

**DRAFT**

**Greenvale Township Board of Supervisors**  
**Agenda January 15, 2026**  
**Regular Meeting**  
**Time: 7:00 PM**

**Call meeting to order**

**Pledge of Allegiance**

**Approve Agenda**

**Approve Minutes:**

Nov 20 2025 Regular Meeting

Dec 18, 2025 Regular Meeting

**Guests**

**Public Comments**

Greg Langer

**Treasurer Report**

Budget Work – February Discussion

Board of Audit - February

**Clerk Report**

Election Update – Resolution for Election Judges

**Planning Commission**

No report this month

**Road Report**

**Buildings and Grounds**

**Old Business**

**New Business**

Conflicts of Interest

**Adjourn**

# Regular Town Board Meeting Minutes

## Greenvale Township

## Draft

Date/Time:	Thursday November 20, 2025 7:00 PM
Meeting Location:	Greenvale Town Hall
Regular Meeting:	Start Time: 7:06 Adjourn: 9:12
Board Members Present:	Chairperson Charles Anderson, Supervisor Scott Norkunas, Supervisor Joylee Royle
Board Members Absent:	none
Others Present:	
<b>Item</b>	
<b>Call to Order/Pledge</b>	Chairperson called the meeting to order and pledge was recited
<b>Approve Agenda</b>	Addition to minutes: Langer Litigation added immediately following Treasurer Report
Motion to Approve:	Chair Anderson
Second:	Supervisor Royle
Yea/Nay	Passed Unanimously
<b>Approve Previous Meeting Minutes</b>	Approve October 16 Closed Meeting Minutes
Motion to Approve:	Chair Anderson
Second:	Supervisor Royle
Action on Motion	Passed Unanimously
<b>Approve Previous Meeting Minutes</b>	Approve October 16 Regular Meeting minutes with one typo change
Motion to Approve:	Chair Anderson
Second:	Supervisor Royle
Action on Motion	Passed Unanimously
<b>Introduce Guests</b>	none
<b>Public Comments</b>	<p>Greg Langer left MN Edible Magazines and report from NCRWMO.</p> <p>Tony Rowan requests a moratorium on any further cannabis efforts by township until more questions are answered; wishes for meeting agenda to be posted online prior to meeting days, questioned culvert payment process</p> <p>Craig Host spoke on cannabis; had sent an email to supervisors and wishes it to be read openly.</p> <p>Kurt Hembd spoke regarding NCRWMO and taxes. Questioned Greenvale's tax rate, use of funds by landowners in township and current testing practices by NCRWMO.</p> <p>Wendy Bolton spoke on large bill from Bolton &amp; Menk.</p> <p>Elizabeth McNearney spoke requested a pause on any further cannabis work.</p> <p>Jessica Bollum spoke regarding ordinance in place for cannabis that allows cannabis businesses to come in when they are not desired, requests clarity on the issue.</p>

# Regular Town Board Meeting Minutes

## Greenvale Township

## Draft

<b>North Cannon River Watershed Management Report</b>	<p>Wayne Peterson reported on the NCRMO finances and admin cost report. Greenvale is assessed at highest rate due to largest land area within the watershed compared to all townships. In 2015 twp was assessed at \$5,410; \$6,289 in 2020 and is now at \$8,784.</p> <p>Peterson displayed the webpage, reported that a detailed powerpoint from Mn Pollution Control Agency, with good information on watershed has been placed on township website, and reported on zebra mussels in Lake Byllesby. Peterson spoke on terrace work on his property that was partially paid for by grant through the watershed. This is a grant program open to all within the watershed.</p>
<b>Treasurer Report</b>	<p>Treasurer's report on accounts, as provided in public packet, was reviewed including information from MAT on need for board to approve any and all transfers of money from accounts.</p> <p>Motion to move \$14,000 from 4M account to checking to cover monthly claims</p> <p>Motion to Approve: Chair Anderson Second: Supervisor Norkunas Action on Motion: Passed Unanimously</p>
<b>Treasurer Report</b>	<p>Motion to approve treasurer's report on accounts</p> <p>Motion to Approve: Chair Anderson Second: Supervisor Royle Action on Motion: Passed Unanimously</p>
<b>Treasurer Report</b>	<p>Treasurer reported on paid leave program. Greenvale is considered a large employer (over 30 employees) and is assessed at .44%. Small employers are assessed at .22%. Employers have option to pay employee assessment. Further information presented included need for a new or refurbished computer for the treasurer that is Windows 11 compatible. Estimates were provided</p> <p>Motion to authorize up to \$1,400 for treasurer to purchase either a new or refurbished computer that meets new requirements for Win 11.</p> <p>Motion to Approve: Supervisor Norkunas Second: Chair Anderson Action on Motion: Passed Unanimously</p>
<b>Treasurer Report</b>	<p>One irregularity regarding claim for \$1.00 was addressed as administrative hold on a claim number, which will be corrected. Motion to approve claims for the month</p> <p>Motion to Approve: Supervisor Royle Second: Chair Anderson Action on Motion: Passed Unanimously</p>

# Regular Town Board Meeting Minutes

## Greenvale Township

## Draft

<b>Langer Litigation</b>	Supervisor Anderson spoke on current litigation and township's costs incurred from Langer's legal bills and court costs. Costs regarding Linus Langer are \$6,662 for Lawyer costs and court fees. Motion to approve township to pay Linus Langer \$6,662.  Motion to Approve: Chair Anderson Second: Supervisor Royle Action on Motion: Passed Unanimously
<b>Langer Litigation</b>	Supervisor Anderson spoke regarding authorization for court costs to be paid to Greg Langer. Currently township attorney and Greenvale Township does not have information from Greg Langer's attorney regarding attorney fees. Motion to pay Greg Langer \$982.00 for court costs.  Motion to Approve: Chair Anderson Second: Supervisor Norkunas Action on Motion: passed 2-0-1. Royle abstained due to not being read in on this aspect of the lawsuit.
<b>Langer Litigation</b>	Motion to move \$6,682 and \$982 (\$7664) from 4M to checking to pay Langer legal fees as mentioned in actions above.  Motion to Approve: Chair Anderson Second: Supervisor Royle Action on Motion: Passed Unanimously
<b>Clerk Report</b>	Clerk presented report for the month. Included Joint Powers Agreement with county for approval that monitors septic and pumps with Dakota County.  Motion to approve JPA 10.18.1 with county.  Motion to Approve: Chair Anderson Second: Supervisor Norkunas Action on Motion: Passed Unanimously
<b>Clerk Report</b>	Township offices will be closed first week in December and Wednesday Nov 26 and Dec 24 and 31. Grant for voter accessibility was submitted by deadline and positive receipt by state was given. Waiting on approval. Motion to approve clerk's report  Motion to Approve: Chair Anderson Second: Supervisor Royle Action on Motion: Passed Unanimously
<b>Planning Commission Report</b>	Dan Chesky reported from PC on Kluver building permit. It was recommended for approval after review of all plans. Motion to approve new home construction on property 16-01400-55-020  Motion to Approve: Supervisor Royle Second: Supervisor Norkunas Action on Motion: Passed Unanimously
<b>Planning Commission Report</b>	Dan Chesky reported from PC on Anderson property permit for a temporary structure for wood storage around boiler. It was recommended for approval after review of all plans and determination that boiler heats both home and shops involved in business, with no modifications to heating system. Motion to approve permit on property 16-00800-51-010

# Regular Town Board Meeting Minutes

## Greenvale Township

## Draft

<p>Motion to Approve: Supervisor Royle</p> <p>Second: Supervisor Norkunas</p> <p>Action on Motion: Passed 2-0-1. Anderson recused due to this being his property</p>	<p><b>Planning Commission Report</b></p> <p>Cannabis zoning was briefed. PC recommends township to adopt two zones for A2 designation at the SW and NW corners of the township. Map was reviewed.</p> <p>Royle mentioned information she received from Office of Cannabis Management that if we only allow agriculture in our ordinances, we would only be required to allow cultivation.</p> <p>Royle further had spoken with MAT attny on moratorium until guidance from OCM regarding new federal rules from Continuing Resolution. MAT attny believes this to be appropriate.</p> <p>So far the township has spent approximately \$14,423 in fees for this ordinance.</p> <p>Royle made motion for a moratorium to be placed on further consideration of cannabis zoning until new federal law was better understood. No second received.</p> <p>Anderson spoke regarding his belief that the time for a moratorium has passed and if we do nothing, a cannabis could develop on any area on a blacktopped road. Believes that limiting areas through specific A2 zones makes sense. We are done spending money and it makes sense to approve these zones.</p> <p>Royle reiterated MAT attny stating that we can have a moratorium based on new federal law change. Stated that township is in jeopardy of spot zoning if future change allowing commercial development comes.</p> <p>Norkunas mentioned time and money spent, believes this is best time to move forward.</p> <p>Royle reminded that planner left questions unanswered regarding other "Ag only" townships.</p> <p>Motion to PC's recommendation to designate two zones as A2: One in the NW corner of the township and one in the SW corner</p> <p><b>Motion to Approve:</b> Supervisor Norkunas</p> <p><b>Second:</b> Chair Anderson</p> <p><b>Action on Motion:</b> Passed 2-1-0. Royle No, wants township to comply with MAT guidance on moratorium</p>
	<p>Host addressed board wishing for email to be read as stated in public comments. It will be read at later point in meeting.</p>
<p><b>Road Report</b></p> <p><b>Motion to Approve:</b> Supervisor Norkunas</p> <p><b>Second:</b> Supervisor Royle</p> <p><b>Action on Motion:</b> Passed Unanimously</p>	<p>Mark Malecha presented road report on condition of roads, trees on Isle, Beaver Dam work and requested funding to remove trees on Idalia avenue.</p> <p>Motion to approve up to \$4,000 for tree removal</p>

# Regular Town Board Meeting Minutes

## Greenvale Township

## Draft

<b>Road Report</b>	<p>Malecha further presented information on budget, will continue to be conservative in work on roads and expenditures in order to save for safety markings. Fall mowing will be postponed, Next year we will cut and then spray as this is considered a best practice.</p> <p>Agreement with Rice County - Township only needs to send an invoice for snow plowing and it will be paid. Also, when maintenance is needed, Rice County only needs a notification.</p> <p>Contractor quote work by Malecha and clerk was reviewed. List of contractors and contact information was reviewed with no additions. Contractors will be sent requests for quotes by clerk.</p> <p>Motion to task clerk to send quotes to contractors with deadline of January 12th.</p>
<b>Motion to Approve:</b> <b>Second:</b> <b>Action on Motion:</b>	Supervisor Norkunas Chair Anderson Passed Unanimously
<b>Road Report</b>	Signs on Isle Avenue are up. Stake is in place marking new location for minimum maintenance sign.
<b>Building and Grounds</b>	Cleaning schedule will be in place next month
<b>Old Business: Minimum Maintenance Road</b>	<p>Anderson presented historical documentation including letter from MAT attny Fenske, which included MN statute 160.095 and past board actions from 2018 redesignating a current minimum maintenance road as 312th St.</p> <p>Anderson made a motion to remove the minimum maintenance sign on 312th St.</p> <p>Discussion followed: Royle has digitized the entire file and wishes more review including the driveway easement and landowner considerations.</p> <p>Anderson states that if we shorten the road we would need to provide a turnaround. Documents presented by Anderson had not been included in public packet</p> <p>Royle mentioned that GIS office doesn't designate it a road and wants the file fully reviewed.</p> <p>Norkunas states that this cannot be a minimum maintenance road and articulated his ability to vote on this action without a conflict of interest, as more than himself is an impacted landowner. Mentioned he had cooresponded with MAT for guidance on conflict of interest and had received documentation to support his assertion.</p> <p>Royle requested to view MAT guidance and voiced concern regarding the assertion, as he will financially benefit</p> <p><b>Motion to Approve:</b> Chair Anderson  <b>Second:</b> Supervisor Norkunas  <b>Action on Motion:</b> Motion passes 2-1-0, Royle votes no due to lack of firm definition of road and lack of clarity of responsibility in maintenance.</p>
	Further discussion regarding decision on maintenance will be moved forward to Road Committee.

# Regular Town Board Meeting Minutes

## Greenvale Township

## Draft

<b>New Business</b>	<p>Discussion regarding safety markings on bridge on Isle Ave was presented by Tony Rowan. Two estimates were provided, both exceeding \$32,000. Approximately \$7,000 more was estimated for the project on Holyoke. Royle asked if bridge funding can be used and it was agreed that it can be by board and Rowan. Anderson wants this to be presented for a vote to the township at Township Meeting in March. Potential to move this into two projects in order to gain grant funding will be explored. Rowan will explore these possibilities. Costs for this project have risen over \$6,000 since originally explored. Need for official quote for the project on Holyoke. Rowan will request. Motion to explore funding avenues in order to upgrade safety markings on Isle avenue and Holyoke projects.</p> <p>Motion to Approve: Chair Anderson  Second: Supervisor Norkunas  Action on Motion: Passed Unanimously</p>
<b>Discussion</b>	Email from Craig Host and Mary Huerter was read regarding cannabis
<b>Motion to Adjourn</b>	<p>Motion to Approve: Chair Anderson  Second: Supervisor Royle  Action on Motion: Passed Unanimously</p>
Reviewed:	Approved:
Mark Legvold, Clerk	Charles Anderson, Board Chair

# Regular Town Board Meeting Minutes

## Greenvale Township

## Draft

Date/Time:	Thursday December 18, 2025 7:00 PM
Meeting Location:	Greenvale Town Hall
Regular Meeting:	Start Time: 7:00 Adjourn: 9:05
Board Members Present:	Chairperson Charles Anderson, Supervisor Scott Norkunas, Supervisor Joylee Royle
Board Members Absent:	none
Others Present:	Commissioner Mike Slavik
<b>Item</b>	
<b>Call to Order/Pledge</b>	Chairperson called the meeting to order and pledge was recited
<b>Approve Agenda</b>	Agenda revised to include Administrative Policy, Document Retention and Fire report to Old Business, remove presentation from Dakota County. Note that Commissioner Mike Slavik will be attending and will speak upon arrival.
Motion to Approve:	Chair Anderson
Second:	Supervisor Royle
Yea/Nay	Passed Unanimously
<b>Approve Previous Meeting Minutes</b>	Discussion regarding requested additional comments and specificity within November minutes was had. No motion to approve was made.
Motion to Approve:	
Second:	
Action on Motion	
<b>Intergovernmental Meeting Report</b>	Norkunas spoke on key issues covered at Intergovernmental Meeting, including region's housing availability concerns, Waterford Twp's Cannabis request denial due to school.
<b>MAT Annual Meeting</b>	Supervisor Royle and Clerk Legvold reported on agenda and professional development received at MAT annual meeting.
<b>Public Comments</b>	Rusty Kluver spoke regarding board's decision on road adjacent to his property and requested board to reconsider.
<b>Treasurer Report</b>	Treasurer report on accounts and balances as found in public packet. Requests to move \$176,585.63 in 4M in order to leave money to pay bills and standard balance.
Motion to Approve:	Motion to allow treasurer to move up to \$176,000.00 into 4M
Second:	Supervisor Norkunas
Action on Motion	Chair Anderson
	Passed Unanimously
<b>Treasurer Report</b>	Motion to void check "Carl101" which was an administrative place keeper for bill paid through the township credit card
Motion to Approve:	Chair Anderson
Second:	Supervisor Royle
Action on Motion	Passed Unanimously
<b>Treasurer Report</b>	Motion to move second 1/2 of bridge fund into 4M with specific tracking for bridge repair kept by treasurer.
Motion to Approve:	Supervisor Royle
Second:	Chair Anderson
Action on Motion	Passed Unanimously
<b>Treasurer Report</b>	Summary of Claims form needed to be re-printed to match current payroll and claims. Treasurer excused himself to accomplish.

# Regular Town Board Meeting Minutes

## Greenvale Township

## Draft

<b>Special Guest</b>	<p>County Commissioner, Mike Slavik presented information from the county to all and took questions. Specifically he spoke on budget priorities remaining stable in the county and have been approved by the board of commissioners, Property Tax fatigue being felt by many and the need for federal guidance on current mandates.</p> <p>Spoke regarding cannabis, Eureka township denial of business, referred to Douglas Twp's ability to use ag zoning as a limiter in granting applications</p> <p>Spoke about data centers, annexations being a concern</p> <p>Answered question regarding continued strategic road upgrades in county</p>
<b>Treasurer Report</b>	<p>Treasurer returned with updated claims list. Concern with numbering on claims matching report. This will be pen/ink corrected in filing. Claim 435 for culvert installation will be paid for benefit of contractor and need for property owner to reimburse will be researched to determine if appropriate, as culvert is in right-of-way.</p> <p>Motion to approve treasurer's report</p>
Motion to Approve: Second: Action on Motion	Chair Anderson Supervisor Royle Passed Unanimously
<b>Treasurer Report</b>	<p>Motion to approve monthly claims</p>
Motion to Approve: Second: Action on Motion	Chair Anderson Supervisor Norkunas Passed Unanimously
<b>Clerk Report</b>	<p>Clerk reported on December's office hour changes, elections and status of grant. Request for specify in reporting hourly time was made. Clerk mentioned error in publishing election notification in paper and corrective effort. Inquiries on Monday the 22nd regarding any further actions will be made with board chair and further publishings will be reviewed by at least one board member.</p> <p>Clerk will be mailing requests for quotes to contractors the following week.</p> <p>Clerk spoke regarding need for computer upgrade for both clerk and treasurer</p> <p>Motion to approve up to \$2,800 for the purchase of two refurbished computers.</p>
Motion to Approve: Second: Action on Motion	Chair Anderson Supervisor Royle Passed Unanimously
<b>Clerk Report</b>	<p>Motion to approve clerk report</p>
Motion to Approve: Second: Action on Motion	Chair Anderson Supervisor Royle
<b>Election Postcards</b>	<p>Supervisor Anderson mentioned he will not seek reelection</p> <p>Motion to mail postcard notifications to residents regarding open positions</p>
Motion to Approve: Second: Action on Motion	Chair Anderson Supervisor Royle Passed Unanimously

# Regular Town Board Meeting Minutes

## Greenvale Township

## Draft

<b>Planning Commission</b>	<p>Chair ken Malecha brought forward zoning request for L &amp; B Schweich properties.</p> <p>Motion to approve split on property 16-02100-50-010</p> <p>Discussion regarding livable area in structure on facility, well, septic. If a request for building on site comes forward, development rights will be discussed at that time. No applications for a home on the property are currently pending. Any upgrades to the livable quarters would also need to be reviewed and approved through permitting process.</p> <p><b>Motion to Approve:</b> Chair Anderson  <b>Second:</b> Supervisor Norkunas  <b>Action on Motion:</b> Passed Unanimously</p>
<b>Planning Commission</b>	Agreement for split was signed during the meeting
<b>Road Commission</b>	<p>Chair Mark Malecha briefed on ice, drifting, tree and beaver dam maintenance and management.</p> <p>Road budget was discussed and need to spend on guard rail projects.</p> <p>Supervisor Royle had a grant that needed signing by chair for the projects, which was accomplished in the meeting. A second grant is available and would need to be sent in by May. Road Committee and board will continue to explore funding sources for this project.</p> <p>Quotes for road work will be reviewed by Road Committee in February.</p>
<b>Buildings and Grounds</b>	<p>Eric Christensen was thanked for all his hard work. He spoke on need for a wifi capable thermostat and new flags</p>
<b>Buildings and Grounds</b>	<p>Motion to approve at at least \$200 for programmable wifi capable thermostat.</p> <p><b>Motion to Approve:</b> Supervisor Royle  <b>Second:</b> Chair Anderson  <b>Action on Motion:</b> Passed Unanimously</p>
<b>Buildings and Grounds</b>	<p>Motion to approve at at least \$100 for flags</p> <p><b>Motion to Approve:</b> Supervisor Royle  <b>Second:</b> Chair Anderson  <b>Action on Motion:</b> Passed Unanimously</p>
<b>Old Business</b>	<p>Dean Odette presented NAFRS report on updating of joint powers agreement (as found in public packet). It updates Fire Chief's responsibilities. Spoke regarding no changes to fine structure or tax assessment capabilities. New vehicles. Burn permits are available for the coming year.</p> <p>Norkunas spoke on need for administrative policy manual and wishes work to begin soon.</p> <p>Royle wants communications with attorney and planner to be included in policy manual.</p> <p>Document retention policy should also be included</p> <p>Anderson makes motion to permit he and clerk talking to attorney regarding election publication.</p> <p><b>Motion to Approve:</b> Chair Anderson  <b>Second:</b> Supervisor Royle  <b>Action on Motion:</b> Passed Unanimously</p>

