u>yes</u> no	\$80.00	\$80.00
Thyra Nelson	Town Clerk	<u>yes</u> no	\$80.00	\$80.00
Ken Malecha	Plan Comm Chair	<u>yes</u> no	\$80.00	\$80.00
Mark Malecha	Road Comm Chair	<u>yes</u> no	\$80.00	\$80.00
Dan Chesky II	Plan Comm Vice Chair	<u>yes</u> no	\$65.00	\$65.00

4+4

4+4

4+4

4+4

-

-

-

-

Signatures:

Tony Rowan *6/18/26*
Supervisor Date

[Signature] *6/18/26*
Clerk or Treasurer Date

Completed form goes to Town Clerk

Greenville TOWNSHIP
Dakota COUNTY, MINNESOTA

To be completed by the claimant or by the town clerk upon authorization of the board.

Claimant

Thyra Nelson

Address:

29292 Isle Ave

Phone:

Northfield mo 53057

Date	Description	Amount

Total \$

[illegible]

Total hours:

Declaration: I declare under penalties that this account, claim or demand is just and correct and that no part has been paid.

ପ୍ରାୟ,

7/7/2026

Date _____

Signature of Claimant

Signature of Claimant: _____

Monday	1-Jun	
Tuesday	2-Jun	
Wednesday	3-Jun	
Thursday	4-Jun	
Friday	5-Jun	
Saturday	6-Jun	
Sunday	7-Jun	
Monday	8-Jun	
Tuesday	9-Jun	
Wednesday	10-Jun	
Thursday	11-Jun	
Friday	12-Jun	
Saturday	13-Jun	0.75 VM - Emails from Vacation
Sunday	14-Jun	0.5 Agenda Items
Monday	15-Jun	
		Clerk Election Training - Board
Tuesday	16-Jun	5.75 Meeting Prep
Wednesday	17-Jun	0.5 Meeting Prep
Thursday	18-Jun	4.5 CTAS Balance - Meeting Prep
Friday	19-Jun	
Saturday	20-Jun	2 Post Meeting Items
Sunday	21-Jun	
Monday	22-Jun	2 Document Retention
Tuesday	23-Jun	3.5 Meeting Prep - Filing
Wednesday	24-Jun	
		MN State Permit Filing - PC Minutes
Thursday	25-Jun	5.5 - Correspondence
Friday	26-Jun	
Saturday	27-Jun	
Sunday	28-Jun	
		Election Training - Road Commission
Monday	29-Jun	3 Meeting Prep
Tuesday	30-Jun	3.5 Meeting Prep - Filing - Office Hours
		31.5

DITCH MOWING INVOICE 3342

DATE

7/2/2026

Handwritten signature and date 7/17

Andy Anderson

Charles Anderson Enterprises

9240 295th St W

Northfield, Mn. 55057

612-702-6188

Handwritten date 4/7/14

Greenvale Township

31800 Guam Ave

Northfield, Mn. 55057

DATE

DESCRIPTION

PRICE

7/2/2026

June 2026 Ditch Mowing 25 Hours

\$ 3550.00

Make Checks Payable to:
Charles Anderson Enterprises

LAWN CARE INVOICE 3341

DATE

7/2/2026

1/7
Andy Anderson

Charles Anderson Enterprises

9240 295th St W

Northfield, Mn. 55057

612-702-6188

Greenvale Township

31800 Guam Ave

Northfield, Mn. 55057

4715

DATE**DESCRIPTION****PRICE**

4/29/2026	Mow Grass	\$ 100.00
5/6/2026	Mow Grass	\$ 100.00
5/8/2026	Weed Spray Grass	\$ 100.00
5/13/2026	Mow Grass	\$ 100.00
5/27/2026	Mow Grass	\$ 100.00
6/10/2026	Mow Grass	\$ 100.00
6/15/2026	Weed Spray Parking Lot	\$ 100.00
6/19/2026	Mow Grass	<u>\$ 100.00</u>

Total: \$ 800.00

Make Checks Payable to:
Charles Anderson Enterprises

CTAS Claim

Claim Number : 4710

Claim Date : 07/16/2026

To : Pera, Claimant
60 Empire Drive
Suite 200
St Paul, MN 55103

Note :

For :

100-41509-124	Finance & Payroll Admin - Employer Contributions Retirement: Pera	\$16.00
100-41509-174	Finance & Payroll Admin - Employee Paid: Pera	\$16.00
Total		\$32.00

Declaration

I declare under penalties of law that this account, claim or demand is just and correct and that no part of it has been paid

Date

Signature of Claimant

Paid by Order - Check Number _____

Filled in my office this _____ day of _____,

Clerk

GREENVALE TOWNSHIP

ATTENDANCE ROSTER –COMPENSATION FOR TOWN BOARD MEETINGS

MEETING DATE: June 18, 2026

MEETING TYPE: Regular Special Closed

Town Board

NAME	ROLE	ATTENDED?	REGULAR	SPECIAL
Tony Rowan	Supervisor	<u>yes</u> no	\$80.00	\$80.00
Scott Norkunas	Supervisor	<u>yes</u> no	\$80.00	\$80.00
Joy Royle	Supervisor	<u>yes</u> no	\$80.00	\$80.00
Wayne Peterson	Treasurer	<u>yes</u> no	\$80.00	\$80.00
Thyra Nelson	Town Clerk	<u>yes</u> no	\$80.00	\$80.00
Ken Malecha	Plan Comm Chair	<u>yes</u> no	\$80.00	\$80.00
Mark Malecha	Road Comm Chair	<u>yes</u> no	\$80.00	\$80.00
Dan Chesky II	Plan Comm Vice Chair	<u>yes</u> no	\$65.00	\$65.00

Signatures:

Tony Rowan
Supervisor

6.18.26
Date

[Signature]
Clerk or Treasurer

6/18/26
Date

Completed form goes to Town Clerk



Sales Order Confirmation
THIS IS NOT AN INVOICE

Handwritten signature and date 7/17

Remit To:
Core & Main LP
PO Box 28330
Saint Louis, MO 63146
USA

Order # SO1000075903
Order Date 6/9/2026
Branch # 1245 FARMINGTON MN
Branch Phone 651-463-6090
Terms
Total Amount 6,635.00

Account # C00237634
1245 CASH SALE

Mode of Delivery: SchedCust
To: 32061 Holyoke Ave
Northfield, MN 55057-5225
USA

Purchase Order # Greenvale Township

Item Description		Quantity	Unit Price	UM	Extended
OTU-042022	54" 16GA ALT2 CMP (2ea. 30')	60	101.00	FT	6,060.00
OTU-042023	54" ALT2 CMP BAND (24" wide)	1	575.00	EA	575.00
Subtotal					6,635.00

Subtotal	Freight	Handling	Restocking	Delivery	Tax	Total
6,635.00	0.00	0.00	0.00	0.00	0.00	6,635.00



MATIT

Minnesota Association of Townships Insurance Trust
805 Central Ave East, PO Box 415 • St. Michael, MN 55376
Phone: 763-497-2330 or 1-800-262-2864

Premium Notice

Bill To:
Attn: Mark Legvold
Greenvale Township
31800 Guam Ave
Northfield, MN 55057

4716

Invoice #: 16290

Date: 07/01/2026

Due: 08/15/2026

Trust:

Minnesota Association of Townships Insurance Trust

805 Central Ave East
PO Box 415
St. Michael, MN 55376

7/7

Type of Coverage: CLC

Policy Number:

Due Date: 08/15/2026

CLC From 7/1/2026 through 6/30/2027

Outstanding Balance

Total Due

\$2,377.00

PLEASE KEEP THIS PORTION FOR YOUR RECORDS

PLEASE RETURN THIS PORTION WITH YOUR CHECK

MINNESOTA ASSOCIATION OF TOWNSHIPS INSURANCE TRUST
P.O. BOX 415
ST. MICHAEL, MN 55376

Invoice#: 16290

Due Date: 08/15/2026

Total Due: \$2,377.00

Type of Coverage: CLC

FOR OFFICE USE ONLY

CHECK # _____

AMOUNT: _____

INITIALS: _____

Attn: Mark Legvold

Greenvale Township

31800 Guam Ave

Northfield, MN 55057

Policy Number: J0856CLC26

Make Check Payable to MATIT

OK WEP

Greenvale Clerk

From: accountspayable@co.dakota.mn.us
Sent: Thursday, July 2, 2026 7:38 AM
To: CLERK@GREENVALETWP.ORG; TREASURER@GREENVALETWP.ORG
Subject: Dakota County Payment Advice Enclosed

Flag Status: Flagged

Payment Remittance Advice

07/02/2026

From Payer	Dakota County, MN	Payee	Greenvale Township
		Supplier Number	10008954
		Email Address	CLERK@GREENVALETWP.ORG, TREASURER@GREENVALETWP.ORG

7/7

The following payment should be credited to your bank account within three to four business days from the EFT date on this remittance advice.

Payment Process Profile	DKC AP EFT
EFT Document Number	60051205
EFT Date	07/02/2026
Payment Currency	USD
EFT Total Amount	227,122.52

Remittance Detail							
Invoice Number	PO Number	Invoice Description	Second Reference	Service Date From	Service Date To	Additional Information	Amount
070626TAX	None	070626 DISTRIBUTION					227,122.52
						Total	227,122.52

Greenvale Clerk

From: Karnick, Kristen <Kristen.Karnick@CO.DAKOTA.MN.US>
Sent: Wednesday, July 1, 2026 12:43 PM
To: Jacob Bosley; Candi Lemarr; Joe Rotz; Michele Armstrong; Jennifer Rhode; Elissa Ryan; Molly Stone; Castle Rock, Treasurer; Castle Rock, Clerk; Lisa Alfson; Amy Danich; Maggie Dykes; Lori Zierden; douglastownship.mn; Josh Feldman; Brent Foiles; Gretchen Gifford; Alexandra O'Leary; cstengcityofempire; Eureka Township Clerk; Amy Liberty; Tracy Geise; Kim Sommerland; Jane Dilley; Wayne Peterson; Wendy Carpenter; Chris Meyer; Ashley DeBernardi; Chris Eitemiller; Shannon Battles; Amy Hove; Chhoth, Ra; Rohricht, Michele; Pamela Behr; Dehne, Tyler; Houska, Jane; Holmgren, Bill; Jill Danley; Trina Bilderback; Adam Lloyd; Onyango-Robshaw, Christopher; DuChene, Danny; Wieneke, Anthony; Sherry Bluhm; Heather Aune; Rochelle Greenwood; Seubert, Jennifer; Westlund, Cynthia; Josh Davisson; Hanson, Lori; Mertesdorf, Valori; Donovan, Cheri; Holloway, Kelsey; Stahl, Julie; Werner, Julie; Lilydale, Admin; Cheri Tetzlaff; cityofmendota; Kristen Schabacker; Jocelyn Steere; Green, Jerome; Moua, Gao; Phillips, Larry; Jennifer Macchia; niningertownship; Angelstad, Brenda; Grant, Mary; Hoop, Heather; Langowski, Amy; McDaniels, Dee; Becker, Brad; Stewart, Nikki; Emma Kasiga; Holly Huston; Lori Wiik; Ravenna, Clerk; Malecha, Teah; Judy Miller; Jennifer Waltman; Lindsey Blanco; Heidi VanDeSteeg; Mark Juelfs; Deb Wheeler; Mike Nelson; Clara Hilger; Jeffery Hines; char.stark; char.stark; Lisa Rowan; Cindy Ladzun; Clerk Waterford; Steven Wheeler; naiadconsulting; admin; Penny Okane; Susan Earle; Nate Burkett
Subject: July 6, 2026 Distribution Notification
Flag Status: Flagged

Microsoft Teams



KK

Karnick, Kristen 8 minutes ago

July 6, 2026 Distribution

First Half

The Distribution Memo and the corresponding reports are available in Microsoft Teams. Documents are in the PTR Distributions channel in the Shared tab at the top.

This settlement includes 100% of the current and delinquent tax for a collection period of 1/1/26 to 5/31/26. More detailed information can be found in the memo.

[Go to Teams >](#)

Note: This email and its attachments may contain information protected by state or federal law or that may not otherwise be disclosed. If you received this in error, please notify the sender immediately and delete this email and its attachments from all devices.



CASTLE ROCK BANK

22140 Chippendale Ave, PO Box 9, Farmington, MN 55024
Castle Rock 651.463.7590 | Farmington 651.463.4014 | Randolph 507.403.2777
www.castlerockbank.net

Customer:

100650

Page: 1
06/26/2026

00000029 7744078 01 00001 0 93829

GREENVALE TOWNSHIP
CHARLES A ANDERSON
WAYNE E PETERSON
31800 GUAM AVE
NORTHFIELD MN 55057



gn 7/7

PUBLIC FUNDS CD Certificate

Original Issue Date:	07/16/2025	Interest Rate:	4.1000 %
Original Issue Value:	12,255.29	Maturity Date:	07/16/2026
		Term:	12 Months

* Approaching Renewal Advice *

Your certificate will mature on 07/16/2026. Interest will be compounded on a quarterly basis. Interest will be credited to your certificate quarterly. The current balance of your PUBLIC FUNDS CD Certificate is 12,636.37. If the certificate renews, the new maturity date will be 07/16/2027.

If we do not hear from you within 10 days after 07/16/26, the certificate will automatically renew for the same term at the rate in effect on its maturity date. You do not need to bring the certificate in unless you wish to make changes. You may obtain new rates and yield information by calling your branch office on or after 07/16/26. 651-463-4014



000029 7744078 000029 000057 01/01



4717

SERVICE ADDRESS	ACCOUNT NUMBER	DUE DATE
GREENVALE TOWNSHIP 31800 GUAM AVE NORTHFIELD, MN 55057		07/24/2026
	STATEMENT NUMBER	STATEMENT DATE
	983945158	06/26/2026
		AMOUNT DUE
		\$55.44

DAILY AVERAGES	Last Year	This Year
Temperature	66° F	67° F
Electricity kWh	11.5	8.9
Electricity Cost	\$2.36	\$1.91

QUESTIONS ABOUT YOUR BILL?

See our website: xcelenergy.com
 Please Call: 1-800-481-4700
 Fax: 1-800-311-0050
 Or write us at: XCEL ENERGY
 PO BOX 8
 EAU CLAIRE WI 54702-0008

SUMMARY OF CURRENT CHARGES (detailed charges begin on page 2)

Electricity Service	05/27/26 - 06/25/26	259 kWh	\$55.44
Current Charges			\$55.44

ACCOUNT BALANCE (Balance de su cuenta)

Previous Balance	As of 05/27	\$54.24
Payment Received	Auto Pay 06/25	-\$54.24 CR
Balance Forward		\$0.00
Current Charges		\$55.44
Amount Due (Cantidad a pagar)		\$55.44

INFORMATION ABOUT YOUR BILL

Your bill includes a surcharge of \$0.00034 per kWh as a result of a rate adjustment for the differences between 2025 sales forecast and actual sales. The surcharge begins June 1, 2026, and will be effective for 12 months. See the enclosed notice for details.

The cost of electricity is comprised of three main parts: generation, transmission and distribution. For average Commercial and Industrial non-demand customers, each component's share of the total cost is: 60% generation, 21% transmission and 19% distribution. For average Commercial and Industrial demand customers, each component's share of the total cost is: 71% generation, 20% transmission and 9% distribution.

Thank you for your payment.

RETURN BOTTOM PORTION WITH PAYMENT ONLY • PLEASE DO NOT INCLUDE OTHER REQUESTS • SEE BACK OF BILL FOR CONTACT METHODS



ACCOUNT NUMBER	DUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
	07/24/2026	\$55.44	Automated Bank Payment

Your bill is paid through an automated bank payment plan.

JULY						
S	M	T	W	T	F	S
5	6	7	1	2	3	4
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

AV 01 004792 90193H 23 A**5DGT



GREENVALE TOWNSHIP
 31800 GUAM AVE
 NORTHFIELD MN 55057-2274



XCEL ENERGY
 P.O. BOX 4176
 CAROL STREAM IL 60197-4176

31 51072426 88112123 0000000554400000005544

004792 1/3





SERVICE ADDRESS	ACCOUNT NUMBER		DUE DATE
GREENVALE TOWNSHIP 31800 GUAM AVE NORTHFIELD, MN 55057			07/24/2026
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	983945158	06/26/2026	\$55.44

SERVICE ADDRESS: 31800 GUAM AVE NORTHFIELD, MN 55057
NEXT READ DATE: 07/30/26

ELECTRICITY SERVICE DETAILS

PREMISES NUMBER: 304148919
INVOICE NUMBER: 1292880456

METER READING INFORMATION

METER 360225908			Read Dates: 05/27/26 - 06/25/26 (29 Days)
DESCRIPTION	USAGE TYPE	USAGE	
Total Energy	Actual	259 kWh	
Demand	Actual	8.604 kW	
Billable Demand		9 kW	

ELECTRICITY CHARGES

RATE: Sm Gen Svc (Metered)

DESCRIPTION	USAGE UNITS	RATE	CHARGE
Basic Service Chg			\$6.00
Energy Charge Summer	223.28 kWh	\$0.117990	\$26.34
Energy Charge Winter	35.72 kWh	\$0.100940	\$3.61
Fuel Cost Charge	259 kWh	\$0.029305	\$7.59
Sales True Up	35.72 kWh	\$0.005180	\$0.19
Sales True Up	223.28 kWh	\$0.000340	\$0.08
Affordability Chg			\$2.12
Resource Adjustment			\$2.76
Interim Rate Adj			\$2.57
Subtotal			\$51.26
Transit Improvement Tax		1.00%	\$0.52
Other Special District		0.25%	\$0.13
State Tax		6.875%	\$3.53
Total			\$55.44

ENERGY YOU CAN RELY ON

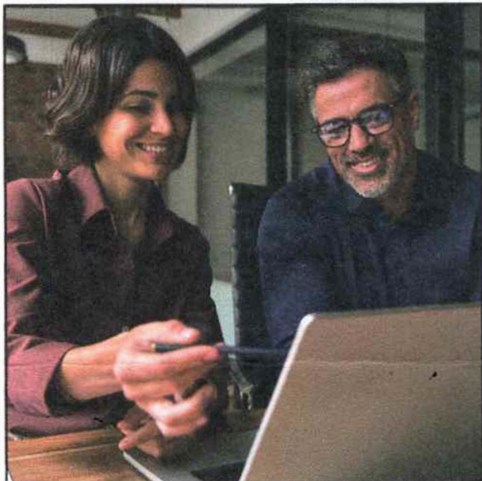
We work around the clock to deliver safe, reliable energy while keeping costs low and transitioning to cleaner sources. Learn more at xcelenergy.com.

SMART CONNECTIONS THAT SAVE

Using smart power strips with occupancy sensors prevents devices from drawing energy when they're not in use. More at xcelenergy.com/EnergySavingTips.



SERVICE ADDRESS	ACCOUNT NUMBER		DUE DATE
GREENVALE TOWNSHIP 31800 GUAM AVE NORTHFIELD, MN 55057			07/24/2026
	STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
	983945158	06/26/2026	\$55.44



Cooling Efficiency Rebate Options

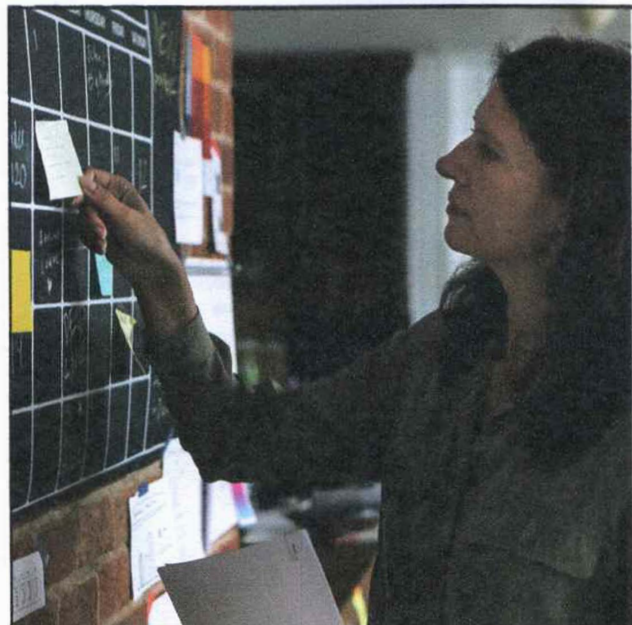
Along with budding plants and birds chirping to signify spring, prepare your business for warmer weather and earn fixed rebates for purchasing qualifying energy-efficient equipment, including:

- Hotel room controllers
- Rooftop units (RTU)
- Food service equipment such as commercial dishwashers and hot food holding cabinets

Taking steps to upgrade or improve the efficiency of your cooling equipment can help your business gain year-over-year energy and cost savings. For how to get started, visit xcelenergy.com/Programs_and_Rebates.

WE'RE HERE TO HELP YOU SAVE

From budget billing to payment assistance, we offer tools to help you manage your energy costs. Learn more at xcelenergy.com/MyBill.



BILLING THAT FITS YOUR BUSINESS

Whether you have one location or many, we offer flexible billing tools from synchronized billing to autopay to simplify your operations. Learn more at xcelenergy.com/MyBill.

8310

004792 2/3

06/26/2026

51-8811212-3

INVOICE

Page: 1

Earl F. Andersen - A Division of Sa

Division of Safety Signs

19784 Kenrick Avenue

Lakeville, MN 55044-7636

(952) 884-7300 Fax (952) 884-5619

www.efa-mn.com

INVOICE NUMBER: 0143106-IN

INVOICE DATE: 6/17/2026

DUE DATE: 7/17/2026

ORDER NUMBER: 0159821

ORDER DATE: 5/28/2026

SALESPERSON: 0013

CUSTOMER NO:

SOLD TO:

GREENVALE TOWNSHIP

31800 GUAM AVENUE

NORTHFIELD, MN 55057

SHIP TO:

GREENVALE TOWNSHIP

31800 GUAM AVENUE

NORTHFIELD, MN 55057

4718

CONFIRM TO: THYRA 507-321-9311

CUSTOMER P.O. ADDRESS	SHIP VIA WILL CALL	JOB NO.	TERMS NET 30				
ITEM NO.	DESCRIPTION	UNIT	ORDERED	SHIPPED	B/O	PRICE	AMOUNT
SIGN	16" X 6" W/G HIP ADDRESS MARKER FLAG MOUNT	EACH	4.00	4.00	0.00	23.350	93.40
	31820 8211 29292 10451						
8112FLATGRNPO ST	8' x 1.12# PAINTED GREEN U CHANNEL POST	EACH	2.00	2.00	0.00	18.950	37.90

L 6/18

Please note we do not collect state or local taxes for customers outside the state of Minnesota. It is your responsibility to remit any applicable state and/or local taxes for this order directly to the related tax authority.

Check us out on the web at www.efa-mn.com

Taxable:	0.00
Non-Taxable:	131.30
Shipping & Handling:	0.00
Sales Tax:	0.00
Invoice Total:	131.30

THANK YOU FOR YOUR BUSINESS!!

WPA

CLAIM FOR PAYMENT FROM

Greenmule **TOWNSHIP**
Dakota **COUNTY, MINNESOTA**

To be completed by the claimant or by the town clerk upon authorization of the board.

Claimant: Daniel or Rongrong Johnson

Address: 10425 Windrose Curve Phone: _____

Elko MN 55020

Date	Description	Amount
6/23/26	Overpayment for ROW permit	500 ⁰⁰

Total \$ 500⁰⁰

DECLARATION

I declare under the penalties of law that this account, claim, or demand is just and correct and that no part of it has been paid.

6/23/26
Date

[Signature]
Signature of Claimant

To be completed by the town.

Filed with the town on _____, 20____.

Audited by the town board and allowed in the sum of \$_____.

Supervisor Signatures:

_____/_____/_____

Paid by order-check number: _____

Fund	Account Number	Object Code	Amount

Clerk Signature: _____

4220

CLAIM FOR PAYMENT FROM

Greenwald **TOWNSHIP**
Dakota **COUNTY, MINNESOTA**

To be completed by the claimant or by the town clerk upon authorization of the board.

Claimant: Glenn Nelson

Address: 29170 Isle Ave

Phone: _____

Northfield MN 55057

Date	Description	Amount
4/23/26	Driveway Escrow Refund	\$100.00

Total \$ 100.00

DECLARATION

I declare under the penalties of law that this account, claim, or demand is just and correct and that no part of it has been paid.

6/23/26
Date

[Signature]
Signature of Claimant

To be completed by the town.

Filed with the town on _____, 20__.

Audited by the town board and allowed in the sum of \$_____.

