

**Greenvale Township  
Board of Supervisors Meeting Minutes  
Thursday, March 20<sup>th</sup>, 2025**

**Present:** Supervisors Dave Roehl, Scott Norkunas, and Chairman Charles Anderson; Deputy Treasurer Joyce Moore, Clerk Tammy May

**Others Present:** See attached.

**Opening of the Meeting:** Anderson asked the audience to join him in the Pledge of Allegiance. Anderson requested the audience to silence their electronic devices and hold comments until the Citizen Comments part of the agenda.

Anderson addressed the taking down of the flag at night. Lighting of the flag and security lights costs approximately \$21/month.

**Approve Agenda:** With addition of approval of Board of Audit minutes being added Charles Anderson made a motion to approve the Agenda, Dave Roehl seconded. Motion carried 3-0.

**Approve Minutes:** The minutes from the regular Board meeting on February 20<sup>th</sup> were reviewed. Charles Anderson made a motion to approve the minutes, Scott Norkunas seconded. Motion carried 3-0.

The minutes from the February 20<sup>th</sup> Board of Audit were reviewed. Charles Anderson made a motion to approve the minutes, Dave Roehl seconded. Motion carried 3-0.

**Introduction of new officers:** Mark Legvold; clerk, Joylee "Joy" Royle; Supervisor, Wayne Peterson continues as Treasurer. Thank you to Dave Roehl and Tammy May for their service. New officers will be sworn in Friday March 21, 2025.

**Guests:** None.

**Treasurer's Report:**

Checking Balance	Deposits	Checks Cleared	Ending Balance	Outstanding Checks	Deposits in Transit	Reconciled Balance
\$19,382.86	\$168,843.66	(\$25,350.98)	\$162,875.54	(\$15,985.15)	\$3,199.69	\$150,090.08

Savings	CD's	4M Fund	Grand Total All Accounts
\$4,034.09	\$57,430.40	\$65,917.06	\$277,471.63

The Treasurer's report of November 2024 contained an error in addition/subtraction. CTAS records were unaffected as it was an error in the Treasurers report only. The corrected Treasurer's report for November 2024 will be placed in the town's files. Thank you, Nick Bolton, for bringing the error to light. Also, the CD purchased at Community Resource Bank was invested at 4.05% for 6 months, not at 4.25% for 1 year as previously stated.

MAT recommends that this statement be read into the meeting minutes: "CTAS can now update a current year's beginning balances when a check is voided in a previously closed fiscal year." Before this update, if a check is voided in a closed year, the beginning balance in the following year would not be corrected automatically.

Charles Anderson made a motion to approve the Treasurer's Report, Dave Roehl seconded. Motion carried 3-0.

Charles Anderson made a motion to approve the Payroll and Claims, Scott Norkunas seconded. Motion carried 3-0.

**Clerk's Report:** There was one maintenance permit application.

We received a complaint regarding speeding on Holyoke near County Road 86. Dakota County is aware, and two Deputy Sheriff's have been notified.

Clerk May received a copy of the Agreement Between Greenvale & Waterford Townships for the division of maintenance responsibilities for Dresden Avenue dated March 2021 from Elizabeth Wheeler, Waterford Township Clerk. Previously only a signature page was on file. All Board members have received the agreement via email and hard copy.

Alexis Bohlen, Township Office Assistant and Road Administration resigned. She was thanked for all the work she had done for the Township; she will be missed.

Charles Anderson made a motion to approve the Clerk's Report, David Roehl seconded. Motion carried 3-0.

**Planning Commission (PC):** There was a Planning Commission meeting on March 13<sup>th</sup>.

Williams Communications submitted a permit application for a hut on 320<sup>th</sup> St. They will need a variance due to the structure will impede required setbacks. A Public Hearing is scheduled for April 10<sup>th</sup> at 6:30 pm.

Don and Barb Swenson want to remove property at PID number 16-00900-01-010 from the Agriculture Preserve Program. Swenson's have met the allotted amount of time required. Scott Norkunas made a motion to approve the removal of the property at PID # 16-00900-01-010 from the Agriculture Preserve program, Charles Anderson seconded. Motion carried 3-0.

Don and Barb Swenson are requesting a subdivision at above listed property at PID# 16-00900-01-010 of 2 ½ acres from the 79.21 acres. Complete documentation has been provided from Blumhoefer's office. Charles Anderson approves the subdivision for Don and Barb Swenson at PID# 16-00900-01-010, Dave Roehl seconded. Motion carried 3-0

Aaron and Stephanie Swenson submitted a permit for a new home on the above mentioned 2 ½ acres, a new PID# will be assigned after the split is processed by the County. No Transfer of a development right is needed. They have proper setbacks, septic drawings, and proper road frontage. Charles Anderson approved the permit for the new home, Scott Norkunas seconded. Motion carried 3-0.