# Regular Town Board Meeting Minutes

## Greenvale Township

## Draft

<b>Old Business</b>	Royle wishes to explore moving elections to November as a cost-saving measure. Board can do so via a resolution or township could vote on a referendum on ballot
<b>Motion to Adjourn</b>	Motion to Approve: Chair Anderson Second: Supervisor Royle Action on Motion: Passed Unanimously
Reviewed:	Approved:
Mark Legvold, Clerk	Charles Anderson, Board Chair

**Board Member List**

Chair Anderson  
Supervisor Norkunas  
Supervisor Royle

# TREASURER'S REPORT for the month of December2025

CHECKING -				DecemberWages +:
Checking account Castle Rock:	balance	12/01/2025	\$ 22,001.50	\$3,343.11
plus:	deposits	12/31/2025	\$ 205,027.19	
less:	cashed checks	12/31/2025	(\$198,460.30)	
bank statement:	balance	12/31/2025	\$ 28,568.39	DecemberClaims +:
less:	outstanding checks	12/31/2025	\$ (15,100.20)	\$6,843.74
plus:	uncleared deposits as	12/31/2025	\$ 8,047.02	
	<i>reconciled checking account balance</i>	12/31/2025	\$ 21,515.21	Residual Balance +:
	includes auto-deductions X-Cel Energy			\$7,500.00
SAVINGS -				Reconciled Balance --:
Savings account Castle Rock:	balance	December		\$21,515.21
		12/01/2025	\$ 4,094.85	
plus:	interest	12/31/2025	\$ 5.55	
transfer to checking				
transfer to savings				
transfer to 4M+ account				
savings account:	balance	\$ -	\$ -	
		12/31/2025	\$ 4,100.40	Cash needed for December2025
				(\$3,828.36)
				negative number=excess in checking positive number=amount needed
CDs -				
Certificates of Deposit:	balance	December		
		012/01/2025	\$ 72,478.69	
CD 63551				
Castle Rock CD #136527921				
		12/31/2025	\$ 72,478.69	
4M FUND -				
4M+ account:	balance	December		
		012/01/2025	\$ 47,726.73	
plus:	dividend interest	12/31/2025	\$ 331.42	
	deposit	12/22/2025	\$ 176,000.00	
less:	withdrawal		\$ -	
	4M+ FUND	12/31/2025	\$ 224,058.15	
	GRAND TOTAL		\$ 322,152.45	

As on 12/31/2025

Fund	Beginning Balance	Receipts	Sale of Investments	Transfers In	Disbursements	Purchase of Investments	Transfers Out	Ending Balance	Investment Balance	Total Balance
General Fund	(34,089.32)	154,875.18	258,443.38	0.00	170,174.62	166,452.93	0.00	42,601.69	58,273.90	100,875.59
Other Federal Programs (ARPA)	815.40	0.00	0.00	0.00	0.00	0.00	0.00	815.40	0.00	815.40
Fire Protection	(3,704.38)	52,924.15	21,764.00	0.00	48,528.00	43,111.46	0.00	(20,655.69)	26,489.65	5,833.96
Road and Bridge	58,284.32	320,919.57	112,483.00	0.00	280,533.31	217,794.12	0.00	(6,640.54)	193,756.48	187,115.94
Greenvale Township Cleanup Day 'Tidy Town'	(2,384.50)	4,056.23	0.00	0.00	2,794.38	0.00	0.00	(1,122.65)	0.00	(1,122.65)
General Capital: Bridge Replacement	0.00	23,520.30	0.00	0.00	0.00	23,360.79	0.00	159.51	23,360.79	23,520.30
Escrow Account	250.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	0.00	250.00
<b>Total:</b>	<b>19,171.52</b>	<b>556,295.43</b>	<b>392,690.38</b>	<b>0.00</b>	<b>502,030.31</b>	<b>450,719.30</b>	<b>0.00</b>	<b>15,407.72</b>	<b>301,880.82</b>	<b>317,288.54</b>

Date of Report : 1/13/2026

## Outstanding Checks

<u>Date of Check</u>	<u>Check Number</u>	<u>To Whom Paid</u>	<u>Check Amount</u>
05/17/2025	8767	Mn Association of Townships	\$120.00
11/20/2025	8929	Gregory Langer	\$982.00
11/20/2025	8920	Payroll Period Ending 11/17/2025	\$92.35
11/20/2025	8925	Payroll Period Ending 11/17/2025	\$46.17
11/20/2025	8928	Payroll Period Ending 11/17/2025	\$46.17
12/16/2025	8944	Couri & Ruppe, P.L.L.P.	\$137.50
12/16/2025	8946	Grossman Companies LLC	\$2,330.00
12/16/2025	8947	Safety Signs LLC	\$1,700.00
12/16/2025	8948	North Cannon River Watershed Manage	\$4,392.01
12/16/2025	8949	Minnesota Association of Townships	\$598.28
12/16/2025	8952	Grossman Companies LLC	\$4,320.00
12/18/2025	8932	Payroll Period Ending 12/18/2025	\$60.03
12/18/2025	8936	Payroll Period Ending 12/18/2025	\$46.17
12/18/2025	8939	Payroll Period Ending 12/18/2025	\$89.76
12/18/2025	8941	Payroll Period Ending 12/18/2025	\$139.76
		<b>Total</b>	<b>\$15,100.20</b>

## Deposits In Transit

<u>Date of Deposit</u>	<u>Deposit Number</u>	<u>Deposit Remitter</u>	<u>Deposit Amount</u>
10/30/2025	3894	Mulvihill Excavaing Inc	\$351.00
12/10/2025	3895	Trustone	\$1,285.85
12/15/2025	3893	Go Permits LLC	\$276.12
01/08/2026	3888	Dakota County	\$4,152.21
01/10/2026	3892	Tony Rowan	\$2.00
01/11/2026	3889	MN Management & Budget	\$1,952.84
01/12/2026	3890	Dan Cheskey	\$2.00
01/12/2026	3891	Tony and Shelley Rowan	\$25.00
		<b>Total</b>	<b>\$8,047.02</b>

Current Investments as of : 1/13/2026

<u>Investment ID</u>	<u>Investment Type</u>	<u>Interest Rate</u>	<u>Maturity Date</u>	<u>Current Value</u>
1100	Savings	1.000		\$4,100.40
136527921	CD	0.000	07/16/2026	\$12,255.29
4M+ 35467	4M+ Money Market Savings	4.254		\$224,058.15
64153	CD	4.100	08/05/2026	\$61,466.98
<b>Grand Total :</b>				<b>\$301,880.82</b>

Date Range : 8/1/2025 To 1/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/05/2026	Minnesota Department of Revenue	4thQuarter Taxes	4644	\$87.75	100-41509-170-	Finance & Payroll Admin	\$87.75
01/05/2026	IRS	quarter 4 withholding	4645	\$1,766.36	100-41509-123- 100-41509-171- 100-41509-173-	Finance & Payroll Admin Finance & Payroll Admin Finance & Payroll Admin	\$742.01 \$282.35 \$742.00
12/31/2025	Elan Financial Services	telephone	4646	\$26.56	100-49001-321-	Miscellaneous Costs	\$26.56
12/26/2025	Xcel Energy	November electric	4647	\$71.36	100-41941-381-	Town Hall	\$71.36
01/05/2026	Beaver Creek Companies	GT-046 2025 Jones, 50a Jones, 51 Null, GT-041 Septic lundberg	4648	\$1,523.28	100-42401-303-	Building Inspections Administration	\$1,523.28
01/05/2026	MATIT	Premium notice invoice 6226. Workers comp	4649	\$662.00	100-41908-365-	MAT & Co Township Assn	\$662.00
12/24/2025	APG Media of Southern MN, LLC	northfield legals invoice # 1079106,1078006	4650	\$142.65	100-41410-351- 100-41410-351-	Elections Elections	\$47.55 \$95.10
12/24/2025	Mn Association of Townships	Mat annual mtg Joy; additional \$30.	4651*	\$30.00	100-41908-311-	MAT & Co Township Assn	\$30.00
01/05/2026	Fred Vivant	reimbursement of variance proceedings	4652	\$340.00	100-41130-310-	Ordinances and Proceedings	\$340.00
01/05/2026	Above Grade Properties	Reimbursement of planning fees for variance	4653	\$340.00	100-41130-310-	Ordinances and Proceedings	\$340.00

Date Range : 8/1/2025 To 1/10/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/05/2026	Twin Organincs	reimbursement for variance overpayment	4654	\$340.00	100-41130-310-	Ordinances and Proceedings	\$340.00
12/20/2025	Scott A Norkunas	purchase of 2 flags for township	4655	\$50.00	100-41941-437-	Town Hall	\$50.00
12/20/2025	Mark O Legvold	Hotel and mileage for Mat Conference	4656	\$253.21	100-41425-440- 100-41425-437-	Clerk Clerk	\$133.51 \$119.70
12/20/2025	Pera	January payroll:	4657	\$32.00	100-41509-124- 100-41509-174-	Finance & Payroll Admin Finance & Payroll Admin	\$16.00 \$16.00
11/10/2025	Bolton and Menk	invoice no. 0383835	4658*	\$150.00	100-41910-310-	Planning and Zoning	\$150.00
<b>Total For Selected Claims</b>				<b>\$5,815.17</b>			<b>\$5,815.17</b>

Charles A Anderson	Chair, Town Supervisor	Date
Joylee M Royle	Town Supervisor	Date
Scott A Norkunas	Town Supervisor	Date

Date Range : 12/12/2025 To 1/12/2026

<u>Date</u>	<u>Vendor</u>	<u>Description</u>	<u>Claim #</u>	<u>Total</u>	<u>Account #</u>	<u>Account Name</u>	<u>Detail</u>
01/07/2026	Joylee Royle	Room for MAT conference	4659	\$439.29	100-41110-331-	Council/Town Board	\$439.29
01/07/2026	Mn Association of Townships	reissue check for correct amount	4660	\$589.28	100-41908-311-	MAT & Co Township Assn	\$589.28
<b>Total For Selected Claims</b>				<b>\$1,028.57</b>			<b>\$1,028.57</b>

---

 Charles A Anderson Chair, Town Supervisor Date


---

 Joylee M Royle Town Supervisor Date


---

 Scott A Norkunas Town Supervisor Date

Payroll Period Ending: 01/15/2026

Employee		Hours							Taxable non-wages				Earnings						
ID	Name	Regular	OT	Hol	Sick	Vac	Comp	ESST	Employer		Tips	Regular	OT	Hol	Sick	Vac	Comp	ESST	Gross
		Cont.	PFML									Regular	OT	Hol	Sick	Vac	Comp	ESST	
	Anderson,Charles A	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
	Chesky II,Dan J	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00
	Legvold,Mark O	2.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00
	Malecha,Kenneth R	2.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$130.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00
	Malecha,Mark	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00
	Moore,Joyce	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00
	Norkunas,Scott A	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
	Peterson,Wayne E	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
	Royle,Joylee M	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00
	Volkert,Victor F	1.00	0.00	0.00	0.00	0.00	0.00	0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00
<b>TOTALS</b>		<b>12.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$825.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$825.00</b>

Employee		Pretax Deductions									
ID	Name	PERA	Def. Income	Cafeteria	Other	Taxable Wages	Federal WHTax	FICA	Medicare	State WHTax	PFML
	Anderson,Charles A	\$4.00	\$0.00	\$0.00	\$0.00	\$76.00	\$0.00	\$4.96	\$1.16	\$0.00	\$0.00
	Chesky II,Dan J	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	\$4.03	\$0.94	\$0.00	\$0.00
	Legvold,Mark O	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00	\$0.00	\$8.06	\$1.89	\$0.00	\$0.00
	Malecha,Kenneth R	\$0.00	\$0.00	\$0.00	\$0.00	\$130.00	\$0.00	\$8.06	\$1.89	\$0.00	\$0.00
	Malecha,Mark	\$0.00	\$0.00	\$0.00	\$0.00	\$50.00	\$0.00	\$3.10	\$0.73	\$0.00	\$0.00
	Moore,Joyce	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
	Norkunas,Scott A	\$4.00	\$0.00	\$0.00	\$0.00	\$76.00	\$50.00	\$4.96	\$1.16	\$0.00	\$0.00
	Peterson,Wayne E	\$4.00	\$0.00	\$0.00	\$0.00	\$76.00	\$0.00	\$4.96	\$1.16	\$0.00	\$0.00
	Royle,Joylee M	\$4.00	\$0.00	\$0.00	\$0.00	\$76.00	\$0.00	\$4.96	\$1.16	\$0.00	\$0.00
	Volkert,Victor F	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	\$4.03	\$0.94	\$0.00	\$0.00
<b>TOTALS</b>		<b>\$16.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$809.00</b>	<b>\$50.00</b>	<b>\$47.12</b>	<b>\$11.03</b>	<b>\$0.00</b>	<b>\$0.00</b>

Payroll Period Ending: 01/15/2026

Employee		Insurance									Total	Check #
ID	Name	Health	Dental	Life	Union	Others 1	Others 2	Others 3	Net Pay	EIC Reimbursements		
	Anderson,Charles A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$69.88	\$0.00	\$0.00	\$69.88
	Chesky II,Dan J	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.03	\$0.00	\$0.00	\$60.03
	Legvold,Mark O	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.05	\$0.00	\$253.21	\$373.26
	Malecha,Kenneth R	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$120.05	\$0.00	\$0.00	\$120.05
	Malecha,Mark	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$46.17	\$0.00	\$0.00	\$46.17
	Moore,Joyce	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$65.00	\$0.00	\$0.00	\$65.00
	Norkunas,Scott A	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$19.88	\$0.00	\$0.00	\$19.88
	Peterson,Wayne E	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$69.88	\$0.00	\$0.00	\$69.88
	Royle,Joylee M	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$69.88	\$0.00	\$0.00	\$69.88
	Volkert,Victor F	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$60.03	\$0.00	\$0.00	\$60.03
<b>TOTALS</b>		<b>\$0.00</b>	<b>\$700.85</b>	<b>\$0.00</b>	<b>\$253.21</b>	<b>\$954.06</b>						



22140 Chippendale Avenue, P O Box 9  
Farmington, MN 55024

RECEIVED  
1/7/26 NY

GREENVALE TOWNSHIP  
31800 GUAM AVE  
NORTHFIELD MN 55057-2274

## Statement Ending 12/31/2025

GREENVALE TOWNSHIP  
Account Number: XXXXX7901

Page 1 of 6

### Managing Your Accounts

	Branch Name	Castle Rock Bank
	Phone Number	507-645-7751 651-463-7590
	Mailing Address	27925 Danville Ave Box 518 Castle Rock, MN 55010
	Online Access	<a href="http://www.castlerockbank.net">www.castlerockbank.net</a>

### Summary of Accounts

Account Type	Account Number	Ending Balance
SUPER NOW PUBLIC FUNDS	XXXXX7901	\$28,568.39

### SUPER NOW PUBLIC FUNDS - XXXXX7901

#### Account Summary

Date	Description	Amount
11/29/2025	Beginning Balance	\$22,001.50
	5 Credit(s) This Period	\$205,027.19
	24 Debit(s) This Period	\$198,460.30
12/31/2025	Ending Balance	\$28,568.39

#### Interest Summary

Description	Amount
Interest Earned From 11/29/2025 Through 12/31/2025	
Annual Percentage Yield Earned	0.05%
Interest Days	33
Interest Earned	\$5.79
Interest Paid This Period	\$5.79
Interest Paid Year-to-Date	\$20.71
Average Available Balance	\$0.00

#### Account Activity

Post Date	Description	Debits	Credits	Balance
11/29/2025	Beginning Balance			\$22,001.50
12/01/2025	CARDMEMBER SERV WEB PYMT ***** 0845	\$186.86		\$21,814.64
12/01/2025	CHECK # 8914	\$516.90		\$21,297.74
12/02/2025	CHECK # 8916	\$5,137.50		\$16,160.24
12/02/2025	CHECK # 8919	\$120.05		\$16,040.19
12/03/2025	DAKOTA COUNTY PAYMENT 10008954		\$191,456.94	\$207,497.13
12/04/2025	CHECK # 8913	\$35.18		\$207,461.95
12/10/2025	CHECK # 8909	\$600.00		\$206,861.95
12/19/2025	CHECK # 8942	\$60.03		\$206,801.92
12/19/2025	CHECK # 8930	\$6,662.00		\$200,139.92
12/22/2025	PERA MN PERA TXP* PERA* 501000* 12182025****\	\$64.00		\$200,075.92
12/22/2025	4M Fund 4M Fund 145	\$176,000.00		\$24,075.92
12/22/2025	CHECK # 8935	\$60.03		\$24,015.89
12/23/2025	CHECK # 8940	\$139.76		\$23,876.13
12/23/2025	CHECK # 8918	\$120.05		\$23,756.08
12/23/2025	CHECK # 8931	\$139.76		\$23,616.32
12/26/2025	ACH MN State-MMB TRN* 1* 0010091782* 1416007162\		\$5,082.33	\$28,698.65



**HOW DOES CASTLE ROCK BANK PROTECT MY INFORMATION?**

Castle Rock Bank uses multiple safeguards to protect your information including: employee training, encryption of information and fraud detection programs.

**THINGS YOU CAN DO TO HELP PROTECT YOURSELF**

1. Sign up for eStatements for your checking and savings accounts to reduce the likelihood of paper statement being stolen from your mailbox. These account types have the highest chance of financial fraud if account information is stolen.
2. Don't leave private information on your work desk.
3. If you are not going to use checks, do not order any.
4. Keep a list of your credit cards, account numbers, expiration dates and customer service or fraud department telephone numbers in a secure place away from the cards for easy access.
5. Be cautious when entering a login ID and PIN online, especially when on a public network. Make sure you are on a secure website.
6. Never have a website remember your password.
7. Set up text or email alerts from your bank for certain checking and savings transaction, such as transactions over \$500.
8. Make sure your virus protection software is up-to-date on your computer and mobile devices.
9. Social media sites ask for your personal information and make it viewable to the public. Be careful what you post on social media and check your privacy settings often. Criminals use information such as birthdays, high schools, colleges, pet names and email addresses to steal your identity.
10. Carefully check through your credit card and bank activity regularly and immediately report unusual activity. You don't have to wait for your statement to arrive. Login to online banking regularly.

**KEEP YOUR PERSONAL CONTACT INFORMATION AND PRIVACY CODE UP-TO-DATE**

Have you moved, changed employers, phone numbers or email addresses? It's important we're able to contact you if we have questions about your account, suspect fraud, and send pertinent statement and tax information to you. Let us know when your information changes.

When you call us on the phone and request information about your bank accounts, we'll always identify you by the personal Privacy Code you established. If you don't have a Privacy Code in place, be sure to set one up the next time you stop in so we're able to assist you over the phone.

**CONSUMER ACCOUNTS ONLY  
IN CASE OF ERRORS OR INQUIRIES  
ABOUT YOUR ELECTRONIC TRANSFERS**

Telephone or write us at the location indicated on the statement face as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transaction listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- (1) Tell us your name and account number (if any).
- (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- (3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

**IF THIS ACCOUNT IS A REVOLVING LINE OF CREDIT, PLEASE READ THE FOLLOWING IMPORTANT INFORMATION (CONSUMER ACCOUNTS).****BILLING RIGHTS SUMMARY:****WHAT TO DO IF YOU THINK YOU FIND A MISTAKE ON YOUR STATEMENT**

If you think there is an error on your statement or need more information about a transaction on your statement, write to us at the name and address shown on the front of [www.castlerockbank.net](http://www.castlerockbank.net)

In your letter, give us the following information:

- Account Information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors in writing or electronically. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

**HOW YOUR INTEREST CHARGE IS CALCULATED**

We figure the interest charge on your account by applying the periodic rate to the "average daily balance" of your account. To get the "average daily balance" we take the beginning balance of your account each day, add any new advances and fees and subtract any payments, credits and unpaid finance charges. This gives us the daily balance. Then, we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance." If you have a variable rate plan your daily rate may vary.