Supervisor Signatures:

_____/_____/_____

Paid by order-check number: _____

Fund	Account Number	Object Code	Amount

Clerk Signature: _____



PO Box 8
Randolph, MN 55065
Phone: 651-775-3873
E-mail: otteexcavating@yahoo.com

you 6/30

Invoice Date: 6/20/2026

INVOICE
#7426

Invoice / Bill To:
Greenvaie Township
31800 Guam Ave
Northfield, MN 55057

Date	Quantity	Description	Price	Total
		Job Location: 31800 Guam Ave Northfield, MN 55057		
6/19/2026	1	Pump & Back Flush Holding Tank 2500 Gallons	\$400.00	\$400.00

TOTAL AMOUNT DUE BY 07/05/2026:

\$400.00

All accounts due net 15 days.
Please make payable to Otte Excavating, Inc.

THANK YOU!

H&R const. co.

P.O. Box 756

Dalton, MN 56324

(218) 589-8707 Fax (218) 589-8708

Invoice No. 24237

INVOICE

Customer

Name **Greenvale Township**

Address **31800 Guam Ave**

City **Northfield** State **MN** Zip **55057**

ATTN: **Tony Rowan**

Email:

Invoice Date **6/24/2026**

Project # **GR - Isle Ave**

Customer Job #

H&R Job # **707103**

Description	Qty	Unit	Unit Price	TOTAL
Giardrail Repair - Isle Ave, Northfield, MN				
Mobilization	1.00	EA	3,000.00	3,000.00
Remove Cable Guardrail	475.00	LF	6.00	2,850.00
End Treatment-Tangent Terminal	4.00	EA	3,300.00	13,200.00
Traffic Barrier Design Type 31	275.00	LF	45.00	12,375.00

Payment Details

Terms **Net 30 Days**

Due Date **7/24/2026**

Subtotal \$	31,425.00
Tax	0.00
TOTAL	31,425.00

Please pay promptly. Thank you!

Please pay off this invoice. No statement will be sent.

H&R const. co.

P.O. Box 756

Dalton, MN 56324

(218) 589-8707 Fax (218) 589-8708

Invoice No. 24238

4722

INVOICE

Customer

Name **Greenvale Township**

Address **31800 Guam Ave**

City **Northfield** State **MN** Zip **55057**

ATTN: **Tony Rowan**

Email:

Invoice Date **6/24/2026**

Project # **GR - Holyoke Ave**

Customer Job #

H&R Job # **707104**

Description	Qty	Unit	Unit Price	TOTAL
Guardrail Repair - Holyoke Ave, Northfield, MN				
Mobilization	1.00	EA	3,000.00	3,000.00
Remove Cable Guardrail	125.00	LF	6.00	750.00
End Treatment-Tangent Terminal	2.00	EA	3,300.00	6,600.00
Traffic Barrier Design Type 31	25.00	LF	45.00	1,125.00

6/25

Payment Details

Terms **Net 30 Days**

Due Date **7/24/2026**

Subtotal \$	11,475.00
Tax	0.00
TOTAL	11,475.00

Please pay promptly. Thank you!

Please pay off this invoice. No statement will be sent.

Dakota COUNTY, MINNESOTA

To be completed by the claimant or by the town clerk upon authorization of the board.

Claimant: Northfield Rural Fire District

Address: P.O. Box 291

Phone: _____

Dundas MN 55019

Date	Description	Amount
6/30/26	First Payment 2026 Fire Contract	26,081.59

Total \$ 26,081.59

[illegible]

Total hours:

Declaration: I declare under penalties that this account, claim or demand is just and correct and that no part has been paid.

paid.
6/30/2026

Alper Ketur
Signature of Claimant

Date _____

Northfield Rural Fire Protection District
Agreement for Fire Protection Services – 2026

This agreement made and entered into this 1st day of January 2026, by and between the Northfield Rural Fire Protection District, (hereinafter called "the District"), a Joint Powers Agreement by and between the Township of Greenvale, a municipal corporation of Dakota County, Minnesota (hereinafter called the "municipality").

Whereas the municipality deems it advisable for the residents of said municipality fire protection services to be provided by the District, and

Whereas the District has the ability to provide such fire protection services, and has authorized its President and Secretary to enter into contracts with municipalities for the furnishing of such services.

Now therefore it is mutually agreed between the parties hereunder that for a period of one year, commencing January 1, 2026 and ending December 31, 2026, the District will provide fire protection services and answer fire calls submitted by residents of the municipality, and will respond to such calls with suitable apparatus and personnel from the Northfield Area Fire and Rescue Service, who will render all assistance possible in saving of life and property.

In consideration of these services, the municipality agrees to pay the sum of \$52,163.18 to the District as follows: 2 (two) equal payments of \$26,081.59 by May 1, 2026 and October 1, 2026. Checks should be sent to: Northfield Rural Fire District, P.O. Box 291, Dundas, MN 55019

In witness whereof the parties have caused this instrument to be executed by the respective officers thereof.

Northfield Rural Fire Protection District

The Township of Greenvale

A joint powers agreement by and between the Townships of Bridgewater, Northfield, Greenvale, Waterford, Forest and Webster

A Municipal Corporation of Dakota County, MN

By: Brian Vetter

By: Chris [Signature]

President

Board Chair

By: [Signature]

By: [Signature]

Secretary

Clerk

4724 *Paid in Payroll*

**CLAIM FOR PAYMENT FROM
_____ TOWNSHIP
_____ COUNTY, MINNESOTA**

To be completed by the claimant or by the town clerk upon authorization of the board.

Claimant: Scott Norkunas

Address: 31255 Foliage Ave
Northfield, MN 55057

Phone: 612 229-3406

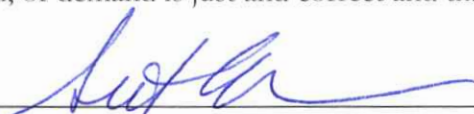
Date	Description	Amount
5/10/20	Doteasy	40.17

Total \$ 40.17

DECLARATION

I declare under the penalties of law that this account, claim, or demand is just and correct and that no part of it has been paid.

6/18/26
Date


Signature of Claimant

To be completed by the town.

Filed with the town on _____, 20____.

Audited by the town board and allowed in the sum of \$_____.

Supervisor Signatures:

_____/_____/_____

Paid by order-check number: _____

Fund	Account Number	Object Code	Amount

Clerk Signature: _____



Invoice
#D2-INV-1665618

DotEasy

Tax #: 72016 5612 RT0001

support@doteasy.com

World Host Group CA Corp
1100-1055 West Georgia Street
V6E 3P3
Vancouver
British Columbia

(Please do not send cheques to
this address)

Donavin Prescott
homes@donavin.com

30813 Iran Path,,
Northfield
55057
Minnesota
US

Issued May 4, 2026

- Paid -

Currency: CAD

Items	Price	Qty	Total
Smartermail	CA\$52.35	1	CA\$52.35

Additional Apps - Smartermail (greenvaletwp.org) CA\$52.35
11/05/2026 - 11/06/2026

Subtotal **CA\$52.35**

Total **CA\$52.35**



SILVER

Apr 15, 2026 - May 15, 2026 | 31 days in Billing Cycle

Transactions (Continued)

Trans Date	Post Date	Description	Amount
------------	-----------	-------------	--------

May 10	May 11	WHG* DOTEASY D2-INV-16VANCOUVERBC	\$40.17
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Additional Information on the next page



Cannon River Tree Care LLC
2515 320th Street East
Northfield, MN 55057

Invoice #14406

Date: 06/11/2026

From: Matt Feldman

6/11

Invoice For

Location

Greenvale Township

31800 Guam Ave.

Northfield, MN 55057

4726

31800 Guam Ave

Northfield, MN 55057

Terms

Due on receipt

ITEM DESCRIPTION	QUANTITY	UNIT PRICE	AMOUNT
1) Brush Pick-up(Optional) 5/15/26	1	\$ 1,250.00	\$ 1,250.00
Remove 3 downed trees from ditch.			
Remove Beaver dams from 2 culverts.			

Payment can be made by mailing a check to the following address:

2515 320th Street East

Northfield, MN 55057

Credit card payments can be made by calling the office at 507-645-6901. Credit card payments are subject to a convenience fee of 3.5% of total invoice. Please note-we DO NOT have an online payment option.

All balances not paid within 30 days of the due date are subject to late fees.

SUBTOTAL \$ 1,250.00

SALES TAX \$ 0.00

INVOICE TOTAL \$ 1,250.00

DUE DATE 06/11/2026

Sales Reps

Matt Feldman

Office: (507) 645-6901

Mobile: 6122214388

cannonrivertreecare@yahoo.com



ENERGY-GRAIN-FEED STATEMENT

643

CENTRAL FARM SERVICE

Trusted Service. Cooperative Value.

PO Box 68, Truman, MN 56088

PH: 507-776-2831 E: statements@cfscoop.com

www.cfscoop.com

Statement Date: 5/31/26 Account: 107645

	Prepay	Deferred	Regular
Total	0.00	397.53	0.00

Do Not Pay - Credit Balance	0.00
-----------------------------	------

PAGE: 1 of 1

REMIT TO:

CENTRAL FARM SERVICE

P.O. BOX 68

TRUMAN MN 56088



GREENVALE TOWNSHIP

31800 GUAM AVE

NORTHFIELD MN 55057-2274

643

1/1



PLEASE DETACH AND RETURN TOP PORTION WITH YOUR REMITTANCE

Date	Invoice	Description	Quantity	Price	Amount	Prepay	Deferred	Regular
		BALANCE FORWARD				0.00	0.00	0.00
5/20/26	171041	PROPANE - COMMERCIAL	265.2 Gal	1.4990	397.53		397.53	
		Tank: 1 TOWNHALL						
		TOTAL			397.53			
		ENDING TOTALS				0.00	397.53	0.00

TERM SUMMARY

Term Description	Deferred	Regular
4 LP SUMMER-DUE 09/20	397.53	
TOTAL	397.53	
GRAND TOTAL ALL TERMS \$397.53		

ITEM SUMMARY

Description	Quantity	Amount	Cash	Prepay	Deferred	Regular
PROPANE - COMMERCIAL	265.2	397.53				
TOTAL		397.53				



CREDIT TERMS	ACCOUNTS ARE SUBJECT TO A	AGED ANALYSIS OF BALANCE				PAY THIS AMOUNT
FINANCE CHARGE OF 1.500% PER MONTH-ANNUAL RATE 18.0%	ON ACCOUNTS NOT PAID BY 6/20/26	1 - 30 DAYS	31 - 60 DAYS	61 - 90 DAYS	91 DAYS&OVER	
		0.00	0.00	0.00	0.00	0.00

YOUR ACCOUNT NUMBER IS: 107645. See reverse side for credit terms.

CASTLE ROCK BANK



June 2026 Statement

Open Date: 05/07/2026 Closing Date: 06/04/2026

Visa® Business Card

GREENVALE TOWNSHIP (CPN 002441559)

Elan Financial
Services

BUS 30 ELN

1-866-552-8855

4

New Balance **\$440.12**
Minimum Payment Due **\$10.00**
Payment Due Date **07/03/2026**

Late Payment Warning: If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$41.00 Late Fee and your APRs may be increased up to the Penalty APR of 30.74%.

Activity Summary

Previous Balance	+	\$50.33
Payments	-	\$50.33CR
Other Credits		\$0.00
Purchases	+	\$440.12
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00

New Balance = **\$440.12**

Past Due **\$0.00**

Minimum Payment Due **\$10.00**

Credit Line \$25,000.00

Available Credit \$24,559.88

Days in Billing Period 29



Payment Options:



Mail payment coupon
with a check



Pay online at
myaccountaccess.com



Pay by phone
1-866-552-8855

No payment is required.

CPN 002441559

CASTLE ROCK BANK

0047985103940908450000010000000440125

Automatic Payment

24-Hour Elan Financial Services: 1-866-552-8855

to pay by phone
to change your address

Account Ending in:

Your new full balance of \$440.12 will be automatically deducted from your account on 07/01/26.

000022026 MUSB20DD060526237295 01 00000000 022068 002



GREENVALE TOWNSHIP
ACCOUNTS PAYABLE
31800 GUAM AVE
NORTHFIELD MN 55057-2274



June 2026 Statement 05/07/2026 - 06/04/2026
GREENVALE TOWNSHIP (CPN 002441559)

Page 2 of 3
Elan Financial Services 1-866-552-8855

Important Messages

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Your payment of \$440.12 will be automatically deducted from your bank account on 07/01/2026. Please refer to your AutoPay Terms and Conditions for further information regarding this account feature.

Transactions		PETERSON, WAYNE E		Credit Limit \$3500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
05/07	05/06	6775	WALMART FAMILY MOBILE 877-440-9758 FL	\$26.55	
Total for Account ##### 7856				\$26.55	

Transactions		NELSON, THYRA		Credit Limit \$3500	
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Purchases and Other Debits					
05/18	05/16	6219	Adobe Inc 800-8336687 CA	\$257.57	
05/28	05/27	4112	USPS PO 2669100545 NORTHFIELD MN	\$156.00	
Total for Account ##### 1809				\$413.57	

Transactions		BILLING ACCOUNT ACTIVITY			
Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
Payments and Other Credits					
06/01	06/01	MTC	PAYMENT THANK YOU	\$50.33CR	
Total for Account ##### 0845				\$50.33CR	

2026 Totals Year-to-Date	
Total Fees Charged in 2026	\$0.00
Total Interest Charged in 2026	\$0.00

CASTLE ROCK BANK

June 2026 Statement 05/07/2026 - 06/04/2026
GREENVALE TOWNSHIP (CPN 002441559)

Page 3 of 3
Elan Financial Services 1-866-552-8855

Interest Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

**APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	15.49%	
**PURCHASES	\$440.12	\$0.00	YES	\$0.00	15.49%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	29.49%	

Contact Us



Phone

Voice: 1-866-552-8855
TDD: 1-888-352-6455
Fax: 1-866-807-9053



Questions

Elan Financial Services
P.O. Box 6353
Fargo, ND 58125-6353



Mail payment coupon
with a check

Elan Financial Services
P.O. Box 790408
St. Louis, MO 63179-0408



Online

myaccountaccess.com



Adobe Inc.
345 Park Avenue
San Jose CA 95110-2704
United States
Federal Tax ID: 77-0019522

ORIGINAL

Invoice Information

Invoice Number	3459197750
Invoice Date	16-MAY-2026
Payment Terms	Credit Card
Purchase Order	AB05359481691CUS
Order Number	7207003173
Customer Number	1319166200
Currency	USD

Bill To

Thyra Nelson
MN 55057

INVOICE

Item Details

Service Term: 16-MAY-2026 to 15-MAY-2027

PRODUCT NUMBER	PRODUCT DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	NET AMOUNT	TAX RATE	TAXES	TOTAL
30009879	Acrobat Pro	1	EA	239.88	239.88	7.38%	17.69	257.57

Invoice Total

NET AMOUNT (USD)	239.88
TAXES (SEE DETAILS FOR RATES)	17.69

GRAND TOTAL (USD)	257.57
-------------------	--------

Comments:

Billing Contact

<https://helpx.adobe.com/contact.html>

Thank you for your business!



NORTHFIELD
14 BRIDGE SQ
NORTHFIELD, MN 55057-2001
www.usps.com

05/27/2026 12:03 PM

Product	Qty	Unit Price	Price
US Flags Coil/100	2	\$78.00	\$156.00

Grand Total: \$156.00

Credit Card Remit \$156.00

Card Name: VISA
Account #: XXXXXXXXXXXX1809
Approval #: 217230
Transaction #: 134
AID: A0000000031010 Contactless
AL: VISA CREDIT

TO REPORT AN ISSUE
Visit <https://emailus.usps.com>

All hazardous labels/markings on reused
boxes MUST be completely
removed/obliterated if they no longer
match the contents.

PREVIEW YOUR MAIL AND PACKAGES
Sign up for FREE at
<https://informedelivery.usps.com>

Looking for a new opportunity? Join a team
that delivers! The Postal Service is
actively hiring for full and part-time
positions. To learn more visit us at
www.usps.com/careers

All sales final on stamps and postage.
Refunds for guaranteed services only.
Thank you for your business.

Customer Service
1-800-ASK-USPS
(1-800-275-8777)

Agents do not have any additional
information other than what is provided on
USPS.com.

Tell us about your experience.
Go to: <https://postalexperience.com/Pos>
or scan this code with your mobile device.



or call 1-800-410-7420.

UFN: 266910-0545
Receipt #: 840-55530232-1-7620815-1
Clerk: 08

WTR

NORTH CANNON RIVER



WATERSHED MANAGEMENT ORGANIZATION

General Invoice

To: Mark Legvold
Greenvale Township Clerk
31800 Guam Ave
Northfield, MN 55057

Save for second
half July

Date: December 4, 2025

Invoice No: 2604

Annual Contribution¹

Description	Amount
2026 Member Dues, 1 st Installment	\$4,392.01 ✓
2026 Member Dues, 2 nd Installment	\$4,392.00 ✓
TOTAL	\$ 8,784.01

¹ Per 2020 Joint Powers Agreement, Section VI, Financial Matters Subdivision 1. Operating Funds: ... Each party shall pay over to the WMO the amount owing in two equal installments, the first on or before January 1 and the second on or before July 1...

Thank you.

Please send payment to:

North Cannon River WMO
C/O Victoria Ranua, Dakota County SWCD
4100 220th St W, STE 102
Farmington, MN 55024

4217



pr 6/30

LIC. # LB757330

BEAVER CREEK COMPANIES INC.

INVOICE

June 23, 2026

7226 235th Street West, Farmington, Minnesota 55024

GT-26-106

Greenvale Township
31800 Guam Ave
Northfield MN, 55057

Permit #	Name	Invoice #	Inspection Address	Cost
GT-010-2026	Lacanne	GT-010-2026	PID # 16-03000-51-022	\$180.00
GT-011-2026	Chesky	GT-011-2026	28528 Holyoke Ave	\$95.00
GT-012-2026	Mechura	GT-012-2026	5570 315 th St. W.	\$677.74
GT-142-2026	Daniel Tste Johnson	SSTS	31766 Jamaica Ave	\$350.00
Balance				\$1,302.74

Total Invoice Due

\$1,302.74

Due Upon Receipt

Thank You for your Business

4712

CTAS Claim

Claim Number : 4712

Claim Date : 07/16/2026

To : Minnesota Paid Leave, Claimant
P.O. Box 4059

St. Paul, MN 55101-4059

Note :

For :

100-41509-143

Finance & Payroll Admin - Minnesota PFMLeave

\$54.86

Total

\$54.86

Declaration

I declare under penalties of law that this account, claim or demand is just and correct and that no part of it has been paid

Date

Signature of Claimant

Paid by Order - Check Number _____

Filled in my office this _____ day of _____,

Clerk

4711 State Quarterly Income Tax Withholding Information
 Greenvale Township - Treasurer

7/13/2026

For the quarter ending 6/30/2026

State : MN

<u>Employee #</u>	<u>Employee Name</u>	<u>Taxable Wages</u>	<u>Income Tax</u>
	Berg, Stuart	\$195.00	\$0.00
	Chesky II, Dan J	\$130.00	\$0.00
	Host, Craig	\$65.00	\$0.00
	Karbowski-Edwards, Kathleen	\$60.00	\$0.00
	Legvold, Mark O	\$3,040.00	\$49.84
	Malecha, Kenneth R	\$355.00	\$0.00
	Malecha, Mark	\$370.00	\$0.00
	Moore, Joyce	\$65.00	\$0.00
	Moore, Joyce L	\$130.00	\$0.00
	Moore, Richard	\$100.00	\$0.00
	Nelson, Thyra	\$4,120.00	\$131.25
	Norkunas, Scott A	\$304.00	\$0.00
	Peterson, Wayne E	\$2,344.12	\$39.54
	Roehl, David	\$100.00	\$0.00
	Rowan, Tony	\$460.00	\$0.00
	Royle, Adam	\$100.00	\$0.00
	Royle, Joylee M	\$304.00	\$0.00
	Volkert, Victor F	\$130.00	\$0.00
		\$12,372.12	\$220.63
	Total For Quarter	\$12,372.12	\$220.63

Return Summary

Wages: 12,372.12
 Number of Employees: 18
 Minnesota Tax Withheld: 220.63

Quarterly Payroll Schedule

Payroll Date	Check Date	Tax Withheld
04/12/2026	04/16/2026	49.84
04/30/2026	05/21/2026	112.12
05/31/2026	06/18/2026	58.67
Total:		220.63

For the Period : 6/1/2026 To 6/30/2026

<u>Name of Fund</u>	<u>Beginning</u> <u>Balance</u>	<u>Total</u> <u>Receipts</u>	<u>Total</u> <u>Disbursed</u>	<u>Ending</u> <u>Balance</u>	<u>Less</u> <u>Deposits</u> <u>In Transit</u>	<u>Plus</u> <u>Outstanding</u> <u>Checks</u>	<u>Total</u> <u>Per Bank</u> <u>Statement</u>
General Fund	\$24,997.83	\$2,218.16	\$3,638.41	\$23,577.58	\$1,703.85	\$1,536.11	\$23,409.84
Road and Bridge	\$3,908.85	\$7,434.44	\$7,262.02	\$4,081.27	\$0.00	\$7,485.21	\$11,566.48
Other Federal Programs (ARPA)	\$815.40	\$0.00	\$0.00	\$815.40	\$0.00	\$0.00	\$815.40
Fire Protection	(\$19,729.46)	\$81.10	\$81.02	(\$19,729.38)	\$0.00	\$86.61	(\$19,642.77)
Greenvale Township Cleanup Day 'Tidy Town'	(\$1,122.65)	\$0.00	\$0.00	(\$1,122.65)	\$0.00	\$0.00	(\$1,122.65)
General Capital: Bridge Replacement	\$120.91	\$36.20	\$36.17	\$120.94	\$0.00	\$38.67	\$159.61
Escrow Account	\$450.00	\$0.00	\$0.00	\$450.00	\$0.00	\$0.00	\$450.00
Total	\$9,440.88	\$9,769.90	\$11,017.62	\$8,193.16	\$1,703.85	\$9,146.60	\$15,635.91

Joylee M Royle	Vice Chair, Town Supervisor	Date
Scott A Norkunas	Town Supervisor	Date
Tony Rowan	Chair, Town Supervisor	Date

Payroll Period Ending: 06/30/2026

Employee		Hours							Taxable non-wages		Earnings							
ID	Name	Regular	OT	Hol	Sick	Vac	Comp	ESST	Employer		Regular	OT	Hol	Sick	Vac	Comp	ESST	Gross
									Cont. PFML	Tips								
	Chesky II,Dan J	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00
	Malecha,Mark	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
	Nelson,Thyra	31.50	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$1,102.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,102.50
	Norkunas,Scott A	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
	Peterson,Wayne E	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
	Rowan,Tony	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
	Royle,Joylee M	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
TOTALS		37.50	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$1,567.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,567.50

Date of Report : 7/14/2026

Outstanding Checks

<u>Date of Check</u>	<u>Check Number</u>	<u>To Whom Paid</u>	<u>Check Amount</u>
11/20/2025	8929	Gregory Langer	\$982.00
11/20/2025	8928	Payroll Period Ending 11/17/2025	\$46.17
02/19/2026	8993	APG Media of Southern MN, LLC	\$142.65
03/19/2026	9036	Payroll Period Ending 03/12/2026	\$69.53
05/21/2026	9080	Payroll Period Ending 04/30/2026	\$147.05
05/31/2026	IAD5623	4M+ Money Market Savings	\$71.14
05/31/2026	IAD5624	4M+ Money Market Savings	\$463.99
05/31/2026	IAD5625	4M+ Money Market Savings	\$86.61
05/31/2026	IAD5626	4M+ Money Market Savings	\$38.67
06/18/2026	Pe06182026	Pera	\$72.00
06/18/2026	9108	Core and Main	\$6,635.00
06/18/2026	9096	Payroll Period Ending 05/31/2026	\$59.74
06/18/2026	9098	Payroll Period Ending 05/31/2026	\$147.05
06/18/2026	9106	Payroll Period Ending 05/31/2026	\$45.95
06/18/2026	9107	Payroll Period Ending 05/31/2026	\$139.05
Total			\$9,146.60

Deposits In Transit

<u>Date of Deposit</u>	<u>Deposit Number</u>	<u>Deposit Remitter</u>	<u>Deposit Amount</u>
06/09/2026	3954	Barbara LaCanne	\$242.00
06/11/2026	3955	Saber Plumbing	\$126.00
06/16/2026	3952	Dahle Enterprises	\$401.00
06/16/2026	3953	Custom Remodelers	\$934.85
07/02/2026	3959	Dakota County Financial Services	\$218,682.14
07/02/2026	3960	Dakota County Financial Services	\$3,152.72
07/02/2026	3961	Dakota County Financial Services	\$14.96
07/02/2026	3962	Dakota County Financial Services	\$5,272.70
Total			\$228,826.37

