

# Regular Town Board Meeting Minutes

## Greenvale Township

Date/Time:	Thursday December 18, 2025 7:00 PM
Meeting Location:	Greenvale Town Hall
Regular Meeting:	Start Time: 7:00 Adjourn: 9:05
Board Members Present:	Chairperson Charles Anderson, Supervisor Scott Norkunas, Supervisor Joylee Royle
Board Members Absent:	none
Others Present:	Commissioner Mike Slavik
<b>Item</b>	
<b>Call to Order/Pledge</b>	Chairperson called the meeting to order and pledge was recited
<b>Approve Agenda</b>	Agenda revised to include Administrative Policy, Document Retention and Fire report to Old Business, remove presentation from Dakota County. Note that Commissioner Mike Slavik will be attending and will speak upon arrival.  Motion to Approve: Chair Anderson Second: Supervisor Royle Yea/Nay Passed Unanimously
<b>Approve Previous Meeting Minutes</b>	Discussion regarding requested additional comments and specificity within November minutes was had. No motion to approve was made.  Motion to Approve: Second: Action on Motion
<b>Intergovernmental Meeting Report:</b>	Norkunas spoke on key issues covered at Intergovernmental Meeting, including region's housing availability concerns, Waterford Twp's Cannabis request denial due to school.
<b>MAT Annual Meeting</b>	Supervisor Royle and Clerk Legvold reported on agenda and professional development received at MAT annual meeting.
<b>Public Comments</b>	Rusty Kluver spoke regarding board's decision on road adjacent to his property and requested board to reconsider.
<b>Treasurer Report</b>	Treasurer report on accounts and balances as found in public packet. Requests to move \$176,585.63 in 4M in order to leave money to pay bills and standard balance. Motion to allow treasurer to move up to \$176,000.00 into 4M Motion to Approve: Supervisor Norkunas Second: Chair Anderson Action on Motion Passed Unanimously
<b>Treasurer Report</b>	Motion to void check "Carl101" which was an administrative place keeper for bill paid through the township credit card Motion to Approve: Chair Anderson Second: Supervisor Royle Action on Motion Passed Unanimously
<b>Treasurer Report</b>	Motion to move second 1/2 of bridge fund into 4M with specific tracking for bridge repair kept by treasurer. Motion to Approve: Supervisor Royle

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Second:	Chair Anderson
Action on Motion	Passed Unanimously
<b>Treasurer Report</b>	Summary of Claims form needed to be re-printed to match current payroll and claims. Treasurer excused himself to accomplish.
<b>Special Guest</b>	<p>County Commissioner, Mike Slavik presented information from the county to all and took questions. Specifically he spoke on budget priorities remaining stable in the county and have been approved by the board of commissioners, Property Tax fatigue being felt by many and the need for federal guidance on current mandates.</p> <p>Spoke regarding cannabis, Eureka township denial of business, referred to Douglas Twp's ability to use ag zoning as a limiter in granting applications</p> <p>Spoke about data centers, annexations being a concern</p> <p>Answered question regarding continued strategic road upgrades in county</p>
<b>Treasurer Report</b>	<p>Treasurer returned with updated claims list. Concern with numbering on claims matching report. This will be pen/ink corrected in filing. Claim 435 for culvert installation will be paid for benefit of contractor and need for property owner to reimburse will be researched to determine if appropriate, as culvert is in right-of-way.</p> <p>Motion to approve treasurer's report</p>
Motion to Approve:	Chair Anderson
Second:	Supervisor Royle
Action on Motion	Passed Unanimously
<b>Treasurer Report</b>	Motion to approve monthly claims
Motion to Approve:	Chair Anderson
Second:	Supervisor Norkunas
Action on Motion	Passed Unanimously
<b>Clerk Report</b>	<p>Clerk reported on December's office hour changes, elections and status of grant. Request for specify in reporting hourly time was made. Clerk mentioned error in publishing election notification in paper and corrective effort. Inquiries on Monday the 22nd regarding any further actions will be made with board chair and further publishings will be reviewed by at least one board member.</p> <p>Clerk will be mailing requests for quotes to contractors the following week.</p> <p>Clerk spoke regarding need for computer upgrade for both clerk and treasurer</p> <p>Motion to approve up to \$2,800 for the purchase of two refurbished computers.</p>
Motion to Approve:	Chair Anderson
Second:	Supervisor Royle
Action on Motion	Passed Unanimously
<b>Clerk Report</b>	Motion to approve clerk report
Motion to Approve:	Chair Anderson




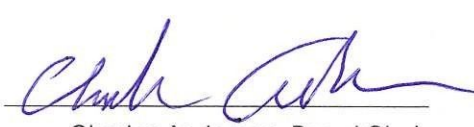
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Second:	Supervisor Royle
Action on Motion	
<b>Election Postcards</b>	Supervisor Anderson mentioned he will not seek reelection Motion to mail postcard notifications to residents regarding open positions
Motion to Approve:	Chair Anderson
Second:	Supervisor Royle
Action on Motion	Passed Unanimously
<b>Planning Commission</b>	Chair ken Malecha brought forward zoning request for L & B Schweich properties. Motion to approve split on property 16-02100-50-010 Discussion regarding livable area in structure on facility, well, septic. If a request for building on site comes forward, development rights will be discussed at that time. No applications for a home on the property are currently pending. Any upgrades to the livable quarters would also need to be reviewed and approved through permitting process.
Motion to Approve:	Chair Anderson
Second:	Supervisor Norkunas
Action on Motion	Passed Unanimously
<b>Planning Commission</b>	Agreement for split was signed during the meeting
<b>Road Commission</b>	Chair Mark Malecha briefed on ice, drifting, tree and beaver dam maintenance and management. Road budget was discussed and need to spend on guard rail projects. Supervisor Royle had a grant that needed signing by chair for the projects, which was accomplished in the meeting. A second grant is available and would need to be sent in by May. Road Committee and board will continue to explore funding sources for this project. Quotes for road work will be reviewed by Road Committee in February.
<b>Buildings and Grounds</b>	Eric Christensen was thanked for all his hard work. He spoke on need for a wifi capable thermostat and new flags
<b>Buildings and Grounds</b>	Motion to approve at at least \$200 for programmable wifi capable thermostat.
Motion to Approve:	Supervisor Royle
Second:	Chair Anderson
Action on Motion	Passed Unanimously
<b>Buildings and Grounds</b>	Motion to approve at at least \$100 for flags
Motion to Approve:	Supervisor Royle
Second:	Chair Anderson
Action on Motion	Passed Unanimously

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<b>Old Business</b>	<p>Dean Odette presented NAFRS report on updating of joint powers agreement (as found in public packet). It updates Fire Chief's responsibilities. Spoke regarding no changes to fire structure or tax assessment capabilities. New vehicles. Burn permits are available for the coming year.</p> <p>Norkunas spoke on need for administrative policy manual and wishes work to begin soon.</p> <p>Royle wants communications with attorney and planner to be included in policy manual.</p> <p>Document retention policy should also be included</p> <p>Anderson makes motion to permit he and clerk talking to attorney regarding election publication.</p> <p>Motion to Approve: Chair Anderson Second: Supervisor Royle Action on Motion Passed Unanimously</p>
<b>Old Business</b>	<p>Royle wishes to explore moving elections to November as a cost-saving measure. Board can do so via a resolution or township could vote on a referendum on ballot</p>
<b>Motion to Adjourn</b>	<p>Motion to Approve: Chair Anderson Second: Supervisor Royle Action on Motion Passed Unanimously</p>
Reviewed:	Approved:
 Mark Legvold, Clerk	 Charles Anderson, Board Chair