**SUPER NOW PUBLIC FUNDS - XXXXX7901 (continued)****Account Activity (continued)**

Post Date	Description	Debits	Credits	Balance
12/26/2025	XCEL ENERGY-MN XCELENERGY 00088112123	\$66.69		\$28,631.96
12/26/2025	CHECK # 8945	\$6,196.55		\$22,435.41
12/29/2025	CHECK # 8933	\$120.05		\$22,315.36
12/30/2025	CHECK # 8934	\$438.66		\$21,876.70
12/30/2025	CHECK # 8937	\$60.03		\$21,816.67
12/30/2025	CHECK # 8938	\$221.64		\$21,595.03
12/30/2025	CHECK # 8950	\$200.00		\$21,395.03
12/30/2025	CHECK # 8951	\$200.00		\$21,195.03
12/31/2025	DEPOSIT		\$320.00	\$21,515.03
12/31/2025	DEPOSIT		\$8,162.13	\$29,677.16
12/31/2025	CARDMEMBER SERV WEB PYMT *****0845	\$26.56		\$29,650.60
12/31/2025	CHECK # 8943	\$1,088.00		\$28,562.60
12/31/2025	INTEREST		\$5.79	\$28,568.39
12/31/2025	Ending Balance			\$28,568.39

**Checks Cleared**

Check Nbr	Date	Amount	Check Nbr	Date	Amount	Check Nbr	Date	Amount
8909	12/10/2025	\$600.00	8931	12/23/2025	\$139.76	8942*	12/19/2025	\$60.03
8913*	12/04/2025	\$35.18	8933*	12/29/2025	\$120.05	8943	12/31/2025	\$1,088.00
8914	12/01/2025	\$516.90	8934	12/30/2025	\$438.66	8945*	12/26/2025	\$6,196.55
8916*	12/02/2025	\$5,137.50	8935	12/22/2025	\$60.03	8950*	12/30/2025	\$200.00
8918*	12/23/2025	\$120.05	8937*	12/30/2025	\$60.03	8951	12/30/2025	\$200.00
8919	12/02/2025	\$120.05	8938	12/30/2025	\$221.64			
8930*	12/19/2025	\$6,662.00	8940*	12/23/2025	\$139.76			

\* Indicates skipped check number

**Daily Balances**

Date	Amount	Date	Amount	Date	Amount
12/01/2025	\$21,297.74	12/10/2025	\$206,861.95	12/26/2025	\$22,435.41
12/02/2025	\$16,040.19	12/19/2025	\$200,139.92	12/29/2025	\$22,315.36
12/03/2025	\$207,497.13	12/22/2025	\$24,015.89	12/30/2025	\$21,195.03
12/04/2025	\$207,461.95	12/23/2025	\$23,616.32	12/31/2025	\$28,568.39





**TOWNSHIP OF GREENVALE**  
31800 Guern Avenue  
Northfield, Minnesota 55057

**ORDER CHECK**  
This instrument when signed by the  
Treasurer shall become a check  
payable to the order of the payee  
named in the amount stated.

**Casto Rock Bank**  
Casto Rock, MN 55010  
70-1314910

**8935**

**12/18/2025**

**\$ 60.03**

**Sixty Dollars And Three Cents**

**PAY TO THE ORDER OF**  
Kenneth Melacha

**Chairman**  
Kenneth Melacha  
28553 Gerrett Ave  
Northfield, MN 55057

**Town Clerk**

**Town Treasurer**

*Charles J. [Signature]  
Chairman  
Wesley E. [Signature]  
Town Clerk  
Town Treasurer*

#8935 12/22/2025 \$60.03

**TOWNSHIP OF GREENVALE**  
31800 Guern Avenue  
Northfield, Minnesota 55057

**ORDER CHECK**  
This instrument when signed by the  
Treasurer shall become a check  
payable to the order of the payee  
named in the amount stated.

**Casto Rock Bank**  
Casto Rock, MN 55010  
70-1314910

**8937**

**12/18/2025**

**\$ 60.03**

**Sixty Dollars And Three Cents**

**PAY TO THE ORDER OF**  
Joyce Moore

**Chairman**  
Joyce Moore  
6152 100th St.  
Northfield, MN 55057

**Town Clerk**

**Town Treasurer**

*Charles J. [Signature]  
Chairman  
Wesley E. [Signature]  
Town Clerk  
Town Treasurer*

#8937 12/30/2025 \$60.03

**TOWNSHIP OF GREENVALE**  
31800 Guern Avenue  
Northfield, Minnesota 55057

**ORDER CHECK**  
This instrument when signed by the  
Treasurer shall become a check  
payable to the order of the payee  
named in the amount stated.

**Casto Rock Bank**  
Casto Rock, MN 55010  
70-1314910

**8938**

**12/18/2025**

**\$ 221.64**

**Two Hundred Twenty-One Dollars And Sixty-Four Cents**

**PAY TO THE ORDER OF**  
Richard Moore

**Chairman**  
Richard Moore  
6183 30th St. W  
Northfield, MN 55057

**Town Clerk**

**Town Treasurer**

*Charles J. [Signature]  
Chairman  
Wesley E. [Signature]  
Town Clerk  
Town Treasurer*

#8938 12/30/2025 \$221.64

**TOWNSHIP OF GREENVALE**  
31800 Guern Avenue  
Northfield, Minnesota 55057

**ORDER CHECK**  
This instrument when signed by the  
Treasurer shall become a check  
payable to the order of the payee  
named in the amount stated.

**Casto Rock Bank**  
Casto Rock, MN 55010  
70-1314910

**8940**

**12/18/2025**

**\$ 139.76**

**One Hundred Thirty-Nine Dollars And Seventy-Six Cents**

**PAY TO THE ORDER OF**  
Wayne Peterson

**Chairman**  
Wayne Peterson  
30247 11th Ave.  
Northfield, MN 55057

**Town Clerk**

**Town Treasurer**

*Charles J. [Signature]  
Chairman  
Wesley E. [Signature]  
Town Clerk  
Town Treasurer*

#8940 12/23/2025 \$139.76

**TOWNSHIP OF GREENVALE**  
31800 Guern Avenue  
Northfield, Minnesota 55057

**ORDER CHECK**  
This instrument when signed by the  
Treasurer shall become a check  
payable to the order of the payee  
named in the amount stated.

**Casto Rock Bank**  
Casto Rock, MN 55010  
70-1314910

**8942**

**12/18/2025**

**\$ 60.03**

**Sixty Dollars And Three Cents**

**PAY TO THE ORDER OF**  
Victor Volkart

**Chairman**  
Victor Volkart  
29785 Sweet Avenue  
Northfield, MN 55057

**Town Clerk**

**Town Treasurer**

*Charles J. [Signature]  
Chairman  
Wesley E. [Signature]  
Town Clerk  
Town Treasurer*

#8942 12/19/2025 \$60.03

**TOWNSHIP OF GREENVALE**  
31800 Guern Avenue  
Northfield, Minnesota 55057

**ORDER CHECK**  
This instrument when signed by the  
Treasurer shall become a check  
payable to the order of the payee  
named in the amount stated.

**Casto Rock Bank**  
Casto Rock, MN 55010  
70-1314910

**8943**

**12/16/2025**

**\$ 1,088.00**

**One Thousand Eighty-Eight Dollars And No Cents**

**PAY TO THE ORDER OF**  
Bolton and Menk

**Chairman**  
Bolton and Menk  
2569 Pioneer Drive  
Marshall, MN 56251-5300

**Town Clerk**

**Town Treasurer**

*Charles J. [Signature]  
Chairman  
Wesley E. [Signature]  
Town Clerk  
Town Treasurer*

#8943 12/31/2025 \$1,088.00

**TOWNSHIP OF GREENVALE**  
31800 Guern Avenue  
Northfield, Minnesota 55057

**ORDER CHECK**  
This instrument when signed by the  
Treasurer shall become a check  
payable to the order of the payee  
named in the amount stated.

**Casto Rock Bank**  
Casto Rock, MN 55010  
70-1314910

**8945**

**12/18/2025**

**\$ 6,196.55**

**Six Thousand One Hundred Ninety-Nine Dollars And Fifty-Five Cents**

**PAY TO THE ORDER OF**  
Beaver Creek Companies

**Chairman**  
Beaver Creek Companies  
7226 23rd Street West,  
Farmington, MN 55344

**Town Clerk**

**Town Treasurer**

*Charles J. [Signature]  
Chairman  
Wesley E. [Signature]  
Town Clerk  
Town Treasurer*

#8945 12/26/2025 \$6,196.55

**TOWNSHIP OF GREENVALE**  
31800 Guern Avenue  
Northfield, Minnesota 55057

**ORDER CHECK**  
This instrument when signed by the  
Treasurer shall become a check  
payable to the order of the payee  
named in the amount stated.

**Casto Rock Bank**  
Casto Rock, MN 55010  
70-1314910

**8950**

**12/15/2025**

**\$ 200.00**

**Two Hundred Dollars And No Cents**

**PAY TO THE ORDER OF**  
Mn Association of Townships

**Chairman**  
Mn Association of Townships  
605 Central Avenue  
PO Box 267  
St. Michael, MN 55474

**Town Clerk**

**Town Treasurer**

*Charles J. [Signature]  
Chairman  
Wesley E. [Signature]  
Town Clerk  
Town Treasurer*

#8950 12/30/2025 \$200.00

**TOWNSHIP OF GREENVALE**  
31800 Guern Avenue  
Northfield, Minnesota 55057

**ORDER CHECK**  
This instrument when signed by the  
Treasurer shall become a check  
payable to the order of the payee  
named in the amount stated.

**Casto Rock Bank**  
Casto Rock, MN 55010  
70-1314910

**8951**

**12/18/2025**

**\$ 200.00**

**Two Hundred Dollars And No Cents**

**PAY TO THE ORDER OF**  
Mn Association of Townships

**Chairman**  
Mn Association of Townships  
605 Central Avenue  
PO Box 267  
St. Michael, MN 55474

**Town Clerk**

**Town Treasurer**

*Charles J. [Signature]  
Chairman  
Wesley E. [Signature]  
Town Clerk  
Town Treasurer*

#8951 12/30/2025 \$200.00

THIS PAGE IS INTENTIONALLY BLANK



22140 Chippendale Avenue, P O Box 9  
Farmington, MN 55024

RECEIVED  
1/26/25

**Statement Ending 12/31/2025**

Page 1 of 2

GREENVALE TOWNSHIP  
Account Number: XXXXX7910

>0000186 3693615 0001 93829 102

01193537  
NRP 1149  
GREENVALE TOWNSHIP  
31800 GUAM AVE  
NORTHFIELD MN 55057-2274



### Managing Your Accounts

	Branch Name	Castle Rock Bank
	Phone Number	507-645-7751 651-463-7590
	Mailing Address	27925 Danville Ave Box 518 Castle Rock, MN 55010
	Online Access	<a href="http://www.castlerockbank.net">www.castlerockbank.net</a>

### Summary of Accounts

Account Type	Account Number	Ending Balance
REGULAR NON-PERSONAL	XXXXXX7910	\$4,100.40

### REGULAR NON-PERSONAL - XXXXX7910

#### Account Summary

Date	Description	Amount	Description	Amount
11/29/2025	Beginning Balance	\$4,094.85	Average Available Balance	\$4,094.85
	1 Credit(s) This Period	\$5.55		
	0 Debit(s) This Period	\$0.00		
12/31/2025	Ending Balance	\$4,100.40		

#### Account Activity

Post Date	Description	Debits	Credits	Balance
11/29/2025	Beginning Balance			\$4,094.85
12/31/2025	INTEREST		\$5.55	\$4,100.40
12/31/2025	Ending Balance			\$4,100.40



**HOW DOES CASTLE ROCK BANK PROTECT MY INFORMATION?**

Castle Rock Bank uses multiple safeguards to protect your information including: employee training, encryption of information and fraud detection programs.

**THINGS YOU CAN DO TO HELP PROTECT YOURSELF**

1. Sign up for eStatements for your checking and savings accounts to reduce the likelihood of paper statement being stolen from your mailbox. These account types have the highest chance of financial fraud if account information is stolen.
2. Don't leave private information on your work desk.
3. If you are not going to use checks, do not order any.
4. Keep a list of your credit cards, account numbers, expiration dates and customer service or fraud department telephone numbers in a secure place away from the cards for easy access.
5. Be cautious when entering a login ID and PIN online, especially when on a public network. Make sure you are on a secure website.
6. Never have a website remember your password.
7. Set up text or email alerts from your bank for certain checking and savings transaction, such as transactions over \$500.
8. Make sure your virus protection software is up-to-date on your computer and mobile devices.
9. Social media sites ask for your personal information and make it viewable to the public. Be careful what you post on social media and check your privacy settings often. Criminals use information such as birthdays, high schools, colleges, pet names and email addresses to steal your identity.
10. Carefully check through your credit card and bank activity regularly and immediately report unusual activity. You don't have to wait for your statement to arrive. Login to online banking regularly.

**KEEP YOUR PERSONAL CONTACT INFORMATION AND PRIVACY CODE UP-TO-DATE**

Have you moved, changed employers, phone numbers or email addresses? It's important we're able to contact you if we have questions about your account, suspect fraud, and send pertinent statement and tax information to you. Let us know when your information changes.

When you call us on the phone and request information about your bank accounts, we'll always identify you by the personal Privacy Code you established. If you don't have a Privacy Code in place, be sure to set one up the next time you stop in so we're able to assist you over the phone.

**CONSUMER ACCOUNTS ONLY  
IN CASE OF ERRORS OR INQUIRIES  
ABOUT YOUR ELECTRONIC TRANSFERS**

Telephone or write us at the location indicated on the statement face as soon as you can, if you think your statement or receipt is wrong or if you need more information about a transaction listed on the statement or receipt. We must hear from you no later than 60 days after we sent you the FIRST statement on which the error or problem appeared.

- (1) Tell us your name and account number (if any).
- (2) Describe the error or the transfer you are unsure about, and explain as clearly as you can why you believe there is an error or why you need more information.
- (3) Tell us the dollar amount of the suspected error.

We will investigate your complaint and will correct any error promptly. If we take more than 10 business days to do this, we will recredit your account for the amount you think is in error, so that you will have use of the money during the time it takes us to complete our investigation.

**IF THIS ACCOUNT IS A REVOLVING LINE OF CREDIT, PLEASE READ THE FOLLOWING IMPORTANT INFORMATION (CONSUMER ACCOUNTS).****BILLING RIGHTS SUMMARY:****WHAT TO DO IF YOU THINK YOU FIND A MISTAKE ON YOUR STATEMENT**

If you think there is an error on your statement or need more information about a transaction on your statement, write to us at the name and address shown on the front of [www.castlerockbank.net](http://www.castlerockbank.net)

In your letter, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement.

You must notify us of any potential errors in writing or electronically. You may call us, but if you do we are not required to investigate any potential errors and you may have to pay the amount in question.

While we investigate whether or not there has been an error, the following are true:

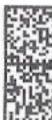
- We cannot try to collect the amount in question, or report you as delinquent on that amount.
- The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
- While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
- We can apply any unpaid amount against your credit limit.

**HOW YOUR INTEREST CHARGE IS CALCULATED**

We figure the interest charge on your account by applying the periodic rate to the "average daily balance" of your account. To get the "average daily balance" we take the beginning balance of your account each day, add any new advances and fees and subtract any payments, credits and unpaid finance charges. This gives us the daily balance. Then, we add up all the daily balances for the billing cycle and divide the total by the number of days in the billing cycle. This gives us the "average daily balance." If you have a variable rate plan your daily rate may vary.

4646

## CASTLE ROCK BANK

RECEIVED  
12/16/25

WIP

## December 2025 Statement

Open Date: 11/07/2025 Closing Date: 12/05/2025

## Visa® Business Card

GREENVALE TOWNSHIP (CPN 002441559)

New Balance	\$26.56
Minimum Payment Due	\$10.00
Payment Due Date	01/03/2026

**Late Payment Warning:** If we do not receive your minimum payment by the date listed above, you may have to pay up to a \$41.00 Late Fee and your APRs may be increased up to the Penalty APR of 30.99%.

Page 1 of 2

Account Ending in: ##### ##### ##### 0845

Elan Financial  
Services

BUS 30 ELN

1-866-552-8855

4

4

## Activity Summary

Previous Balance	+	\$186.86
Payments	-	\$186.86CR
Other Credits		\$0.00
Purchases	+	\$26.56
Balance Transfers		\$0.00
Advances		\$0.00
Other Debits		\$0.00
Fees Charged		\$0.00
Interest Charged		\$0.00
<b>New Balance</b>	<b>=</b>	<b>\$26.56</b>
<b>Past Due</b>		<b>\$0.00</b>
<b>Minimum Payment Due</b>		<b>\$10.00</b>
Credit Line		\$25,000.00
Available Credit		\$24,973.44
Days in Billing Period		29

## Payment Options:

Mail payment coupon  
with a checkPay online at  
myaccountaccess.comPay by phone  
1-866-552-8855

No payment is required.

CPN 002441559

## CASTLE ROCK BANK

24-Hour Elan Financial Services: 1-866-552-8855

- to pay by phone
- to change your address

000021465 MUSB20DD120625145799 01 00010000 021503 002



GREENVALE TOWNSHIP  
ACCOUNTS PAYABLE  
31800 GUAM AVE  
NORTHFIELD MN 55057-2274

## Automatic Payment

Account Ending in: ##### ##### ##### 0845

Your new full balance of \$26.56 will be automatically deducted from your account on 12/31/25.

### What To Do If You Think You Find A Mistake On Your Statement

If you think there is an error on your statement, please call us at the telephone number on the front of this statement, or write to us at: Elan Financial Services, P.O. Box 6335, Fargo, ND 58125-6335.

In your letter or call, give us the following information:

- Account information: Your name and account number.
- Dollar amount: The dollar amount of the suspected error.
- Description of Problem: If you think there is an error on your bill, describe what you believe is wrong and why you believe it is a mistake. You must contact us within 60 days after the error appeared on your statement. While we investigate whether or not there has been an error, the following are true:
  - We cannot try to collect the amount in question, or report you as delinquent on that amount.
  - The charge in question may remain on your statement, and we may continue to charge you interest on that amount. But, if we determine that we made a mistake, you will not have to pay the amount in question or any interest or other fees related to that amount.
  - While you do not have to pay the amount in question, you are responsible for the remainder of your balance.
  - We can apply any unpaid amount against your credit limit.

### Your Rights If You Are Dissatisfied With Your Credit Card Purchases

If you are dissatisfied with the goods or services that you have purchased with your credit card, and you have tried in good faith to correct the problem with the merchant, you may have the right not to pay the remaining amount due on the purchase.

To use this right, all of the following must be true:

1. The purchase must have been made in your home state or within 100 miles of your current mailing address, and the purchase price must have been more than \$50. (Note: Neither of these are necessary if your purchase was based on an advertisement we mailed to you, or if we own the company that sold you the goods or services.)
2. You must have used your credit card for the purchase. Purchases made with cash advances from an ATM or with a check that accesses your credit card account do not qualify.
3. You must not yet have fully paid for the purchase.

If all of the criteria above are met and you are still dissatisfied with the purchase, contact us in writing at: Elan Financial Services, P.O. Box 6335, Fargo, ND 58125-6335. While we investigate, the same rules apply to the disputed amount as discussed above. After we finish our investigation, we will tell you our decision. At that point, if we think you owe an amount and you do not pay we may report you as delinquent.

### Important Information Regarding Your Account

**1. INTEREST CHARGE:** Method of Computing Balance Subject to Interest Rate: We calculate the periodic rate or interest portion of the **INTEREST CHARGE** by multiplying the applicable Daily Periodic Rate ("DPR") by the Average Daily Balance ("ADB") (including new transactions) of the Purchase, Advance and Balance Transfer categories subject to interest, and then adding together the resulting interest from each category. We determine the **ADB** separately for the Purchases, Advances and Balance Transfer categories. To get the **ADB** in each category, we add together the daily balances in those categories for the billing cycle and divide the result by the number of days in the billing cycle. We determine the daily balances each day by taking the beginning balance of those Account categories (including any billed but unpaid interest, fees, credit insurance and other charges), adding any new interest, fees, and charges, and subtracting any payments or credits applied against your Account balances that day. We add a Purchase, Advance or Balance Transfer to the appropriate balances for those categories on the later of the transaction date or the first day of the statement period. Billed but unpaid interest on Purchases, Advances and Balance Transfers is added to the appropriate balances for those categories each month on the statement date. Billed but unpaid Advance Transaction Fees are added to the Advance balance of your Account on the date they are charged to your Account. Any billed but unpaid fees on Purchases, credit insurance charges, and other charges are added to the Purchase balance of the Account on the date they are charged to the Account. Billed but unpaid fees on Balance Transfers are added to the Balance Transfer balance of the Account on the date they are charged to the Account. In other words, billed and unpaid interest, fees, and charges will be included in the **ADB** of your Account that accrues interest and will reduce the amount of credit available to you. To the extent credit insurance charges, overlimit fees, Annual Fees, and/or Travel Membership Fees may be applied to your Account, such charges and/or fees are not included in the **ADB** calculation for Purchases until the first day of the billing cycle following the date the credit insurance charges, overlimit fees, Annual Fees and/or Travel Membership Fees (as applicable) are charged to the Account. Prior statement balances subject to an interest-free period that have been paid on or before the payment due date in the current billing cycle are not included in the **ADB** calculation. If you do not pay your New Balance in full by the Payment Due Date, you will not get an interest-free period on Purchases again until you pay the New Balance in full by the Payment Due Date for two billing cycles in a row.