Fund Name: All Funds
Date Range: 04/26/2026 To 07/08/2026

Date	Remitter	Receipt #	Description	Deposit ID	Void	Account Name	F-A-P	Total
04/27/2026	David Neuenfeldt	3931	1st half rent 1/3 share	(05/07/2026) -	N	Land Rent	100-34955-	\$ 735.81 \$ 735.81
04/27/2026	Brian Nicolai	3932	1st half land rent 1/3 share	(05/07/2026) -	N	Land Rent	100-34955-	\$ 735.81 \$ 735.81
04/27/2026	Tom Otte	3933	1st half land rent 1/3 share	(05/07/2026) -	N	Land Rent	100-34955-	\$ 735.81 \$ 735.81
04/27/2026	NCC builders	3935	House gt 007 2026	(05/07/2026) -	N	Building Permits & Fees	100-32212-	\$ 9,660.47 \$ 9,660.47
04/30/2026	Benjamin Boyum	3934	permit	(05/07/2026) -	N	Building Permits & Fees	100-32212-	\$ 86.00 \$ 86.00
04/30/2026	4 M Fund	3936	interest on savings	(04/30/2026) -	N	Interest Earning	100-36210-	\$ 71.58
						Interest Earning	201-36210-	\$ 466.83
						Interest Earning	225-36210-	\$ 87.14
						Interest Earning	401-36210-	\$ 38.90
								\$ 664.45
04/30/2026	Castle Rock Bank	3937	interest on checking	(04/03/2026) -	N	Interest Earning	100-36210-	\$ 0.05
						Interest Earning	201-36210-	\$ 0.32
						Interest Earning	225-36210-	\$ 0.06
						Interest Earning	401-36210-	\$ 0.03
								\$ 0.46
04/30/2026	Castle Rock Bank	3938	interest on savings	(04/03/2026) -	N	Interest Earning	100-36210-	\$ 0.55
						Interest Earning	201-36210-	\$ 3.56
						Interest Earning	225-36210-	\$ 0.66
						Interest Earning	401-36210-	\$ 0.30
								\$ 5.07
05/05/2026	Specialty Work Services	3944	roof permit	(06/11/2026) -	N	Building Permits & Fees	100-32212-	\$ 126.00 \$ 126.00

Fund Name: All Funds

Date Range: 04/26/2026 To 07/08/2026

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
05/05/2026	RAHN HOME SERVICES INC	3945	permit	(06/11/2026) -	N	Building Permits & Fees	100-32212-	\$ 126.00
								\$ 126.00
05/08/2026	Dakota County	3941	ag preserve	(05/08/2026) -	N	Ag Preserve	100-33431-	\$ 823.78
								\$ 823.78
05/11/2026	Rongrong Johnson	3948*	driveway permit \$100 permit \$150 in escrow	(05/11/2026) -	N	Culverts, Signs & Inspections	201-34305-	\$ 150.00
						Culverts, Signs & Inspections	862-34305-	\$ 100.00
								\$ 250.00
05/11/2026	Glenn Nelson Construction LLC	3949*	Driveway permit; \$100 for permit \$150 in escrow	(05/11/2026) -	N	Culverts, Signs & Inspections	201-34305-	\$ 150.00
						Culverts, Signs & Inspections	862-34305-	\$ 100.00
								\$ 250.00
05/22/2026	L&B Schweich Properties LP	3939	subdivision fees	(05/22/2026) -	N	Recording of Legal Instruments	100-34102-	\$ 250.00
								\$ 250.00
05/22/2026	Rongrong Johnson	3946	right of way permit pid: 16-01900-77-021	(06/11/2026) -	N	Access Permits	201-32214-	\$ 500.00
								\$ 500.00
05/22/2026	Dakota County	3947	access permit	(06/11/2026) -	N	Access Permits	201-32214-	\$ 500.00
								\$ 500.00
05/26/2026	4M+ Money Market Savings	IAW73	Deposit from 4M+ Money Market Savings	(05/26/2026) - -	N	Sale of Investment	100-39990-	\$ 6,600.00
								\$ 6,600.00
05/26/2026	4M+ Money Market Savings	IAW74	Deposit from 4M+ Money Market Savings	(05/26/2026) - -	N	Sale of Investment	201-39990-	\$ 3,400.00
								\$ 3,400.00
05/30/2026	Castle Rock Bank	3940	interest on checking	(05/30/2026) -	N	Interest Earning	100-36210-	\$ 0.08
						Interest Earning	201-36210-	\$ 0.53
						Interest Earning	225-36210-	\$ 0.10

Fund Name: All Funds
Date Range: 04/26/2026 To 07/08/2026

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
						Interest Earning	401-36210-	\$ 0.04
								\$ 0.75
05/30/2026	Castle Rock Bank	3942	interest on savings	(05/30/2026) -	N	Interest Earning	100-36210-	\$ 0.53
						Interest Earning	201-36210-	\$ 3.45
						Interest Earning	225-36210-	\$ 0.64
						Interest Earning	401-36210-	\$ 0.29
								\$ 4.91
06/03/2026	Steve James Excavating Inc	3943	septic	(06/11/2026) -	N	Septic Permits	100-32213-	\$ 401.00
								\$ 401.00
06/09/2026	Barbara LaCanne	3954	Building Gt 10-2026	(07/01/2026) -	N	Building Permits & Fees	100-32212-	\$ 242.00
								\$ 242.00
06/11/2026	Saber Plumbing	3955	GT 11-2026	(07/01/2026) -	N	Building Permits & Fees	100-32212-	\$ 126.00
								\$ 126.00
06/16/2026	Dahle Enterprises	3952	building GT 142 1016	(07/01/2026) -	N	Building Permits & Fees	100-32212-	\$ 401.00
								\$ 401.00
06/16/2026	Custom Remodelers	3953	GT 12-2026	(07/01/2026) -	N	Building Permits & Fees	100-32212-	\$ 934.85
								\$ 934.85
06/18/2026	Thyra Nelson	3950	Road sign	(06/23/2026) -	N	Miscellaneous Revenues	100-36216-	\$ 23.35
								\$ 23.35
06/18/2026	Adam or Joy Royle	3951	road sign	(06/23/2026) -	N	Miscellaneous Revenues	100-36216-	\$ 23.35
								\$ 23.35
06/23/2026	4M+ Money Market Savings	IAW75	Deposit from 4M+ Money Market Savings	(06/23/2026) - -	N	Sale of Investment	201-39990-	\$ 7,000.00
								\$ 7,000.00
06/30/2026	Castle Rock Bank	3956	interest on checking	(06/30/2026) -	N	Interest Earning	100-36210-	\$ 0.06
						Interest Earning	201-36210-	\$ 0.42
						Interest Earning	225-36210-	\$ 0.08
						Interest Earning	401-36210-	\$ 0.03

Fund Name: All Funds

Date Range: 04/26/2026 To 07/08/2026

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
								\$ 0.59
06/30/2026	Castle Rock Bank	3957	interest on savings	(06/30/2026) -	N	Interest Earning	100-36210-	\$ 0.58
						Interest Earning	201-36210-	\$ 3.82
						Interest Earning	225-36210-	\$ 0.71
						Interest Earning	401-36210-	\$ 0.32
								\$ 5.43
06/30/2026	4 M Fund	3958	interest on savings	(06/30/2026) -	N	Interest Earning	100-36210-	\$ 65.97
						Interest Earning	201-36210-	\$ 430.20
						Interest Earning	225-36210-	\$ 80.31
						Interest Earning	401-36210-	\$ 35.85
								\$ 612.33
07/02/2026	Dakota County Financial Services	3959	advelorem taxes	(07/02/2026) -	N	Current Ad Valorem Taxes	100-31010-	\$ 23,559.36
						Current Ad Valorem Taxes	201-31010-	\$ 153,641.02
						Current Ad Valorem Taxes	225-31010-	\$ 28,678.88
						Current Ad Valorem Taxes	401-31010-	\$ 12,802.88
								\$ 218,682.14
07/02/2026	Dakota County Financial Services	3960	advelorem taxes	(07/02/2026) -	N	Delinquent Ad Valorem Taxes	100-31020-	\$ 339.64
						Delinquent Ad Valorem Taxes	201-31020-	\$ 2,215.03
						Delinquent Ad Valorem Taxes	225-31020-	\$ 413.47
						Delinquent Ad Valorem Taxes	401-31020-	\$ 184.58
								\$ 3,152.72
07/02/2026	Dakota County Financial Services	3961	advelorem taxes	(07/02/2026) -	N	Penalties and Interest on Ad valorem Taxes	100-31910-	\$ 1.61
						Penalties and Interest on Ad valorem Taxes	201-31910-	\$ 10.51
						Penalties and Interest on Ad valorem Taxes	225-31910-	\$ 1.96
						Penalties and Interest on Ad valorem Taxes	401-31910-	\$ 0.88
								\$ 14.96
07/02/2026	Dakota County Financial Services	3962	Fiscal Disparities	(07/02/2026) -	N	Fiscal Disparities	100-31040-	\$ 568.02

Fund Name: All Funds
Date Range: 04/26/2026 To 07/08/2026

<u>Date</u>	<u>Remitter</u>	<u>Receipt #</u>	<u>Description</u>	<u>Deposit ID</u>	<u>Void</u>	<u>Account Name</u>	<u>F-A-P</u>	<u>Total</u>
						Fiscal Disparities	201-31040-	\$ 3,704.47
						Fiscal Disparities	225-31040-	\$ 691.50
						Fiscal Disparities	401-31040-	\$ 308.71
								<u>\$ 5,272.70</u>
Total for Selected Receipts								<u><u>\$ 262,347.74</u></u>

AMOUNT

DATE

*ONE HUNDRED TWENTY-SIX AND XX / 100

*****126.00*

6/11/2026

PAY TO THE
ORDER OF

GREENVALE TOWNSHIP
31800 GUAM AVENUE
NORTHFIELD, MN 55057

[Signature]
AUTHORIZED SIGNATURE

0025071651

00516151 0710002881

DAHLE ENTERPRISES OF MORRISTOWN, LLC

25525 Independence Ave
PO Box 247
Morristown, MN 55052
507-685-2148

LAKE COUNTRY COMMUNITY BANK
MORRISTOWN, MN 55052

75-1583/919

52128

6/16/2026

PAY TO THE
ORDER OF Greenvale Township

\$ **401.00

Four Hundred One and 00/100 ***** DOLLARS

Beaver Creek Companies Inc.
7226 235th St. W.
Farmington, MN 55024

MEMO

[Signature]
AUTHORIZED SIGNATURE

MP

052128 0919158320 71 119 4

CASH ONLY IF ALL CheckLock™ SECURITY FEATURES LISTED ON BACK INDICATE NO TAMPERING OR COPYING

CUSTOM REMODELERS LLC

474 APOLLO DRIVE
LINO LAKES, MN 55014
(651) 784-2646

Valid for 180 days from Issue Date

JPMORGAN CHASE BANK, NA
19-7076/3250

136800

6/15/2026

PAY TO THE
ORDER OF GREENVALE TOWNSHIP

\$ **934.85

Nine Hundred Thirty-Four and 85/100 ***** DOLLARS

PROTECTED AGAINST FRAUD

BEAVER CREEK PROPERTIES
GREENVALE TOWNSHIP
7226 235TH STREET WEST
FARMINGTON MN 55024

MEMO

Permit: Mechura; 5570 315th St W

136800 325070760 2906692951

Heat
Active
Ink

[Handwritten: Green Lake Township \$240.00]
PAY TO THE ORDER OF
Two hundred forty two & 00/100

DATE 6-9-2026

KENYON, MN 55946-1275

BARBARA A. LACANNE

308 7TH ST.

QUALITY WITH SECURITY

NORTH CANNON RIVER



WATERSHED MANAGEMENT ORGANIZATION

BOARD OF MANAGERS
Wednesday, July 15 , 2026

Tour 6:00pm
Chub Lake
Mt. Olivet Retreat Center
7984 257th St W,
Farmington, MN 55024

Regular Meeting 7:00 pm
Eureka Townhall
25043 Cedar Avenue
Farmington, MN 55024

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Agenda**
- 4. Audience**
- 5. Consent**
 - 5.1. Minutes, April 15, 2026
 - 5.2. Financials
 - 5.2.1.2026 YTD Financial Report
 - 5.2.2.Invoices for Payment
- 6. New Business**
 - 6.1. 2025 Water Quality Monitoring Report
 - 6.2. 2025 Audit Requirement
 - 6.3. Watershed Based Implementation Financing (WBIF) Convene Representatives
 - 6.4. 2027 Budget
 - 6.5. Informational, Irrigation Water Sampling at Coop
 - 6.6. Informational, MPCA Cannon River WRAPS Comment Period
 - 6.7. Waterford Quarry Update
- 7. Member Community Reports**
- 8. Agenda Items for November 18, 2026 (Hampton) meeting**
- 9. Adjournment**

1. Call to Order

Chair Jeff Reed called meeting to order at 7:00pm.

2. Roll Call

Member	Present	Absent	Voting Manager
Castle Rock Township	X		Sandy Weber
Douglas Township	X		Chair, Jeff Reed
Eureka Township	X		Melanie Storlie
Greenvale Township	X		Wayne Peterson
Hampton Township	X		Vice Chair, Dan Peine
Sciota Township	X		Jill Trescott
Waterford Township	X		Secretary/Treasurer, Frank Wergin
City of Randolph	X		Randy Ferguson
Randolph Township		X	Tom Krauter
City of Miesville*		X	
City of New Trier*		X	
	8	3	Quorum is 5 of 10 Appointed Managers

* Member has not appointed a Manager to the board

Others Present: NCRWMO Administrator Victoria Ranua, Eureka Township Alternate Brian Storlie, Greenvale Alternate Tom Wirtzfeld, Dakota SWCD Board member Jayne Hager Dee, Greg Langer (Greenvale), Karl Helmb (Greenvale), Carrie Jennings (Eureka)

3. Approval of Agenda

A motion by Weber to approve the agenda and moving consent to New Business.
Second by Storlie. Motion carried unanimously.

4. Audience

Karl Helmb (Greenvale) commented on the respect he received addressing the board at its last meeting and how he was subsequently connected with people who could answer his questions about groundwater testing and terracing.

5. New Business

5.1. Minutes, January 21, 2026

A motion by Trescott to approved the minutes of January 21, 2026. Second by Storlie.
Motion carried unanimously.

5.2. Financials

5.2.1. 2026 YTD Financial Report

5.2.2. Invoices for Payment

A motion by Wergin to accept the financial report and approve the invoices for payment. Second by Peine. Motion carried unanimously.

5.3. Annual Report

A motion by Wergin to approve the 2025 Annual Report with minor updates as need.
Second by Trescott. Motion carried unanimously.

5.4. Lake Byllesby Updates

Administrator Ranua reported that the U of M / St. Thomas was looking for advice on an improved sign location for perception of water quality survey.

5.5. Chub Lake Water Quality Testing

Administrator Ranua gave a report on presenting the Chub Lake Adaptive Management Plan to the Eureka Township Board. Increase water quality monitoring was a recommended step of the plan. Carrie Jennings, Eureka resident, volunteered to take water quality samples through the cost-effective. Metropolitan Council Community Assisted Monitoring Program (CAMP) program.

A motion by Peterson to approve enrolling Chub Lake in the CAMP program, which includes a \$750 for equipment, testing, and training material. Second by Trescott. Motion carried unanimously.

5.6. Waterford Quarry Update

The Board reviewed a draft response to the Waterford Quarry Draft Environmental Impact Statement (EIS) and background information on the project.

A motion by Storlie to approve the response letter as presented, with adding wetland impacts (plan if nearby wetlands/wetland banks were found to be impacted by dewatering) if it is possible to maintain the same tone and structure as the rest of the letter. Second by Trescott. Wergin abstained from the vote. Motion carried.

6. Member Community Reports

Eureka Township reports that Grenada Ave (also referred to as “the Chub Lake Road”) is now a minimum maintenance road.

7. Agenda Items and Location for July 15, 2026 meeting and tour location

Chub Lake can be the potential tour location. Administrator will explore securing Mt. Olivet as access point and see if we can have our meeting there. Website ADA compliance can be an agenda item.

8. Adjournment

A motion by Peine to adjourn meeting. Second by Storlie. Motion carried unanimously. Meeting adjourned at 8:35 pm.

Respectfully submitted,



Victoria Ranua
Administrator

Approved by Board on:

July X, 2026

DRAFT

North Cannon River Watershed Management Organization

January 1, 2026 to July 10, 2026

Revenue and Expense Summary

General Fund	Q1	Q2	Q3	Q4	Annual Total	2025 Budget	Remaining	% Utilized
Revenues								
Member Allocations	\$28,398.57				\$ 28,398.57	\$ 46,733.00	\$18,334.43	61%
Interest - Savings Account	\$ 16.64	\$ 16.57			\$ 33.21	\$ 300.00	\$266.79	11%
Total Revenues:	\$ 28,415.21	\$ 16.57	\$ -	\$ -	\$ 28,431.78	\$ 47,033.00	\$18,601.22	60%
Expenses								
Administrative Services	\$ 4,195.00	\$ 4,015.00			\$ 8,210.00	\$ 18,100.00	\$9,890.00	45%
Financial Audit					\$ -	\$ 2,000.00	\$2,000.00	0%
Organizational Dues	\$ 375.00				\$ 375.00	\$ 500.00	\$125.00	75%
Cost Share: Agricultural					\$ -	\$ 4,000.00	\$4,000.00	0%
Cost Share: Landscaping for Clean Water		\$ 2,000.00			\$ 2,000.00	\$ 4,550.00	\$2,550.00	44%
Monitoring: Water Quality	\$ 570.50	\$ 1,207.50			\$ 1,778.00	\$ 10,583.00	\$8,805.00	17%
Monitoring: Wetlands		\$ 2,200.00			\$ 2,200.00	\$ 3,300.00	\$1,100.00	67%
Outreach, Education, & Advocacy	\$ 1,050.00	\$ 157.50			\$ 1,207.50	\$ 2,500.00	\$1,292.50	48%
5th Generation WM Plan					\$ -	\$ 1,500.00	\$1,500.00	0%
Total Expenses:	\$ 6,190.50	\$ 9,580.00	\$ -	\$ -	\$ 15,770.50	\$ 47,033.00	\$31,262.50	34%
Use of Fund Balance								
Net Surplus / (-) Deficit	\$ 22,224.71	\$ (9,563.43)	\$ -	\$ -	\$ 12,661.28	\$ -		

North Cannon River Watershed Management Organization

January 1, 2026 to July 10, 2026

Balance Sheet

Assets

Cash in Checking	\$	66.89
Cash in Savings	\$	65,527.29
Total Cash:	\$	65,594.18

Accounts Receivable	\$	-
Total Accounts Receivable:	\$	-

Total Assets:	\$	65,594.18
----------------------	-----------	------------------

Liabilities and Equity

Accounts Payable	\$	9,580.00
Total Accounts Payable:	\$	9,580.00

Equity

General Fund Balance January 1	\$	43,352.90
Net Surplus / (-) Deficit	\$	12,661.28
Total Equity:	\$	56,014.18

Total Liabilities and Equity:	\$	65,594.18
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DAKOTA COUNTY



— SOIL & WATER —
CONSERVATION DISTRICT

Dakota County Soil & Water Conservation District

4100 220th Street West, Ste 102
Farmington, MN 55024
(651) 480-7777
DakotaSWCD.Accounting@CO.Dakota.MN.US

Invoice

DATE	INVOICE #
7/1/2026	3569

BILL TO

North Cannon River WMO
Frank Wergin, Treasurer
30468 Canada Avenue
Northfield, MN 55057

AGREEMENT

2026 Agreement

BILLING PERIOD

Q2 2026

TERMS

Net 30 Days

DESCRIPTION

HRS/COUNT

RATE

AMOUNT

ADMINISTRATION

Board meeting and preparation, EIS letter, financials, reporting and audit coordination, July tour, general coordination, WHEP
Fees: Paper, Printing and Postage

38 105.00 3,990.00

1 25.00 25.00

ADVOCACY, EDUCATION AND OUTREACH

Fees: Website Hosting
Website Maintenance
Advocacy and Outreach: water quality perceptions survey
Landscaping for Clean Water Introduction Class
Fees:

0 1,020.00 0.00

1 105.00 105.00

0.5 105.00 52.50

1 2,000.00 2,000.00

0 0.00 0.00

TECHNICAL ASSISTANCE

Water Monitoring
Fees:
Monitoring Supplies
Landscaping for Clean Water Technical Assistance

11.5 105.00 1,207.50

0 110.50 0.00

0 250.00 0.00

0 600.00 0.00

COST SHARE

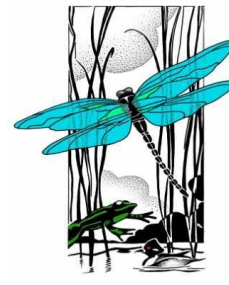
Landscaping for Clean Water Grants:

0 400.00 0.00

It's been a pleasure working with you!

Total

\$7,380.00

**FROM:**

Environmental Resources Department
 Attn: Katie Pata
 Dakota County Western Service Center
 14955 Galaxie Avenue
 Apple Valley, MN 55124
 Phone: 952-891-7117
Katie.Pata@co.dakota.mn.us

JUNE 24, 2026

TO:

Ashley Gallagher
 North Cannon River Watershed Management
 Organization
Ashley.gallagher@co.dakota.mn.us

FOR:

Wetland Health Evaluation Program (WHEP)

DESCRIPTION	AMOUNT
In accordance with the North Cannon River Watershed Management Organization-Dakota County joint powers agreement to administer the Wetland Health Evaluation Program on behalf of the City, payment for the NCRWMO's participation in WHEP for 2026. 2 (1 plus 1 crosscheck) wetlands @ \$1,100 each	\$2,200.00
Total	\$2,200.00

Make all checks payable to Dakota County Treasurer-Auditor.
 Total due in 30 days.

NORTH CANNON RIVER



WATERSHED
MANAGEMENT
ORGANIZATION

Dakota
COUNTY

2025

Water Quality Monitoring Report

State of the Watershed

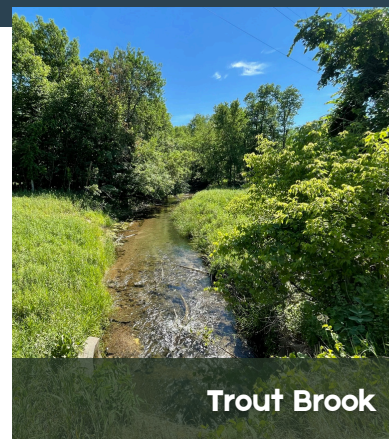
In 2025, water quality in the North Cannon River Watershed (Chub Creek, Pine Creek, and Trout Brook Watersheds) met many of the state and federal standard, indicating overall healthy conditions in each watershed. There is room for improvement though, particularly regarding low dissolved oxygen, and elevated conductivity and nitrogen levels. Continued monitoring of these issues, as well as the planning and implementation of restoration and protection efforts in various stream reaches, will help address the various beneficial use impairments (life [fish and macroinvertebrates], total suspended solids, recreation (fecal coliform), and drinking water [nitrate]) found throughout the watershed.

Sampling Summary

- 10 monitoring events
- 60 samples collected
- Conducted under Baseflow and Runoff conditions

Highlights

- Low total phosphorus and total suspended solids levels across the watershed
- Nitrate levels continue to increase in the Pine Creek and Trout Brook Watersheds



Trout Brook

Climate Conditions

2025 was a year of climate extremes, characterized by above-average temperatures and persistent drought and heavy rainfall. Following warm, but dry conditions in February, multiple snow events brought heavy precipitation in the early spring. Mild temperatures melted the snow almost as fast as it fell and precipitation levels remained below normal until June. Both June and July were the rainiest months of the year (above the 30-year average) due to multiple days of storm events. After the return of more "normal" hydroclimatic conditions in August, a dry spell took hold through the rest of the year.



Watersheds

The Cannon River Watershed within Dakota County is divided into three major watersheds – Chub Creek, Pine Creek, and Trout Brook. This part of the county is predominantly rural in nature, with agriculture as its primary land use. Rolling hills spread across the northern and southwest portions of the watershed; steep hills, bluffs, and rocky outcroppings are found in the east. Karst features in this watershed are highlighted by shallow depth of soils and glacial material covering limestone. Water quality is a major concern as pollutants traveling with surface water can pass rapidly into the groundwater, creating a greater risk of groundwater contamination than is found in other soil types.

Chub Creek Watershed

Chub Creek originates in Chub Lake, a natural 274-acre lake with a large adjacent wetland. Major tributaries include Dutch Creek, Mud Creek, and the North Branch of Chub Creek. The subwatershed is generally flat and the streams meander slowly through the landscape. Several streams are listed as impaired for fecal coliform (Chub Creek, Mud Creek), as well as biologically impaired for aquatic macroinvertebrates (bugs) and fish (Chub Creek, Dutch Creek).



