

Greenvale Township
Annual Road Report
2025

Prepared by:
Greenvale Township Road Commission
April 2026

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Road Commission Members

Mark Malecha, Chairperson

Adam Royal

Dick Moore

Tony Rowan

Dave Roehl

Tom Williams

Board of Supervisors Liaisons:

Scott Norkunis – Gravel, Chloride, Grading, Snow plowing

Charles Anderson – Trees, Ditches, Mowing and Weeds

Dave Roehl - Culverts and signs

We would like to thank all of our members and Board Liaisons for their time and dedication to keeping Greenvale Township roads safe and in good condition and ditches clean and free of trash.

Road Contractors:

Aggregate

Anderson Rock & Lime

Road Maintenance/Grading

Grossman Companies LLC

Ditch Mowing

Otte Excavating

Road Commission Meeting Dates

February 11, 2025, Regular Meeting

April 19, 2025, Regular Meeting and Road Tour

July 22, 2025, Regular Meeting

November 10, 2025, Regular Meeting

**Greenvale Township
Road Commission Meeting Minutes
Thursday, February 11th, 2025**

Present: Mark Malecha (Chair); Tom Williams, Richard Moore, Adam Royle, and Tammy May, Town Clerk

Others Present: Dave Roehl, Charles Anderson, Alexis Bohlen, Gregory Langer, and Tony Rowan.

Malecha asked the audience to join in the Pledge of Allegiance. Malecha called the meeting to order at 7:00pm.

Agenda: Richard Moore made a motion to approve the Agenda, Adam Royle seconded. Motion carried 4-0.

Minutes: The minutes from the Road Commission meeting on December 5th were reviewed. Mark Malecha made a motion to approve the minutes, Richard Moore seconded. Motion carried 3-0, with Royle abstaining because he was not at the December 5th meeting.

Old Business: Malecha would like to get quotes for the use of a winged trimmer, to cut down brush. He wants to get quoted by the job instead of by the hour. Malecha and Charles Anderson will mark where they want the brush taken. Richard Moore made a motion to send quotes, Tom Williams seconded. Motion carried 4-0. Mark Malecha made a motion to use the money left over from the 2024 budget on tree trimming, Richard Moore seconded. Motion carried 4-0.

New Business: The quotes for rock and aggregate for the year have come in. There are quotes from Anderson Rock & Lime Inc., Milestone Materials, and Kielmeyer Construction. Quotes were as follows:

Item Quoted	Anderson Rock & Lime	Milestone Materials	Kielmeyer Construction
Crushed lass 5	\$ 12.70	\$ 13.00	\$ 13.30
Crushed unwashed 100%	\$ 17.50	\$ 18.80	\$ 18.75
Crushed Class 5 without fines	\$ 19.50	\$ 22.25	\$ 20.75

Adam Royle made a motion to choose Anderson Rock as the gravel provider for 2025, Mark Malecha seconded. Motion carried 4-0.

There was discussion regarding the following topics:

- Getting millings from Hwy 46 construction for the parking lot
- Parking lot expansion: going East instead of South, goal is additional 20-30 parking spaces for overflow parking.
- Ditch mowing
- Chloride application
- Eveleth bridge – weight limits, Dakota County presence
- Asking TJ to hold up heel on wing to help road stay together

The road tour is on April 19th at 9:00am. Mark Malecha made a motion to ask the Board to use funds to rent a bus for the road tour, Adam Royle seconded. Motion carried 4-0.

At 7:52pm, Mark Malecha made a motion to adjourn, Richard Moore seconded. Motion carried 4-0.

Prepared by: Alexis Bohlen

Minutes Approved:



Mark Malecha, Chair


For Tammy May, Town Clerk
Mark Legros Id

Date/Time:	4.19.2025
Meeting Location:	Greenvale Town Hall
Regular Meeting:	Start Time: 11:15 Adjourn: 12:20
Committee Members Present:	Chairperson Charles Anderson, Supervisor Scott Norkunis, Supervisor Joylee Royle
Committee Members Absent:	none
Others Present:	See attached
Item	
Call to Order/Pledge	Chairperson called the meeting to order and pledge was recited
Note:	Prior to calling meeting to order, the annual road tour was accomplished. Nearly every road in the township was traversed via bus, and specific issues of importance were discussed. No decisions were made on the tour, just familiarization of issues, upcoming improvements and anticipated potential challenges including but not limited to: Brush removal and tree trimming, need for gravel in areas, bridges and culverts (both past projects and future need), county and township partnerships and desire to research further.
Aprove Agenda Motion to Approve: Second: Yea/Nay	draft agenda was reviewed for approval Mark Malecha Adam Royle All voted in favor
Approve Previous Meeting Minutes Motion to Approve: Second: Action on Motion	Previous minutes were not reviewed
Summary of Board Decisions from 4.17 Motion to Approve: Second: Action on Motion	Motion to have road committee reciev budget report for roads one week prior to board meeting, in order to provide time for report and review Adam Royle Mark Malecha, Chair All voted in favor
Discussion	Further discussion on application of gravel continuing to be on a rotational basis for periodic improvement, and in an "as needed" basis as needs arrise was discussed, as well as the desire to stay with our current gravel mixture. Tactic to apply dust control heavily eraly in the season and cooperating with Rice and Dakota count to avoid "in kind" application when not necessary. Malecha will work with county commissioner to collaborat on work.
Summary of Board Decisions from 4.17	Motion to apply 5 miles of gravel to roads, 3" deep in the following locations for preventative maintenance this year: -1.25 mi on Guam Ave -1 mi on 307th Ave -1.25 mi on Holyoke S -1.75 mi on 300th Discussion regarding average of 55 loads needed per mile. The township averaged 34 loads per mile (different widths and depth) last year.

Motion to Approve: Adam Royle Second: Richard Moore Action on Motion All voted in favor	
Continued action from board meeting on 4.17	Mulching discussion - need to notify landowners ASAP, concerns regarding hauling price not being included in quote (anticipated additional \$5,000).
Motion	Motion to notify landowners as a team and to request list of impacted landowners from the clerk in order to notify landowners as soon as possible.
Motion to Approve: Mark Malecha, Chair Second: Adam Royle Action on Motion all voted in favor	
Motion	Motion to approve execution of quote for mulching previously approved by board
Motion to Approve: Mark Malecha, Chair Second: Richard Moore Action on Motion All voted in favor	
Discussion	Chair wishes for 6 members to be on RC in order to delegate effectively and spread knowledge and workload. Further discussion regarding desire to remain a very informal committee where all can bring their own expertise.
Motion	Motion to request board to replace current vacancies on the RC for a total of six working committee members, not including the board liaison.
Motion to Approve: Adam Royle Second: Mark Malecha, Chair Action on Motion all voted in favor	
Discussion	Discussion on parking lot drawings and walk-around prior to meeting. Three proposals had been reviewed. Township will receive quotes. Moore discusses lighting needs and it was determined the costs would not be significant. -Chair Malecha reminds all that there is approximately \$43,000 remaining in road budget from last year.
Motion	Move forward with plan submitted by Eric Christenson as the best option, with RC Chair presenting to the board for approval.
Motion to Approve: Richard Moore Second: Adam Royle Action on Motion all voted in favor	
Discussion	Adam Royle questions if Dresden had Chloride applied last year and was paid for by Waterford. Requests clerk to check with Waterford to determine who paid Greg Langer brought forward a volunteer form to be utilized as needed in order to decrease liability to the township when people give of their time. Form is from the Minnesota Association of Townships (MAT)
Motion to Adjourn	Motion made to Adjourn the meeting
Motion to Approve: Mark Malecha, Chair Second: Richard Moore Action on Motion All voted in Favor	

Reviewed:

Approved:

Mark Legvold, Clerk

Mark Malecha, Chair

Date/Time:	7/22/25 6:00 PM
Meeting Location:	Greenvale Town Hall
Regular Meeting:	Start Time: 6:00 PM Adjourn: 7:47 PM
Board Members Present:	Chairperson Mark Malecha, Tom Williams, Dick Moore, David Roehl
Board Members Absent:	Tony Rowen, Adam Royle
Others Present:	See attached
Item	
Call to Order/Pledge	Chairperson called the meeting to order and pledge was recited
Approve Agenda Motion to Approve: Second: Yea/Nay	David Roehl Dick Moore Passed Unanimously
Approve Previous Meeting Minutes Motion to Approve: Second: Action on Motion	Meeting minutes from both February and April RC meetings were reviewed Motion to approve February Road Committee minutes Mark Malecha David Roehl Carried 3-0-1, Roehl Abstained, wasn't on committee at the time
Approve Previous Meeting Minutes Motion to Approve: Second: Action on Motion	Motion to approve April Road Committee minutes Dick Moore Carried 3-0-1, Roehl Abstained, wasn't on committee at the time
Public Comment	none heard
Budget update	Budget numbers were reviewed from clerk and treasurer. Budget drove discussion of gravel, dust control, grading, and specific needs within the township. Some roads are still being worked to be formed, dust control will be completed by last week of July Moore has detailed map of dust control applicaitons, shared with committee Dresden Ave was double applied and mention of need to track for next year Committee is expecting 6.5 more loads of gravel will be needed for the season South Dresden was not mowed, determined that Greenvale has normally been responsible for the West ditch, as that road is shared with Waterford. Agreement needs to be clarified Holyoke is needing more maintenance due to increased traffic Approximately \$199,000 remains in the road budget for the year.
Minimum Maintenance Road	Discussion surrounding minimum maintenance roads in township. Board Chair Anderson commented on proposed letter to landowners that remained in draft form, MAT guidance on definitions and township responsibilities and numerous historical documents from board actions. Discussion regarding emergency vehicles and installing "dead end" rather than minimum maint. Discussion on most appropriate and cost effective way of addressing issue by all in attendance determined that it may be best to remain status quo. Rusty Kluver was in attendance, wishes to remain the same as long as none of his field property is encroached upon further. Conversation with Devney Landowners (per Roehl) stated desire to remain status quo, w/sign removed. The Board will need to take this issue on in order to properly resolve. Discussion regarding need for homeowner that utilizes the access needing to solve this issue if /when they decide to sell

Road Contractor Quotes	Discussion regarding need for new road contractor quotes and moving to one period for all quotes for the year. Packages are ready to send out to road contractors for quotes for services. Addition of two new line items will be added to services: Time to jobsite and garbage pick-up as requested. Motion to move all quotes for road work including mowing, tree trimming, spraying, dust control, gravel, road maintenance/snow plowing, and mosing of township will be moved to January, with Clerk requesting contractor quotes to cover the township through January 1st. Motion to Approve: Mark Malecha Second: Dick Moore Action on Motion: Passed Unanimously
Fall Mowing	Fall mowing was discussed. Determined that August/September is best time to mow, and will assist in controlling wild parsnips
Gravel, Grading, Dust and Road Repair	Sufficient discussion on Gravel, Grading, Dust and Road repair took place during budget portion. No further discussion was necessary
Beaver Dams	Township has permission to hunt beavers, trapping may be considered. Discussion regarding amount of work mitigating beaver dams this year.
Rice County Agreement	Supervisor Norkunas is working with Rice County regarding our agreement and the plowing twp has done without compensation from Rice County. Different avenues of communication with county will be explored
Guard Rail and Bridge Marking	Request will be made of board at next board of supervisors meeting to install additional signage on Holyoke @ Co86 on East Side
Parking Lot	Discussion on sourcing millings and aligning with budget to allow for addition to parking lot. Subject tabled to next RC meeting in order to better determine budget capabilities
Budget Team update	Mark Malecha and David Roehl are working on determining budget for next year. Treasurer suggested adding 5% for inflation to any future proposals.
Adjourn	Motion to Adjourn: Mark Malecha Second: David Roehl Action on Motion: Passed Unanimously
Reviewed:	Approved:
_____	_____
Mark Legvold, Clerk	Mark Malecha, Chair

Date/Time:	Monday, November 10 2025, 7:00 PM
Meeting Location:	Greenvale Town Hall
Regular Meeting:	Start Time: 7:00 Adjourn: 8:15 (approx)
Board Members Present:	Chairperson Mark Malecha, Adam Royle, Tom Williams, Dick Moore, Tony Rowen
Board Members Absent:	David Roehl
Others Present:	
Item	
Call to Order/Pledge	Chairperson called the meeting to order and pledge was recited
Approve Agenda	
Motion to Approve:	Dick Moore
Second:	Adam Royle
Yea/Nay	Approved Unanimously
Approve Previous Meeting Minutes	
Motion to Approve:	Dick Moore
Second:	Mark Malecha
Action on Motion	Approved Unanimously
Public Comment	none
Agenda Item - Budget	Budget Update: Discussion surrounding current state of budget, review of line items and determination of disposition of remainder for year. Currently the road budget is determined to be sufficient to meet upcoming needs. Mark Malecha will reach out to Dakota County regarding reimbursement for dust control or if they were billed directly by company Discussion regarding cost effectiveness of beaver dam control determined to have Feldman remove. Discussion regarding minimum maintenance road sign movement and addition of dead end - Malecha will work with safety signs to complete project. Signs in township are fading and will be replaced as needed - 310th st sign may be under warrantee. Malecha will investigate
Agenda Item - Minimum Maint Roads	Discussion regarding minimum maintenance roads determined that decision to plow on minimum maintenance roads will occur in order to achieve safety for residents Motion to Approve: Second: Action on Motion