**2. Payment Information:** We will accept payment via check, money order, the internet (including mobile and online) or phone or previously established automatic payment transaction. You must pay us in U.S. Dollars. If you make a payment from a foreign financial institution, you will be charged and agree to pay any collection fees added in connection with that transaction. The date you mail a payment is different than the date we receive the payment. The payment date is the day we receive your check or money order at Elan Financial Services, P.O. Box 790408, St. Louis, MO 63179-0408 or the day we receive your internet or phone payment. All payments by check or money order accompanied by a payment coupon and received at this payment address will be credited to your Account on the day of receipt if received by 5:00 p.m. CT on any banking day. Payments sent without the payment coupon or to an incorrect address will be processed and credited to your Account within 5 banking days of receipt. Payments sent without a payment coupon or to an incorrect address may result in a delayed credit to your Account, additional **INTEREST CHARGES**, fees, and/or Account suspension. The deadline for on-time internet and phone payments varies, but generally must be made before 5:00 p.m. CT to 8 p.m. CT depending on what day and how the payment is made. Please contact Elan Financial Services for internet, phone, and mobile crediting times specific to your Account and your payment option. Banking days are all calendar days except Saturday, Sunday and federal holidays. Payments due on a Saturday, Sunday or federal holiday and received on those days will be credited on the day of receipt. There is no prepayment penalty if you pay your balance at any time prior to your payment due date.

**3. Credit Reporting:** We may report information on your Account to Credit Bureaus. Late payments, missed payments or other defaults on your Account may be reflected in your credit report.



**CASTLE ROCK BANK**

December 2025 Statement 11/07/2025 - 12/05/2025  
GREENVALE TOWNSHIP (CPN 002441559)

Page 2 of 2

Elan Financial Services 1-866-552-8855

**Important Messages**

Paying Interest: You have a 24 to 30 day interest-free period for Purchases provided you have paid your previous balance in full by the Payment Due Date shown on your monthly Account statement. In order to avoid additional INTEREST CHARGES on Purchases, you must pay your new balance in full by the Payment Due Date shown on the front of your monthly Account statement.

There is no interest-free period for transactions that post to the Account as Advances or Balance Transfers except as provided in any Offer Materials. Those transactions are subject to interest from the date they post to the Account until the date they are paid in full.

Your payment of \$26.56 will be automatically deducted from your bank account on 12/31/2025. Please refer to your AutoPay Terms and Conditions for further information regarding this account feature.

Transactions	PETERSON, WAYNE E	Credit Limit	\$3500
--------------	-------------------	--------------	--------

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Purchases and Other Debits</b>					
11/07	11/06	6104	WALMART FAMILY MOBILE 877-440-9758 FL	\$26.56	_____
Total for Account ##### ##### ##### 7856 \$26.56					

Transactions	BILLING ACCOUNT ACTIVITY
--------------	--------------------------

Post Date	Trans Date	Ref #	Transaction Description	Amount	Notation
<b>Payments and Other Credits</b>					
12/01	12/01	MTC	PAYMENT THANK YOU	\$186.86CR	_____
Total for Account ##### ##### ##### 0845 \$186.86CR					

**2025 Totals Year-to-Date**

Total Fees Charged in 2025	\$0.00
Total Interest Charged in 2025	\$0.00

**Interest Charge Calculation**

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

\*\*APR for current and future transactions.

Balance Type	Balance By Type	Balance Subject to Interest Rate	Variable	Interest Charge	Annual Percentage Rate	Expires with Statement
**BALANCE TRANSFER	\$0.00	\$0.00	YES	\$0.00	15.74%	
**PURCHASES	\$26.56	\$0.00	YES	\$0.00	15.74%	
**ADVANCES	\$0.00	\$0.00	YES	\$0.00	29.74%	



**Xcel Energy®**

RECEIVED  
1/5/28 NY

DAILY AVERAGES	Last Year	This Year
Temperature	20° F	16° F
Electricity kWh	14.4	13.0
Electricity Cost	\$2.27	\$2.23

## QUESTIONS ABOUT YOUR BILL?

See our website: [xcelenergy.com](http://xcelenergy.com)  
Please Call: 1-800-481-4700  
Fax: 1-800-311-0050  
Or write us at: XCEL ENERGY  
PO BOX 8  
EAU CLAIRE WI 54702-0008

Service Address	Account Number	Due Date
Greenvale Township 31800 Guam Ave Northfield, MN 55057	51-8811212-3	01/26/2026
	958617614	12/26/2025

well

**SUMMARY OF CURRENT CHARGES** (detailed charges begin on page 2)

Electricity Service 11/23/25 - 12/25/25 417 kWh \$71.36  
**Current Charges** **\$71.36**

## Current Charges

**ACCOUNT BALANCE** (*Balance de su cuenta*)

Previous Balance	As of 11/23	\$66.69
Payment Received	Auto Pay 12/23	-\$66.69
Balance Forward		<b>\$0.00</b>
Current Charges		\$71.36
<b>Amount Due</b> <i>(Cantidad a pagar)</i>		<b>\$71.36</b>

## INFORMATION ABOUT YOUR BILL

Thank you for your payment.

7181

005913 1/2

RETURN BOTTOM PORTION WITH PAYMENT ONLY • PLEASE DO NOT INCLUDE OTHER REQUESTS • SEE BACK OF BILL FOR CONTACT METHODS



ACCOUNT NUMBER	DUUE DATE	AMOUNT DUE	AMOUNT ENCLOSED
51-8811212-3	01/26/2026	\$71.36	Automated Bank Payment

Your bill is paid through an automated bank payment plan.

JANUARY						
S	M	T	W	T	F	S
4	5	6	7	1	2	3
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AV 01 005913 65603H 26 A\*\*5DGT

## GREENVALE TOWNSHIP

31800 GUAM AVE

NORTHFIELD MN 55057-2274

XCEL ENERGY  
P.O. BOX 4176  
CAROL STREAM IL 60197-4176



SERVICE ADDRESS	ACCOUNT NUMBER	DUUE DATE
GREENVALE TOWNSHIP 31800 GUAM AVE NORTHFIELD, MN 55057	51-8811212-3	01/26/2026
STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
958617614	12/26/2025	\$71.36

Unknown

## DON'T GET SCAMMED.

Scammers can spoof phone numbers to look like the call is coming from us. If someone calls and threatens to turn off your power if you don't pay immediately or asks for your account number to refund an overpayment, hang up and check your account status using My Account, our Xcel Energy mobile app, or call us at 800-895-4999.

SERVICE ADDRESS: 31800 GUAM AVE NORTHFIELD, MN 55057  
NEXT READ DATE: 01/30/26

### ELECTRICITY SERVICE DETAILS

PREMISES NUMBER: 304148919  
INVOICE NUMBER: 1240477908

#### METER READING INFORMATION

METER 360225908		Read Dates: 11/23/25 - 12/25/25 (32 Days)
DESCRIPTION	USAGE TYPE	USAGE
Total Energy	Actual	417 kWh
Demand	Actual	6.928 kW
Billable Demand		7 kW

#### ELECTRICITY CHARGES

DESCRIPTION	USAGE UNITS	RATE	CHARGE
Basic Service Chg			\$6.00
Energy Charge Winter	417 kWh	\$0.100940	\$42.09
Fuel Cost Charge	417 kWh	\$0.016571	\$6.91
Sales True Up	417 kWh	\$0.005180	\$2.16
Affordability Chrg			\$2.12
Resource Adjustment			\$3.28
Interim Rate Adj			\$3.44
<b>Subtotal</b>			<b>\$66.00</b>
Transit Improvement Tax		1.00%	\$0.66
Other Special District		0.25%	\$0.16
State Tax		6.875%	\$4.54
<b>Total</b>			<b>\$71.36</b>

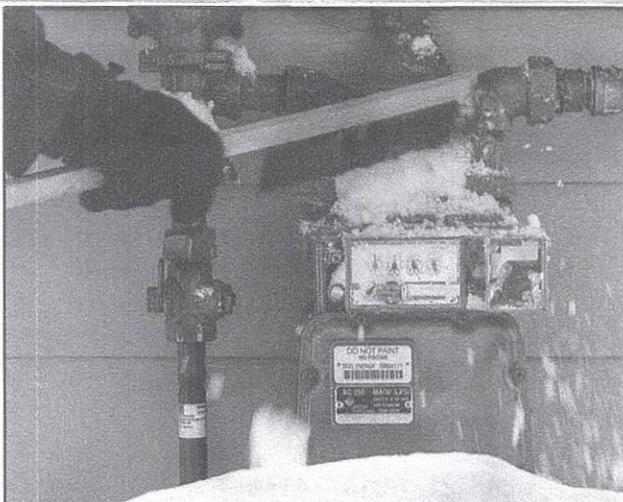
#### INFORMATION ABOUT YOUR BILL

The cost of electricity is comprised of three main parts: generation, transmission and distribution. For average Commercial and Industrial non-demand customers, each component's share of the total cost is: 60% generation, 21% transmission and 19% distribution. For average Commercial and Industrial demand customers, each component's share of the total cost is: 71% generation, 20% transmission and 9% distribution.

## A CLEAR GAS METER IS A SAFE GAS METER.

If it snows on your meter, brush it off gently to avoid icy build-up that can dangerously interfere with the flow of natural gas to and from your meter. Additionally, carefully shovel around your meter to maintain a clear path to allow quick access in an emergency.

Learn more at [xcelenergy.com/Safety](http://xcelenergy.com/Safety).

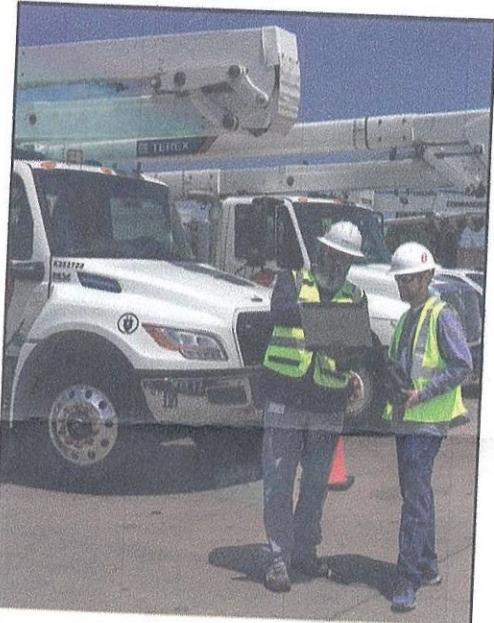


SERVICE ADDRESS	ACCOUNT NUMBER	DUUE DATE
GREENVALE TOWNSHIP 31800 GUAM AVE NORTHFIELD, MN 55057	51-8811212-3	01/26/2026
STATEMENT NUMBER	STATEMENT DATE	AMOUNT DUE
958617614	12/26/2025	\$71.36

## There's always time to save energy and money

Winter is right around the corner, and now is the time to get your office ready for the heating season. Staying warm in the workplace can increase your energy bills, but luckily it doesn't have to. Simply upgrade to energy-efficient heating equipment in your building and keep those winter energy bills low.

Visit [xcelenergy.com](http://xcelenergy.com) for seasonal efficiency tips and to learn more about Xcel Energy's energy efficiency programs.



## ENERGY YOU CAN COUNT ON.

We're proud to provide reliable energy to your community, whether in your home or at your business. We work to keep costs affordable as we focus on the safety and reliability of the electric and natural gas systems that serve you, while transitioning to cleaner energy.

Learn more at [xcelenergy.com](http://xcelenergy.com).

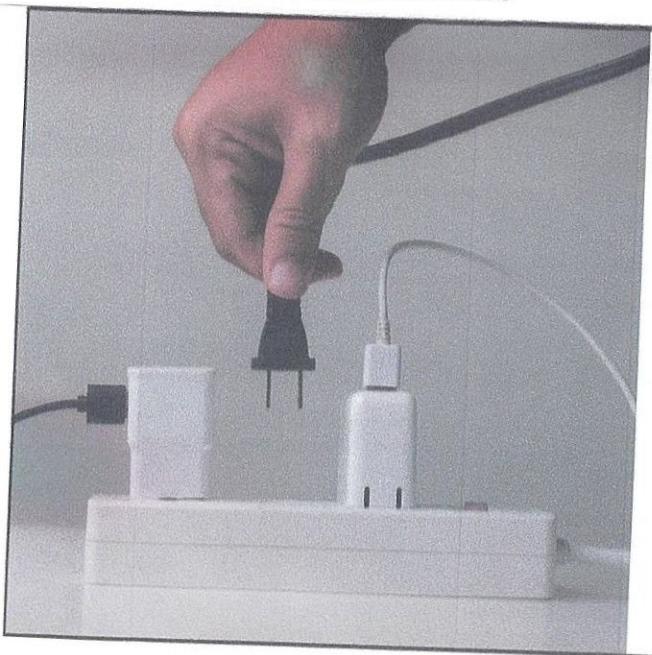
00591322

12/26/2025

51-8811212-3

## WE ALL HAVE OUR GHOSTS. THEY'RE CALLED PHANTOM POWER.

Phantom power is the drain that electronics, like a computer, have on energy even while they're powered off. So unplug, or use a power strip.



## IMPORTANT PHONE NUMBERS

Electric Emergencies:	800-895-1999	24 hours, 7 days a week
Natural Gas Emergencies:	800-895-2999	24 hours, 7 days a week
Residential Customer Service:*	800-895-4999	7 a.m.-7 p.m., Mon.-Fri. 9 a.m.-5 p.m., Sat.
Business Solutions Center:*	800-481-4700	8 a.m.-5 p.m., Mon.-Fri.
Telecommunications Relay Service -TRS	711	24 hours, 7 days a week
Call Before You Dig	811	24 hours, 7 days a week

\*Register any inquiry or complaint at the above.

## IMPORTANT ADDRESSES

**General Inquiries\***  
Xcel Energy  
PO Box 8  
Eau Claire, WI 54702-0008  
xcelenergy.com

**Payments**  
Xcel Energy  
PO BOX 4176  
CAROL STREAM, IL 60197-4176  
Please include stub for  
faster processing.

## GENERAL INFORMATION

### City Fees

A few some cities impose that Xcel Energy collects from customers and pays directly to the city.

### Electronic Check Conversion

When you pay your bill by check, in most cases Xcel Energy will use your check information to make a one-time electronic debit from your checking account on the day we receive your check. There are no fees for this electronic conversion. In all other cases we will process your check.

### Environmental Information

Fuels used to generate electricity have different costs, reliability and air emissions. For more information, contact Xcel Energy at 800-895-4999 or online at [xcelenergy.com](http://xcelenergy.com). You can also contact the Minnesota Department of Commerce at <http://mn.gov/commerce/> or the Minnesota Pollution Control Agency at [https://www.pca.state.mn.us/quick-links/electricity-and-environment](http://www.pca.state.mn.us/quick-links/electricity-and-environment).

### Estimated Bills

Xcel Energy attempts to read meters each month. If no reading is taken, Xcel Energy estimates your month's bill based on your past use.

### Governing Regulatory Agency

The Minnesota Public Utilities Commission regulates this utility and is available for mediation. MPUC: 121 7th Place E., Suite 350, St. Paul, MN 55101-2147 – <http://mn.gov/puc/>.

### Late Payment Charge

Xcel Energy will assess a late payment charge on unpaid amounts two working days after the due date. The late payment charge is 1.5% monthly or \$1, whichever is greater. No late payment charge will be assessed if the unpaid amount is less than \$10.

### Payment Responsibility

If the name on the front of your bill is not that of a person or business who has payment responsibility, call Xcel Energy at 800-895-4999.

Further information is available to customers upon request.

## ABOUT YOUR ELECTRIC RATES

### Affordability Charge

A surcharge to recover the costs of offering bill payment assistance and discount programs for low-income customers.

### Basic Service Charge

Fixed monthly charge for certain fixed costs (metering, billing, maintenance, etc.)

### Conservation Improvement Programs

Minnesota law requires Xcel Energy to invest in programs that help customers save energy.

### Decoupling Adjustment

A credit or surcharge to residential and non-demand business customers that separates the recovery of fixed costs from sales, adjusted annually based on the average use of each of these two customer classes.

### Demand Charge

Charge to commercial and industrial customers for the fixed costs of the electric capacity required to meet the peak electric loads on Xcel Energy's system. The charge, which is adjusted seasonally, applies to the highest 15 minute kW demand during the billing period.

### Energy Charge

Charge per kWh of electricity usage to recover the variable costs of producing energy.

### Fuel Cost Charge

Charge per kWh to recover the costs of fuel needed to run Xcel Energy's generating plants, as well as the cost of purchasing energy from other suppliers.

### kWh

One kilowatt-hour (kWh) is a unit of electrical usage. One kWh equals 1,000 watts of electricity used for one hour. This is enough electricity to light a 100-watt light bulb for 10 hours.

### Meter Reading Information

Smart meters track your energy use in 15-minute intervals. Your bill is based on the total kWh you used in each 15-minute interval in the billing period.

### Mercury Cost Recovery

Minnesota law allows Xcel Energy to recover costs related to reducing Mercury emissions at two of Xcel Energy's fossil fuel power plants.

### Renewable Development Fund

Minnesota law requires Xcel Energy to allocate money to support research and development of renewable energy technologies, grid modernization, and other projects that increase system efficiency.

### Renewable Energy Standard

Minnesota law allows Xcel Energy to recover the costs of new renewable generation.

### Resource Adjustment

This includes costs related to: Conservation Improvement Programs, Mercury Cost Recovery, Renewable Development Fund, Renewable Energy Standard, State Energy Policy, Transmission Cost Recovery.

### State Energy Policy

Minnesota law allows Xcel Energy to recover costs related to various energy policies approved by the Legislature.

### Transmission Cost Recovery

Minnesota law allows Xcel Energy to recover costs associated with new investments in the electric transmission system necessary to deliver electric energy to customers.

### Windsource®

Windsource is an optional program where you choose how much wind energy you would like to support. You can choose a fixed number of Windsource blocks (100 kWh each) or choose a 100% Windsource option.

## ABOUT YOUR NATURAL GAS RATES

### Basic Service Charge

Monthly charge for certain fixed costs (metering, billing, maintenance, etc.)

### Charge per therm

Charge to recover the cost of natural gas purchases from wholesale suppliers and delivered to Xcel Energy's distribution system via pipeline. This charge is adjusted each month.

### Conservation Improvement Programs

Minnesota law requires Xcel Energy to invest in programs that help customers save energy.

### Distribution Charge

Charge per therm that covers only the delivery costs of natural gas to a home or business through our distribution system. It does not include the charges for the natural gas itself.

### Gas Affordability Program

A surcharge to recover the costs of offering a low-income customer co-pay program designed to reduce natural gas service disconnections. Billed to all non-interruptible customers.

### Gas Utility Infrastructure Costs

Minnesota law allows Xcel Energy to recover MPUC-approved costs of assessments, modifications, and replacement of natural gas facilities as required to comply with state and federal pipeline safety programs.

### Heat Content Adjustment

Corrects for variances in the heating capability of natural gas, and the adjustment varies monthly. The higher the heat content, the lower the volume of natural gas needed to provide the same heating.

### Natural Gas Innovation Act Costs

Minnesota law allows Xcel Energy to recover approved costs for pilot programs and technologies aimed at reducing natural gas emissions and helping meet the state's clean energy goals.

### New Area Service/Extension Surcharge

Monthly charge for extending natural gas service to areas where the cost would otherwise have been prohibitive under Company's present rates and service extension policy.

### Pressure Correction Adjustment

Adjusts for variances in the amount of natural gas measured by different types of meters due to pressure differences in the natural gas delivered to a service.

### Resource Adjustment

This includes costs related to Conservation Improvement Programs, Gas Utility Infrastructure Costs and State Energy Policy Rider.

### State Energy Policy

Minnesota law allows Xcel Energy to recover costs related to various energy policies approved by the Legislature.

### Therm

A therm is a unit of heating value equal to 100,000 British Thermal Units (BTUs). Since natural gas meters measure the volume of natural gas consumed in cubic feet, the Heat Content Adjustment is used to determine how much heat, in therms, is contained in the volume consumed.

## PAYMENT OPTIONS

Learn more at [xcelenergy.com](http://xcelenergy.com)

### Standard Payment Options: (No fees apply)

- **My Account/eBill/Mobile App** — View/pay your bill electronically, view energy usage and access account information.
- **Auto Pay** — Automatically pay your bill directly from your bank account.
- **Credit/Debit Card Payment** — Pay with your credit or debit card electronically in My Account/eBill/Mobile App, or by calling 833-660-1365.
- **Pay By Phone** — Make your payment by phone from your checking or savings account by calling 800-895-4999.
- **Pay By Mail** — Return the enclosed envelope and attached bill stub with your payment. Apply proper postage.
- **BankView and Pay** — View and pay your bills online through a third-party vendor.

### Other Payment Options

(Third-party fees will apply. Xcel Energy does not collect nor benefit from these fees.)

- **Pay Stations** — Pay your bill in-person at a location near you. A processing fee is charged for payments made at a pay station.