Pine Creek Watershed

The Pine Creek sub-watershed drains approximately 21 square miles of flat, agricultural land. Most of the creek's length was ditched and straightened to create County Ditch #1 in 1960. The creek is designated by the MNDNR as a trout stream downstream of Highway 52. With few meanders and a medium slope, the creek flows fairly quickly along its length. Pine Creek is listed as impaired for nitrates.



Trout Brook Watershed

Trout Brook is a groundwater-fed stream located in southeast Dakota County. The majority of its perennial flow is contained within the Miesville Ravine Park Reserve, and enters the Cannon River immediately after leaving the park. The lower section is a MNDNR-designated trout stream. High nitrate levels in the Trout Brook watershed have been a concern for a number of years. The mainstem of Trout Brook is listed on the Impaired Waters list for nitrates (2010) and the western branch was added in 2018.

Trout Brook is also listed as impaired for turbidity and aquatic macroinvertebrates.



Monitoring History and Sampling Parameters

Surface Water

The North Cannon River Watershed Management Organization (NCRWMO) has been monitoring the water quality and quantity of major creeks in the watershed since 1999, but began to focus their limited resources on Chub Creek, monitoring near its confluence with the Cannon River, starting in 2006. Beginning in 2018 and in partnership with Dakota County Parks (DC Parks), water quality monitoring efforts within the Pine and Trout subwatersheds began anew. One monitoring site for the Pine subwatershed and three sites within Trout Brook were selected. In addition to the permanent monitoring station on Chub Creek, three monitoring sites were also added within that subwatershed. All seven sites have been monitored at one time in the past, so historically relevant monitoring data is available when evaluating current conditions in each subwatershed.

Groundwater

Trout Brook is found in a karst landscape, a geologic system that is characterized by underground drainage systems such as caves and sinkholes, and dotted with springs. Four of these springs have become sentinel nitrate monitoring sites in that they have been monitored on a regular basis over the last three decades (dating back as early as 1985). Nitrate monitoring in this watershed is of particular interest because Trout Brook has some of the highest stream baseflow nitrate concentrations found in southeastern Minnesota. For over a decade, the NCRWMO has supported a triennial monitoring effort of the sentinel springs to better assess nitrate levels and possible sources in the watershed.

Beginning in 2018, DC Parks has continued this effort with quarterly monitoring of the sentinel springs and three stream sites. Nitrate data is used by DC Parks, Minnesota Department of Natural Resources (MNDNR), and University of Minnesota researchers, as well as other state agencies and local entities, to better understand the dynamics of the surface to groundwater interactions within the watershed.

Sampling parameters include a combination of chemical, physical, and biological parameters and assessments to help identify major sources of pollutants and prioritize areas for management.

Chloride • Chlorophyll a
Dissolved Oxygen
E. coli bacteria • Nitrate • pH
Specific Conductance
Temperature
Total Phosphorus
Total Suspended Solids
Transparency



Additional Groundwater Monitoring

In response to concerns about drinking water quality in rural Dakota County, a rural monitoring well network, which includes several wells installed in the NCRWMO, was developed. Monitoring data from this, as well as the County's private well sampling program, are used to evaluate trends in groundwater and drinking water chemicals, including nitrate, chloride and pesticides.

More information about well locations and monitoring results can be found by scanning the QR code.



Water Quality Monitoring

Water quality monitoring of several chemical and physical parameters enables local decision makers and state agencies to evaluate the NCRWMO in order to implement appropriate management strategies to better protect and improve overall stream health.

Transparency of water is affected by both dissolved and suspended materials. The amount of solids (sediment, organic material) suspended in the water has the greatest impact, though dissolved organic material (tea colored water) can also result in low transparency. Elevated sediment levels in a waterbody can reduce the biological productivity of a system by reducing light penetration, increasing water temperature, covering bottom habitat, and diminishing visibility for mobile organisms. Monitoring changes in water transparency is a quick and efficient way to identify when pollutants are present in a given waterbody.

Dissolved Oxygen (DO) is a measure of the oxygen available to aquatic organisms (plant and animal). Reduced DO levels within a stream reach can cause aquatic animals (fish, macroinvertebrates) to leave the area, and under extreme conditions, lack of oxygen can result in death of aquatic organisms. In freshwater systems, such as lakes, rivers, and streams, DO concentrations fluctuate diurnally and will vary by season, location, and water depth. Many factors can influence DO levels in a water body including: water temperature, rate of photosynthesis, light penetration (turbidity and water depth), water turbulence or wave action, and the amount of oxygen used by respiration and decay of organic matter. The state standard for coldwater streams is 7 mg/L as a daily minimum and 5 mg/L as a daily minimum for warm water streams.

Conductivity is a measure of water's ability to transmit an electrical current due to the presence of dissolved chemicals. Chemicals like sodium chloride (salt) dissolve in water and the ions can have physiological effects on plants and animals. Conductivity is fairly constant in most bodies of water, but significant change, due to natural flooding, evaporation or anthropogenic pollution (such as urban and agricultural runoff), can be very detrimental to water quality.

pH is a measure of acidity (less than 7) or alkalinity (greater than 7). A change in pH can alter the behavior of other chemicals (ammonia and some heavy metals) in the water making them toxic. Very low pH can damage gills and membranes, and affect the reproductive success of fish and aquatic macroinvertebrates (bugs), while high pH can ultimately cause death. Human sources of pH fluctuations are usually related to pollution, including stormwater or agricultural runoff, wastewater discharge, or industrial runoff.

Temperature is an important factor to consider when assessing water quality. Water temperature is influenced by both natural (groundwater) and anthropogenic factors (stormwater runoff, eroding soils, and removal of streambank vegetation). Not only can it influence other important monitoring parameters (such as DO and pH), temperature also dictates the types of macroinvertebrates and fish that are able to survive in a given waterbody. Several trout species thrive in cooler waters and studies have shown that temperatures outside their preferred range can affect metabolic rate, as well as behavior, predator-prey responses, and duration of active/rest periods.



Mud Creek



Phosphorus is required by all living things and occurs in the natural environment (rocks, soil). Phosphorus is generally considered to be the “limiting nutrient” in aquatic ecosystems, meaning that the availability of phosphorus controls the pace at which algae and aquatic plants grow. When too much phosphorus enters a given water body, eutrophication and harmful algal growth can occur. Excess phosphorus sources are usually associated with human activities: soil erosion, human and animal wastes, septic systems, detergents, runoff from farmland, streets (leaf litter) or lawns. The state standard for all monitoring sites within the NCRWMO is less than or equal to 0.15 mg/L.

Nitrates are a form of nitrogen, found in several different forms (ammonia [NH_3], nitrates [NO_3^-], and nitrites [NO_2^-]) in terrestrial and aquatic ecosystems. Nitrates are essential plant nutrients, but in excess amounts they can cause significant water quality problems including accelerated eutrophication, which in turn, affects dissolved oxygen, temperature, and other water quality indicators. Nitrates are naturally present in surface and ground waters in low concentrations, but are harmful to humans and livestock and cause aquatic ecosystem degradation in high concentrations. Due to the karst topography of the Trout Brook Subwatershed, water flows directly into the underlying groundwater aquifer. Because of this, practices on the landscape can affect the amount of surface water runoff, sediment, and nutrients that are transported to the river. Sources of nitrates include runoff from cropland and fertilized lawns, failing on-site septic systems, and runoff from animal manure storage areas. Coldwater streams are protected as potential drinking water sources and are subject to a 10 mg/L standard.

Total Suspended Solids (TSS) is a measure of all the suspended particles (organic and inorganic material, bacteria, and algae) in the water and is a significant factor when monitoring water clarity. Suspended particles can come from a variety of sources including soil erosion from fields and stream banks, storm water runoff, industrial or wastewater discharges, stirred bottom sediments, decaying vegetation, and algal blooms. Excessive suspended sediment can impair water quality for both aquatic and human life, disrupt feeding behaviors, impede navigation and increase the potential for flooding. The state standard for coldwater streams is less than or equal to 10 mg/L and less than or equal to 30 mg/L for warm water streams.

Chlorophyll-a (Chl-a) is the green pigment that is found in plants and algae. Because all algal cells contain this pigment, its concentration provides an estimate of the amount of free floating algae in the water column. High chlorophyll-a levels can impact water clarity. The state standard is less than or equal to 35 $\mu\text{g/L}$.

Escherichia coli (*E. coli*) bacteria are measured as an indicator of the presence of disease-causing pathogens in the water. Originating in the intestines of living creatures (humans and other warm-blooded animals), the presence of *E. coli* in water is a strong indication of recent sewage or animal waste contamination. Potential sources of *E. coli* include land use practices (manure used as fertilizers), animal waste (wild or domestic), and failing septic tanks. *E. coli* contamination is found most commonly in heavily populated or farmed areas. The *E. coli* standard of less than or equal to 126 organisms/100mL as a geometric mean replaced fecal coliform as Minnesota’s water quality standard for bacteria in 2008.

Chub Creek Watershed

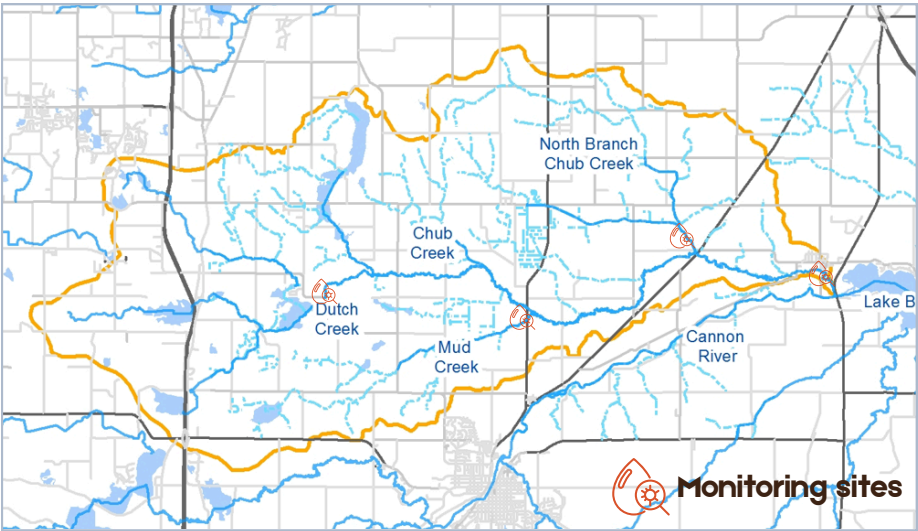
Monitoring Activity Summary

- Water samples were collected monthly from April to October
 - 7 total samples, collected on routine basis
- Water level monitoring equipment was installed at the permanent monitoring site on Chub Creek on Dixie Ave in March and was removed in November
 - Water level and temperature were recorded at 15 minute intervals on continuous basis



Monitoring Sites

- Dutch Creek (DUTCH300)
 - Dutch Creek at 300th Street W
- Mud Creek (MUD3)
 - Mud Creek at Highway 3
- North Branch Chub Creek (NB47)
 - North Branch Chub Creek at Highway 47
- Chub Creek (Chub PMS)
 - Chub Creek on Dixie Ave



Field Data - Temperature, Dissolved Oxygen, Transparency, Conductivity, pH

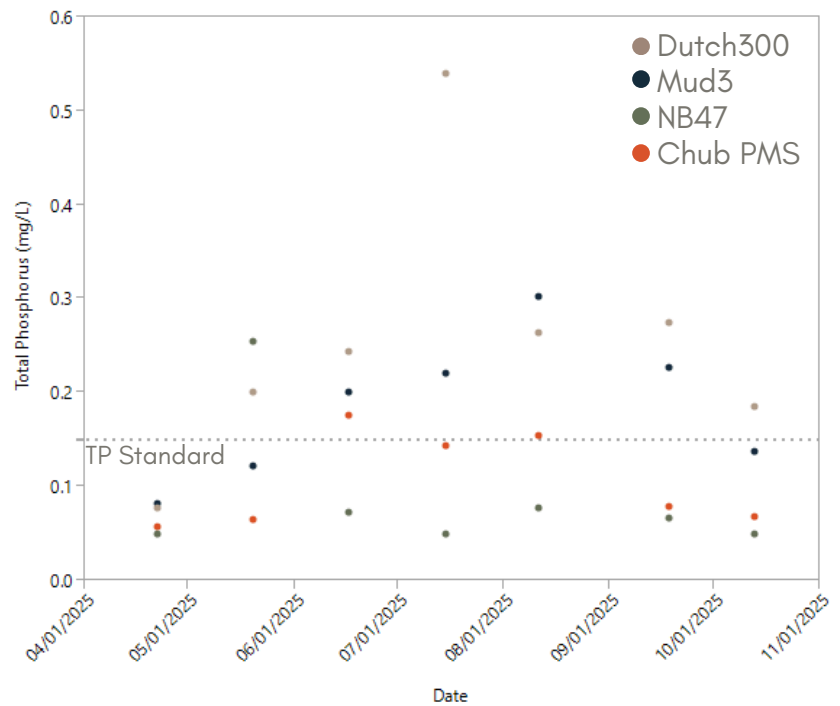
Water quality data was collected in the Chub Creek Watershed during baseflow and runoff conditions from April to October, 2025. **On most occasions, field parameters fell within the desired ranges.** Dissolved oxygen at Dutch Creek was low from early summer through the end of the season and had times that it was barely above at Mud Creek during the same time period. Conductivity levels at Dutch Creek and Mud Creek were within range until the final event in October when it exceeded the desired range.

Parameter	Desired Range	Dutch Creek Range	Mud Creek Range	NB Chub Creek Range	Chub Creek Range
Temperature (°C)	Less than 30	8.07 - 23.54	8.38 - 20.70	8.69 - 15.27	9.85 - 21.70
Dissolved Oxygen (mg/L)	Greater than 5.0	0.33 - 6.64	5.13 - 9.64	8.37 - 10.31	7.81 - 10.67
Transparency (cm)	Greater than 25	> 100	60 - > 100	> 100	42 - > 100
Conductivity (µS/cm)	Less than 698	584 - 746	528 - 766	522 - 591	500 - 669
pH (S.U.)	6.5 to 9.0	7.39 - 7.58	7.75 - 7.83	7.81 - 7.97	8.17 - 8.31

Phosphorus

Total Phosphorus (TP) includes all forms of phosphorus; particulate and dissolved. The state standard of 0.15 mg/L (light grey dotted line) was **exceeded at all sites during the monitoring season**.

Levels at Dutch300 and Mud3 were highest; NB47 and ChubPMS stayed at or below the standard all season. June and July were the wettest months, resulting in high variability of TP levels across the watershed. Major runoff events send sediment and other pollutants such as fertilizers, manure, and organic wastes, into the creek via storm runoff from agricultural fields, lawns, and streets.



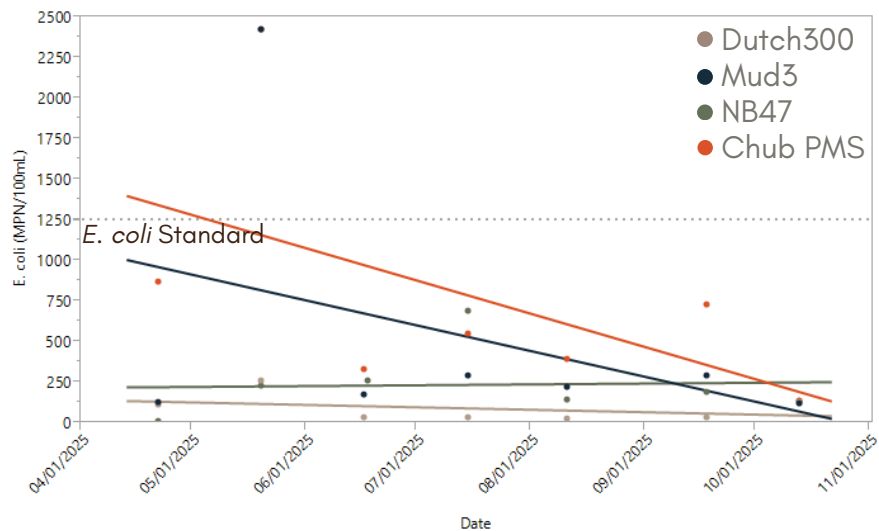
Total Suspended Solids

For the majority of samples collected in 2025, the total suspended solids (TSS) levels were within the state standard of 30 mg/L for warm water sites, although the standard may have been exceeded on days when samples were not collected. The TSS level at Chub PMS exceeded the standard in May. All, but one sampling event was collected under baseflow conditions, leaving levels were consistently around 10 mg/L or lower in the watershed.

E. coli

Three of the four stream reaches in the Chub Creek Watershed have an aquatic recreation impairment for fecal coliform (*E. coli* replaced as the state standard in 2008). ***E. coli* levels were consistently around or below 500 MPN/100mL throughout the monitoring season.** Only one sample in all four reaches – Chub PMS in May – exceeded the state single sample standard (< 1,260 MPN/100mL).

Three sites showed decreasing levels from spring to the fall; NB47 appears stable.



Chlorophyll-a

Chlorophyll-a serves as an indirect indicator of nutrient levels due to the relationship between water quality and algae biomass. **Chlorophyll-a levels were below the state standard (≤ 35 ug/L). Levels decreased through the summer, into the fall.**

Nitrates

The US Environmental Protection Agency set a drinking water nitrate standard of ≤ 10 mg/L to protect human health. Nitrate in streams is natural, but natural levels are generally lower. **Nitrate concentrations were below the standard at Dutch300 and Mud3. NB47 was consistently above.** Samples at Chub PMS had elevated nitrate levels due to influence from NB47 (upstream site) and the May sample did exceed the standard.

Pine Creek Watershed

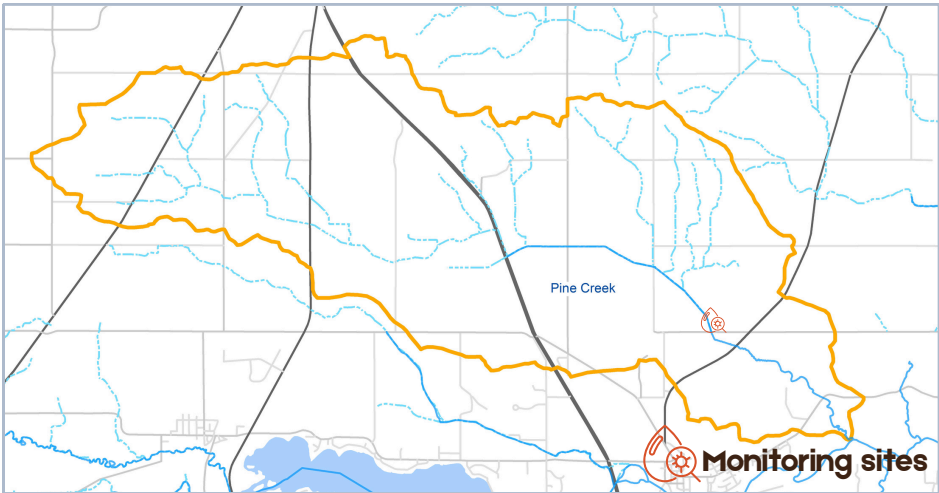
Monitoring Activity Summary

- Water samples were collected monthly from April to October
 - 7 total samples, collected on routine basis
- Water level monitoring equipment was installed by MNDNR
 - Water level and temperature were recorded at 15 minute intervals on continuous basis
- Manual streamflow measurements were collected by MNDNR on routine basis throughout the year



Monitoring Sites

- Pine Creek (PC3)
 - Pine Creek at 280th Street



Field Data - Temperature, Dissolved Oxygen, Transparency, Conductivity, pH

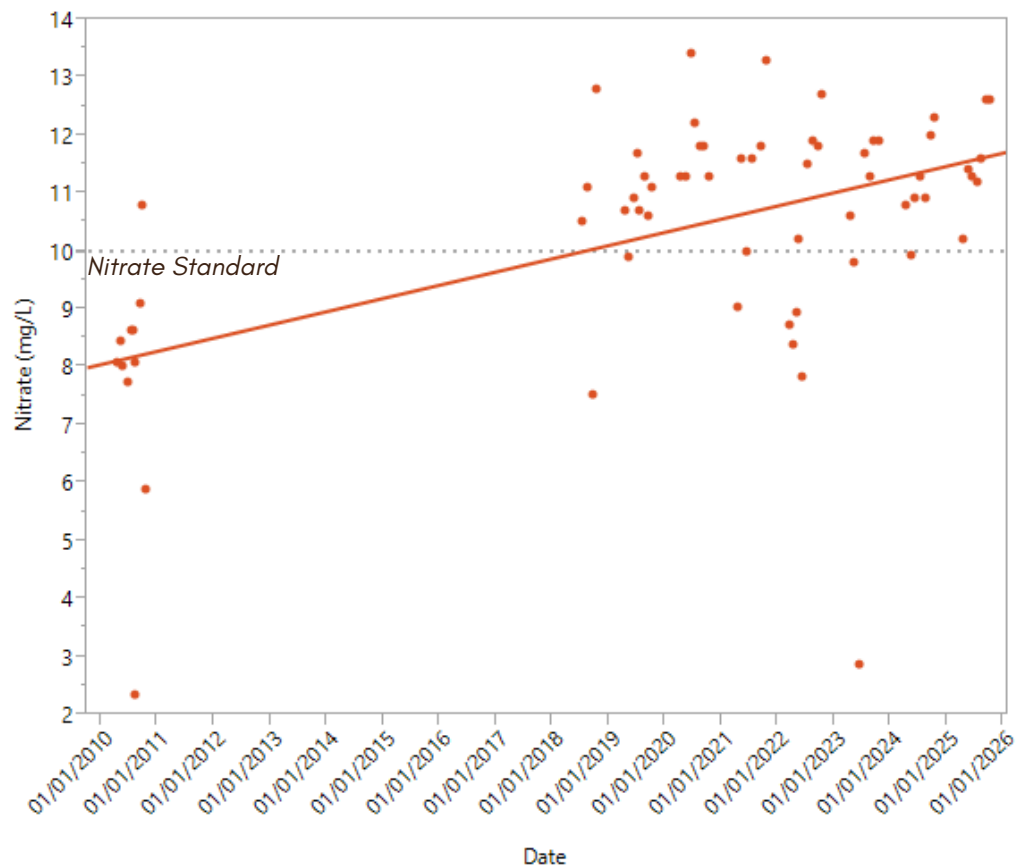
Water quality data was collected at the one monitoring site in the Pine Creek Subwatershed during baseflow and runoff conditions from April to October, 2025. Historical data ranges are shown below in order to compare against current findings. **On most occasions, field parameters fell within the desired ranges.** Water temperature remained low (good for trout) and dissolved oxygen was above the 5 mg/L standard which is inline with recent sampling.

Parameter	Desired Range	2025 PC3 range	2018 - 2024 Historical Range	1999 - 2010 Historical Range
Temperature (°C)	Less than 30	11.10 - 15.24	3.53 - 15.98	3.7 - 19.93
Dissolved Oxygen (mg/L)	Greater than 5.0	6.52 - 7.6	5.48 - 11.18	3.39 - 10.76
Transparency (cm)	Greater than 25	> 100	76 - >100	> 100
Conductivity (µS/cm)	Less than 698	547 - 616	546 - 652	321 - 631
pH (S.U.)	6.5 to 9.0	7.47 - 7.52	7.18 - 8.11	7.35 - 8.38

Nitrates

Pine Creek has been listed as impaired for nitrates since 2010. A consistent monitoring program began in 2018 and **nitrate levels have shown an increasing trend** (especially when considering samples collected in 2010).

In 2025, nitrate concentrations exceeded the EPA's ≤ 10 mg/L drinking water standard for all monitoring events. Nitrate levels continued to rise throughout the season, with the October sample exceeding 12.5 mg/L.



Total Suspended Solids

TSS levels met the state's coldwater standard of 10 mg/L throughout the monitoring season. Runoff events often lead to sediment and other pollutants being carried into the creek via storm runoff from streets and agricultural fields.

Phosphorus

The TP state standard of 0.15 mg/L was met during all monitoring events, although the standard may have been exceeded on days when samples were not collected.



Chlorophyll-a

Chlorophyll-a levels were below the state standard (≤ 35 ug/L), with increased variability in the spring months.

E. coli

E. coli levels were low in 2025. **No samples exceeded the state single sample standard ($< 1,260$ MPN/100mL)** with the highest sample (326 MPN/100mL) collected in May right after a runoff event.