Ohmann Farms Inc. has requested to transfer three Development Rights to Sean and Kate Stevens. The transfer will be from PID# 16-01400-51-012, 16-01500-77-010, 16-01400-54-010 to PID# 16-01200-01-012. All TDRs were approved at last month's meeting. Documentation was presented that was prepared by Blumhoefer's office. Scott Norkunas made a motion to approve the transfer of the above-mentioned TDRs from Ohmann Farms Inc. to Sean and Kate Stevens, Charles Anderson seconded. Motion carried 3-0.

Roehl Holdings Inc. presented a Nonconforming Residence application at 6502 18<sup>th</sup> St W, PID# 16-00200-27-032. There is a mobile home located on the 11.49-acre property that has been there for over 25 years. Charles Anderson approved the Legal Nonconforming Residence application for Roehl Holdings, Inc., Scott Norkunas seconded. Motion carried 2-0. Dave Roehl abstained due to the owner being his son.

Dakota County has affirmed that they will be handling all retail aspects of Cannabis for the County. They will be sending an agreement for us to have them handle any applications for retail Cannabis in Greenvale Township. It will work like a liquor license.

A landowner requested clarification on Ag Building Permits and if they are required. The Planning Commission determined yes; a permit is required for all buildings. The PC cited 4.02 A from Greenvale Townships Ordinance manual:

*4.02 Scope, Interpretation, and Administration*

*A. Scope. No structure, or part, thereof, shall be erected, converted, enlarged, reconstructed, altered or moved without a permit approved by the Township. No structure or land shall be used for any purpose or altered in any manner which is not in conformity with the provisions of this Ordinance.*

Charles Anderson made a motion to have the Clerk send the landowner a letter in response to their request stating yes, a permit is required and including section 4.02 from the Ordinance manual, Dave Roehl seconded. Motion carried 3-0.

George Budd has presented an Ag Building permit for maintenance of a goat shed.

Ken Malecha and Victor Volkert's terms are up in April. Clerk May has posted the positions on the website along with the application. Application deadline is March 31, 2025

The Planning Commission recommends updating the Policy and Procedure manual.

**Deputy Chris Miller** arrived and inquired about any concerns in the Township. Speeding on Holyoke and 320<sup>th</sup> and trap shooting on DNR land near 320<sup>th</sup> St were discussed. Deputy Miller informed of current Fraud scams, with summer coming ATV use and to check the DNR website for rules, and the Sheriff's social media page as a reference for current activities.

**Report on Roads:** Report from Mark Malecha, Road Commission Chair included:

- Dunbar needs grading
- The blacktop portion of Dresden needing sealcoating and/or crack filling in 2027,
- Parking lot expansion – drawings from Richard Moore were presented

- Annual Meeting recommendation regarding hard surfacing Handicap spaces, recommended completing in 2 stages. Completing the Millings first and reaching out to contractors before road work starts to get the best price or free.
- Gathering quotes for tree trimming.
- Missing signs: Garrett (road name sign is missing), 290<sup>th</sup> & Eveleth (Eveleth name sign is bent and faded), Holyoke & 295/90? (stop sign is missing and double arrow sign is bent)
  - Norkunas is going to compile a list of signs that need to be replaced, get a quote, and present it to the Board next month.
- Cleanup Days Roehl is handing off to Norkunas to finalize the County Grant application and obtaining the ewaste certificate.

**Buildings and Grounds:** see reference of parking lot above

**Old Business:** Norkunas is going to discuss the dot gov approval and moving forward process with new Clerk, Mark Legvold once he is sworn in.

**New Business:** None

**Citizen Comments:** Citizens were allowed to make comments.



After citizen comments Norkunas suggested that Board members come to next month's reorganizational meeting with ideas for cutting the budget addressing concerns of citizens at the Annual Meeting. He also suggested addressing the time frame for answering emails, letters, and phone calls. Currently residents are requesting immediate responses. From MAT training, Township business moves slowly as it should.

At 8:06pm, Charles Anderson made a motion to adjourn, David Roehl seconded. Motion carried 3-0.

Prepared by: Tammy May

Reviewed:

Approved:

  
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Mark Legvold,  
Town Clerk  
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Charles Anderson, Chairman  
Board of Supervisors