Learn more in **My Account** on [xcelenergy.com](http://xcelenergy.com) or the **Xcel Energy** mobile app.

4648

RECEIVED  
15/25 2023

LIC. # LB757330

## BEAVER CREEK COMPANIES INC.

INVOICE

January 5, 2026  
 Greenvale Township  
 Mark Legvold  
 31800 Guam Ave  
 Northfield, MN 55057

7226 235<sup>th</sup> Street West, Farmington, Minnesota 55024

GT-26-101

wfl

Permit #	Name	Invoice Number	Inspection Address	Cost
GT-046-2025	Jones	GT-046-2025	31820 Jamaica Ave	\$Waiting on Payment
GT-050A-2025	Jones	GT-050A-2025	31820 Jamaica Ave	\$1,069.81
GT-051-2025	Null	GT-051-2025	5909 290 <sup>th</sup> St. W	\$203.47
GT-041 Septic	Lundberg	GT-041 Septic	28----- Holyoke Ave	\$250.00
<b>Balance total</b>				<b>\$1,523.28</b>
<b>Total Invoice Due</b>				<b>\$1,523.28</b>

**Due Upon Receipt**  
 Thank You for your Business



# MATIT

27649  
Minnesota Association of Townships Insurance Trust  
805 Central Ave East, PO Box 415 • St. Michael, MN 55376  
Phone: 763-488-4052 or 1-800-262-2864

## Contribution Notice

**Bill To:**  
Attn: Mark Legvold  
Greenvale Township  
31800 Guam Ave  
Northfield, MN 55057

RECEIVED  
1/5/26 MZ

Invoice #: 6226

Date: 11/1/2025 ←

Due: 1/1/2026

Trust:

Pd on Jan 19 2026

Minnesota Association of Townships Insurance Trust  
805 Central Ave East  
PO Box 415  
St. Michael, MN 55376

Type of Coverage: Workers Compensation

Policy Number: 6226

**Due Date:** 1/1/2026

Workers Compensation From 1/1/2026 through 12/31/2026

WY

Outstanding Balance

**Total Due** \$662.00

**PLEASE KEEP THIS PORTION FOR YOUR RECORDS**

**PLEASE RETURN THIS PORTION WITH YOUR CHECK**

MINNESOTA ASSOCIATION OF TOWNSHIPS INSURANCE TRUST  
P.O. BOX 415  
ST. MICHAEL, MN 55376

**Invoice#:** 6226

**Due Date:** 1/1/2026

**Total Due:** \$662.00

Type of Coverage: Workers Compensation

**FOR OFFICE USE ONLY**

CHECK #: \_\_\_\_\_

AMOUNT: \_\_\_\_\_

INITIALS: \_\_\_\_\_

**Attn: Mark Legvold**  
Greenvale Township  
31800 Guam Ave  
Northfield, MN 55057

Policy Number: 6226

Make Check Payable to MATIT



4650  
APG Southern Minnesota  
4095 Coon Rapids Blvd  
Coon Rapids, MN 55433

INVOICE

Page # 1

RECEIVED  
12/30/25

GREENVALE TOWNSHIP  
31800 GUAM AVE  
NORTHFIELD, MN 550 57- 0000

Invoice Date	
12/24/2025	
Invoice Number	Ad Number
1079106	1508965
Terms	
Net 30	

Check Number	Amount Paid

Account # 513985 \$47.55

ACCOUNT NUMBER	START DATE	STOP DATE	EDITION DATE	ACCOUNT REPRESENTATIVE
513985	12/24/25	12/24/25	12/24/2025	Northfield Legals 763-691-6000

Please return the upper portion with your payment. To pay by credit card, please call 763-691-6000.

PUBLICATION	DATE	AD#	CLASS	DESCRIPTION/TAG LINE	TYPE	SIZE	QTY/TIMES	AMOUNT
Northfield News	12/24/2025	1508965	130	Candidate Filing	L	1.0 X 3.00	1	47.55

wlf

Net Amount	47.55
Shipping	0.00
Tax	0.00
Amount Due	47.55

1079106



\$30 charge assessed for returned checks.  
Report errors within 5 days to ensure consideration.  
Unpaid balances over 30 days past due will incur a 1.5%  
finance charge per month (Minimum .50 per month).



4650  
APG Southern Minnesota  
4095 Coon Rapids Blvd  
Coon Rapids, MN 55433

Page # 1

## INVOICE

GREENVALE TOWNSHIP  
31800 GUAM AVE  
NORTHFIELD, MN 550 57- 0000

Invoice Date

12/17/2025

Invoice Number	Ad Number
1078006	1507185

Terms

Net 30

Check Number	Amount Paid

Account # 513985 \$95.10

ACCOUNT NUMBER	START DATE	STOP DATE	EDITION DATE	ACCOUNT REPRESENTATIVE
513985	12/10/25	12/17/25	12/17/2025	Northfield Legals 763-691-6000

Please return the upper portion with your payment. To pay by credit card, please call 763-691-6000.

PUBLICATION	DATE	AD#	CLASS	DESCRIPTION/TAG LINE	TYPE	SIZE	QTY/TIMES	AMOUNT
Northfield News	12/17/2025	1507185	130	Candidate Filing	L	1.0 X 2.78	2	95.10

WEP

1078006

Net Amount	95.10
Shipping	0.00
Tax	0.00
Amount Due	95.10

\$30 charge assessed for returned checks.  
Report errors within 5 days to ensure consideration.  
Unpaid balances over 30 days past due will incur a 1.5%  
finance charge per month (Minimum .50 per month).





4651  
 PO Box 267  
 St. Michael, MN 55376  
 (800) 228-0296

RECEIVED  
 12/12/22 JWL

Bill To:  
 Greenvale - Dakota County  
 31800 Guam Ave  
 Northfield MN 55057

Invoice 115580  
 Date 12/15/2025  
 Page 1

Ship To:  
 Mark Legvold  
 31800 Guam Ave  
 Northfield MN 55057

Customer ID GREVA01	Ordered	Item Number	Description	Payment Terms		
				Discount	Rate	Amount
	1	ANNUAL-2DAYBANQ	Annual Conference - 2 day Conference Registrant SUPER-19504 Joy Royle	\$0.00	\$230.00	\$230.00
	1	ANNUAL-GUEST-EVENT	Annual Conference - Guest Event Wine Tour Session: 2025	\$0.00	\$40.00	\$40.00
	1	ANNUAL-GUEST-FRIBANQ	Annual Conference - Guest Friday Banquet Registrant GUEST ADAM ROYLE	\$5.00	\$40.00	\$35.00
	1	ANNUAL-GUEST-FRILUNCH	Annual Conference - Guest Friday Lunch Only Registrant GUEST ADAM ROYLE	\$5.00	\$25.00	\$20.00
	1	ANNUAL-GUEST-PASS	Annual Conference - Guest - Pass Registrant GUEST ADAM ROYLE	\$5.00	\$30.00	\$25.00
	1	ANNUAL-GUEST-SATBRFT	Annual Conference - Guest - Saturday Breakfast Registrant GUEST ADAM ROYLE	\$5.00	\$25.00	\$20.00

Subtotal \$370.00  
 Misc \$0.00  
 Tax \$0.00  
 Shipping \$0.00  
 Payment Received \$140.00  
 Total \$230.00

Please return this portion with your check



Make checks payable to: Minnesota Association of Townships  
 PO Box 267  
 St. Michael MN 55376

Bill To:  
 Greenvale - Dakota County  
 31800 Guam Ave  
 Northfield MN 55057

Invoice: 115580  
 Total: \$230.00



PO Box 267  
St. Michael, MN 55376  
(800) 228-0296

**Invoice** 115580  
**Date** 12/15/2025  
**Page** 1

**Bill To:**  
Greenvale - Dakota County  
31800 Guam Ave  
Northfield MN 55057

**Ship To:**  
Mark Legvold  
31800 Guam Ave  
Northfield MN 55057

Customer ID GREVA01	Item Number	Description	Payment Terms		
			Discount	Rate	Amount
1	ANNUAL-2DAYBANQ	Annual Conference - 2 day Conference Registrant SUPER-19504 Joy Royle	\$0.00	\$230.00	\$230.00
1	ANNUAL-GUEST-EVENT	Annual Conference - Guest Event Wine Tour	\$0.00	\$40.00	\$40.00
	Session: 2025				
1	ANNUAL-GUEST-FRIBANQ	Annual Conference - Guest Friday Banquet Registrant GUEST ADAM ROYLE	\$5.00	\$40.00	\$35.00
1	ANNUAL-GUEST-FRILUNCH	Annual Conference - Guest Friday Lunch Only Registrant GUEST ADAM ROYLE	\$5.00	\$25.00	\$20.00
1	ANNUAL-GUEST-PASS	Annual Conference - Guest - Pass Registrant GUEST ADAM ROYLE	\$5.00	\$30.00	\$25.00
1	ANNUAL-GUEST-SATBRFT	Annual Conference - Guest - Saturday Breakfast Registrant GUEST ADAM ROYLE	\$5.00	\$25.00	\$20.00

<b>Subtotal</b>	\$370.00
<b>Misc</b>	\$0.00
<b>Tax</b>	\$0.00
<b>Shipping</b>	\$0.00
<b>Payment Received</b>	\$140.00
<b>Total</b>	<b>\$230.00</b>

Please return this portion with your check



Make checks payable to: Minnesota Association of Townships  
PO Box 267  
St. Michael MN 55376

**Bill To:**  
Greenvale - Dakota County  
31800 Guam Ave  
Northfield MN 55057

**Invoice:** 115580  
**Total:** \$230.00

[clerk@greenvaletwp.org](mailto:clerk@greenvaletwp.org)

---

**From:** Kayla Plaisance <kplaisance@mntownships.org>  
**Sent:** Monday, December 22, 2025 11:03 AM  
**To:** clerk@greenvaletwp.org  
**Subject:** RE: Greenvale Annual Meeting attendance and billing  
**Attachments:** GREENVALE-DAKOTA #115580.pdf

Hi Mark,

Here is the invoice for Joy that was mailed out at the beginning of last week. It shows her total owed, you should be able to use that as reference for the remaining balance.

Thank you

**Kayla Plaisance**  
Financial Assistant  
MN Association of Townships

**From:** clerk@greenvaletwp.org <clerk@greenvaletwp.org>  
**Sent:** Monday, December 22, 2025 10:20 AM  
**To:** Kayla Plaisance <kplaisance@mntownships.org>  
**Subject:** RE: Greenvale Annual Meeting attendance and billing

**CAUTION:** This email originated from outside the organization, not a MAT mailbox. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thanks Kayla,

Checks for both Joy and myself are in the mail - \$200 each.

Please send us an invoice for the remaining 30 and we'll get it paid!

Thanks,  
Mark

Mark Legvold – Clerk, Greenvale Township  
[clerk@greenvaletwp.org](mailto:clerk@greenvaletwp.org)  
507-321-9311

**From:** Kayla Plaisance  
**Sent:** Monday, December 22, 2025 9:42 AM  
**To:** [clerk@greenvaletwp.org](mailto:clerk@greenvaletwp.org)  
**Subject:** RE: Greenvale Annual Meeting attendance and billing

Hello Mark,

We can credit out the registration for Wayne Peterson, but as Joy signed up on site her total will be \$230. If you have already sent a check for \$400 please issue another for the remaining \$30. If you have any questions please let me know.

Thank you

**Kayla Plaisance**  
Financial Assistant  
MN Association of Townships

**From:** [clerk@greenvaletwp.org](mailto:clerk@greenvaletwp.org) <[clerk@greenvaletwp.org](mailto:clerk@greenvaletwp.org)>  
**Sent:** Friday, December 19, 2025 9:20 AM  
**To:** Kayla Plaisance <[kplaisance@mntownships.org](mailto:kplaisance@mntownships.org)>  
**Subject:** Greenvale Annual Meeting attendance and billing

You don't often get email from [clerk@greenvaletwp.org](mailto:clerk@greenvaletwp.org). [Learn why this is important](#)

**CAUTION:** This email originated from outside the organization, not a MAT mailbox. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good Morning,

Wayne Peterson (our treasurer) did not attend the annual meeting after signing up, however one of our supervisors, Joy Royle, did attend instead.

We will be sending payment for both Joy and myself.

Mark

Mark Legvold – Clerk, Greenvale Township  
[clerk@greenvaletwp.org](mailto:clerk@greenvaletwp.org)  
(507) 321-9311

# CTAS Claim

Claim Number : 4652

Claim Date : 01/05/2026

To : Fred Vivant, Claimant  
28140 Hopewood Dr

Northfield, MN 55057

Note :

For :

100-41130-310	Ordinances and Proceedings - Planning Fees	\$340.00
<b>Total</b>		<b>\$340.00</b>

## Declaration

I declare under penalties of law that this account, claim or demand is just and correct and that no part of it has been paid

-----  
Date

-----  
Signature of Claimant

Paid by Order - Check Number -----

Filled in my office this ----- day of -----,

-----  
Clerk

# CTAS Claim

Claim Number : 4653

Claim Date : 01/05/2026

To : Above Grade Properties, Claimant  
29002 Isle Ave

Northfield, MN 55057

Note :

WIL

For :

100-41130-310	Ordinances and Proceedings - Planning Fees	\$340.00
<b>Total</b>		<b>\$340.00</b>

## Declaration

I declare under penalties of law that this account, claim or demand is just and correct and that no part of it has been paid

-----  
Date

-----  
Signature of Claimant

Paid by Order - Check Number -----

Filled in my office this ----- day of -----,

-----  
Clerk

# CTAS Claim

Claim Number : 4654

Claim Date : 01/05/2026

To : Twin Organics, Claimant  
5680 290th St W

Northfield, MN 55057

Note :

For :

100-41130-310	Ordinances and Proceedings - Planning Fees	\$340.00
<b>Total</b>		<b>\$340.00</b>



## Declaration

I declare under penalties of law that this account, claim or demand is just and correct and that no part of it has been paid

-----  
Date

-----  
Signature of Claimant

Paid by Order - Check Number -----

Filled in my office this ----- day of -----,

-----  
Clerk

Ken, (board included, DNRA)

Thanks for meeting this morning. Here are the costs associated with the variances done this September:

Special Hearing Costs:	\$345
Publishing in Newspaper:	\$71.33
Mailing Costs:	\$23.40
Admin and Payroll processing	\$40.00
<b>TOTAL:</b>	<b>\$479.73</b>

Round to 480, divide by 3 -	\$160 per applicant
Charged Fees:	\$500 per application
Refund due:	\$340 per applicant

Have a good new year.  
Mark

Mark Legvold – Clerk, Greenvale Township  
clerk@greenvaletwp.org  
507-321-9311

Claims for Jan?

CTAS Claim

Claim Number : 4655

Claim Date : 01/05/2026

To : Scott A Norkunas, Claimant  
31255 Foliage Ave

Northfield, MN 55057

Note :

Process in payroll

For :

100-41941-437	Town Hall - Misc Fees	\$50.00
<b>Total</b>		<b>\$50.00</b>

Declaration

I declare under penalties of law that this account, claim or demand is just and correct and that no part of it has been paid

WEP

Date

Signature of Claimant

Paid by Order - Check Number -----

Filled in my office this ----- day of -----,

Clerk

VFW  
2 Flags X  
#25.00

\$50.00 pd  
12.20.25  
John Billinger  
VFW

Mark, this is  
a receipt from the  
VFW for 2 flags  
I paid for them.  
Need receipt for that  
no Rush. Thanks  
Scott Norkunas

# CTAS Claim

Claim Number : 4656\*

Claim Date : 01/05/2026

To : Mark Legvold, Claimant  
5101 315th St W

Northfield, MN 55057

Note : Hotel at MAT conference, Mileage 105 Nfld to St. Cloud (105 mi) and St. Cloud to Mpls (66 miles)@ .70

For :

100-41425-437	Clerk - Misc Fees	\$119.70
100-41425-440	Clerk - Miscellaneous: Lodging	\$133.51
<b>Total</b>		<b>\$253.21</b>

WYL

## Declaration

I declare under penalties of law that this account, claim or demand is just and correct and that no part of it has been paid

-----  
Date

-----  
Signature of Claimant

Paid by Order - Check Number -----

Filled in my office this ----- day of -----,

-----  
Clerk



Legvold, Mark  
5101 315th St West  
Northfield, MN 55057

**GrandStay Residential Suites St Cloud (1676)**  
213 Sixth Avenue South  
Saint Cloud, MN 56301  
+1.320.251.5400  
stcloud@grandstay.net

Account: 50461054  
Date: 1/7/26  
Room: 104 MIL  
Arrival Date: 12/12/25  
Departure Date: 12/13/25  
Check In Time: 12/12/25 5:37 PM  
Check Out Time: 12/13/25 12:07 PM

Rewards Program ID:  
You were checked in by: Msoule  
You were checked out by: ejoy1

**Total Balance Due: 0.00**

Post Date	Description	Comment	Unit Price	Quantity	Amount
12/12/25	Visa Payment		(133.51)	1	(133.51)
		XXXXXXXXXXXX8053			
12/12/25	Room Charge	#104 Legvold, Mark	118.15	1	118.15
12/12/25	State Tax		8.12	1	8.12
12/12/25	City / County Tax		1.03	1	1.03
12/12/25	Transit Tax		0.30	1	0.30
12/12/25	Lodging Tax		5.91	1	5.91
<b>Folio Summary 12/12/25 - 12/12/25</b>					
	Room Charge			1	118.15
	City / County Tax			1	1.03
	Lodging Tax			1	5.91
	State Tax			1	8.12
	Transit Tax			1	0.30
	Visa Payment			1	(133.51)
					<b>Balance Due: 0.00</b>

Grand Returns member? If yes, stop by the front desk to get your points added to your account!

Not a member? It takes less than a minute to sign up! See front desk for details.

Thank you for choosing the Saint Cloud GrandStay!

X\_\_\_\_\_

*Follow us on:*



@grandstay.stcloud

GrandStay St. Cloud

4658

INVOICE



Real People. Real Solutions.

Please Remit To: Bolton & Menk, Inc.  
 1960 Premier Drive | Mankato, MN 56001-5900  
 507-625-4171 | 507-625-4177 (fax)

Payment by Credit Card Available Online at [www.Bolton-Menk.com](http://www.Bolton-Menk.com)  
 To Ensure Proper Credit, Provide Invoice Numbers with Payment

Greenvale Township  
 clerk@greenvaltwp.org  
 Jane Dilley  
 31800 Guam Avenue  
 Northfield, MN 55057

December 31, 2025  
 Project No: 0T6.130503.000  
 Invoice No: 0383845  
 Client Account: GREENVAL\_TW\_MN

### Greenvale Twp/On-Call Planning Services

General Planning (0000001)

#### Professional Services

		Hours	Rate	Amount
Specialist <i>GIS Mapping</i>	11/10/2025	1.00	150.00	150.00
<b>Totals</b>		1.00		150.00
<b>Total Labor</b>				<b>150.00</b>
			<b>Total this Task</b>	<b>\$150.00</b>
			<b>Total this Invoice</b>	<b>\$150.00</b>

Bolton & Menk, Inc. is an equal opportunity employer and federal contractor or subcontractor. Consequently, the parties agree that, as applicable, they will abide by the requirements of 41 CFR 60-1.4(a), 41 CFR 60-300.5(a) and 41 CFR 60-741.5(a) and that these laws are incorporated herein by reference. These regulations prohibit discrimination against qualified individuals based on their status as protected veterans or individuals with disabilities, and prohibit discrimination against all individuals based on their race, color, religion, sex, sexual orientation, gender identity or national origin. These regulations require that covered prime contractors and subcontractors take affirmative action to employ and advance in employment individuals without regard to race, color, religion, sex, sexual orientation, gender identity, national origin, protected veteran status or disability. The parties also agree that, as applicable, they will abide by the requirements of Executive Order 13496 (29 CFR Part 471, Appendix A to Subpart A), relating to the notice of employee rights under federal labor laws.

Notice: A Finance charge of 1.5% per month (annual percentage of 18%) is charged on balances 30 days or over.

# CTAS Claim

Claim Number : 4659

Claim Date : 01/07/2026

To : Joylee Royle, Claimant  
10451 320th St

Northfield, MN 55057

Note :

For :

100-41110-331	Council/Town Board - Transportation: Travel Expense	\$439.29
<b>Total</b>		<b>\$439.29</b>

## Declaration

I declare under penalties of law that this account, claim or demand is just and correct and that no part of it has been paid

-----  
Date

-----  
Signature of Claimant

Paid by Order - Check Number -----

Filled in my office this ----- day of -----,

-----  
Clerk

[clerk@greenvaletwp.org](mailto:clerk@greenvaletwp.org)

---

**From:** Joy Royle <roylejoy@gmail.com>  
**Sent:** Wednesday, January 7, 2026 12:24 PM  
**To:** Mark Legvold  
**Cc:** Joy Royle  
**Subject:** MAT annual meeting hotel  
**Attachments:** Hotel Bill 66525 - 2025-12-13.pdf; Untitled attachment 00143.txt

Mark,

Attached is my hotel receipt for the MAT annual meeting. This was the only room type available when I booked my hotel room. I vaguely recall there was an advertised special room rate through MAT of \$120ish/night. I'd be fine being reimbursed at that rate.