Trout Brook Watershed

Surface Water Monitoring Activity Summary

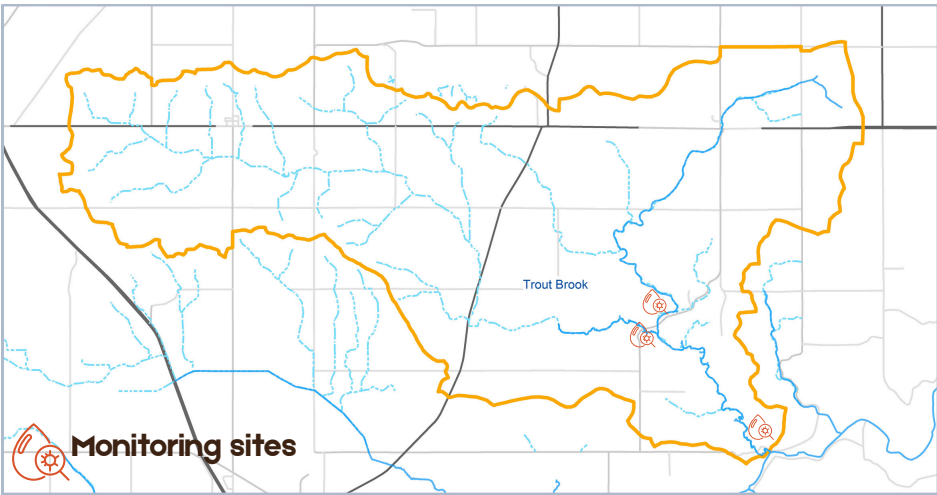
- Water samples were collected monthly from April to October
 - 7 total samples, collected on routine basis
- Water level monitoring equipment was installed by MNDNR
 - Water level and temperature were recorded at 15 minute intervals on continuous basis
- Manual streamflow measurements were collected by MNDNR on routine basis throughout the year



Trout Brook

Monitoring Sites

- Trout Brook (TB1)
 - Unnamed Tributary to Trout Brook at Miesville Trail
- Trout Brook (TB2)
 - Trout Brook at Miesville Trail
- Trout Brook (TB3)
 - Trout Brook at Orlando Trail



Field Data - Temperature, Dissolved Oxygen, Transparency, Conductivity, pH

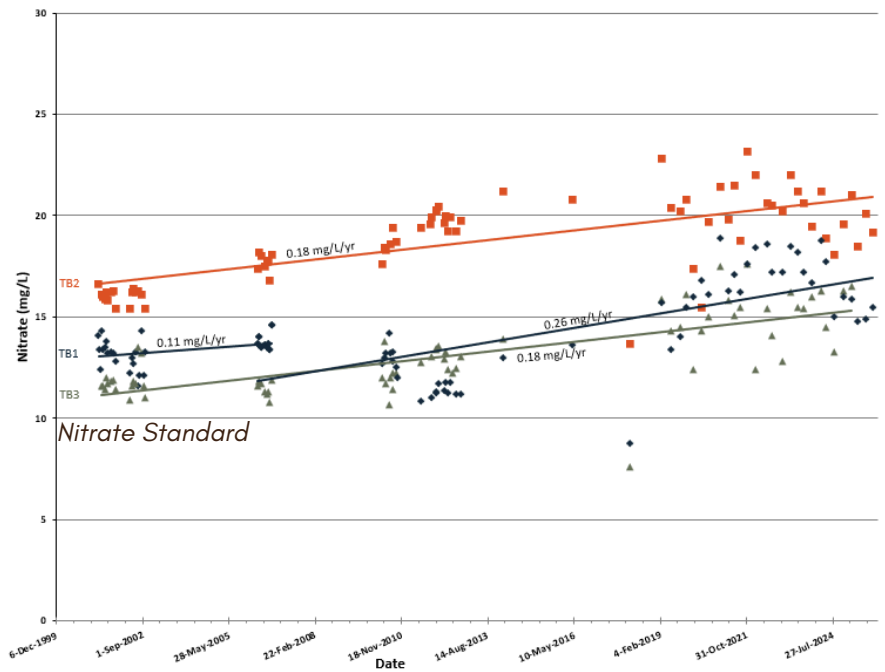
Water quality data was collected at the three monitoring sites in the Trout Brook Watershed during baseflow and runoff conditions from April to October, 2025. **On most occasions, field parameters fell within the desired ranges.** Temperature remained low and dissolved oxygen was above the desired range throughout the season (important for trout). Conductivity levels at TB2 exceeded the desired range for almost all of the sampling events. This was expected due to the relationship between nitrate and conductivity – an increase in nitrate levels (highest at TB2) tends to correlate with an increase in in-stream conductivity levels.

Parameter	Desired Range	TB1 Range	TB2 Range	TB3 Range
Temperature (°C)	Less than 30	8.34 – 10.62	7.42 – 12.42	7.07 – 13.34
Dissolved Oxygen (mg/L)	Greater than 5.0	8.48 – 11.31	7.12 – 10.74	9.22 – 11.29
Transparency (cm)	Greater than 25	> 100	60 – > 100	> 100
Conductivity (µS/cm)	Less than 698	584 – 661	636 – 725	602 – 681
pH (S.U.)	6.5 to 9.0	7.5 – 7.7	7.45 – 7.75	7.82 – 8.1

Nitrates

A study done by the MPCA found that baseflow nitrate concentrations in Trout Brook are the highest in southeastern Minnesota's karst region and this continues to be true in 2025. **Baseflow nitrate levels exceeded the drinking water standard at all monitoring sites in all months (winter sampling included).** TB2 had the highest nitrate levels of the three stream monitoring sites, with concentrations two times the federal standard.

Since monitoring began in 1999, nitrate concentrations have increased over time (rate shown) at all three sites with groundwater nitrate levels heavily influencing surface water concentrations.



Phosphorus

Total Phosphorus (TP) includes all forms of phosphorus; particulate and dissolved. **The state standard of 0.15 mg/L was not exceeded at any of the three sites in 2025.**

Total Suspended Solids

The total suspended solids (TSS) levels were within the state's coldwater standard (10 mg/L) at all sites. TSS levels were at 3 mg/L throughout the entire season except in one instance (TB2, July).

E. coli

***E. coli* levels in the Trout Brook Subwatershed were below the state single sample standard (< 1,260 MPN/100mL) for the majority of the season.**

Only one sample exceeded the state single sample standard (TB2 in June – 1,553 MPN/100mL). A large rain event in the middle of June brought *E. coli* levels up for the June monitoring event. Late fall concentrations were in line with samples collected in early spring.



Chlorophyll-a

Chlorophyll-a serves as an indirect indicator of nutrient levels in a river due to the relationship between water quality and algae biomass. **Chlorophyll-a levels were well below the state standard (≤ 35 ug/L), with variability seen throughout the monitoring season.**

Trout Brook Watershed - Groundwater

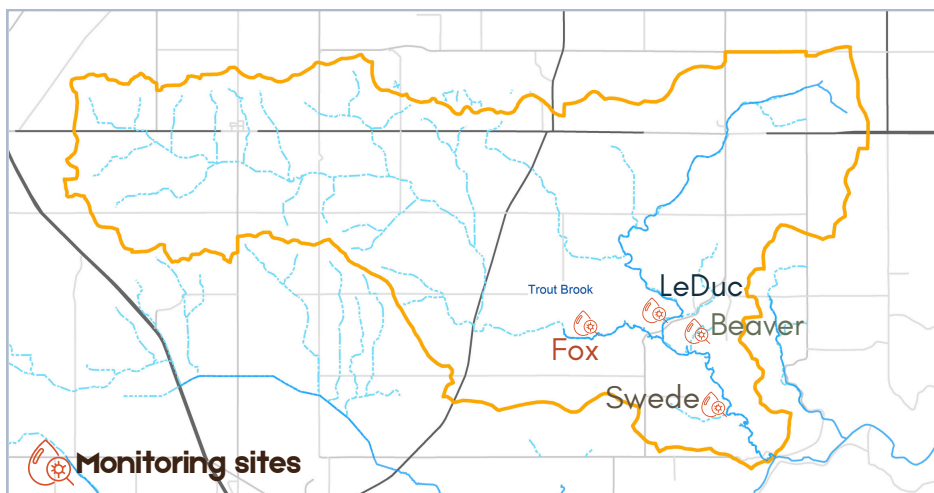
Groundwater Monitoring Activity Summary

- Water samples were collected quarterly at four sentinel springs
 - First monitored in March 1985; Increased monitoring activities - 2011, 2014, and 2017 per the NCRWMO's watershed management plan
 - In 2019, Dakota County Parks funded quarterly sampling effort to increase data resolution and better understand nitrate levels in the watershed over time
- Field parameters were collected and samples analyzed for nitrate



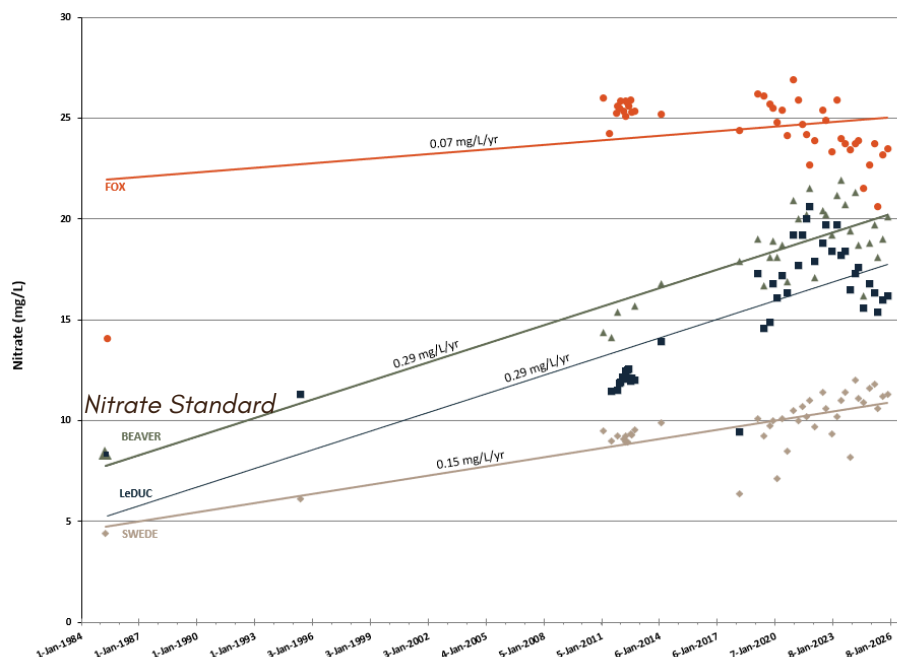
Monitoring Sites

- Beaver
 - Middle mainstem, DS TB1 and TB2 confluence
- Fox
 - Upper mainstem, US TB2
- Le Duc
 - Unnamed tributary, US TB1
- Swede
 - Lower mainstem, US TB3



Nitrate

All four spring monitoring sites show increasing nitrate concentration trends over time. Fox Spring (upstream of mainstem TB2) had the highest nitrate concentrations, but was increasing at slowest rate, **0.07 mg/L/year**. **LeDuc Spring** (upstream of tributary TB1) was increasing at **0.29 mg/L/yr**. **Beaver** and **Swede** Springs, both upstream of mainstem TB3, were increasing at **0.29 mg/L/year** and **0.15 mg/L/year**, respectively. **Swede Spring** has the lowest nitrate values, which may be because it is lower in the stratigraphic section and has a greater proportion of deeper, regional water input to dilute the nitrate-polluted water.



NORTH CANNON RIVER



WATERSHED MANAGEMENT ORGANIZATION

BOARD AGENDA ITEM REPORT

MEETING DATE:	July 15, 2026
AGENDA ITEM:	Unexpected Audit Requirement
PREPARED BY:	Victoria Ranua, Administrator
AGENDA ITEM:	6.2

BACKGROUND: The Office of the State Auditor (OSA) rejected the WMO's unaudited FY 2025 financial statements stating they do not meet current reporting requirements. OSA has adopted a new statutory interpretation indicating that Watershed Management Organizations (WMOs) must submit annual audits, regardless of revenue size. Historically, our WMOs operated under the statutory exemption for special districts (under MN § 6.756) (revenue threshold (currently \$1,000,000 under MN§ 412.591) and have been allowed to follow a five-year audit cycle with unaudited financial statements in other years.

On June 28, staff requested a 90-day extension to complete the required audit. OSA has granted an initial 45-day extension (to August 14, 2026) and has provided a form to request a second 45-day extension. The second extension request requires board-chair signature.

Peterson Company, who completed the NCRWMO's most recent audit, has provided a quote of **\$4,200** to complete the FY 2025 audit. They were the only firm willing to conduct the previous audit for an entity of our size.

RECOMMENDED MOTION: A motion to authorize contracting with Peterson Co for the audit, totaling \$4,200.

A motion to authorize the Board Chair to submit a second 45-day extension request to the Office of the State Auditor.

BUDGET IMPACT: \$4,200 (unbudgeted)

ATTACHMENTS: OSA Email, OSA 45 Day Extension Request, Auditor Engagement Letter

From: [LaValle, Pam](#)
To: [Ranua, Victoria](#)
Subject: FW: North Cannon River Water Management Organization 2025 - Audit Submission Required
Date: Friday, June 26, 2026 10:48:55 AM

Victoria, I received this email today,

Pam LaValle

Finance and Grants Coordinator | Dakota County SWCD
 Office: (651) 480-7786 | pam.lavalle@co.dakota.mn.us



From: OSA GID <gid@osa.state.mn.us>
Sent: Friday, June 26, 2026 10:45 AM
To: LaValle, Pam <Pam.LaValle@CO.DAKOTA.MN.US>
Subject: North Cannon River Water Management Organization 2025 - Audit Submission Required

EXTERNAL EMAIL WARNING: This email originated from outside Dakota County. Unless you are expecting this email, **DO NOT** click on attachments, links, or enter your credentials to login.

Hello,

We recently received the unaudited financial statements submitted for the 2025 reporting year. However, based on the requirements applicable to watershed management organizations (WMOs), an annual audit is required and the unaudited financial statements do not satisfy the reporting requirement.

As stated in the November 26, 2025, Office of the State Auditor (OSA) email, a watershed management organization (WMO) subject to financial auditing and reporting requirements under Minn. Stat. § 103B.231, subd. 14 and Minn. R. 8410.0150 must have an annual audit. The statute requires "standards for annual financial audits by certified public accountants," and the rule requires the annual submission of an audit report "prepared by a certified public accountant or the state auditor in the format required by the Government Accounting Standards Board."

These financial auditing and reporting requirements are not undone by the rule's reference to "section 6.756." The audit threshold in Minn. Stat. § 6.756, subd. 2 does not apply because this statutory subdivision specifically states it "does not apply to a special district subject to financial auditing and reporting requirements under other law."

If you have additional questions regarding the statutory requirements applicable to

watershed management organizations, please contact the Board of Water and Soil Resources (BWSR).

Thank you,



Tiffany O'Neil

Government Information Division

Phone: (651) 297-3682

Email: GID@osa.state.mn.us

Website: www.osa.state.mn.us

525 Park Street, Suite 500
Saint Paul, MN 55103

The Office of the State Auditor does not provide legal or investment advice.

If you need legal or investment advice, consult with your attorney or investment advisor.

PETERSON COMPANY LTD

CERTIFIED PUBLIC ACCOUNTANTS

570 Cherry Drive | Waconia, Minnesota 55387
952.442.4408 | Fax: 952.442.2211 | www.pclcpas.com

July 7, 2026

North Cannon River Watershed Management Organization
4100 220th St. West, Suite 102
Farmington, MN 55024

Dear Board of Supervisors and Administrator:

The following represents our understanding of the services we will provide North Cannon River Watershed Management Organization.

You have requested that we audit the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of North Cannon River Watershed Management Organization, as of December 31, 2025, and for the year then ended and the related notes to the financial statements, which collectively comprise North Cannon River Watershed Management Organization's basic financial statements as listed in the table of contents. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter.

The objectives of our audit of the financial statements are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with auditing standards generally accepted in the United States of America (GAAS) and in accordance with Government Auditing Standards will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

Accounting principles generally accepted in the United States of America, (U.S. GAAP,) as promulgated by the Governmental Accounting Standards Board (GASB) require that the management's discussion and analysis (MD&A) and budgetary comparison information be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the GASB, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America, (U.S. GAAS). These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management's responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by U.S. GAAP. This RSI will be subjected to certain limited procedures but will not be audited:

- 1) Management's Discussion and Analysis
- 2) Budgetary Comparison Schedules

Auditor Responsibilities

We will conduct our audit in accordance with GAAS and Government Auditing Standards. As part of an audit of the financial statements in accordance with GAAS and Government Auditing Standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal controls.

- Obtain an understanding of the system of internal control in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.
- Conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about North Cannon River Watershed Management Organization's ability to continue as a going concern for a reasonable period of time.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance may not be detected exists, even through the audit is properly planned and performed in accordance with GAAS and Government Auditing Standards.

Our responsibility as auditors is limited to the period covered by our audit and does not extend to any other periods.

Compliance with Laws and Regulations

As previously discussed, as part of obtaining reasonable assurance about whether the basic financial statements are free of material misstatement, we will perform tests of North Cannon River Watershed Management Organization's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Management Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

- For the preparation and fair presentation of the basic financial statements in accordance with accounting principles generally accepted in the United States of America;
- For the design, implementation, and maintenance of the system of internal control relevant to the preparation and fair presentation of basic financial statements that are free from material misstatement, whether due to error, fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements, and
- To provide us with:
 - Access to all information of which management is aware that is relevant to the preparation and fair presentation of the basic financial statements such as records, documentation, and other matters;
 - Additional information that we may request from management for the purpose of the audit;
 - Unrestricted access to persons within the entity and others from whom we determine it necessary to obtain audit evidence.
- For including the auditor's report in any document containing basic financial statements that indicates that such basic financial statements have been audited by us;
- For identifying and ensuring that the entity complies with the laws and regulations applicable to its activities;
- For adjusting the basic financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the basic financial statements as a whole;
- For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
- For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets;
- For informing us of any known or suspected fraud affecting the entity involving management, employees with a significant role in the system of internal control and others where fraud could have a material effect on the financials;
- For the accuracy and completeness of all information provided;
- For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and

- l) For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the required supplementary information referred to above, you acknowledge and understand your responsibility: (a) for the preparation of the required supplementary information in accordance with the applicable criteria; (b) to provide us with the appropriate written representations regarding required supplementary information; (c) to include our report on the required supplementary information in any document that contains the required supplementary information and that indicates that we have reported on such required supplementary information; and (d) to present the required supplementary information with the audited basic financial statements, or if the required supplementary information will not be presented with the audited basic financial statements, to make the audited basic financial statements readily available to the intended users of the required supplementary information no later than the date of issuance by you of the required supplementary information and our report thereon.

As part of our audit process, we will request from management, and when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

Nonattest Services

With respect to any nonattest services we perform, at the end of the year, we agree to perform the following:

- Propose adjusting or correcting journal entries to be reviewed and approved by North Cannon River Watershed Management Organization's management.
- Prepare the financial statements with the required footnote disclosures.
- Prepare lease amortization calculations and disclosures, if needed.
- Prepare the depreciation schedule, if needed.

We will not assume management responsibilities on behalf of North Cannon River Watershed Management Organization. However, we will provide advice and recommendations to assist management of North Cannon River Watershed Management Organization in performing its responsibilities.

North Cannon River Watershed Management Organization's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) designing, implementing, and maintaining the system of internal control, including the process used to monitor the system of internal control.

Our responsibilities and limitations of the nonattest services are as follows:

- We will perform the services in accordance with applicable professional standards.
- The nonattest services are limited to the financial statement preparation, lease amortization calculations and disclosures, depreciation schedule, and journal entry proposals previously outlined. Our firm, in its sole professional judgment, reserves the right to refuse to do any procedure or take any action that could be construed as making management decisions or assuming management responsibilities, including determining account coding and approving journal entries.

Reporting

We will issue a written report upon completion of our audit of North Cannon River Watershed Management Organization's basic financial statements. Our report will be addressed to management and the governing body of North Cannon River Watershed Management Organization. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s) to our auditor's report, or if necessary, withdraw from the engagement. If our opinions on the basic financial statements are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or to issue a report as a result of this engagement.

In accordance with the requirements of Government Auditing Standards, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance will not be an objective of the audit and, therefore, no such opinion will be expressed.

Other

We understand that your employees will prepare all confirmations we request and will locate any documents or support for any other transactions we select for testing.

If you intend to publish or otherwise reproduce the basic financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Regarding the electronic dissemination of audited financial statements, including financial statements published electronically on your Internet website, you understand that electronic sites are a means to distribute information and, therefore, we are not required to read the information contained in these sites or to consider the consistency of other information in the electronic site with the original document.

Professional standards prohibit us from being the sole host and/or the sole storage for your financial and non-financial data. As such, it is your responsibility to maintain your original data and records and we cannot be responsible to maintain such original information. By signing this engagement letter, you affirm that you have all the data and records required to make your books and records complete.

Provisions of Engagement Administration, Timing and Fees

During the course of the engagement, we may communicate with you or your personnel via e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

Samantha Hoskins is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Peterson Company Ltd's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report. We expect to begin our audit in the spring and to issue our reports no later than September 15, 2026.

Our fee for these services will be \$4,200 for the audit plus \$650 for each 1W1P or Special Revenue Fund. Included in this audit fee are six bound copies, any additional copies will be prepared at \$15 each. Our invoices for these fees will be rendered each month as work progresses and are payable on presentation. Invoices not paid within 30 days will accrue interest at 1.50%. In accordance with our firm policies, work may be suspended if your account becomes 45 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs. Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

Government Auditing Standards require that we document an assessment of the skills, knowledge, and experience of management, should we participate in any form of preparation of the basic financial statements and related schedules or disclosures as these actions are deemed a non-audit service.

During the course of the audit we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

You agree to inform us of facts that may affect the basic financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

At the conclusion of our audit engagement, we will communicate to management and the Board of Supervisors the following significant findings from the audit:

- Our view about the qualitative aspects of the entity's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

The audit documentation for this engagement is the property of Peterson Company Ltd and constitutes confidential information. However, we may be requested to make certain audit documentation available to the Board of Water and Soil Resources or the Minnesota State Auditor's Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision of Peterson Company Ltd's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the Board of Water and Soil Resources or to the Minnesota State Auditor's Office. The Board of Water and Soil Resources or the Minnesota State Auditor's Office may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

Please sign and return the attached copy of this letter to indicate your acknowledgement of, and agreement with, the arrangements for our audit of the basic financial statements including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Sincerely,

Peterson Company Ltd

Peterson Company Ltd
570 Cherry Drive
Waconia, MN 55387

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf of North Cannon River Watershed Management Organization by:

Management signature: _____

Title: _____

Date: _____

Governance signature: _____

Title: _____

Date: _____



2025 Second Extension Request Form

Please complete all sections on this page. *Required field
The information provided on this form will be treated as "public" in the event of a data request.

Entity Information

*Entity Name:	North Cannon River Watershed Management Organization		
*Entity Type:	☐ County	☐ City	☐ Township ☒ Special District
*County of Entity:	Dakota		
*Reporting Basis:	☒ Regulatory (Cash) Basis of Accounting ☐ GAAP		
*Documents Delayed (check all that apply):	☒ Regulatory Audit ☐ GAAP Audit ☐ Component Unit Audit ☐ AUP ☐ Unaudited Financial Statements ☐ Local Government Financial Reporting Form/CTAS File ☐ Single Audit		
Combined Clerk/Treasurer (Cities and Townships only):	☐ Yes ☐ No	If Yes, Date Combined:	

Extension Information

*Reason for Extension Request (check all that apply):	
☐ Staff turnover/staff shortage	☐ New auditor
☐ Difficulty finding an auditor	☐ Auditor declined to audit entity
☐ Auditor costs	☐ Entity under an investigation
☒ Other (please explain):	
The WMO was unaware of the OSA's revised statutory interpretation requiring annual audits until our unaudited financial statement was rejected. The WMO is well below the \$1,000,000 revenue threshold (approximately \$47,000 per year) exception previously used, and an audit was not budgeted for in 2026. The audit cost (~\$4,200) presents a significant hardship and requires review and approval by the WMO Board, which meet infrequently. Additional time is needed to secure Board authorization and engage an auditor.	
*Date of Proposed Extension:	9/28/2026

Contact Information

*Name of Primary Contact/Requestor:	*Title:
Victoria Ranua	WMO Administrator
*Email Address of Primary Contact:	
victoria.ranua@co.dakota.mn.us	
*Name and Title of Mayor, Board Chair (Counties, Townships, Special Districts) or Executive Director (Special Districts)	
Jeff Reed	WMO Chair
*Signature of Mayor, Board Chair or Executive Director:	*Date:
	7/15/2026

Please submit the completed form to the Government Information Division.

Email: GID@osa.state.mn.us

Fax: (651) 296-4755

NORTH CANNON RIVER



WATERSHED MANAGEMENT ORGANIZATION

BOARD AGENDA ITEM REPORT

MEETING DATE:	July 15, 2026
AGENDA ITEM:	Watershed Based Implementation Financing (WBIF) Convene Representatives
PREPARED BY:	Victoria Ranua, Administrator
AGENDA ITEM:	6.3

BACKGROUND: To support local collaboration and pursue important solutions to a watershed’s highest priority needs, the Board of Soil and Water’s Watershed Based Implementation Funding (WBIF) has allocated \$395,359 to the North Cannon River WMO region. Use of these public funds—guided by the approved Watershed Plan—is determined by a “convene” team consisting of up to two municipal representatives, a WMO representative, an SWCD representative, and a County Groundwater representative.