Draft

Agenda Item - Quotes	Commission members discussed quotes to be requested for coming year. Worksheet to gather information was circulated and partially filled in. Chair Malecha will meet with clerk to complete and present to the board for consideration at Nov Board meeting. Spray quote will need specs written, which includes timing and which chemicals will be used, 3 passes recommended, width needs specification Dakota County will be contacted to see if they have a list of contractors List will be sent to RC members after Chair and Clerk complete Community will need to be communicated with regarding spray
Agenda Item - Gravel, Grading, Dust, Repair	Members discussed repairs necessary, Guam Ave mentioned specifically. Dust control measures this year were believed to be effective and resulted in less blading necessary
Agenda Item - Dams	Dams were discussed, Tony R will check with Dakota County regarding assistance and responsibility for dams on/near county road culverts
Agenda Item - Rice County Agreement	Greenvale just needs to send a bill for services to Rice County for reimbursement. 1 hr per snowfall will be used. Agreement is on an continuing basis until either party wishes to change it
Agenda Item - Guardrail Project	Tony R presented quotes for guard rail marking project Charles Anderson requested that this is brought to the township at town meeting because of cost Questions regarding liability and waiting were discussed. Clerk will contact MAT for guidance, which will be discussed at board meeting Idea to take funds that were not spent in previous years on roads to fund project
Agenda Item - Additional Items	Need exists to trim a few trees in township. Mark will present to board to spend approximately 3,000 on project Tony R will check with county to see if there is safety money for the marking project
Motion to Adjourn Motion to Approve: Mark Malecha Second: Dick Moore Action on Motion	passed unanimously
Reviewed: Approved: _____ _____ Mark Legvold, Clerk Mark Malecha, Chair	

2025 Road Maintenance

Gravel Application

In 2025 we spent \$119,000 on gravel from Anderson Aggregates. They delivered the gravel which was spread, watered and compacted by Grossman Companies. The primary roads that the gravel was applied to were:

290th Street West

Dunbar Avenue

Drexel Avenue

Garret Avenue to 185th Avenue

The remaining gravel was spot spread on needed areas including Guam Avenue and 307th Street

Reclaiming

Reclaiming in 2025 did not amount to any significant amount, just minor cleanup areas that washed out or were distorted by traffic. This work was completed by Grossman Companies.

Signs

Some of our signs were straightened, fixed or reinstalled by volunteers on our staff, mostly Adam Royle and Tony Rowan. New installation and some replacements were done by Safety Signs at our request.

2025 Ditch Maintenance & Cleaning

Ditch Mowing

Ditch mowing was completed in two events in 2025. The first was an 8 to 9 foot pass in June. The second pass was in September. The work was completed by Otte Excavating

Ditch Cleanup

Removal of garbage and items dumped in our ditches and roads were completed by members of our staff and Grossman Companies.

Greenvale Township

DRIVEWAY/APPROACH PERMIT APPLICATION
Greenvale Township 31800 Guam Avenue, Northfield MN 55057
Phone: 507-321-9311 Email: clerk@greenvaletwp.org

SITE INFORMATION		PID#	
Site Address:	City	Zip	
PROPERTY OWNER INFORMATION			
Name	Email	Phone	
Address	City	State	Zip
CONTRACTOR INFORMATION			
Applicant Name		License Number	
Contact Person	Email		
Address	City	State	Zip
Cell Phone	Daytime Phone		
TOWNSHIP/LOCAL GOVERNMENT			
Permit complies with the Wetland Conservation Act subject to the following conditions:			
Dakota County Shoreland/Letter or Permit		Date	
TYPE OF WORK			
☐ New Driveway ☐ Driveway Repair ☐ New Culvert			
CONSTRUCTION INFORMATION			
Driveway Approach Material: _____ Sq. Ft.: _____			
Culvert Size: _____ Nearest intersection: _____			
Nearest driveway on same side of street: _____ Estimated Cost of material: \$_____			
Property Description:			

The applicant hereby agrees that, upon issuance of this permit, all work shall be done and all materials used shall be in compliance with all applicable township, city, and county ordinances. The applicant agrees to abide by all zoning regulations and to utilize this structure for its permitted use. The signature of this application by the legal property owner or owner's representative is required and authorizes the Township Zoning Administrator or designee and the Building Official or designee to enter upon the property to perform needed inspections. Entry may be without prior notice.