I attended a full day conference Friday 12/12/25 0730-1630 and a half day Saturday 12/13/25 0730-Noon.

Mileage one way: 103 for a total of 206.

10451 320<sup>th</sup> St  
Nor

**Courtyard by Marriott St. Cloud****COURTYARD**  
BY MARRIOTT

404 West St Germain Street  
St. Cloud, MN, US 56301  
+1 (320) 654-1661

Page 2 of 2

**Summary of Charges Continued****Important Information****Authenticity Of Hotel Bills**

Marriott retains official records of all charges and credits to your account and will honor only these records.

**Privacy**

Your privacy is important to us. For full details please view our  
[Privacy Statement](#).

**Credit of Marriott Bonvoy Points**

Marriott retains official records of all charges and credits to your account and will honor only these records.

**Courtyard by Marriott St. Cloud**

Page 1 of 2

**COURTYARD**  
BY MARRIOTT404 West St Germain Street  
St. Cloud, MN, US 56301  
+1 (320) 654-1661**Summary of Charges**

<b>Guest Information</b>	ROYLE/JOYLEE PLEASE COMPLETE NORTHFIELD, MN 55057 US	<b>Dates Of Stay</b>	12/11/2025 - 12/13/2025
		<b>Room Number</b>	315
		<b>Guest Number</b>	66525
		<b>Member Number</b>	*****651
		<b>Group Number</b>	

Date	Description	Reference	Charges	Credits
12/11/2025	ROOM CHARGE	RB315	195.00	
12/11/2025	STATE SALES TAX	T2315	13.41	
12/11/2025	CITY TAX	T3315	9.75	
12/11/2025	COUNTY TAX	T4315	0.73	
12/11/2025	SALES TAX OTHER ROOM TAX	T8315	1.46	
12/11/2025	GARAGE PARKING	PG315	4.00	
12/11/2025	SALES TAX	Z3315	0.51	
12/12/2025	ROOM CHARGE	RB315	184.00	
12/12/2025	STATE SALES TAX	T2315	12.65	
12/12/2025	CITY TAX	T3315	9.20	
12/12/2025	COUNTY TAX	T4315	0.69	
12/12/2025	SALES TAX OTHER ROOM TAX	T8315	1.38	
12/12/2025	GARAGE PARKING	PG315	4.00	
12/12/2025	SALES TAX	Z3315	0.51	
12/13/2025	VISA	VI11:27AM		437.29
<b>Total Charges</b>			<b>437.29</b>	
<b>Total Balance</b>				<b>0.00 USD</b>

# GREENVALE TOWNSHIP

## ATTENDANCE ROSTER –COMPENSATION FOR PLANNING COMMISIONMEETINGS

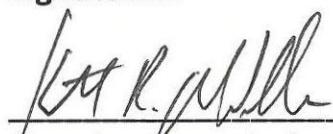
MEETING DATE: 12/11/2025

MEETING TYPE:  Regular Meeting  Public Hearing  Special Meeting  
(circle one)

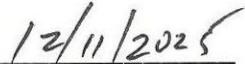
### Town Board Members

NAME	ROLE	ATTENDED?	PAY RATE
Ken Malecha	Chairman	yes no	\$65.00
Victor Volkert	Commissioner	yes no	\$65.00
Joyce Moore	Commissioner	yes no	\$65.00
Dan Chesky II	Commissioner	yes no	\$65.00
Stu Berg	Commissioner	yes no	\$65.00
Mark Legvold	Town Clerk	yes no	\$80.00
	Deputy Clerk	yes no	\$80.00

### Signatures:



Planning Commission Chair or Vice Chair

  
12/11/2025

Date

  
Clerk  
12/11/25

Date

*Completed form goes to Town Clerk*

# GREENVALE TOWNSHIP

## ATTENDANCE ROSTER –COMPENSATION FOR TOWN BOARD MEETINGS

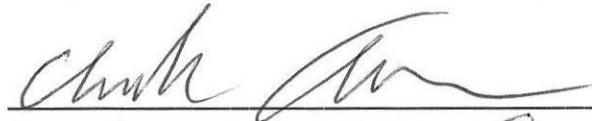
MEETING DATE: December 18, 2025

MEETING TYPE:  Regular  Special

Town Board

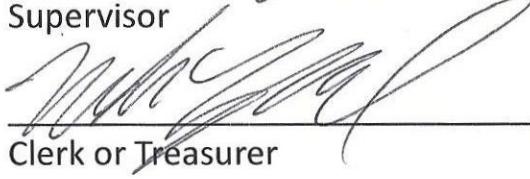
NAME	ROLE	ATTENDED?	REGULAR	SPECIAL
Charles Anderson	Supervisor	yes no	\$80.00	\$80.00
Scott Norkunas	Supervisor	yes no	\$80.00	\$80.00
Joy Royle	Supervisor	yes no	\$80.00	\$80.00
Wayne Peterson	Treasurer	yes no	\$80.00	\$80.00
Mark Legvold	Town Clerk	yes no	paid by salary	\$80.00
Ken Malecha	Plan Comm Chair	yes no	\$65.00	\$65.00
Mark Malecha	Road Comm Chair	yes no	\$50.00	\$50.00
Kathy Edwards	Deputy Clerk	yes no	\$80.00	\$80.00
	Deputy Treasurer	yes no	\$80.00	\$80.00
	Plan Comm Vice Chair	yes no	\$50.00	\$50.00

Signatures:

  
Supervisor

12/18/25

Date

  
Clerk or Treasurer

12/18/25

Date

*Completed form goes to Town Clerk*

Greenvale Township Attendance Roster  
Dec-25

Total Pay

Employee	Rate	Town Board	Planning Commiss.	Road Commission	Special Mtg/hearing	Board of canvas	Elections	
Charles Anderson	80		1					80
Stuart Berg	65							0
Malecha Ken	65		1	1				130
Malecha Mark	50		1					50
Volkert Victor	65			1				65
Moore, Joyce	65			1				65
Chesky Dan II	65			1				65
Norkunas, Scott	80		1					80
Peterson, Wayne	80		1					80
Royle, Joy	80		1					80
Legvold, Mark	80		1	1				0 (does not include regular board/PC
<b>TOTAL</b>								<b>695</b>

Included meetings

Dec 11 PC Meeting

Dec 18 Board Meeting

### Clerk Time Q4 2025

Day	Date	Hours worked	Notes
Wed	1-Oct	3	
Mon	6-Oct	3	
Tues	7-Oct	3	
Wed	8-Oct	3	
Thurs	9-Oct	2	PC hearing and meeting
Sun	12-Oct	1	
Mon	13-Oct	3	
Tues	14-Oct	3	
Wed	15-Oct	4	
Thurs	16-Oct	2	Board closed meeting and reg
Sun	19-Oct	2	
Mon	20-Oct	3	
Tues	21-Oct	4	
Wed	22-Oct	3	
Mon	27-Oct	2	
Tues	28-Oct	3	
Wed	29-Oct	3	
Fri	31-Oct	1	
Mon	3-Nov	3	
Tues	4-Nov	3	
Wed	5-Nov	2	
Mon	10-Nov	3	Plus RC meeting
Tues	11-Nov	0	Veteran's Day
Wed	12-Nov	4	
Thurs	13-Nov	1	Meeting prep
Sun	16-Nov	2	Minutes
Mon	17-Nov	3	
Tues	18-Nov	4	
Wed	19-Nov	3	
Thurs	20-Nov	1	
Mon	24-Nov	3	
Tues	25-Nov	2.5	
Wed	26-Nov	2	
Mon	8-Dec	4	
Tues	9-Dec	1	
Wed	10-Dec	3	
Thurs	11-Dec	0.5	PC meeting prep
Fri	12-Dec	7	MAT Training/Conf
Sat	13-Dec	2	MAT Training/Conf
Mon	15-Dec	4	
Tues	16-Dec	3	
Wed	17-Dec	2.5	
Thurs	18-Dec	1	Meeting prep
Fri	19-Dec	1	election coord

Sun	21-Dec	2 Minutes
Mon	22-Dec	4 Office
Tues	23-Dec	3 Office
Wed	24-Dec	0.5 election coorespondence
Fri	26-Dec	2 Computer and mailer
Mon	29-Dec	3 Office
Tues	30-Dec	3 Office

**TOTAL** 131

Salary hrs	120
Adtl Hrs	11
Hrly Wage	\$20
Due (hourly)	\$ 2,620.00
Spcl Meetings	\$ 320.00 Oct 9, 16; Nov 10, 20
<b>TOTAL</b>	<b>\$ 2,940.00</b>

**To**

Vendor ID: 0000199615  
Vendor Location: 001  
Vendor Name: GREENVALE TOWN OF  
Vendor Address: 31800 GUAM AVE  
NORTHFIELD, MN 55057

**Reference Information**

Pay Cycle: DLYEFT  
Pay Cycle Seq Number: 3649

**Payment Information**

Payment Reference: 0010108291  
Payment Date: 12/31/2025  
Payment Method: Automated Clearing House

Agency Code / Description	Contact Phone	Voucher ID / Payment Message	Invoice Date	Invoice Number	Customer Account	Paid Amt
G90 / REVENUE/INTERGOVT	651/556-6092	00 11820682	12/26/2025	24101A31900073C001	TOWN-190007 AGPRES_COCONSR V	1,952.84
AG PRESERVE/CO CONSRV					<b>Total:</b>	<b>1,952.84 USD</b>

**Northfield Rural Fire Protection District**  
**Agreement for Fire Protection Services – 2026**

This agreement made and entered into this 1<sup>st</sup> day of January 2026, by and between the Northfield Rural Fire Protection District, (hereinafter called “the District”), a Joint Powers Agreement by and between the Township of Greenvale, a municipal corporation of Dakota County, Minnesota (hereinafter called the “municipality”).

Whereas the municipality deems it advisable for the residents of said municipality fire protection services to be provided by the District, and

Whereas the District has the ability to provide such fire protection services, and has authorized its President and Secretary to enter into contracts with municipalities for the furnishing of such services.

Now therefore it is mutually agreed between the parties hereunder that for a period of one year, commencing January 1, 2026 and ending December 31, 2026, the District will provide fire protection services and answer fire calls submitted by residents of the municipality, and will respond to such calls with suitable apparatus and personnel from the Northfield Area Fire and Rescue Service, who will render all assistance possible in saving of life and property.

In consideration of these services, the municipality agrees to pay the sum of \$52,163.18 to the District as follows: 2 (two) equal payments of \$26,081.59 by May 1, 2026 and October 1, 2026. Checks should be sent to: Northfield Rural Fire District, P.O. Box 291, Dundas, MN 55019

In witness whereof the parties have caused this instrument to be executed by the respective officers thereof.

Northfield Rural Fire Protection District

The Township of Greenvale

A joint powers agreement by and between the  
Townships of Bridgewater, Northfield,  
Greenvale, Waterford, Forest and Webster

A Municipal Corporation of Dakota County, MN

By: Brian Peterson

By: \_\_\_\_\_

President

Board Chair

By: Glen Costere

By: \_\_\_\_\_

Secretary

Clerk

**From:** Mike Couri <mike@couriruppe.com>  
**Sent:** Monday, January 12, 2026 12:32 AM  
**To:** Charles Anderson - Supervisor, Greenvale Township  
**Cc:** Mark Legvold - Clerk, Greenvale Township  
**Subject:** Court order relating to affidavits of candidacy

Charlie,

You have asked what might have been the consequences for the Township if it did not seek a court order finding that the Township substantially complied with the election notice requirements for the March 10, 2026 election.

As you are aware, once it was brought to my attention that the Township had erroneously published a notice of affidavit of candidacy with two 2025 dates that should have been 2026 dates, and the notice was published 13 days before the first date that affidavits of candidacy would be accepted rather than 14 days as required by law, it was my advice that the Township seek a court order declaring that the Township's second publication of a corrected notice on December 24, 2025 (six days prior to the first date that affidavits of candidacy would be accepted) constituted substantial compliance with Minnesota's election laws.

Minnesota Statute 204B.44 anticipates that there will be occasions when a Township, City or County fails to fully comply with the State's election laws and offers the municipality a chance to bring the issue before a court prior to the election to have the court review and approve the procedure that the municipality is using to correct the error as best it can. This procedure has been used by number of our clients over the years to correct errors in election procedure that may otherwise call into question the validity of the entire election.

Rather than have an error such as this lead to litigation challenging a candidate's election after the election has occurred, we routinely recommend that the Township figure out the best method to mitigate the problem caused by the error and petition the court before the election for a determination that the Township's proposed "fix" substantially complies with the law. This is the purpose of Minn. Stat. 204B.44, which allows election errors to be reviewed by a court prior to the election occurring and which thereafter eliminates any challenge to the election on the grounds of the error that was made prior to the election.

Had the Township not had the Dakota County District Court issue an order finding the Township's procedures to be adequate, any resident of the Township conceivably could have brought an action in Dakota County District Court either before the election or after the election petitioning the court to have their name added to the ballot (if brought before the election) or petitioning the court for a new election (if brought after the election) on the grounds that the notice published in the newspaper was not published for a long enough period as required by law and that prejudiced the person challenging the election because the publication period was too short, causing that person to miss the window for filing their affidavit of candidacy.

A similar argument can be made relating to the error with the dates. Given that the original publication referred to the March 10, 2025 election rather than the March 10, 2026 election, a person who was dissatisfied with the results of the election could have challenged the notice as being ineffective as it noticed affidavits of candidacy for the March 10, 2025 election instead of the March 10, 2026 election. In either case, not obtaining a court order before the election would have left the Township open to an election challenge

that potentially could have taken months and cost tens of thousands of dollars (I believe the last Greenvale election challenge lasted approximately 5 months, likely cost each party well over \$10,000 and delayed the seating of the winner of that election by 5 months).

With the issuance of the Dakota County District Court's order finding that the Township substantially complied with the election laws, the election can go forward free from the threat of a challenge to the election on the grounds that the Township's defective notice invalidated the results of the election. This was accomplished in the space of one week and at a fraction of the cost the Township would bear if its actions were challenged after the election had occurred.

As I explained before this issue was brought before the court, having a court find the Township's "fix" to be in substantial compliance with the statutory notice requirements is standard procedure in these situations as it completely remedies the error and protects the Township going forward in the event one side or the other is unhappy with the election outcome.

Michael C. Couri  
Couri & Ruppe, P.L.L.P.  
705 Central Avenue East  
P.O. Box 369  
St. Michael, MN 55376  
763-497-1930

Greenvale Township Election Judges for March 10, 2026

Carolyn Fott

Mary Hanks

Mary Tennessen

Jerry Gehler

Joyce Moore

Beverly Fink

Cindy Larson

Judy Ulrich

Vicky Langer

Kari Gilomen

Bruce Paulson

Austin Malecha

Chuck Tennessen

Lisa Legvold

Katey Langer

Kathy Edwards

Pat Edwards

Liz Pasch

Sue Brockman

Ruth Paulson

**From:** Joylee Royle <joylee.royle@greenvaletwp.org>  
**Sent:** Monday, January 5, 2026 9:38 AM  
**To:** Mark Legvold  
**Subject:** \*\*\*Junk E-Mail\*\*\* Fwd: Conflict of Interest

Mark,

I'd like the topic of conflict of interest added to this month's agenda under old business. Thank you. There is quite a lengthy email chain attached. I would like to review with you at some time to be sure you have received all pertinent information.

Joy

Sent from my iPhone

Begin forwarded message:

**From:** Steve Fenske <sfenske@mntownships.org>  
**Date:** December 16, 2025 at 10:30:42 AM CST  
**To:** joylee.royle@greenvaletwp.org  
**Subject: RE: Conflict of Interest**

The town board is best served by getting the town attorney involved to direct them and manage the conflict of interest issue.

**Steve M. Fenske** | General Counsel  
Minnesota Assoc. of Townships  
805 Central Avenue East  
St. Michael, MN 55376-0267  
(800) 228-0296 – Toll Free (Ext. 157)

Disclaimer: The contents of this communication should not be construed as legal advice on any specific fact or circumstance. The information presented is not legal advice or a legal opinion, and it may not necessarily reflect the most current legal developments.

**From:** Joylee Royle - Supervisor, Greenvale Township <joylee.royle@greenvaletwp.org>  
**Sent:** Tuesday, December 16, 2025 10:15 AM  
**To:** Steve Fenske <sfenske@mntownships.org>  
**Subject: RE: Conflict of Interest**

**CAUTION:** This email originated from outside the organization, not a MAT mailbox. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Thank you for your response and explanation. I am trying to figure out what my next step needs to be as I want to properly handle this issue. Is there any process I can refer to on what steps to take regarding the supervisor who voted on this who is the sole residence on the the end of this dead end cart way?

Joy Royle

---

**From:** "Steve Fenske" <[sfenske@mntownships.org](mailto:sfenske@mntownships.org)>  
**Sent:** 12/16/25 9:33 AM  
**To:** "joylee.royle@greenvaletwp.org" <[joylee.royle@greenvaletwp.org](mailto:joylee.royle@greenvaletwp.org)>  
**Subject:** RE: Conflict of Interest

Hi Joy,

I think your Township may have some significant misunderstanding about the cartway law. The purpose of a cartway is To provide a private party who is landlocked with a right of access to their property, that would otherwise have been landlocked because of the neighboring parcels. The cost of maintaining and building a cartway are supposed to be upon the individuals who need that access to reach their property. York Township cannot use a resolution to turn a cart way into a town road.

The cartway law is at Minn. Stat. 164.08 (<https://www.revisor.mn.gov/statutes/cite/164.08>). It does not include any power or process to turn a cartway into a regular town road. There is a power within the statute for the board to spend money on a cart way if the board finds it's in the public interest to do so. This is generally a limited expenditure for some specific purpose, and not a full assumption of a cartway as a Township road. That power is described at 164.10.

If the Township board intends to create a regular Township road, it must do so in one of the ways described in law to create a regular Township road. One of the considerations when creating a town road is whether the roadway is going to serve a public purpose or if it's being offered to provide a private benefit to one or few people. Town roads are not supposed to be publicly funded private driveways.

Keep in mind that the interested supervisor cannot have any role in deciding these questions because he would certainly have a money interest in the outcome of the vote.

Sincerely,

Steve M. Fenske | General Counsel

Minnesota Assoc. of Townships

805 Central Avenue East

St. Michael, MN 55376-0267

(800) 228-0296 – Toll Free (Ext. 157)

Disclaimer: The contents of this communication should not be construed as legal advice on any specific fact or circumstance. The information presented is not legal advice or a legal opinion, and it may not necessarily reflect the most current legal developments.

**From:** Joylee Royle - Supervisor, Greenvale Township <[joylee.royle@greenvaletwp.org](mailto:joylee.royle@greenvaletwp.org)>  
**Sent:** Monday, December 15, 2025 8:50 PM  
**To:** Steve Fenske <[sfenske@mntownships.org](mailto:sfenske@mntownships.org)>  
**Subject:** RE: Conflict of Interest

You don't often get email from [joylee.royle@greenvaletwp.org](mailto:joylee.royle@greenvaletwp.org). [Learn why this is important](#)

**CAUTION:** This email originated from outside the organization, not a MAT mailbox. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Steve,

I intended to try and speak to you at the Annual conference last week. Regarding the below matter, what would the appropriate steps be in making a cartway a road? I have done some research and believe this can be done via Resolution. My question is, if a resolution is done, do the impacted land owners need to be contacted? Also cartway's can be all sorts of sizes would there need to be a survey and minimum road specifications met when turning a cartway into a road?

Thank you,

Joy Royle

Greenvale Township Supervisor

---

**From:** "Steve Fenske" <[sfenske@mntownships.org](mailto:sfenske@mntownships.org)>  
**Sent:** 11/21/25 2:30 PM  
**To:** "[joylee.royle@greenvaletwp.org](mailto:joylee.royle@greenvaletwp.org)" <[joylee.royle@greenvaletwp.org](mailto:joylee.royle@greenvaletwp.org)>, "Madeline Cash" <[mcash@mntownships.org](mailto:mcash@mntownships.org)>  
**Subject:** RE: Conflict of Interest

Hi Joy,

I'm sorry you are experiencing this.

I doubt that any of our staff would have told the supervisor that it was up to his discretion. For one thing, that makes it sound like conflicts of interest are only present when a supervisor admits to or acknowledges them. That is not the case. Second, our service is to connect town officers to legal information that may be relevant to their situation, but we do not apply the township's situation to the law. We don't provide advice.