Historically, the WMO Administrator has served as the WMO’s representative on the convene team. For the municipal representatives, there are eight townships and three cities within the WMO. In past WBIF processes, the WMO Chair has served in the municipal representative role.

RECOMMENDED MOTION:

A Motion to designate the WMO Administrator as the WMO’s representative to the WBIF convene team.

A Motion to designate the WMO Chair as the municipal representative to the WBIF convene team.

BUDGET IMPACT: None.

NORTH CANNON RIVER



WATERSHED MANAGEMENT ORGANIZATION

BOARD AGENDA ITEM REPORT

MEETING DATE:	July 15, 2026
AGENDA ITEM:	2027 Budget
PREPARED BY:	Victoria Ranua, Administrator
AGENDA ITEM:	6.4

BACKGROUND:

Under the NCRWMO JPA it states the following:

***Subdivision 1. Operating Funds.** On or before August 1 of each year, the WMO shall prepare a work plan and operating budget for the following year for the purpose of providing funds to operate the WMO's business... After approval, the Secretary shall certify the recommended budget to each party on or before September 1 of each year, together with a statement showing the amounts due from each party.*

Despite this language being in the JPA, the NCRWMO has typically approved its budget in November. The budget often coincides with the SWCD Workplan, and the SWCD is not prepared to develop a workplan during the middle of the field season.

At this time, several budget items for 2027 are known, while others remain uncertain. But there are some big ticket items that are causing a nearly 25% increase in the draft budget in 2027.

Known 2027 Expenses Large Increases:

- Annual audit: \$4,400
- Website ADA compliance updates: approximately \$8,000 (may be split between 2027 and 2028) plus staff hours

RECOMMENDED MOTION: None.

ATTACHMENT: DRAFT 2027 SWCD Workplan, DRAFT 2027 WMO Budget

2027 DRAFT Work Plan and Budget
North Cannon River Watershed Management Organization

Task	Calculation			Sub-total
Administration	Hours	Rate	Fees	
Financial Reports and Budget Performance	10	\$105.00	\$0.00	\$1,050.00
Calculate and report for each meeting fund balances on CDs, savings, and checking accounts and update budget performance report, assist Auditor with audit as needed.				
Board Meeting Preparation - Based on 4 Meetings	60	\$105.00	\$100.00	\$6,400.00
1) Assemble Board packet 2) Meeting space coordination 3) Maintain Board Member list 4) Distribute packet, agenda, minutes		Fee is for paper and postage		
Annual Reports and Plans	30	\$105.00	\$0.00	\$3,150.00
Meet BWSR requirements by developing and submitting reports. Additional 5 hours to make monitoring report ADA compliant.				
Annual Budget and Dues	15	\$105.00	\$0.00	\$1,575.00
Prepare annual budget. Calculate dues based on tax capacity. Invoice members for payment.				
General Correspondence	40	\$105.00	\$0.00	\$4,200.00
Coordinate with local, regional and state entities.				
Administration Total				\$16,375.00

Education and Outreach	Hours	Rate	Fees	
Website Hosting and Maintenance	20	\$105.00	\$1,120.00	\$3,220.00
Host and maintain a website, as required by BWSR, with meeting information, plans, reports, grants and other information.		Fee is for web hosting		
ADA Compliance for Website	15	\$105.00	\$3,500.00	\$5,075.00
Meet new requirements for ADA compliance website updates (half of total 144 Design cost in 2027)		(Fee is for 144 Design ADA Updates)		
Advocacy and Outreach	25	\$105.00	\$200.00	\$2,825.00
Implement the advocacy, education and outreach strategies within the Watershed Management Plan.				
Landscaping for Clean Water			\$2,200.00	\$2,200.00
Provide access to the Landscaping for Clean Water: Introduction Class Materials, Design Course Materials and Maintenance Workshop <i>Includes online registration, partner coordination, presentation creation and updates, creation of education and outreach materials, participant tracking, one-on-one design assistance. Classes and courses are a combination of in-person and virtual. (NCRWMO is only charged portion of typical fees.)</i>		Introduction Class= \$2,200 Design Course= \$4,400 Shoreline Workshop= \$2,200 Maintenance Workshop= \$2,200		

2027 DRAFT Work Plan and Budget
North Cannon River Watershed Management Organization

Education and Outreach Total **\$13,320.00**

Technical Assistance	Hours	Rate	Fees
Water Monitoring	100	\$105.00	\$1,390.00
Staff time for routine and event sampling. Lab analysis for bacteria, nutrients and solids. Data analysis, compilation and reporting to MPCA. Create report and present findings to NCRWMO Board. 5 additional hours for report ADA compliance.	Fee is for 12 samples (7 routine and 5 events) at \$95 each and \$250 in monitoring supplies)		
Landscaping for Clean Water			\$1,400.00
Technical assistance to homeowners including layout, mid-point and final inspections for raingardens, native plantings and shoreline stabilizations.	\$700 times 2 projects		
Cannon WBIF Matching Funds			\$6,000.00
SWCD staff time towards developing subwatershed assessment as matching funds towards FY-27 Watershed Based Implementation Grant, final amount TBD	At BSWR Billable Rate		
Technical Assistance Total			\$19,290.00

Cost Share		Fees
Landscaping for Clean Water		\$800.00
Provide cost share to landowners for projects including raingardens, native plantings and shoreline stabilization projects consistent with SWCD cost share policies.	\$400 times 2 projects	
Cost Share Total		\$800.00

Total Agreement Not-to Exceed	\$49,785.00
--------------------------------------	--------------------

Note: Additional items may be required of the SWCD during the workplan timeframe and individual budget amounts may change as work progresses. If proposed changes are to exceed the total agreed amount, this work plan will then be amended and re-executed by the NCRWMO and SWCD.

North Cannon River WMO 2027 Budget DRAFT

EXPENSES	AMOUNT	NOTES
Administrative Services	\$16,375	See SWCD Work Plan: Annual Report, General & Financial Business, 4 mtgs 155 hours @ \$105/hour
Financial Audit	\$4,400	Annual Audit: New
Education and Outreach	\$13,320	See SWCD Work Plan: General Outreach, Website (ADA Compliance) 60 hours @ \$105/hour
Support Existing Education Programs	\$3,300	Sponsor a team to monitor wetlands through the Wetland Health Evaluation Program (WHEP) or other
Technical Assistance	\$19,290	See SWCD Work Plan: Water Quality Monitoring, WBIF Match, LCW
Cost Share	\$800	See SWCD Work Plan: 2 LCW projects (raingarden, native garden, or shoreline)
5th Generation Watershed Management Plan Reserves	\$1,500	Next generation Watershed Plan required in 2033.

TOTAL EXPENSES **\$58,985**

REVENUES **AMOUNT** **NOTES**

Member Allocations	\$58,905	Increase of over \$10,000 from 2026
Projected Interest	\$80	

TOTAL REVENUES **\$58,985**

TOTAL BUDGET SURPLUS/(DEFICIT) **\$0**

North Cannon River Watershed Management Organization
2027 Member Contributions**

2027 WMO BUDGET **\$58,905.00**

LAND AREA CALCULATIONS

<i>Entity</i>	<i>Assessor Code</i>	<i>% of Area</i>	<i>1/2 of Budget</i>	
Castle Rock Township	7	10.31	x \$29,452.50	= \$3,037.32
Douglas Township	9	17.78	x \$29,452.50	= \$5,237.10
Eureka Township	13	7.43	x \$29,452.50	= \$2,187.90
Greenvale Township	16	19.97	x \$29,452.50	= \$5,880.60
Hampton Township	17	15.68	x \$29,452.50	= \$4,617.36
Randolph Township	31	6.98	x \$29,452.50	= \$2,057.22
Sciota Township	35	9.99	x \$29,452.50	= \$2,942.28
Waterford Township	41	9.90	x \$29,452.50	= \$2,916.54
City of Miesville	28	1.17	x \$29,452.50	= \$344.52
City of New Trier	29	0.12	x \$29,452.50	= \$35.64
City of Randolph	32	0.67	x \$29,452.50	= \$196.02
Totals		100.00		\$29,452.50

LAND VALUE CALCULATIONS***

	<i>Taxable Market Value (2027)*</i>	<i>% of Value</i>	<i>1/2 of Budget</i>	
Castle Rock Township	\$209,429,759	11.46%	x \$29,452.50	= \$3,373.88
Douglas Township	\$227,376,121	12.44%	x \$29,452.50	= \$3,663.00
Eureka Township	\$117,622,914	6.43%	x \$29,452.50	= \$1,894.89
Greenvale Township	\$306,449,986	16.76%	x \$29,452.50	= \$4,936.86
Hampton Township	\$242,034,736	13.24%	x \$29,452.50	= \$3,899.14
Randolph Township	\$271,500,612	14.85%	x \$29,452.50	= \$4,373.84
Sciota Township	\$166,242,068	9.09%	x \$29,452.50	= \$2,678.14
Waterford Township	\$179,224,269	9.80%	x \$29,452.50	= \$2,887.28
City of Miesville	\$32,825,351	1.80%	x \$29,452.50	= \$528.81
City of New Trier	\$10,360,630	0.57%	x \$29,452.50	= \$166.91
City of Randolph	\$65,162,368	3.56%	x \$29,452.50	= \$1,049.76
Totals	\$1,828,228,814	100.00%		\$29,452.50

CONTRIBUTION CALCULATIONS

	<i>Area</i>	<i>Value</i>	<i>Total</i>
Castle Rock Township	\$3,037.32	+ \$3,373.88	= \$6,411.20
Douglas Township	\$5,237.10	+ \$3,663.00	= \$8,900.10
Eureka Township	\$2,187.90	+ \$1,894.89	= \$4,082.79
Greenvale Township	\$5,880.60	+ \$4,936.86	= \$10,817.46
Hampton Township	\$4,617.36	+ \$3,899.14	= \$8,516.50
Randolph Township	\$2,057.22	+ \$4,373.84	= \$6,431.06
Sciota Township	\$2,942.28	+ \$2,678.14	= \$5,620.42
Waterford Township	\$2,916.54	+ \$2,887.28	= \$5,803.82
City of Miesville	\$344.52	+ \$528.81	= \$873.33
City of New Trier	\$35.64	+ \$166.91	= \$202.55
City of Randolph	\$196.02	+ \$1,049.76	= \$1,245.78
Totals			\$58,905.00

* Data Source: Dakota County Assessor, Payable Market Values (2026) Report Dated 06/16/2026 Using "Taxable Mkt Value" Column

**Source. NCR JPA (2020). Part VI. Fiscal Matters. Subdivision 1. Operating Funds The annual contribution of each Member shall be based on fifty percent (50%) on the assessed valuation of all real property and fifty percent (50%) on the basis of the total area of each Member within the boundaries of the watershed each year to the total area in the North Cannon River Watershed

*** With following year budget due August per JPA, the most recent finalized tax assessment data will be for the year preceding the following year (ie projected values NOT used)



520 Lafayette Road North
St. Paul, MN 55155-4194

Notice of availability and request for comments on draft Cannon River Watershed Restoration and Protection Strategies (WRAPS) Report Update 2026

General information

Public comment period begins: June 29, 2026

Public comment period ends: July 29, 2026

MPCA contact person:

Kristen Dieterman
Watershed Division
Minnesota Pollution Control Agency
7381 Airport View Dr SW
Rochester, MN 55902
Phone: 507-206-2626
Email: kristen.dieterman@state.mn.us
File manager phone: 651-757-2728 or 844-828-0942

Justin Wakins
Watershed Division
Minnesota Pollution Control Agency
7381 Airport View Dr SW
Rochester, MN 55902
Phone: 507-206-2621
Email: justin.watkins@state.mn.us

The draft report for the Cannon River Watershed is available for review on the Minnesota Pollution Control Agency (MPCA) draft/public noticed [MPCA Public Comments webpage](#), or at the MPCA office address listed under the MPCA contact person above. Following the comment period, the MPCA will revise the report and post it on the MPCA Cannon River Watershed web page. Comments, petitions, and other requests must be received at the MPCA in writing on or before the public comment period end date and time identified above.

Watershed: 07040002 Cannon River Major Watershed

Description of the Cannon River Watershed

The WRAPS Report Update is the next iteration of the initial Cannon River Watershed Restoration and Protection Strategies Report (2016) required by the state Clean Water Legacy Act. This report uses TMDL and other information to develop strategies for addressing point and nonpoint pollution sources. The objective of the WRAPS Update process is to provide updated information and refine strategies to restore impaired waters and protect the unimpaired waters from degradation. This report is a collaborative effort between the MPCA, other state agencies, local government partners, and other stakeholders and supports the work planned under the One Watershed, One Plan program.

The Cannon River Watershed is a large river system in southeastern Minnesota that drains water from more than 1,400 square miles of land. Rain and snow that fall within the watershed flow into local streams, lakes, and wetlands, eventually reaching the Cannon River and then the Mississippi River at Red Wing. The watershed includes parts of Rice, Goodhue, Dakota, Steele, Le Sueur, Scott, and Waseca counties, and connects many communities through shared water resources. A transition between the driftless terrain of southeast Minnesota and the glaciated lands of south-central Minnesota, this watershed is located at the intersection of three different ecoregions: north central hardwoods, western cornbelt plains, and the driftless area. It encompasses a diverse landscape that supports productive farms and growing urban centers. It includes 90 lakes and 107 wetlands of 10 acres or more, numerous rivers and streams, and groundwater that is sensitive to pollution. More than 70% of the land area is in cultivation. While the watershed provides important ecological, recreational, and economic benefits, it continues to face persistent water-quality challenges. Primary stressors include excess nutrients (phosphorus and nitrogen), sediment, and bacteria, largely driven by agricultural runoff, tile drainage, urban stormwater, and altered hydrology.

The Cannon River Watershed consists of two river systems:

- From the south, the Straight River headwaters begin as a fan of smaller streams and ditches and connects with the Cannon River in Faribault, Minnesota.
- The Cannon River begins as outflow of Shields Lake then flows east connecting with a number of other lakes, streams, and the Straight River. Continuing east, it flows through the Cannon Lake Reservoir and the Byllesby Reservoir. Once it reaches the driftless area, the river flows past scenic limestone bluffs until it finally empties into the Mississippi River north of Red Wing, Minnesota. Minnesota has designated the Cannon River, from Faribault to the Mississippi River, as a Wild and Scenic River.

Procedure for public participation

As stated in Minn. R. chs. 7000 and 7001, there are three formal procedures for public participation in the MPCA's consideration of this matter. Interested persons may:

1. Submit written comments on the draft report.
2. Petition the MPCA to hold a public informational meeting.
3. Petition the MPCA to hold a contested case hearing.

Submitting written comments

Comments may be submitted to the MPCA by the two methods below:

1. Online at www.pca.state.mn.us/publiccomments
2. U.S. Mail to the following address:

Minnesota Pollution Control Agency
c/o Kristen Dieterman
7381 Airport View Dr SW
Rochester, MN 55902

To submit comments or petitions online or by mail to the MPCA, you must state:

1. Your interest in the draft WRAPS report.
2. The action you wish the MPCA to take, including specific references to the section of the draft report you believe should be changed.
3. The reason(s) supporting your position, stated with sufficient specificity as to allow the MPCA to investigate the merits of the position.

Public informational meeting

If an interested person would like the MPCA to hold a public informational meeting, the person should include all information identified above and in addition include a statement of the reasons the person desires the MPCA to hold a public informational meeting and the issues that the person would like the agency to address at the public informational meeting. A public informational meeting is an informal meeting during which interested persons can ask questions concerning the proposed project. The MPCA staff would be present to provide information.

Contested case hearing

A contested case hearing is a formal proceeding before an administrative law judge empowered to advise the MPCA regarding issues of fact. As described in Minn. R. 7000.1800, persons who submit petitions for a contested case hearing must also state the issues they propose to address in a contested case hearing, the specific relief requested or resolution of the matter, and the reasons (which may be in the form of proposed findings) supporting an MPCA decision to hold a contested case hearing. Failure to comply with these rules exactly may result in a denial of the request. To the extent known, the petitioner may also submit a list of prospective witnesses to be called at a hearing, a proposed list of publications, references, or studies to be introduced at a hearing and the approximate time required for the petitioner to present the matter at a hearing. The decision whether to hold a contested case hearing will be made under Minn. R. 7000.1900.

Northfield Rural Fire District Minutes
February 26, 2026

The meeting was convened at the fire station at 5:00 PM by Brian Peterson

Present: Bobby Nelson, Larry Alderks, Duane Harnak, Brian Peterson, Larry Conrad, Dean Odette, Glen Castore, Tom Nelson.

The Minutes of the December 22, 2025 meeting were approved.

Financial Report

- Glen presented the 2026 financial statement and the 2026 – 2030 projections
- The Board agreed that the Treasurer (Glen) should, for the next meeting,
 - produce a written description of how township percentages are determined
 - as standard practice date the long-term financial projections, and
 - send out financial reports prior to meetings
- There was discussion of the NAFRS capital plan versus the RFD projections
- There was discussion of the relative cost of fire service from NAFRS and Lonsdale for Webster and Forest townships.

Chief's Report

- The new pumper is operational
- Reviewed hiring in 2026
- Reviewed proposal for increasing the retirement benefits to \$15,000 per year served with the same vesting schedule.

NAFRS 2027 Budget

The projected NAFRS was discussed. The projected budget is \$1,369,000 for operations and \$250,000 for the Capital Equipment Fund. The RFD would be assessed 20.12% which amounts to \$325,863.52.

Officer Election

A motion to keep the same officers, Brian Peterson as president, Dean Odette sa Administrator, and Glen Castore as secretary/treasurer, was made by Alderks and seconded by Odette. All approved.

Report for Annual Meetings

Brian agreed to write a report for distribution at the Township annual meetings.

The meeting was adjourned at 6:20

FINANCIAL REPORT

July 14, 2026

Bank Balance 7/6/26	\$347,050.22	
Unpaid 2026 assessment		
Greenvale	\$26,081.59	
NAFRS Payment - July 2026	(\$162,931.76)	
Reimbursement	<u>(\$78.00)</u>	For PO Box 12 months rental
Projected Bank Balance 7/31/26	\$210,122.05	
Member Assessments - Q4 2026	<u>\$137,500.00</u>	
Projected Bank Balance 12/31/26	\$347,622.05	

NAFRS BUDGET PROJECTION
Prepared 7/6/26

	2026	2027	2028	2029	2030
Operations	\$1,318,331	\$1,369,600	\$1,410,688	\$1,453,009	\$1,496,599
Capital	\$250,000	\$250,000	\$250,000	\$250,000	\$250,000
Total	\$1,568,331	\$1,619,600	\$1,660,688	\$1,703,009	\$1,746,599

RURAL FIRE DISTRICT

Township RFD Assessment	\$275,000	\$302,500	\$317,625	\$333,506	\$343,511
NAFRS percentage	20.12%	20.12%	20.12%	20.12%	20.12%
RFD obligation to NAFRS	\$315,548	\$325,864	\$334,130	\$342,645	\$351,416

RURAL FIRE DISTRICT

Bank Balance - Jan. 1	197,778	337,230	313,866	297,361	288,222
NAFRS payment - Jan	(157,774)	(162,932)	(167,065)	(171,323)	(175,708)
Bank Balance - Mar. 31	40,004	174,298	146,801	126,038	112,514
Sale of tanker - Q2	180,000	0	0	0	0
Township Collections - Q2	137,500	151,250	158,813	166,753	171,756
Bank Balance - June 31	357,504	325,548	305,614	292,791	284,270
NAFRS payment - July	(157,774)	(162,932)	(167,065)	(171,323)	(175,708)
Bank Balance - July 31	199,730	162,616	138,548	121,469	108,562
Township Collections - Oct.	137,500	151,250	158,813	166,753	171,756
Bank Balance - Dec. 31	337,230	313,866	297,361	288,222	280,318

ASSUMPTIONS

NAFRS Operations % annual increase	3.00%
RFD Increase 2028 - 2030	5.00%

RFD FINANCIAL PROCESSES

FINANCIAL EVENTS CALENDAR

Q1	• NAFRS first half payment (January) • Receive contracts from RFD members (Jan) • Receive NAFRS budget estimate for the next year (early February) • Estimate member assessments for year following the current year • Prepare long-term financial projection (current year + 4 years) • Audit – review bank statement covering the previous year
Q2	• Receive first half payments from RFD members • Receive next year NAFRS proposed budget
Q3	• NAFRS second half payment (July) • Act on NAFRS budget by Sept. 30 (approve or disapprove) • Send letter to NAFRS documenting Board vote on NAFRS budget
Q4	• Update long-term financial projection • Decide member assessments for the next year • Send contract for the next year to members (December)

UPDATING TOWNSHIP PERCENTAGES

The RFD Board sets the total assessment for the coming year. The percentage paid by each township is based on the total Taxable Market Value for each member. This percentage has been updated every two to three years over the last 30 years. The process for updating the percentages is:

Contact the Rice County Assessor and ask for the Northfield Rural Fire District report. It looks like this:

	Payable 2025 TMV
Bridgewater Township	\$464,880,500
Northfield Township	\$344,225,400
Forest Township - FD2	\$226,001,600
Webster Township - FD2	\$58,499,500
Total	\$1,093,607,000

Every parcel in Forest and Webster is coded for the fire district (Lonsdale or RFD) that serves it. Occasionally the report includes Dundas and Northfield. Ignore those values.

Contact the Dakota County Assessor and ask for the **Total Taxable Market Value** report for Greenvale and Waterford Townships. Request the version of the report that gives TTMV by section. From the TTM for Waterford, subtract the values for sections 4, 5, 9, 16. Those sections are covered by Randolph. The report from the assessor's office does not reliably omit those sections.

Combine the information for Rice and Dakota Counties to determined the percentages.

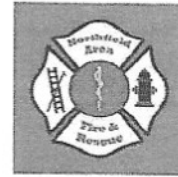
	TMV Payable 2025	Percentage 2026 - 2027	Amount 2026	Semi-annual payment
Bridgewater	\$464,880,500	30.35%	\$83,450.74	\$41,725.37
Northfield	\$344,225,400	22.47%	\$61,791.93	\$30,895.97
Forest	\$226,001,600	14.75%	\$40,569.57	\$20,284.78
Webster	\$58,499,500	3.82%	\$10,501.25	\$5,250.63
Greenvale	\$290,586,335	18.97%	\$52,163.18	\$26,081.59
Waterford	\$147,753,989	9.64%	\$26,523.33	\$13,261.67
TOTAL	\$1,531,947,324	100.00%	\$275,000.00	\$137,500.00
RFD Total 2026	\$275,000			



AREA FIRE & RESCUE SERVICE

301 Fifth St West
Northfield, MN 55057
tom.nelson@nafrs.org

Phone: (507) 366-8124
Cell: (612) 325-4556



Memo

To: JPA Parties
Ben Martig – City of Northfield
Dean Odette Rural Fire Protection District
Janelle Teppen – City of Dundas

From: Tom Nelson, Fire Chief/Fire Code Official

TMN

Date: June 16, 2026

Subject: NAFRS 2027 Budget – *CORRECTED*

Digitally signed
by Thomas M
Nelson
Date: 2026.06.16
09:50:48 -05'00'

Thomas
M Nelson

The Board of the Northfield Area Fire and Rescue Service has approved the FY2027 operations and capital budget. We request that each of the JPA Parties approve their portion of the operations budget of \$1,369,600 and capital expenditure of \$250,000 for 2027 per paragraph 6b of the Joint Powers Agreement.

The percentages were updated in August of 2025 per the Joint Powers Board Agreement, and the final breakdown for each party is listed below:

Party	2026/2027 percentage	Operations Member Revenue	Capital Equipment Fund	Total	Jan 2027 Half Ops	Jan 2027 Half Cap	July 2027 Half Ops	July Half Cap
City of Northfield	73.63%	\$1,008,436.48	\$184,075	\$1,192,511.48	\$504,218.24	\$92,037.50	\$504,218.24	\$92,037.50
Rural Fire Protection District	20.12%	\$275,563.52	\$50,300	\$325,863.52	\$137,781.76	\$25,150.00	\$137,781.76	\$25,150.00
City of Dundas	6.25%	\$85,600.00	\$15,625	\$101,225.00	\$42,800.00	\$7,812.50	\$42,800.00	\$7,812.50
Total	100.00%	\$1,369,600.00	\$250,000	\$1,619,600.00	\$684,800.00	\$125,000.00	\$684,800.00	\$125,000.00

Complaint Report Form

Greenvale Township
31800 Guam Avenue
Northfield, MN 55057
clerk@greenvaletwp.org

Problem or Violation

#1 - Nuicance Property - repeated sheriff activity at the house

#2 - Replacement of Deck Railings without permit

Suspect/Location (if address is known)

Parcel Owner: TRUESTONE PROPERTIES LLC

Parcel Address: 31125 JAMAICA AVE

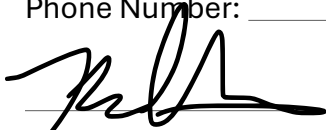
Parcel Number: 16-01900-25-012

If address is not known, please provide a detailed description of location including properties that are adjacent, cross streets, and a description of the building or other distinguishable features.