The property owner agrees to pay all plan review fees even if he/she chooses not to proceed with the work. Permit expires when work is not commenced within 180 days from date of permit, or if work is suspended, abandoned or not inspected for 180 days. Work beyond the scope of this permit, or work without a permit or inspection will be subject to penalty.

Signature of Applicant:	Date:
Printed Name of Applicant:	

Township Use Only

Supervisor: _____ Date: _____

Clerk/Zoning Administrator: _____ Date: _____

Complete Date: _____ Incomplete Notification sent: _____

Notes:

Application Fee \$250.00 (\$150 inspection Fee, \$100 escrow)

Date Paid:

Receipt #

Cash _____ Check number _____

Refundable Escrow

Completion Date

Date of refund

Check Number

\$

Special Conditions of Permit:

Greenvale Township

RIGHT-OF-WAY PERMIT APPLICATION Local Utility Providers

Greenvale Township 31800 Guam Avenue, Northfield MN 55057
Phone: 507-321-9311 Email: clerk@greenvaletwp.org

SITE INFORMATION		___ Excavation Permit ___ Obstruction Permit			
Site Address:		City	Zip		
Closest PID:					
PURPOSE OF EXCAVATION/OBSTRUCTION					
___ New ___ Replacement ___ Repair ___ Other: _____					
___ Gas Line or Service ___ Buried Service ___ Electric Line or Service ___ Buried Service ___ Aerial Service ___ Telephone Line or Service ___ Buried Service ___ Aerial Service ___ CATV Line or Service ___ Other: _____ ___ Size, Type of Pipe, Conduit or Cable: _____					
SITE MAP MUST BE ATTACHED TO APPLICATION					
TYPE OF CONSTRUCTION					
___ Trench ___ Plow (Specify) _____ ___ Hole ___ Bore (Specify) _____					
CONTRACTOR INFORMATION					
Applicant Name		License Number			
Contact Person		Email			
Address		City	State Zip		
Cell Phone		Daytime Phone			
CONSTRUCTION INFORMATION					
Excavation Size:	Length	Width	Depth	Total Linear Footage Being Installed	Number of holes
Estimated Starting Date:			Estimated Completion Date:		

The applicant in carrying out any and all of the work mentioned or referred to in this permit application, shall strictly conform to and agree to be bound by the terms of the permit, Special Provisions, Construction Specifications and regulations in applicable codes and/or Ordinances all of which are made a part of this Permit. The applicant shall comply with the regulations of all other government agencies for the protection of the public as they apply to the work performed. The work shall be accomplished in a way that will not be detrimental to the right of way and that will safeguard the public. The applicant must obtain a copy of any specifications that Dakota County may have for this proposed work.

Applicants Signature: _____ Date: _____

Greenvale Township

RIGHT-OF-WAY PERMIT APPLICATION Local Utility Providers

Greenvale Township 31800 Guam Avenue, Northfield MN 55057
Phone: 507-321-9311 Email: clerk@greenvaletwp.org

Township Use Only

Supervisor: _____ Date: _____

Clerk/Zoning Administrator: _____ Date: _____

Complete Date: _____ Incomplete Notification sent: _____

Notes:

Application Fee \$ 500

Date Paid:

Receipt #

Cash _____ Check number _____

Permit Valuation

Inspection Fee	\$
Other	\$
Total Fees	\$

Escrow (if paid) Return Information:

Amount Paid	\$
Returned Date	
Check number	

Special Conditions of Permit:

2025 Summary Road Budget

	Budget	Actual	Difference
Total Receipts	\$451,156	\$433,402.57	-\$17,753.43
Disbursements			
Clerical/Wages	\$500	\$831.09	-\$331.09
Building Repair Supplies	\$125	\$0	\$125
Street Maintenance	\$155,820	\$163,333.46	-\$7,513.46
Gravel			
Chloride			
Road and Ditch Repair			
Ditch Mowing	\$11,000	\$7,595	\$3,405
Repair	\$50,000	\$59,906	-\$9,906
Weed Control	\$1,000	\$0	\$1,000
Tree Trimming	\$10,000	\$16,233.25	-\$6,233.25
Road Grading	\$75,000	\$22,695	\$52,305
Snow Plowing & Sanding	\$15,000	\$6,831	\$8,169
Misc	\$1,000	\$620	\$380
Road Signs	\$5,000	\$2,350	\$2,650
Total Disbursements	\$324,445	\$280,394.80	\$44,050.20

