A common law conflict of interest is the type that is at issue when a supervisor has a personal financial interest in the outcome of a vote. The classic case that MAT presents when explaining common law conflicts of interest is a case in which a town supervisor was the resident on that road or area that was in question before the board and the supervisor chose to vote on the matter anyway. Common law conflicts are more complex to resolve than the kind that involve a contract. The proper answer is not always for the interested supervisor to abstain from the vote. That's why the townships should use the town attorney to resolve the issue.

The interested supervisor can be sued by any party who claims to be harmed by the conflict of interest, which can be any taxpayer who disagrees with spending town money on this road. The interested supervisor can be forced to pay back amounts that should not have been paid by the township. While insurance could defend the interested supervisor in a lawsuit, insurance will not pay amounts that are deemed owed by the supervisor by virtue of a conflict of interest.

The township board should use the town attorney to provide a learned opinion about the status of this road. If there is no town road there, and the board wants a road, there are easy ways to achieve that. If there is no road and the board does not want a road, then it will be clear that the driving surface is a private driveway.

Sincerely,

Steve M. Fenske | General Counsel

Minnesota Assoc. of Townships

805 Central Avenue East

St. Michael, MN 55376-0267

(800) 228-0296 – Toll Free (Ext. 157)

Disclaimer: The contents of this communication should not be construed as legal advice on any specific fact or circumstance. The information presented is not legal advice or a legal opinion, and it may not necessarily reflect the most current legal developments.

**From:** Joylee Royle - Supervisor, Greenvale Township <[joylee.royle@greenvaletwp.org](mailto:joylee.royle@greenvaletwp.org)>

**Sent:** Friday, November 21, 2025 1:54 PM

**To:** Madeline Cash <[mcash@mntownships.org](mailto:mcash@mntownships.org)>; Steve Fenske <[sfenske@mntownships.org](mailto:sfenske@mntownships.org)>

**Subject:** Conflict of Interest

Some people who received this message don't often get email from [joylee.royle@greenvaletwp.org](mailto:joylee.royle@greenvaletwp.org). [Learn why this is important](#)

**CAUTION:** This email originated from outside the organization, not a MAT mailbox. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Maddie.

We had our monthly board meeting last night. We have an ongoing issue with a driveway/road that was on our agenda last night - has been on the agenda for months - and multiple other occasions over the past 30 years. The one and only residence at the end of this driveway/road happens to be one of our supervisors, Scott Norkunas. This "road" is not a road and has a file of over 100+ documents that contradict one another on what this drive-able surface actually is. It has a "Minimum maintenance road" sign that was placed on the road years ago - without it technically being a road. There are previous partial driveway easements with surveys, along several other documents requesting it to be a road/cartway/etc. The issue is this, last night when my other supervisor and I were discussing what should be done with this "road" after I spoke and said that it is not clear based off the documents that we have and that we should seek legal counsel regarding this as there are three other farmers that own land along this road. The supervisor that lives at the dead end of this "road" loudly proclaimed that he was voting on this, and was told he could vote (that it was up to his discretion) by MAT. I asked to see where MAT said he could vote and he said he doesn't have to show anybody the email. This happens to be the same supervisor that was asking you questions at last years spring short course regarding min maint roads that have houses off of them. As you asked him questions trying to give him an answer once he said that he was the land owner at the end of this road, you told him he shouldn't be the one asking questions about it at a meeting. Is there any course of corrective action? He voted on something last night that he will financially gain from. By removing the min maint sign the township now has to provide further maintenance to this road by plowing snow. There are 3 other land owners .but they own the farm land that abuts to this road. He is the only residence of this road.

Also is there any means of filing a harassment order against a Supervisor? I was called "Hun" by a fellow supervisor during our meeting last night. I corrected him right away by stating "That is not my name, I am not hun." I am the only woman on our board. It's both inappropriate and unprofessional.

If our township rezones two separate areas that contain many homes into an Agriculture 2 zone to allow for Cannabis, do we need to have a public hearing to let these home owners know their zoning has changed? Or can they just be sent a letter in the mail telling them their zoning has changed. Our township did have a public hearing when discussing the idea of an Agriculture 2 zone to allow for Cannabis, but no specific area was identified at the time of that public hearing.

Thank you

Joy Royle

Greenvale Township

[clerk@greenvaletwp.org](mailto:clerk@greenvaletwp.org)

---

**From:** Scott Norkunas - Supervisor Greenvale Township <scott.norkunas@greenvaletwp.org>  
**Sent:** Tuesday, January 13, 2026 5:33 PM  
**To:** Mark Legvold - Clerk, Greenvale Township  
**Subject:** FWD: Re: minimum maintenance road  
**Attachments:** TP7000 - Common Law Conflicts of Interest (1).pdf

this is email from MAT. i read it aloud at meeting

---

**From:** "Madeline Cash" <mcash@mntownships.org>  
**Sent:** 10/16/25 9:17 AM  
**To:** "Steve Fenske" <sfenske@mntownships.org>, "scott.norkunas@greenvaletwp.org" <scott.norkunas@greenvaletwp.org>  
**Subject:** Re: minimum maintenance road

Hello Scott-

Questions of disqualification are difficult to answer because they are fact-based and are somewhat subjective. Neither the legislature nor the courts have created hard and fast rules regarding disqualification and there are no set criteria established for identifying exactly when an interest is present, so you must use your own judgment to evaluate the factors that could support a claim that imply an interest exists. Because of the potential of a decision being voided if disqualification is found, if there is any doubt, officials should assume a conflict exists, but, again, officials must decide for themselves whether they are disqualified from participating in a vote.

When officials are disqualified from participating in a vote, a board is occasionally left with less than a quorum, or less than the super-majority required by some statutes, to undertake an activity. However, the courts determined that public officials should be able to abstain from voting to avoid appearances of impropriety and not be "second-guessed by a court" as to whether a significant enough interest was involved to justify the abstention. For the purposes described in that case, only those officials qualified to vote can be considered "members". (1989 Street Imp. Program (117 Street) v. Denmark Tp., Washington Cty., Mn.).

I attached MAT's documents on both minimum maintenance roads and common law conflicts of interest for your review. please take a look at these documents and let me know if you have any questions.

Sincerely,

**Maddie Cash | In-House Counsel**  
Minnesota Association of Townships  
(800) 228-0296 – Toll Free (Ext. 105)

Disclaimer: The contents of this communication should not be construed as legal advice on any specific fact or circumstance. The information presented is not legal advice or a legal opinion, and it may not necessarily reflect the most current legal developments.

---

**From:** Scott Norkunas - Supervisor Greenvale Township <scott.norkunas@greenvaletwp.org>  
**Sent:** Wednesday, October 15, 2025 6:44 PM

**To:** Steve Fenske <sfenske@mntownships.org>; Madeline Cash <mcash@mntownships.org>

**Subject:** minimum maintenance road

**CAUTION:** This email originated from outside the organization, not a MAT mailbox. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hello to both of you. This is Scott Norkunas Greenvale Township supervisor. I also serve as a liaison to our road committee. I am emailing to ask a question. I know you have discussed with Charles Anderson about minimum maintenance roads.

My question is, I reside at the end of a minimum maintenance road that is in question. I have lived there for 30 years, 15 years ago the township made it a minimum maintenance road. Is it a conflict of interest for me to vote on the status of the road? It is being addressed at Thursday meeting tomorrow. I would appreciate your feedback. If you have any questions or wish to talk. Please call me on my cell phone 612 229-3406. Thank you very much



## COMMON LAW CONFLICTS OF INTEREST

### WHEN IS A SUPERVISOR DISQUALIFIED FROM PARTICIPATING IN A DECISION?

Occasionally, a question is raised regarding whether a public officer may participate in the decision on a matter before the board when the supervisor has a direct interest in the outcome of the matter. If an interest exists that is significant enough to disqualify the official, he or she may not participate in making the decision.

Questions of disqualification are difficult to answer because they are fact-based and are somewhat subjective. Neither the legislature nor the courts have created hard and fast rules regarding common law disqualification. Instead, a few broadly worded statutes and judicially created factors and interpretations guide this area of law.

This resource reviews court decisions on that have addressed this issue to help towns resolve questions of disqualification when they arise.

---

#### I. WHICH OFFICIALS ARE AFFECTED?

---

Because disqualification is related to the eligibility of a public official to participate in deciding on a matter, it seems clear that only officials that have decision-making authority are subject to disqualification.<sup>1</sup> Since supervisors are the only officials on town boards that are authorized to make decisions, the question of disqualification will usually only apply to supervisors.<sup>2</sup> However, any “public official” participating in a decision must consider the

---

<sup>1</sup> The question of disqualifying a non-decision maker was briefly discussed in the unpublished opinion of *Elm Lake Controlled Impoundment Project, Matter of*, 1988 WL 37473 (Minn. Ct. App. 1988).

<sup>2</sup> Town clerks are authorized to participate in the decision on who is appointed to fill a supervisor vacancy. Minn. Stat. § 367.03, subd. 6.

question of disqualification.<sup>3</sup> For example, members of a planning commission, as one of the cases discussed in this outline points out, may be subject to disqualification.

---

## II. DETERMINING DISQUALIFICATION

---

Public officials must decide for themselves whether they are disqualified from participating in a vote. The other supervisors cannot determine another member's interest and prevent them from voting. The other members, as well as members of the public, may raise a question of disqualification, but may not directly interfere with the official's participation short of bringing the issue to district court. Even then, such challenges are usually only appropriate after the decision has been made since the official's participation may not have mattered to the result.

There are at least two steps involved in deciding whether a public official is disqualified from being part of the decision-making process. The first is to ask whether the official has a direct interest in the outcome of the decision. If no interest exists, then there is no disqualification. However, if a direct interest is found, it must be determined whether the interest is significant enough to disqualify the official. If the interest is financial, the statutory prohibitions regarding contracting with one's own board must also be considered.

### A. Does an Interest Exist?

This is a base line question asked to determine whether disqualification is even an issue in a situation. It seems clear that to qualify as an interest worthy of examination, it must be greater than that generally shared by town residents. Otherwise an interest could be claimed in every situation. That is why the courts typically refer to "direct interests" when discussing disqualification.

There are no set criteria established for identifying exactly when an interest is present. Therefore, an official must use his or her own judgment to evaluate the factors that could support a claim that a direct interest exists. Because of the potential of a decision being voided if disqualification is found, if there is any doubt, officials should answer this first question in the affirmative.

Financial or pecuniary interests are easier to identify than non-pecuniary interests. Pecuniary interests are more likely to result in a challenge for disqualification and be more scrutinized by the courts. This arises from the fact that direct and indirect interests in contracts with one's own board are prohibited. Officials must also consider the appearance of impropriety that may arise even though a direct interest does not exist.

---

<sup>3</sup> See *Mc Catkin v. City of St. Paul*, 216 N.W.2d 137, 139 (Minn. 1974) for a discussion on what qualities as a public official and the related question of what constitutes a "Public office."

## B. Does the Interest Disqualify the Official?

Once a direct interest is identified, the official must examine whether it rises to the level of a disqualifying interest. Each question of disqualification must be decided on the facts of the situation. The Minnesota Supreme Court, in *Lenz v. Coon Creek Watershed District*,<sup>4</sup> set out the following factors that should be considered:

1. the nature of the decision being made;
2. the nature of the pecuniary interest;
3. the number of officials making the decision who are interested;
4. the need, if any, to have interested persons make the decision; and
5. the other means available, if any, such as the opportunity for review, that serve to ensure that the officials will not act arbitrarily to further their selfish interests.<sup>5</sup>

If after going through this analysis the official decides that he or she is disqualified, a brief statement of the disqualification should be included in the minutes to explain the reason for the disqualification. As will be pointed out later, this explanation is important in determining how to tally the votes.

Officials should also keep in mind that courts will usually be reluctant to interfere with their decision to disqualify themselves.

### i. Factors Applied

In *Lenz*, the court addressed a challenge to the decision of the Board of Managers of the Coon Creek Watershed District to proceed with a drainage ditch improvement project. The County Commissioner of Anoka County petitioned for the project. One of the arguments raised was that the decision of the Board of Managers “must be set aside because the chairman of the county board and four of the five managers owned land affected and benefited by the proposed improvement.”<sup>6</sup> The court recognized Minnesota’s courts had not previously decided the issue of disqualifying public officials from participating in proceedings in a decision-making capacity. The absence of a rule on such matters prompted the court to set out factors to be used in resolving these questions.

It is important to note that the court expressly stopped short of creating a per se disqualification rule. The court understood that the situations in which the question of disqualification could be raised are too varied to establish automatic disqualification criteria.

When the court applied the factors it set out to the fact of the case, it found the officials were not disqualified.<sup>7</sup> The court recognized that the managers were statutorily required to be residents of the district. As such, a very good chance existed that any large improvement would

---

<sup>4</sup> *Lenz v. Coon Creek Watershed District*, 153 N.W.2d 209, 219 (Minn. 1967).

<sup>5</sup> *Id.* at 219.

<sup>6</sup> *Id.*

<sup>7</sup> *Id.*

necessarily benefit lands owned by the managers.<sup>8</sup> Furthermore, a public hearing was required before the managers made their decision, and various opportunities existed to have the decision reviewed by the courts.

In *Nolan v. City of Eden Prairie*,<sup>9</sup> the city's decision to approval of a variance was challenged on the basis on a claimed disqualifying interest of a city council member. The city council vote on the variance was 3 to 2 in favor of granting the variance. The challenger alleged the variance failed because one of the city council members voting on the question was disqualified because he was connected to the law firm that represented the applicant. The council member was a brother to someone in the firm and shared office space with the firm. After the court pointed out that the council member did not know that his brother's firm was representing the applicant until the day of the vote, the court found no disqualifying interest. It said that even if the council member's connection to the firm was considered a direct interest, applying the Lenz factors revealed that he was not disqualified. He had no obvious pecuniary interest and was not involved in any contractual way to the variance or the representation. "We conclude that there is no evidence supporting any reasonable argument that a conflict occurred here."

In *Tp. Bd. of Lake Valley Tp., Traverse Cty. v. Lewis*,<sup>10</sup> the court reviewed a claim that a town supervisor's participation in the initial decision to circulate a petition to establish a town road invalidated the board's order establishing the road. The court used the factors from Lenz and decided that such involvement alone did not disqualify the supervisor from acting in a decision-making capacity on the matter.<sup>11</sup> Decisions to create a road are by their very nature of interest to all citizens including town board members. "And those supervisors are often in the best position to be aware of the need for a town road." The supervisors had no pecuniary interest in the establishment of the road and appeal to the district court was available.

In *Rowell v. Board of Adjustment of the City of Moorhead*,<sup>12</sup> city residents challenged the decision of the Board of Adjustment of the City of Moorhead granting a church a zoning variance. One of the arguments raised claimed that one of four board members that voted for the variance was disqualified because he was a financially contributing member of the church. Being disqualified, the argument went, the variance should have failed since the board no longer had the necessary four affirmative votes.

The court rejected the argument, finding that the nature of the pecuniary interest was such that it could not have influenced the board member.<sup>13</sup> While the board member was found to have a non-pecuniary interest in the general welfare of the church, the interest was not likely to be contrary to the interest of the public. Disqualifying public officials in such cases would

---

<sup>8</sup> *Id.* at 220.

<sup>9</sup> *Nolan v. City of Eden Prairie*, 610 N.W.2d 697 (Minn. App. 2000).

<sup>10</sup> *Tp. Bd. of Lake Valley Tp., Traverse Cty. v. Lewis*, 234 N.W.2d 815 (Minn. 1975).

<sup>11</sup> *Id.* at 819.

<sup>12</sup> *Rowell v. Board of Adjustment of the City of Moorhead*, 446 N.W.2d 917 (Minn. Ct. App. 1989).

<sup>13</sup> *Id.* at 921.

“unnecessarily tie the hands” of local agencies. The court recognized the problem that would occur in small communities where the likelihood of such involvement was greater. This line of reasoning is especially relevant and important to towns.

### C. Conflicts Based on a Financial Interest

When a public official has a financial interest in a matter, the statutory restrictions regarding public contract have been raised in reaching a decision on the disqualification issue. Local officials are prohibited from having a direct or indirect interest in a contract made by the board on which they serve. Violating the prohibition could result in prosecution for a misdemeanor or gross misdemeanor and forfeiture of the office. In some cases, the courts have used the conflict prohibitions in conjunction with the disqualifying factors in finding that an official was prohibited from participating in a decision. The Minnesota Supreme Court’s decision in *E.T.O. v. Town of Marion*,<sup>14</sup> is perhaps the best example of this connection.

In *E.T.O.*, the owner of a bar challenged a town board’s decision to not approve the renewal of his liquor license. One aspect of the challenge was a claim that one of the supervisors was ineligible to vote based on his interest in the outcome. The challenged supervisor owned property next to that bar and had previously stated that the liquor license devalued his property by \$100,000.<sup>15</sup>

The court started its analysis with the factors from *Lenz*, but then expanded its review to encompass the contracting conflict prohibitions. While the court acknowledging that the issuance of a license may not technically be a contract, it found a strong analogy to the contract prohibitions. The supervisor’s admitted financial impact created a “direct, substantial and flagrant conflict of interest.” Given the facts of the situation, the court felt that to allow the supervisor to vote would be a mockery to the statutes and decisions prohibiting conflicts of interest.

It seems the court could have easily reached the same result under the *Lenz* factors without having to rely on the conflict prohibitions. By analyzing a decision on whether to approve a liquor license to a prohibited interest in a contract, the court unnecessarily expanded the scope of the conflict statutes.

In *Singewald v. Minneapolis Gas Company*,<sup>16</sup> a city ordinance granting a non-exclusive franchise to a gas company was challenged based on disqualification. A competing gas company argued that the ordinance was void because an employee of the company receiving the franchise cast one of the votes needed to pass it.

Although it was found that the council member acted as a faithful servant of the community and without any intent to profit from the favorable vote, the court held the official was

---

<sup>14</sup> *E.T.O. v Town of Marion*, 375 N.W.2d 815 (Minn. 1985).

<sup>15</sup> *Id.* at 816.

<sup>16</sup> *Singewald v. Minneapolis Gas Company*, 142 N.W.2d 739 (Minn. 1966).

disqualified. This case predated Lenz, so rather than discussing factors of disqualification, the court focused on the statute prohibiting an official from having a direct or indirect interest in a contract with the council. The court expressly contracted this prohibition with another statute that prohibits a personal financial interest. The court did not discuss its basis for finding a prohibited interest, but it apparently believed the official has an indirect interest in the finance agreement that was not a personal financial interest.

---

### **III. THE EFFECT OF DISQUALIFICATION**

---

#### **A. Voting Requirements**

When officials are disqualified from participating in a vote, a board is occasionally left with less than a quorum, or less than the super-majority required by some statutes, to undertake an activity. For instance, board initiated special assessment projects require a four-fifths vote of all the members.

In *1989 Street Imp. Program (117 Street) v. Denmark Tp., Washington Cty., Mn.*,<sup>17</sup> owners challenged a 3 to 0 vote of a five-member town board to undertake a special assessment project. Two of the five supervisors disqualified themselves from the vote because they owned property on the street that was to be improved. The decision was challenged as not being supported by the required four-fifths vote of all the town board members.

The court recognized that “it would not be good public policy to encourage a council member who would otherwise be disqualified due to a conflict of interest, to vote on the matter merely to ensure that the statutory vote requirement is met.” Such a requirement would have the undesirable effect of creating mistrust of citizens in their government. “Where there is a choice, city officials should avoid actions which may appear tainted of impropriety, even though they are legal.” Taking these public policy considerations together, the court held that public officials should be able to abstain from voting to avoid appearances of impropriety and not be “second-guessed by a court” as to whether a significant enough interest was involved to justify the abstention. For the purposes of the special assessment statute, only those officials qualified to vote can be considered “members.”

A more difficult issue is determining the effect of a disqualification on a three-member town board. What if two of the members have interests that may warrant disqualifying themselves from the vote? As with all questions of disqualification, the answer will depend on the facts of the circumstance. However, it seems that the Lenz factors (3) & (4) regarding the number of interested officials making the decision and the need to have interested officers vote would

---

<sup>17</sup> *1989 Street Imp. Program (117th Street) v. Denmark Tp., Washington County, Mn.*, 483 N.W.2d 508 (Minn. Ct. App. 1991).

justify all the supervisors participating in the vote. Furthermore, nearly every decision of a town board is potentially reviewable to some extent by the district court. Even if the sole issue on review is the question of disqualification such an opportunity for review lends the support of Lenz factor (5) to the decision.

In these cases, the findings and analysis that led to the decision to participate in the decision should be recorded in the minutes of the meeting. The more thoughtful and complete officials are in analyzing and recording their findings on these issues, the less likely a court will be to overturn the decision.