Person Reporting: _____

Full Mailing Address: _____

Phone Number: _____ Email: _____


Signature

7/9/2026

Date

Nature of the Incident

#1 - From the end of May through the end of June there were at least 12 seperate incidents (that I am aware of) of sheriff activity at the house, involving 2-7 reporting sheriffs/police each incident. At least 8 of these incidents also required ambulance services to be dispatched. The resident was taken into custody on June 23rd and has not been released yet. This has caused increased traffic at high rates of speed, increased dust on the road and safety concerns with the activity at this house. This is now a group home, which failed to notify the township.

#2 - Deck repairs were made without a permit. There is a seperate email regarding this with the building inspector. There may be additional changes to the house that require permits that have not been obtained during the homeowners process to update the home to group home standards.

I currently run the family farm across the street from this property. My mother is a full time resident on the farm and currently lives alone. I am concerned for my mothers safety with the group home across the street as it appears the care team does not have appropriate policies and procedures in place to care for the resident, which we now know is violent. Additionally, the resident has approached my mothers home as well as the other home on our property while in a suicidal state without caretakers accompanying her.

Thyra Nelson, Clerk

07/10/2026

Received by

Date

Estimate #2774

Estimate for Greenvale Township

For: Greenvale Township,
Guam Ave, Greenvale Township, MN 55057

Created on: Tue Jun 16, 2026

Prepared by: Justin Thill

Financing available

Entrance/Middle/East Side

Add option

\$33,859.00 total or as low as

\$447.26 / month*

Services

Amount

Base & Asphalt Work - 14108 sqft

\$33,859.00

- Final Grade area to proper slope

- Compact with 10,000 pound roller

- Class 5 included if needed - if more is need up to \$30 per ton

- Install new (MNDOT Hot Mix MV3) asphalt to a compacted depth of approximately 3 inches

- Compact and finish asphalt with roller

Mobilization Fee - Per Mobilization

\$0.00

Include for this Project:

Setup: 1

Paving: 1

No options added ▼

Approve



- * Pricing does not include Permit or City Required services/testing
- * Pricing is good for the 2026 construction season if contracted within 30 days this proposal date.
- * Price does not include any site signage or silt control services.
- * If the asphalt wear is placed after Oct 31st, MNDOT's fall paving specifications will be in place.
- * If slope is under 2% slope SSA is not responsible.
- * Quote is for bituminous ONLY, an aggregate by others.
- * Up to 10% price increase if base correction are needed.

Services subtotal	\$33,859.00
-------------------	-------------

Subtotal	\$33,859.00
-----------------	--------------------

Total	\$33,859.00
or monthly payments as low as	\$447.26 / month

Prequalification process not started

Prequalify to find out how much you can borrow within minutes and pay as low as \$447.26 / month*. Your credit score will not be affected. 

Prequalify for financing

Financing available

Front Parking

[Add option](#)

\$6,105.00 total or as low as

\$196.70 / month*

Services	Amount
----------	--------

Base & Asphalt Work - 2244 sqft	\$6,105.00
---------------------------------	------------

- Grade area to proper slope

- Compact with 10,000 pound roller

Class 5 included if needed, if more is need up to \$20 per ton

Services subtotal	\$6,105.00
-------------------	------------

Subtotal	\$6,105.00
-----------------	-------------------

Total	\$6,105.00
or monthly payments as low as	\$196.70 / month

i Prequalification process not started

Prequalify to find out how much you can borrow within minutes and pay as low as \$196.70 / month*. Your credit score will not be affected. [i](#)

Prequalify for financing

Financing available

Entrance/Middle

[Add option](#)

\$23,899.00 total or as low as

\$355.43 / month*

Services	Amount
----------	--------

Base & Asphalt Work - 9486	\$23,899.00
----------------------------	-------------

- Final grade area to proper slope
 - Compact with 10,000 pound roller
 - Class 5 included if needed - if more is need up to \$30 per ton
 - Install new (MNDOT Hot Mix MV3) asphalt to a compacted depth of approximately 3 inches
 - Compact and finish asphalt with roller
-

Services subtotal	\$23,899.00
-------------------	-------------

Subtotal	\$23,899.00
-----------------	--------------------

or monthly payments as low as

\$355.43 / month

i Prequalification process not started

Prequalify to find out how much you can borrow within minutes and pay as low as \$355.43 / month*. Your credit score will not be affected. [i](#)

[Prequalify for financing](#)

Financing available

Line Strip

[Add option](#)

\$800.00 total or as low as

\$36.51 / month*

Services	Amount
Line Striping / Pavement Markings	\$800.00
Re-Mark Parking Lot/s to current layout. This price is for Marking on a single day. If additional days are required to accommodate traffic, there will be an additional trip charge.	
Services subtotal	\$800.00
Subtotal	\$800.00
Total	\$800.00
or monthly payments as low as	\$36.51 / month

i Prequalification process not started

Prequalify to find out how much you can borrow within minutes and pay as low as \$36.51 / month*. Your credit score will not be affected. [i](#)

[Prequalify for financing](#)

Greenvale Clerk

From: Iliff, James <James.Iliff@CO.DAKOTA.MN.US>
Sent: Thursday, June 25, 2026 1:45 PM
To: Iliff, James
Subject: Joint Powers Agreement (JPA) with Dakota County Sheriff's Office for Ordinance Enforcement
Attachments: How-to-Complete-a-Request-to-Add-Form.pdf; Form_to_Request_to_Add_Modify_Ordinance_Blank.doc; Ordinance JPA Template .doc

Good afternoon-

If your city/township is interested in entering into a Joint Powers Agreement (JPA) with the Dakota County Sheriff's Office for local ordinance enforcement, please let me know by **July 31st, 2026**. and I will get the process started. Current JPA's expire on December 31st, 2026.

The term of any JPA will be from January 1st, 2027, to December 31st, 2028. I am aware this process can take some time, so I wanted to get started early.

I have attached a template of what the Joint Powers Agreement looks like. A few reminders:

- Before the Joint Powers Agreement takes affect and Sheriff's Office can enforce ordinances, it must be approved by your city council or township board, as well as by the Dakota County Board of Commissioners. The JPA must then be signed by both the Sheriff and the designated city/township official.
- **Ordinances can only be enforced once they been approved by the District Court Administration and the State of Minnesota and then entered into our ticket writer system.** If you need to add, modify (including a change in ordinance number or name), or repeal ordinances, I have attached several forms explaining how the process works. If you have updated your ordinances at all in the past few years and any ordinance numbers have changed, you'll need to make sure those changes are reflected in the state system.
- There is no cost for entering into a Joint Powers Agreement with the Sheriff's Office. The only costs would be for any investigation services required to enforce an ordinance, or for court preparation time and fees. These are outlined in Exhibit A.

Again, if interested in moving forward with a Joint Powers Agreements, let me know by July 31st, 2026.



Jim Iliff
Dakota County Sheriff's Office
Captain | Patrol

1580 Highway 55
Hastings, MN 55033
Office Phone: 651-438-4707
james.iliff@co.dakota.mn.us

The mission of the Dakota County Sheriff's Office is to provide professional, progressive, and proactive service while maintaining the public trust

Note: This email and its attachments may contain information protected by state or federal law or that may not otherwise be disclosed. If you received this in error, please notify the sender immediately and delete this email and its attachments from all devices.

**JOINT POWERS AGREEMENT BETWEEN
CITY/TOWNSHIP AND THE COUNTY OF DAKOTA
FOR ENFORCEMENT OF LOCAL ORDINANCES**

This Agreement is entered into by CITY/TOWNSHIP ("City/Township") and the County of Dakota ("County"), both political subdivisions of the State of Minnesota, pursuant to the authority contained in Minn. Stat. §§ 436.05 and 471.59.

1. Purpose. The purpose of this Agreement is to enable CITY/TOWNSHIP to secure the services of the Dakota County Sheriff in connection with the enforcement of local ordinances adopted by CITY/TOWNSHIP. It is not the purpose of this Agreement to provide for or address in any way the enforcement of the criminal laws of the State of Minnesota within the boundaries of CITY/TOWNSHIP of by the Dakota County Sheriff.
2. Services Provided by Dakota County Sheriff.
 - A. Upon request of CITY/TOWNSHIP, the Dakota County Sheriff ("Sheriff") will investigate alleged or potential violations of the local ordinances enacted by CITY/TOWNSHIP for which a misdemeanor penalty may be imposed and which are listed on Exhibit B. The Sheriff shall have no responsibility to investigate alleged or potential violations for which the ordinance provides only civil remedies.
 - B. The Sheriff shall retain sole discretion to determine the scope and timing of any investigation conducted pursuant to this Agreement.
 - C. The Sheriff shall retain sole discretion to decide whether to issue a misdemeanor citation.
 - D. If the Sheriff issues a misdemeanor citation, the Sheriff agrees to make his deputy or deputies available for testimony in any prosecution of a misdemeanor citation issued pursuant to this Agreement.
 - E. The Sheriff shall forward to the CITY/TOWNSHIP attorney all citations issued pursuant to this Agreement.
 - F. The Sheriff shall have no authority to enforce local ordinances with civil remedies.
3. Enforcement of State Criminal Laws. This Agreement is not intended to have any effect upon the enforcement of state criminal laws by the Dakota County Sheriff within the boundaries of CITY/TOWNSHIP. The Dakota County Sheriff will continue to enforce the State criminal laws within the boundaries of CITY/TOWNSHIP at no cost to Township and will continue to refer all such matters to the appropriate office for prosecution.
4. Responsibilities of CITY/TOWNSHIP.
 - A. CITY/TOWNSHIP shall have sole responsibility for establishing procedures for referring alleged or potential violations of the CITY/TOWNSHIP ordinances listed in Exhibit B.
 - B. CITY/TOWNSHIP shall have sole responsibility for prosecution of any misdemeanor citations issued by the Sheriff pursuant to this Agreement. The Dakota County Attorney shall have no responsibility for undertaking such prosecutions.
 - C. CITY/TOWNSHIP shall provide the Dakota County Sheriff with copies of the CITY/TOWNSHIP ordinances listed in Exhibit B, in an electronic format if possible. CITY/TOWNSHIP shall provide the Dakota County Sheriff with any amendments to the ordinances immediately upon their effective date.

- D. CITY/TOWNSHIP shall provide and update the Dakota County Sheriff with contact information for the CITY/TOWNSHIP attorney.
5. Relationship of the Parties. Nothing contained in this Agreement is intended or should be construed in any manner as creating or establishing CITY/TOWNSHIP as an agent, representative or employee of the County in the performance of this Agreement. Officials and employees of CITY/TOWNSHIP shall not be considered County employees for any purpose.
6. Payment. CITY/TOWNSHIP agrees to pay the County for services provided pursuant to this Agreement and as described in Exhibit A. CITY/TOWNSHIP will pay the County for time spent providing services above and beyond any time spent by the Sheriff concurrently on the normal patrol activity which the Sheriff performs in the course of enforcing the State criminal laws. CITY/TOWNSHIP will pay the County according to the schedule in Exhibit A. The County agrees to send an itemized bill on a monthly basis for services provided pursuant to this Agreement. Exhibit A may be amended by the County on January 1, YEAR and January 1, YEAR, to reflect any increase in the County's cost to provide services pursuant to this Agreement. Notice of any cost increase shall be provided to the CITY/TOWNSHIP by November 1, immediately preceding January 1.
7. Term. This Agreement shall be effective January 1, YEAR, and upon the consent of the Sheriff, as evidenced by his signature. It shall remain in effect until December 31, YEAR, unless earlier terminated pursuant to Paragraph 9.
8. Withdrawal. Either party may withdraw from this Agreement upon thirty (30) days' written notice to the other party as provided in Paragraph 11. Withdrawal by either party shall not act to discharge any liability incurred or chargeable to the withdrawing party before the effective date of the withdrawal.
9. Termination. This Agreement shall terminate upon the occurrence of the earliest of any of the following events:
- a. When necessitated by operation of law or as a result of a decision by a court of competent jurisdiction.
 - b. When either CITY/TOWNSHIP or the County withdraws pursuant to Paragraph 8.
 - c. Sixty (60) days following the occurrence of a vacancy in the Office of the Dakota County Sheriff, unless the vacancy shall be filled and the new incumbent Sheriff shall have consented in writing to continue providing services pursuant to this Agreement.
10. Liability. To the fullest extent allowed by law, CITY/TOWNSHIP shall bear all loss, expenses (including attorney fees), and damages in connection with the enforcement of local ordinances pursuant to this Agreement and agrees to defend, indemnify and hold harmless the County, its elected officials, its agents and employees from all claims, demands and judgments arising out of or by reason of the enforcement of local ordinances pursuant to this Agreement.

Notwithstanding the foregoing, the terms of this Agreement are not to be construed as, nor operate as, waivers of either party's statutory or common law immunities or limitations on liability, including, but not limited to, Minn. Stat. Ch. 466.

11. Notices. For purposes of delivery of any notice to either party hereunder, the notice shall be effective if delivered in writing to:

County of Dakota:

Joe Leko
Dakota County Sheriff
Dakota County Law Enforcement Center
1580 Highway 55
Hastings, MN 55033

CITY/TOWNSHIP:

NAME/ADDRESS SIGNOR

In addition, notification to the County regarding termination of this Agreement by the other Party shall be provided to the Office of the Dakota County Attorney, Civil Division, 1560 Highway 55, Hastings, Minnesota 55033.

12. Amendments. This Agreement may be amended only in writing and upon consent of the governing body of CITY/TOWNSHIP and the Dakota County Board of Commissioners.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date(s) indicated below.

Approved as to form:

CITY/TOWNSHIP

Assistant County Attorney/ Date
County Attorney File No. KS-24-
County Board Resolution No. RESOLUTION

By _____

Date of Signature _____

CONSENT OF DAKOTA COUNTY SHERIFF

Joe Leko , Sheriff
Date of Signature _____

EXHIBIT A

Investigation Services	\$85.00/hour
Court Preparation and Time	\$65.00/hour

EXHIBIT B

LIST OF ORDINANCES

**Dakota County Contract No. DCA31484
JOINT POWERS AGREEMENT BETWEEN
DAKOTA COUNTY AND**

FOR CONDUCT OF THE POST-ELECTION REVIEW

This is a Joint Powers Agreement ("Agreement") between [REDACTED] ("Municipality") and the County of Dakota ("County"), 1590 Highway 55, Hastings, MN 55033, entered into pursuant to Minn. Stat. §471.59, for conduct of the post-election review (PER) as required by Minn. Stat. § 206.89 after every state general election. Municipality and County are referred to individually as the "Party" and are collectively referred to as the "Parties".

Recitals

WHEREAS, Minn. Stat. § 206.89 requires a postelection review of the state general election by a manual count of the ballots used in the selected precincts and must be performed in the manner provided by Minn Stat § [204C.21](#); and

WHEREAS, at the canvass of the state primary, the Dakota County Canvassing Board must set the date, time, and place for the postelection review of the state general election; and

WHEREAS, at the canvass of the state general election, the Dakota County Canvassing Board must select the precincts to be reviewed by lot and include three percent of the total number of precincts in the County; and

WHEREAS, the postelection review must not begin before the ninth day after the state general election and must be complete no later than the 14th day after the state general election; and

WHEREAS, the Dakota County Canvassing Board appoints the postelection review official, which is generally the County Election Director; and

WHEREAS, the costs of the postelection review in the selected precincts are allocated to the governing body responsible for each precinct selected for review pursuant to Minn. Stat. § 206.89, subd. 9;

WHEREAS, the Parties desire efficient use of resources for the coordination, scheduling and performance of postelection reviews; and

NOW THEREFORE, in consideration of the promises and mutual covenants contained herein and subject to the provisions of Minn. Stat. § 471.59, the Parties agree as follows:

**Section 1
Term And Renewal**

1. The term of this Agreement shall commence when all signatures of the Parties are obtained and shall remain in full force and effect until December 31, 2027, subject to automatic renewals. Beginning January 1, 2028, this Agreement will automatically renewal each even calendar year for a two-year term, unless terminated as provided in Section 2 of this Agreement.

Section 2

Agreement Termination

2. This Agreement may be terminated as follows:
 - 2.1. Participation in this Agreement may be terminated without cause either Party upon at least 90 days' written notice to the other Party. Notice of termination shall be sent as provided in Section 12 of this Agreement.
 - 2.2. Termination of this Agreement does not discharge any liability, responsibility, or right of the Parties that may arise from the performance of, or failure to adequately perform the provisions of this Agreement prior to the effective date of termination, such as payment of an invoice for services satisfactorily performed prior to the effective date of termination. Termination of the Agreement does not discharge any obligation of the terminating Party, which, by its nature, would survive after the date of termination.

Section 3

Post-Election Review

- 3.1 The County shall conduct the post-election review of the state general elections in the County as defined by Minn. Stat. § 206.89. The review shall be conducted in accordance with all applicable Minnesota laws as well as any additional information or guidance the State provides.
- 3.2 In order to ensure efficient scheduling and organization, the post-election review will be conducted by the post-election review official, assisted by election judges designated by the post-election review official for this purpose. The party-balance requirement under Minn. Stat § 204B.19 applies to election judges designated for the post-election review. Any election judge that is appointed pursuant to this section shall be hired, scheduled, and paid by the County.
- 3.3 At the conclusion of the general election canvass, the County will contact the municipalities that have one or more precincts selected for review (collectively, the "PER Municipalities" or, individually, the "PER Municipality") and request all ballots in possession of the municipality.
- 3.4 The PER Municipalities will arrange to have all ballots for the selected precinct(s) in the custody of the PER Municipality delivered to the County at the location chosen by the Dakota County Canvassing Board as soon as practicable in advance of the post-election review. The ballots shall be securely stored by the County until the post-election review and the ballots shall be returned to the municipality at the conclusion of the post-election review.
- 3.5 Postelection reviews are conducted in a public location. Clerks and/or their deputies are invited to attend the post-election review and witness the process as it is completed for their precinct(s).

Section 4

Applicability

4. This Agreement between the County and the Municipality is limited to the post-election review as required by Minn. Stat. § 206.89. All other voting processes are outside of the scope of this Agreement.

Section 5 Payment and Invoicing

5. If one or more precincts in the Municipality is selected for postelection review, the Municipality shall pay for the actual costs incurred for the review based on the hourly salary of each election judge performing the review of the Municipality's precinct(s). The County will invoice the Municipality its actual cost of conducting the post-election review. Any invoice submitted to the Municipality shall be paid in the same manner as other claims made to the Municipality. The County will not invoice the Municipality for non-election judge costs, including other County expenses associated with the review. Municipalities that are not selected for precincts in the post-election review will pay no costs in relation to the services provided under this Agreement.

Section 6 Independent Contractor

6. It is agreed that nothing in this Agreement is intended or should be construed as creating the relationship of agents, partners, joint ventures, or associates between the Parties hereto or as constituting the County or the Municipality as the employee of the other entity for any purpose or in any manner whatsoever. The County is an independent contractor and neither it, its employees, agents, nor its representatives are employees of the Municipality, for any purpose. From any amounts due the County, there shall be no deductions for federal income tax or FICA payments, nor for any state income tax, nor for any other purposes which are associated with an employer-employee relationship unless required by law.

Section 7 Data Practices

7. All data created, collected, received, maintained, or disseminated for any purpose in the course of this Agreement is governed by the Minnesota Government Data Practices Act ("Act"), any other applicable statute, or any rules adopted to implement the Act or statute, as well as any state or federal statutes and regulations on data privacy and election data.

Section 8 No Waiver

8. No delay or omission by the Parties to exercise any right or power occurring upon any noncompliance or default with respect to any of the terms of this Agreement shall not impair any such right or power or be construed to be a waiver thereof unless the same is consented to in writing. A waiver by the County or the Municipality of any of the covenants, conditions, or agreements to be observed by the Parties shall not be construed to be a waiver of any succeeding breach or of any covenant, condition, or agreement herein contained. All remedies provided for in this Agreement shall be cumulative and in addition to, and not in lieu of, any other remedies available to the Parties at law, in equity, or otherwise.

Section 9 Governing Law

9. This Agreement shall be governed by and construed in accordance with the laws of the State of Minnesota. Any action commenced pursuant to this Agreement must be venued in Dakota County District Court.

Section 10
Entire Agreement

10. It is understood and agreed, as to the subject matter of this Agreement, that the entire Agreement between the Parties is contained herein and that this Agreement supersedes all oral agreements and negotiations between the Parties relating to the subject matter and hereby rescinds and replaces all prior agreements with the respective Governmental Entities with this Agreement. All items referred to in this Agreement are incorporated or attached and are deemed to be part of this Agreement. Any alterations, variations, modifications, or waivers of provisions of this Agreement shall only be valid when they have been reduced to writing as an amendment to this Agreement signed by the Parties hereto.

Section 11
No Assignment

11. The Parties may not assign, sublet, or transfer this Agreement, either in whole or in part, without the prior written consent of the other Party and any attempt to do so shall be void and have no force and effect.

Section 12
Notice

12. Any notice or demand shall be in writing and shall be sent registered or certified mail to the other party addressed as follows:

To the Municipality: **City/Town** Clerk

To the County: Dakota County Elections Director
1590 Highway 55
Hastings MN 55033

Section 13
Audit Provision

13. The Parties agree that the State Auditor, or any of their duly authorized representatives at any time during normal business hours, and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the respective Parties and involve transactions relating to this Agreement. Such materials shall be maintained, and such access and rights shall be in force and effect during the period of this Agreement and for six (6) years after its termination or cancellation.

Section 14
Liability, Indemnification and Insurance

14. Each Party shall be solely liable for the acts of its elected officials, officers, employees, or agents and shall not be responsible for the acts of the other Party to this Agreement, their elected officials, officers, employees, or agents.

- a. The provisions of the Municipal Tort Claims Act, Minnesota Statutes, Chapter 466 and other applicable laws govern liability of the Parties. To the full extent permitted by law, actions by the Parties, their respective officers, employees, and agents pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity.” It is the intent of the Parties that they shall be deemed a “single governmental unit” for the purpose of liability as set forth in Minnesota Statutes, Section 471.59, subd. 1a(b). For the purpose of Minnesota Statutes, Section 471.59, subd, 1a(a), it is the intent that this Agreement does not create any liability or exposure to the Parties for the acts or omissions of the other Party or other individual governmental entities participating in a PER. -
- b. The County agrees to defend, hold harmless and indemnify the Municipality and its officials, agents, and employees, from any liability, loss, or damages the Municipality may suffer or incur as a result of demands, claims, judgments, or costs arising out of or caused by the County in the performance of its obligations under this Agreement.
- c. Municipality agrees to defend, hold harmless and indemnify the County and its officials, agents, and employees, from any liability, loss, or damages the County may suffer or incur as a result of demands, claims, judgments, or costs arising out of or caused by its performance of its respective obligations under this Agreement.
- d. Nothing in this Agreement shall be construed nor operate as a waiver of any applicable limitation of liability, defenses, immunities, or exceptions by statute or common law, nor does it impose or imply responsibility for the acts or omissions of the County or Municipality. The County and the Municipality warrant that they are able to comply with the aforementioned indemnification requirements and have sufficient insurance coverage consistent with the liability limits contained in Minnesota Statutes, Chapter 466.

Section 15 Survival of Provisions

15. It is expressly understood and agreed that Sections 8, 10, 14 and 15 hereof shall survive the completion of performance and termination or cancellation of this Agreement.

Section 16 Authority

16. The person or persons executing this Agreement on behalf of the Municipality and County represent that they are duly authorized to execute this Agreement on behalf of the Municipality and the County and represent and warrant that this Agreement is a legal, valid and binding obligation and is enforceable in accordance with its terms. Each Party agrees that the electronic signatures of the Parties included in this Agreement are intended to authenticate this writing and to have the same force and effect as wet ink signatures.

IN WITNESS WHEREOF, the Parties hereto have hereunto set their hands.

COUNTY OF DAKOTA

By: _____
Director, Elections
Dated: _____

CITY OF ***

By: _____
****, Its Mayor

Dated: _____

By: _____
***, Its Clerk

Dated: _____

TOWNSHIP OF ***

By: _____
****, Its Board Chair

Dated: _____

By: _____
***, Its Clerk

Dated: _____

PROFESSIONAL SERVICES AGREEMENT

This Agreement ("Agreement") is made as of July X, 2025 (Effective Date), by and between Waterford Township, MN, PO Box 531, Northfield, Minnesota 55057, United States hereinafter referred to as ("Client") and WSB LLC, 701 Xenia Avenue South, Suite 300, Minneapolis, Minnesota 55416, United States, herein referred to as ("Consultant") to provide professional services ("Services") by Consultant in connection with the following project 2025 Planning and Zoning, located in Waterford Township, MN ("Project").

ARTICLE 1 - SCOPE AND DESCRIPTION OF SERVICES ("SCOPE OF SERVICES")

Please see the attached Scope of Services and Compensation Exhibit A).

ARTICLE 2 - PERIOD OF SERVICE

The Services described under Scope of Services shall be completed expeditiously and professionally so as to maintain the agreed upon schedule. The schedule may be modified by the parties by agreement or as a result of an excusable delay. Used by Force Majeure, a Client Delay, Change in Law or unforeseen conditions at the Project site.

ARTICLE 3 - COMPENSATION

Unless otherwise stated in the Scope of Services, Consultant shall perform the work on a time and materials basis and invoice for its work monthly. If not stated in Exhibit A, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Each invoice shall include details for the time and reimbursable expenses incurred the previous month. Reimbursable expenses shall include but are not limited to, travel and lodging, mileage, print and plotting charges, shipping charges, messenger delivery charges, plus all taxes (including sales taxes), fees, including but not limited to permit, application, testing, and recording fees, imposts, or stamps required by State, Federal, Municipal, or other governmental agencies in the providing of Services.

Client agrees to pay all invoices within thirty (30) days of receiving same. Any invoice not paid within thirty (30) days of the original invoice date shall bear interest at the lower of 1.5% per month or the highest rate permitted by applicable law on the unpaid balance.

If Client fails to pay any amount by the applicable due date, Consultant shall have the right to suspend work and withhold Instruments of Service (as defined below) until payment in full, including interest, is received. Consultant shall have no liability whatsoever to Client for any costs or damages that result from such suspension or withholding of Instruments of Service, and Consultant shall be entitled to reimbursement of all costs incurred while work is suspended. If Consultant resumes services after payment by Client, the time schedule and fees for remaining services shall be equitably adjusted.

If Client fails to pay any amount by the applicable due date, Consultant shall have the right to commence collection efforts. And all collection costs incurred by Consultant shall become immediately due and payable to Consultant as such collection costs are incurred. Collection costs include, but are not limited to, legal fees, collection agency fees, court costs, and reason attorney's fees for Consultant's staff time spent in efforts to collect the overdue balance.

Client's failure to pay Consultant in accordance with this Agreement shall constitute a material breach of this Agreement and shall be cause for Consultant to suspend performance or terminate this Agreement.

If the Services are suspended by Client for more than thirty (30) calendar days, consecutive or aggregate, Consultant shall be compensated for services performed prior to such suspension. When the Services are resumed, Consultant shall be compensated for time and expenses incurred in the interruption and resumption of Services. Consultant's fees for the remaining Services and the time schedules shall be equitably adjusted.

ARTICLE 4 - ADDITIONAL SERVICES

In the event of any changes in the Scope of Services, Client Delay, change in Law or unforeseen conditions, Change in Law or event of Force Majeure, Client agrees to issue an Amendment for Additional Services ("AAS") to equitably adjust Consultant's fees and the time of performance. If Consultant is caused to increase its Scope of services and Client does not issue an AAS that is acceptable to Consultant, compensation for the expanded Scope of Services shall be on an hourly basis according to Consultant's then-current standard rate schedule ("Rate Schedule"), plus reimbursable expenses.

A "Client Delay" shall include a delay caused by the Client falling to make timely decisions, a delay in the delivery of Client ordered equipment or supplies, or a delay by a Client-hired contractor or consultant not timely completing work upon which Consultant's work is dependent. "Force Majeure" is defined below in Article 13. A "Change in Law" is a change in the applicable laws or regulations applicable to the Project when the change occurs after the date of this Agreement.

ARTICLE 5 - CLIENT'S RESPONSIBILITIES

Client agrees to provide to Consultant in a timely manner all available information, requirements, and limitations relevant to Consultant's performance of its Scope of Services, including, but not limited to, objectives, schedule, constraints and criteria, special requirements, flexibility, expandability, special equipment, systems, and site requirements. Client furnished information shall also include data (and professional interpretations thereof) prepared by or services performed by others, including where applicable, but not limited to; previous reports, core borings, subsurface explorations, hydrographic and hydrogeologic surveys, laboratory tests and inspection of samples; materials and equipment, appropriate professional interpretations of the foregoing data; environmental assessment and Impact statements; property, boundary; easement, right-of-way, topographic and utility surveys; property description; zoning, deed and other land use restrictions; and other special data. Consultant may rely on the accuracy of the Client's supplied information and use such information in the development of Consultant's Scope of Services. The accuracy of the Client's information is the Client's responsibility. Client shall update any information it provides if Client becomes aware of any changes in circumstances. Consultant shall endeavor to

verify the information provided and shall promptly notify the Client if the Consultant discovers that any information or services furnished by the Client is in error or is inadequate for its purpose. Client shall also notify the Consultant whenever the Client observes or otherwise becomes aware of any defect in construction or design.

Client shall furnish right-of-way entry and continuous unimpaired access to the Project site for Consultant to perform its Scope of Services. Client shall also require all Utilities with facilities in the Client's right of way to locate and mark said utilities upon request, relocate and/or protect said utilities as determined necessary to accommodate work, submit a schedule of the necessary relocation/protection activities to the Client for review and comply with agreed upon schedule.

Where appropriate, Client shall endeavor to identify, remove and/or encapsulate asbestos products or materials or pollutants located in the project area prior to accomplishment by the Consultant of any work.

Client shall render decisions in a timely manner pertaining to documents submitted by Consultant to avoid unreasonable delay in the orderly and sequential progress of the Services, including acting promptly to approve all pay requests or requests for information by Consultant. Client shall furnish the services of other consultants when such services are requested by Consultant and are reasonably required by the scope of the Project.

Client shall designate a Client Representative with authority to transmit and receive instructions and information, interpret and define the Client's policies with respect to services rendered by the Consultant, and authority to make decisions as required for Consultant to complete services.

Client shall provide such legal, accounting and insurance counseling services as may be required and bear all costs incidental to compliance with the requirements of this article.

ARTICLE 6 - INDEMNIFICATION

To the fullest extent permitted by law, subject to the limitations set forth below in this Agreement, Client and Consultant shall indemnify and hold harmless the other and its respective directors, officers, employees, and representatives from and against all legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by the Indemnitor's negligent acts, errors, or omissions. Neither party shall have a duty to defend the other party and no duty to defend is created by this Agreement.

ARTICLE 7 - LIABILITY LIMITATION

Client and Consultant have evaluated the parties' relative risks and benefits associated with this Project, including Consultant's fee relative to the risks assumed, and agree to allocate certain of the associated risks. To the fullest extent permitted by law, the total aggregate liability of Consultant (and its employees and sub-consultants) to Client for all injuries, damages, claims, losses, or expenses (including attorney fees and expert fees) arising out of Consultant's services or this Agreement is limited to the greater of Consultant's project fee or \$50,000, and Client agrees to hold Consultant harmless for any liability more than such amount. This limitation shall apply regardless of available insurance coverage, cause(s), or the theories of liability, including, but not limited to, breach of contract, negligence, contribution, indemnity, or other remedies.

ARTICLE 8 - STANDARD OF CARE

Consultant will perform the Services in a manner consistent with the level of care and skill ordinarily exercised by members of Consultant's profession currently practicing under similar conditions in the same locale. EXCEPT AS SPECIFICALLY STATED HEREIN, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES, AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.

ARTICLE 9 - CONSEQUENTIAL DAMAGES

NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.

ARTICLE 10 - DISPUTE RESOLUTION

If a claim or dispute arises out of or relates to Consultant's Services or this Agreement, the parties shall attempt in good faith to settle such claim or dispute through direct discussions.

Any claim or dispute arising out of or related to Consultant's Services or this Agreement (except for collection procedures employed by Consultant and those waived or barred as provided elsewhere in this Agreement) that is not resolved by direct discussions shall be submitted to mediation as a condition precedent to the institution of legal or equitable proceedings by either party. Either party may file a request for mediation. Mediation shall be pursuant to the Construction Industry Mediation Rules of the American Arbitration Association. The Mediator shall be selected by the parties within fifteen (15) days of the request for mediation. Mediation shall proceed in advance of legal or equitable proceedings, which shall be stayed pending the conclusion of mediation for a period of sixty (60) days from the date of filing, unless stayed for a longer period by agreement of the parties or by court order. The parties shall share the mediator's fee and any filing fees equally. The mediation shall be held in Minneapolis, Minnesota.

Notwithstanding the foregoing, if a claim or dispute between the parties involves, relates to, or is the subject of a mechanic's lien or construction lien arising out of Consultant's Services, Consultant may proceed in accordance with applicable law to comply with all

statutory requirements, including those related to lien notice and filing deadlines, prior to the commencement or conclusion of mediation or other form of alternative dispute resolution agreed to by the parties.

ARTICLE 11 - TERMINATION

Either party may terminate this Agreement for convenience and without cause upon twenty-one (21) calendar days written notice.

Either party may terminate this Agreement for cause upon ten (10) calendar days written notice for one or more of the following reasons:

1. The other party's material breach of this Agreement;
2. Assignment of this Agreement without the written consent of the other party;
3. Suspension of the Project or Consultant's Services for more than thirty (30) calendar days, consecutive or aggregate; or
4. Material changes in the conditions under which this Agreement was executed, the Scope of Services, the nature of the Project, or the failure of the parties to reach an agreement on compensation and/or scheduling adjustments necessitated by such changes.

In the event of termination of this Agreement by either party, regardless of the reason for termination, Client shall, within fifteen (15) days of termination, pay Consultant in full for all services rendered and costs incurred by Consultant up to the date of termination. Additionally, and notwithstanding any language in this Agreement to the contrary, within sixty (60) days of termination, Client shall reimburse Consultant for all expenses incurred by Consultant in connection with the orderly termination of this Agreement, including, but not limited to, demobilization, reassignment of personnel, associated overhead costs, and all other expenses resulting from the termination.

ARTICLE 12 - INSURANCE

Consultant shall carry the following insurance:

Workers Compensation	Statutory
Employers Liability	\$1,000,000
General Liability	\$1,000,000 Each Occurrence/ \$1,000,000 Aggregate
Automobile Liability	\$1,000,000 Combined Single Limit
Professional Liability	\$3,000,000 Per Claim/ \$3,000,000 Annual Aggregate

General Liability shall name the Client as an additional insured. The insurer agrees to give thirty (30) days written notice in the event of cancellation by the insurer.

ARTICLE 13 - MISCELLANEOUS

A. WORK PRODUCT / DOCUMENT OWNERSHIP

Except as otherwise provided in Exhibit B (if applicable), the following shall apply to the ownership of documents and work product:

Unless Client requests otherwise, Consultant will provide its documents and materials both in a hard copy and in an electronic format. Because electronic documents may be modified intentionally or inadvertently, Client agrees that Consultant will not be liable for any losses or damages resulting from any change in an electronic document after Consultant transmits it to Client. All documents, including reports, drawings, calculations, specifications, CADD materials, computers software or hardware or other work product prepared by Consultant pursuant to this Agreement are Consultant's Instruments of Service for use solely with respect to this Project and, unless otherwise provided, Consultant shall be deemed the owner of these Instruments of Service and shall retain all common law, statutory and other reserved rights, including copyright. If Client has paid Consultant in full for its Services, Client shall be permitted to retain copies, including reproducible copies, of Consultant's Instruments of Service for Client's information, reference and use in connection with the Project. Consultant's Instruments of Service shall not be used by the Client or others on other projects, for additions for this Project or for completion of this Project by others, except with Consultant's agreement in writing and with appropriate compensation to Consultant. In consideration of Client's use of Consultant's Instruments of Service, Client shall, to the fullest extent permitted by law, indemnify and hold harmless Consultant, its directors, officers, agents, and employees from all claims arising out of the reuse or misuse of such Instruments of Service. Under no circumstances shall transfer of the Consultant's Instruments of Service be deemed a sale by the Consultant, and the Consultant makes no warranties, either express or implied, of merchantability and fitness for any particular purpose.

Copies of documents that may be relied upon by Client are limited to the printed copies (also known as hard copies) that are signed or sealed by Consultant. Files in electronic format furnished to Client are only for convenience of Client. Any conclusion or information obtained or derived from such electronic files will be at the user's sole risk. Consultant makes no representations as to long term compatibility, usability or readability of electronic files.

B. HAZARDOUS MATERIALS

Client represents to Consultant that no hazardous materials exist at the Project site. If there are hazardous materials at the Project site, the Client must inform Consultant of the type, quantity, and location of such hazardous materials. If hazardous materials are discovered at the Project site then Consultant will notify the Client and, to the extent required by law, notify the appropriate governmental authority. If Consultant or any other entity encounters hazardous materials at the Project site then Consultant may without any liability to Client or any other entity suspend services until such time as Client retains the appropriate entities to identify and (as appropriate) abate, remediate, or remove the hazardous material. Client agrees that Consultant has been retained to perform professional services and shall not be required to become an arranger, operator, generator, or transporter of hazardous material (as

defined by law). Client hereby agrees to indemnify and hold harmless Consultant for all claims losses and damages arising out of the existence of hazardous materials on the Project site.

C. UNDERGROUND UTILITY AND STRUCTURE CLEARANCE

Where requested by Client, Consultant will perform customary research to assist Client in locating and identifying subterranean structures or utilities. However, Consultant may reasonably rely on information from the Client and information provided by local utilities related to structures or utilities and will not be liable for damages incurred where Consultant has complied with the standard of care and acted in reliance on that information. The Client agrees to waive all claims and causes of action against the Consultant for claims by Client or its contractors relating to the identification, removal, relocation, or restoration of utilities, or damages to underground improvements resulting from subsurface penetration locations established by the Consultant.

D. THIRD-PARTY RELIANCE

All Services provided by Consultant are for Client's and Consultant's sole benefit and exclusive use with no third-party beneficiaries intended. Reliance upon the Services and any work product is limited to Client and is not intended to benefit any third party.

E. CONSTRUCTION SERVICES

If requested by Client in the Scope of Services or AAS, Consultant shall visit the project during construction to become familiar with the progress and quality of the contractors' work and to determine if the work is proceeding, in general, in accordance with plans, specifications or other contract documents prepared by Consultant for the Client. The Client has not retained the Consultant to make detailed inspections or to provide exhaustive or continuous project review and observation services. Consultant does not guarantee the performance of, and shall have no responsibility for, the acts, errors or omissions of any contractor, subcontractor, supplier or any other entity furnishing materials or performing any work on the project.

Client acknowledges Consultant will not direct, supervise or control the work of contractors or their subcontractors, nor shall Consultant have authority over or responsibility for the contractors' means, methods, or procedures of construction. Consultant's services do not include review or evaluation of the Client's, contractor's or subcontractor's safety measures, or job site safety. Job site safety shall be the sole responsibility of the contractor who is performing the work.

For Client-observed projects, the Consultant shall be entitled to rely upon and accept representations of the Client's observer. If the Client desires more extensive project observation or full-time project representation, the Client shall request such services be provided by the Consultant as an additional service. Consultant and Client shall then enter into an AAS detailing the terms and conditions of the requested project observation.

F. SUBMITTALS AND PAY APPLICATIONS

If the Scope of Services includes the Consultant reviewing and certifying the amounts due the contractor, the Consultant's certification for payment shall constitute a representation to the Client, that to the best of the Consultant's knowledge, information and belief, the contractor's work has progressed to the point indicated and that the quality of the work is in general accordance with the documents issued by the Consultant. The issuance of a certificate for payment shall not be a representation that the Consultant has (1) made exhaustive or continuous on-site inspections to check the quality or quantity of the work, (2) reviewed construction means, methods, techniques, sequences or procedures, (3) reviewed copies of requisitions received from subcontractors and material suppliers and other data requested by the Client to substantiate the contractor's right to payment, or (4) ascertained how or for what purpose the contractor has used money previously paid on account of the contract sum. Contractor shall remain exclusively responsible for its work.

If the Scope of Services includes Consultant's review and approval of submittals from the contractor, such review shall be for the limited purpose of checking for conformance with the information given and the design concept. The review of submittals is not intended to determine the accuracy of all components, the accuracy of the quantities or dimensions, or the safety procedures, means or methods to be used in construction, and those responsibilities remain exclusively with the Client's contractor.

G. JOB SITE SAFETY

Neither the Services of Consultant, nor the presence of Consultant at the construction/Project site, shall relieve Client, general contractor(s), or subcontractor(s) of any of their responsibilities or duties to perform the work in strict accordance with the contract documents and to comply with all health and safety precautions required by any regulatory agency. Consultant does not have authority or responsibility to control any construction contractor or its employees in connection with their work or any health or safety programs or procedures. Client agrees that contractors and subcontractors are solely responsible for job site safety and warrants that this intent shall be carried out in Client's contracts with contractors. Client also agrees that Client and its contractor(s), jointly and severally and to the fullest extent permitted by law, shall indemnify and hold harmless Consultant and its employees against any liability related to health, injury, or job site safety.

H. OPINIONS OF PROBABLE COST

Opinions, if any, of probable cost, construction cost, financial evaluations, feasibility studies, economic analyses of alternate solutions and utilitarian considerations of operations and maintenance costs provided for are made or to be made on the basis of the Consultant's experience and qualifications and represent the Consultant's best judgment as an experienced and qualified professional design firm. The parties acknowledge, however, that the Consultant does not have control over the cost of labor, material, equipment or services furnished by others or over market conditions or contractor's methods of determining their prices, and any evaluation of any facility to be constructed or acquired, or work to be performed must, of necessity, be viewed as simply preliminary. Accordingly, the Consultant and Client agree that that proposals, bids or actual costs may vary from opinions,

evaluations or studies submitted by the Consultant and that Consultant assumes no responsibility for the accuracy of opinions of probable construction costs and Client expressly waives any claims related to the accuracy of opinions of probable construction costs. If Client wishes greater assurance as to probable construction cost, Client shall employ an independent cost estimator as part of its Project responsibilities.

I. **FORCE MAJEURE**

To the extent any time for performance applies, the affected party shall not be responsible for any delays due to federal, state or municipal actions or regulations, acts of foreign governments, strikes or other labor shortages, equipment or material delays or shortages, delays in issuing applicable permits, acts or omissions of the other party, inclement weather, pandemic, acts of the public enemy, fires, floods, riots, embargos, other acts of God, government shutdown, unforeseen site conditions or any other events or causes beyond the control of Consultant.

J. **HEADINGS**

The headings used in this Agreement are for convenience only and shall in no way define, limit, or describe the scope or intent of this Agreement or any part hereof.

K. **ASSIGNMENT**

Client may not assign this Agreement without the written consent of Consultant.

L. **ENTIRE AGREEMENT**

This Agreement represents and contains the entire agreement and understanding between the parties with respect to the subject matter of this Agreement and supersedes all prior oral and written agreements and understandings.

M. **GOVERNING LAW**

The Agreement shall be construed, interpreted, and enforced in accordance with the laws of the state in which the Project is located.

N. **MODIFICATIONS**

This Agreement may be modified only by a written instrument executed by both parties.

O. **WAIVER**

No delay or failure by either party to exercise any right or remedy under this Agreement, and no partial or single exercise of a right or remedy, will waive that or any other right or remedy.

P. **SEVERABILITY**

Any invalidity or unenforceability of all or part of a provision of this Agreement shall be severable and shall not affect the validity or enforceability of the remaining part of that provision or other provisions.

Q. **EXECUTION**

This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original and together which shall constitute one and the same agreement. Signatures on this Agreement that are transmitted by fax, email or other electronic means shall be valid and binding.

R. **NO PERSONAL LIABILITY**

It is intended by the parties to this Agreement that Consultant's services shall not subject Consultant's employees, officers or directors to any personal legal exposure for the risks associated with this Agreement. Therefore, and notwithstanding anything to the contrary contained herein, the Client agrees that as the Client's sole and exclusive remedy for any claim, demand or suit shall be directed and/or asserted only against Consultant, and not against any of Consultant's individual employees, officers or directors.

S. **LIEN NOTICE - APPLICABLE TO PRIVATE PROJECTS IN MINNESOTA**

ANY PERSON OR COMPANY SUPPLYING LABOR OR MATERIALS FOR THIS IMPROVEMENT TO YOUR PROPERTY MAY FILE A LIEN AGAINST YOUR PROPERTY IF THAT PERSON OR COMPANY IS NOT PAID FOR THE CONTRIBUTIONS.

UNDER MINNESOTA LAW, YOU HAVE THE RIGHT TO PAY PERSONS WHO SUPPLIED LABOR OR MATERIALS FOR THIS IMPROVEMENT DIRECTLY AND DEDUCT THIS AMOUNT FROM OUR CONTRACT PRICE OR WITHHOLD THE AMOUNTS DUE THEM FROM US UNTIL 120 DAYS AFTER COMPLETION OF THE IMPROVEMENT UNLESS WE GIVE YOU A LIEN WAIVER SIGNED BY PERSONS WHO SUPPLIED ANY LABOR OR MATERIAL FOR THE IMPROVEMENT AND WHO GAVE YOU TIMELY NOTICE.

T. **GENERAL LIEN NOTICE - APPLICABLE TO PRIVATE PROJECTS IN LOCATIONS OTHER THAN MINNESOTA TO THE EXTENT PERMITTED BY APPLICABLE LAW, AS A PARTY SUPPLYING LABOR OR MATERIALS FOR IMPROVEMENT TO PROPERTY, WE MAY FILE A LIEN AGAINST YOUR PROPERTY IF WE ARE NOT PAID IN ACCORDANCE WITH THIS AGREEMENT.**

EXHIBIT A

1. Scope of Services. Planner shall serve as the Town's planner and provide the following services upon request by the Town (collectively "**Planning Services**"):
 - (a) Review land use and development project proposals including, but not limited to, site plans, preliminary and final plats, conditional use permit, variances, interim use permits, subdivisions, ordinance amendments, and comprehensive plan amendments, for consistency with Town's policies, ordinances, and relevant laws, rules, and regulations;
 - (b) Promptly determine if applications submitted to the Town are complete and, if not, to timely notify the applicant in writing of what information is needed in order to make the application complete or deem the application incomplete;
 - (c) Identify, track, and keep the Town informed of any statutory deadlines for processing and acting on an application in accordance with the timelines established in Minn. Stat. § 15.99;
 - (d) Provide interpretation and guidance relating to zoning code enforcement matters;
 - (e) Preparation of planning reports and technical correspondence, including review for compliance with Town ordinances and policies, and review of reports prepared by other consultants and agencies;
 - (f) Participation in regular and special Town meetings, including Town Board, Planning Commission, internal staff meetings, and meetings with developers, members of the public, and other agencies as requested either virtually or in-person;
 - (g) When previously authorized by the Town, respond to resident requests, including public presentations, evaluation of specific issues, and recommendations to staff and Town Board;
 - (h) As authorized by the Town, respond to resident planning and zoning inquiries and requests, including responding to calls and emails from residents
 - (i) Update land use, zoning and other maps and records;
 - (j) Update, or review proposed updates, of the Town zoning regulations as requested;
 - (k) Update Town's Comprehensive Plan, as directed, work with Town residents, Town Board, and Planning Commission members in preparing the updates;
 - (l) Maintain files of the application documents, reports, and permits the Planner receives or issues; and
 - (m) Perform other duties as assigned from time to time by the Town.
2. Compensation
Consultant will be compensated for Town Planning services as outlined in the Scope of Services above on an hourly basis. These services generally include administrative and staff

duties as acting Town Planner for the client and will generally be performed by a mutually agreeable employee of Consultant (the "Town Planner"). The Consultant will charge the Client the following rates for work performed by the Town Planner in 2026. The Town Planner rates will increase 3% annually for services extended beyond 2026.

Kim Lindquist	\$220/hour
Hannah Rybak	\$181/hour
Amelia Thibault	\$110/hour

Travel Expenses

The Consultant will charge the Client a \$200/day charge for compensation for travel time and mileage for in-person meetings. Any work or meetings done virtually by the Consultant will not require the travel charge.

Additional services by other WSB employees will be billed, upon approval by the Township, according to the 2026 rate sheet provided.

Greenvale Township Election Judges
Resolution 2026-08
August 11, 2026 State Primary Election

Susan Brockman

Perry Collins

Kathy Edwards

Patrick Edwards

Beverly Fink

Carolyn Fott

Amy Gunderson

Mary Hanks

Michelle Herrera

Katey Langer

Mary Langer

Cindy Larson

Austin Malecha

Joyce Moore

Thyra Nelson

Dean Odette

Judith Ulrich

Victor Volkert

Reviewed:

Approved:

Thyra Nelson, Clerk

Tony Rowan, Chairperson