#### **B. Effect of Disqualification on the Vote**

If a town board vote is challenged based on disqualification, and the court finds that the official was disqualified to vote, what is the effect on the action that was the subject of the vote? The answer depends on whether the disqualified vote was determinative of the action taken.

In *Singewald*, the court invalidated a city ordinance granting a non-exclusive franchise to a gas company. An employee of the gas company cast one of the required votes. The fact that the council member was found to have acted in good faith as a faithful servant of the city did not overcome the disqualification.

Because the disqualified vote was necessary to achieve the 3 votes needed to pass the ordinance, the action was invalidated. However, the court expressly rejected the principle of invalidating actions when the disqualified vote was not necessary to the decision. To do otherwise would have unnecessarily cast a shadow on local decisions by exposing them to meaningless challenges.

**STATE OF MINNESOTA**  
**2025 POLLING PLACE ACCESSIBILITY GRANT PROGRAM AGREEMENT**

This Agreement (hereinafter "Agreement") is made between the State of Minnesota, (hereinafter, "State", or "Grantor") acting through its Secretary of State, Veterans Service Building, Suite 210, 20 W 12<sup>th</sup> Street, Saint Paul, MN 55155 ("State") and Greenvale Township, 31800 Guam Ave Northfield, MN 55057 ("Grantee").

**Recitals**

- 1 Under Minnesota Laws 2023, Chapter 62, Article 1, section 6, Grantor is authorized to distribute funds to counties and municipalities to improve access to polling places for individuals with disabilities and to provide the same opportunity for access and participation in the electoral process, including privacy and independence, to voters with disabilities as that which exists for voters with no disabilities. Funds may be used to purchase equipment or to make capital improvements to government-owned facilities. Grantee is a county or municipality in the State and thus empowered to apply for the funds requested in this Agreement. Grantee submitted a grant application and State is empowered to enter into this grant.
- 2 Grantee represents that it is duly qualified and agrees to perform all services described in this Agreement to the satisfaction of State and in accordance with all federal and state laws authorizing this grant. Pursuant to Minn.Stat. § 16B.98, Subd.1, Grantee agrees to minimize administrative costs as a condition of this grant.
- 3 Grantee is responsible for the administration of elections in the area under their jurisdiction.

**Agreement**

- 1 ***Effectiveness of Agreement***
  - 1.1 ***Effective date:*** December 1, 2025, or the date all required signatures, including those required by Minnesota Statutes, § 16B.98, Subd. 5, have been affixed to the agreement by Grantee and State, whichever is later. Grantee agrees to apply for reimbursement of costs only for those costs identified in the grant application ("Approved Expenses"), attached here as Exhibit A. Per Minn. Stat. § 16B.98 Subd. 7, no payments will be made to Grantee until this Agreement is fully approved and executed; Grantee has been notified by State's Authorized Representative that they are in compliance with the terms of this Agreement; and Grantee submits appropriate documentation of the expenses incurred in furtherance of the Approved Expenses.
  - 1.2 ***Expiration date:*** June 30, 2027, or until all funds have been expended, whichever is later.
  - 1.3 ***Survival of Terms.*** The following clauses survive the fulfillment of this Agreement: 2.5. Reporting Requirements; 4. Consideration and Payment; 8. Liability; 9. Audits and Reports; 10. Government Data Practices; 12. Property and Casualty Insurance; 13. Governing Law, Jurisdiction, and Venue; and 14. Data Disclosure.
- 2 ***Grantee's Duties***
  - 2.1 ***Activities.*** Grantee, who is not a state employee, will comply with required grants management policies and procedures set forth through Minn. Stat. § 16B.97, Subd. 4 (a) (1) and will apply for reimbursement of funds only for expenses in furtherance of the Approved Expenses, which are set forth in Exhibit A of this Agreement. The Chief Election Official of Grantee is responsible for fulfilling all requirements of Grantee under this agreement.
  - 2.2 ***Award.*** Grantee is hereby allocated up to \$9,276.57 for reimbursement of expenses in furtherance of the Approved Expenses.

**2.3 Expenditures.** Grantee will apply for reimbursement only for expenses in furtherance of the Approved Expenses. Expenses must be incurred no later than October 31, 2026.

**2.5 Reporting Requirements.** Grantee shall report to the State's Authorized Representative as specified in this Agreement.

**2.5.1 Reimbursement.** Grantee shall submit receipts and invoices in the format determined by the State that show the amounts paid for the expenses for which they are requesting reimbursement and the specific goods and services purchased, which shall be in furtherance of the Approved Expenses. Grantee shall submit with those receipts and invoices a sworn statement attesting to the specific Approved Expenses to which the receipts and invoices relate. Reimbursement requests must be submitted within 60 days after the final project expenses are incurred, but no later than December 30, 2026.

**2.5.2 Other Requirements.** Grantee must maintain financial records for each grant as outlined in Section 2.6 and must transmit those records to the secretary of state within two business days upon request of the secretary of state.

**2.5.3 Evaluation.** State shall have the authority to conduct any evaluation of the performance of Grantee that the State deems necessary in its sole discretion, including, but not limited to, site visits, interviews with grantee program staff, and obtaining and reviewing all documentation related to the grant.

**2.5.4 Requirement Changes.** State may modify or change all reporting forms at their discretion.

**2.6 Accounting Requirements - Fiscal Control and Accounting Procedures.** Grantee's fiscal control and accounting procedures must be sufficient to:

- a) Permit preparation of reports required by this Agreement,
- b) Permit the tracing of funds to a level of expenditures adequate to determine that funds have not been used in violation of this agreement, and
- c) Support accounting records through source documents, such as: cancelled checks, invoices and paid bills, agreement and sub award documents, and records sufficient to detail history of procurements.

### **3 Time**

Grantee must comply with all the time requirements described in this Agreement.

### **4 Consideration and Payment**

**4.1 Consideration.** The State will make an award to Grantee under this Agreement as follows:

- (1) **Grant Award.** Grantee will be awarded the amount listed in paragraph 2.2 of this Agreement.
- (2) **Total Obligation.** The total obligation of State to Grantee under this Agreement will not exceed the amount listed in paragraph 2.2 of this Agreement.

**4.2 Fiscal Requirements.** Grantee shall report to the State as provided by paragraph 2.5 of this Agreement.

**4.2.1 Financial Guidelines.** Grantee's eligible expenditures under this Agreement must be specifically incurred by Grantee. Grantee will report on all expenditures pertaining to this Agreement as provided in paragraph 2.5.

**4.2.2 Records.** Grantee must retain all financial records for a minimum of six (6) years after all funds have been expended, or until completion of an audit which has commenced before the expiration of this six-year period, or until any audit findings and/or recommendations from prior audit(s) have been

resolved between the Grantee and State, whichever is later, and comply with all other retention and access requirements for records provided in the jurisdiction's retention schedules. In addition, Grantee must maintain records sufficient to report expenditures made during the term of this Agreement upon request of the State.

**4.3 Payment Invoices.** State will reimburse expenses that have been documented in accordance with Section 2 in furtherance of the Approved Expenses to an account of Grantee within 30 days after the state receives and approves the reimbursement.

**4.4 Conditions.** Grantee is responsible for compliance with all requirements imposed on these funds and accepts full financial responsibility for any requirements imposed by Grantee's failure to comply with statutory or Agreement requirements.

**5 Satisfaction**

All duties required of and agreements or assurances provided by Grantee in this Agreement must be performed to State's satisfaction, as determined at the sole discretion of State's Authorized Representative and in accordance with all applicable federal, state, and local laws, ordinances, rules, and regulations.

**6 Authorized Representative**

State's Authorized Representative is Paul Linnell, Director of Elections, Veterans Service Building, Suite 210, 20 W 12th Street, Saint Paul, MN 55155, 651-556-0647, or his successor, and has the responsibility to monitor Grantee's performance and compliance with this Agreement.

Grantee's Authorized Representative is Mark Legvold, Town Clerk, 31800 Guam Ave Northfield, MN 55057, or their successor.

Grantee must be registered as a vendor in the SWIFT system, or must provide a W-9 form with this executed agreement, in order for State to register Grantee in the SWIFT system.

If Grantee's Authorized Representative changes at any time before the funds provided for in this Agreement are fully expended, Grantee must immediately notify the State.

**7 Assignment Amendments, Waiver, and Agreement Complete**

**7.1 Assignment.** Grantee shall neither assign nor transfer any rights or obligations under this Agreement without the prior written consent of State, approved by the same parties who executed and approved this Agreement, or their successors in office.

**7.2 Amendments.** Any amendments to this Agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original Agreement, or their successors in office.

**7.3 Waiver.** If State fails to enforce any provision of this Agreement, that failure does not waive the provision or State's right to enforce it.

**7.4 Agreement Complete.** This Agreement contains all negotiations and agreements between State and Grantee. No other understanding regarding this Agreement, whether written or oral, may be used to bind either party.

**8 Liability**

Grantee must indemnify, save, and hold State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by State, arising from the expenditures of the funds provided by

this Agreement by Grantee or Grantee's agents or employees. Grantee agrees to hold State harmless and to pay any fines or penalties, should the expenditures of Grantee be found to be improper in an audit of any kind.

**9 *Audits and Reports***

Under Minnesota Statutes, § 16C.05, subd. 5, and 16B.98, subd. 8, Grantee's books, records, documents, and accounting procedures and practices relevant to this Agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the expenditure of all funds provided under this Agreement, receipt and approval of all final reports, or the required period of time to satisfy all state and program retention requirements, whichever is later. In addition, Grantee must report expenditures made during the term of this Agreement upon request of the State, and must make the reports described in this agreement stating expenditures during the current or most recently ended periods as directed by State.

**10 *Government Data Practices***

Grantee and State must comply with the Minnesota Government Data Practices Act, Minnesota Statutes, Ch. 13, as it applies to all data provided by the State under this Agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by Grantee under this Agreement. The civil remedies of Minnesota Statutes, § 13.08 apply to the release of the data referred to in this clause by either Grantee or State.

**11 *Workers' Compensation***

Grantee certifies that it is in compliance with Minnesota Statutes, § 176.181, subd. 2, pertaining to workers' compensation insurance coverage. Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

**12 *Property and Casualty Insurance***

Grantee is required to maintain a property and casualty insurance policy covering "All Risk" (or equivalent) of direct physical loss or damage, including, but not limited to, the perils of transit (if applicable), theft, and flood for devices or systems acquired using funds provided under the Agreement. The insurance limit shall be equal to the replacement cost of any equipment purchased with funds from this Agreement. Any deductible shall be the sole responsibility of Grantee.

**13 *Governing Law, Jurisdiction, and Venue***

Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**14 *Data Disclosure***

Under Minnesota Statutes, § 270.66, and other applicable law, Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws which could result in action requiring Grantee to file state tax returns and pay delinquent state tax liabilities, if any, or pay other state liabilities.

**15 *Termination.***

State may immediately terminate this Agreement with or without cause, upon 30 days' written notice to Grantee. Grantee may terminate this agreement upon 30 days written notice to State. Reporting requirements will continue as necessary to complete reporting for the reimbursements requested or paid prior to the

termination of the Agreement.

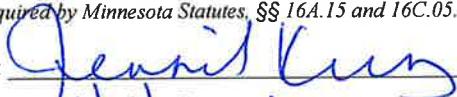
#### **16 Grantee Procurement**

Grantee certifies that it will use the procurement processes applicable in Grantee's jurisdiction in purchasing items or equipment with funds subject to this Agreement.

#### **1. ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minnesota Statutes, §§ 16A.15 and 16C.05.*

Signed:



Date:

11/5/2018

Agreement No.

2B13341/PD 5362

#### **2. GRANTEE (Local Jurisdiction)**

*Grantee certifies that the appropriate person(s) have executed the Agreement on behalf of Grantee as required by applicable resolutions or ordinances.*

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

#### **3. STATE (Office of the Secretary of State)**

By: \_\_\_\_\_

(with delegated authority)

Title: Director of Elections \_\_\_\_\_

Date: \_\_\_\_\_

Distribution: Grantee  
State's Authorized Representative

# 1 2025 Polling Place Accessibility Grant Proposal Form

Organization	Greenvale Township 31800 Guam Ave Northfield MN 55057
--------------	---

## Instructions

Please complete the proposal template below, then attach this document to your Foundant application as supporting documentation for your complete application. This information will help the grant committee review your complete request for funds to support improvements to polling places and/or voting services for voters with disabilities, according to

2023 Minnesota Laws, Chapter 62, Article 1, section 6.

## Project Description

Greenvale Town Hall is located at 31800 Guam Avenue, Northfield MN on a gravel road. The building was constructed in 2008 and has a parking lot that includes two reserved handicapped parking spaces in front. The parking lot for the town hall is all gravel, making it difficult for our handicapped individuals to access the building if wheelchair bound or using a walker/cane. (photos are included)

This project would install a wireless ADA compliant door opener as well as construct a concrete pad 50 x 25 feet (1,250 sq ft), which would allow for both handicapped accessible spots to give hardened access for both driver and passenger, as well as enough apron area in front of the spots to allow for easier drive-up voting access. After speaking with one of our local contractors (Grossman Companies) and local concrete product provider (Cemstone), we are requesting \$18,800 to complete this project.

## Project Timeline

[Step 1: Grant Application Approved]

[Step 2: Project quotes solicited: December, 2025 ]

[Step 3: Project quote awarded: January, 2026]

[Step 4: Parking lot upgrade start: April, 2026 (after frost)

    - Purchase and Install ADA compliant door opener

[Step 5: Parking lot upgrade complete: No later than June 1, 2026]

## This Project Addresses the Grant Priority By...

This project addresses priority lines 1, 2 and 4 of the priorities for polling place accessibility.

Priority 1: Our entry door currently does not have a push-button opener and the grant will allow for purchase and installation.

Priorities 2 and 4: This grant allows for greatly improved access by our wheelchair bound or citizens in need of use of walker or walking assistance. Installation of this pad will also meet the intent of line 4, enhancing facilitation assisting with registration and voting outside the polling place (curbside voting), as the concrete pad would extend beyond the parking area, allowing our poll workers to meet vehicles on the hardened surface. Most importantly, it brings our handicapped parking spaces into full compliance with the Americans with Disability Act requirement in providing a "parking space that is firm, stable and slip resistant" for our community members. Our plan allows for both van and vehicle parking. This is especially important for election dates in November, when our parking lot's firmness and stability is degraded due to snow and rain. The size requested in this grant also allows improved access to our township's posting location, better facilitating access by citizens with mobility access to read posted election and meeting notices.

Greenvale Township historically exceeds expectations in voter turnout and participation! We are proud of our citizen engagement in the democratic process. Over 15% of our population is over the age of 65. This enhancement only furthers our capabilities to better serve all our citizens, especially our aging and disabled residents, in a fair and accessible manner.

## Estimated Budget

Item #*	Item Descriptions (materials, known project fees, labor cost estimates)	Estimated Costs
1	Project Planning, meeting costs and quote request processing	\$500
2	Excavation, site preparation, rock, and rebar, contractor labor (Estimate by Grossman Companies, Northfield)	\$6,500
3	Concrete - Estimated 3 – 11 yard loads delivered (Cemstone \$5,126.10)	\$5,200
4	Contractor for pour, finishing, sealant and lot grading around project (Estimate by Grossman Companies, Northfield)	\$4,800
5	ADA compliant striping and marking	\$ 600
6	Wireless capable ADA compliant door opener (labor included, Estimated by local retired electrical contractor)	\$ 1,200
		\$
		\$
Estimated total cost		\$18,800

\*This item # should correspond to the item # listed in section 1A and/or section 1B in your Foundant application



9 VIEWED IN THE LAST 24 HOURS

Olidesmart Wireless Handicap Electric Door Opener with Narrow Push Button

olideautodoor(613)  
100% positive  
Seller's other items  
Contact seller

US \$735.19/ea

No Interest if paid in full in 6 mo on \$149+ with [PayPal Credit](#)

Condition: New [①](#)

Quantity:  More than 10 available

Bulk savings: Qty 1      Bulk savings:

Buy 1 \$735.19/ea      Buy 2 \$727.84/ea      Buy 3 \$720.49/ea

4 or more for \$713.13/ea

[Buy It Now](#)

[Add to cart](#)



*Dakota*  
Disclaimer: Map and parcel data are believed to be accurate, but accuracy is not guaranteed. This is not a legal document and should not be substituted for a title search, appraisal, survey or for zoning verification.

Map Scale  
1 inch = 300 feet  
1/15/2026

[charles.anderson@greenvaletwp.org](mailto:charles.anderson@greenvaletwp.org)

---

**From:** charles.anderson@greenvaletwp.org  
**Sent:** Thursday, January 15, 2026 7:47 AM  
**To:** 'Madeline Cash'; 'Steve Fenske'  
**Subject:** Roads Greenvale Township

I made a small mistake in the previous email the road in question is not 112<sup>th</sup> street it is 312th street sorry for the confusion , Charles Anderson Greenvale Township Supervisor

[charles.anderson@greenvaletwp.org](mailto:charles.anderson@greenvaletwp.org)

---

**From:** Madeline Cash <mcash@mowntships.org>  
**Sent:** Thursday, January 15, 2026 9:50 AM  
**To:** charles.anderson@greenvaletwp.org; Steve Fenske  
**Subject:** Re: Roads in Greenvale Township Dakota County

Charles-

I am sorry for the confusion. Small changes in facts or framing can lead to a different outcome. Neither Steve nor I are offering personal opinions. We are responding to the information presented at the time and when the question is reframed, the analysis changes along with the response.

This is precisely why both Steve and I have emphasized the importance of the township working directly with its own attorney. Your township attorney is in the best position to evaluate the full context, and provide advice tailored specifically to your situation.

Sincerely,

**Maddie Cash | In-House Counsel**  
Minnesota Association of Townships  
(800) 228-0296 – Toll Free (Ext. 105)

**Disclaimer:** The contents of this communication should not be construed as legal advice on any specific fact or circumstance. The information presented is not legal advice or a legal opinion, and it may not necessarily reflect the most current legal developments.

---

**From:** charles.anderson@greenvaletwp.org <charles.anderson@greenvaletwp.org>  
**Sent:** Thursday, January 15, 2026 9:24 AM  
**To:** Madeline Cash <mcash@mowntships.org>; Steve Fenske <sfenske@mowntships.org>  
**Subject:** RE: Roads in Greenvale Township Dakota County

**CAUTION:** This email originated from outside the organization, not a MAT mailbox. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Madeline, thank you for the quick response but what I am looking for is why are we getting conflicting information from Steve and you. I am Chairman of the board I am trying to keep the peace at our meetings and the conflicting responses that we are getting from the Matt is not helping us. I know that everyone has an opinion , Charles Anderson Supervisor 612-270-2834

**From:** Madeline Cash <mcash@mowntships.org>  
**Sent:** Thursday, January 15, 2026 8:49 AM  
**To:** charles.anderson@greenvaletwp.org; Steve Fenske <sfenske@mowntships.org>  
**Subject:** Re: Roads in Greenvale Township Dakota County

Hello Charles-

My response was based on the information that a supervisor did not believe an interest existed at all and wanted information on whether the other supervisors could prevent them from voting.

As Steve stated, our service is to connect township officers to legal information that may be relevant to their situation. We do not apply the law to a specific township's facts, and we do not provide legal advice. Ultimately, the township board must rely on its town attorney to evaluate the facts and apply the law to reach a conclusion.

Conflicts do not exist only when a supervisor admits to or acknowledges one, but other supervisors or members of the public cannot prevent another board member from participating short of bringing the issue to district court.

A common law conflict of interest arises when a supervisor has a direct personal interest in the outcome of a decision, particularly financial interest. That determination depends on the specific facts and should be made with guidance from the town attorney.

Sincerely,

**Maddie Cash | In-House Counsel**  
Minnesota Association of Townships  
(800) 228-0296 – Toll Free (Ext. 105)

**Disclaimer:** The contents of this communication should not be construed as legal advice on any specific fact or circumstance. The information presented is not legal advice or a legal opinion, and it may not necessarily reflect the most current legal developments.

---

**From:** [charles.anderson@greenvaletwp.org](mailto:charles.anderson@greenvaletwp.org) <[charles.anderson@greenvaletwp.org](mailto:charles.anderson@greenvaletwp.org)>  
**Sent:** Wednesday, January 14, 2026 10:53 PM  
**To:** Madeline Cash <[mcash@mowntownships.org](mailto:mcash@mowntownships.org)>; Steve Fenske <[sfenske@mowntownships.org](mailto:sfenske@mowntownships.org)>  
**Subject:** Roads in Greenvale Township Dakota County

**CAUTION:** This email originated from outside the organization, not a MAT mailbox. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Madelin and Steve, please look at the two emails that were sent to Supervisor Scott Norkunas and supervisor Joylee Royle please compare the advise that was given to both supervisors there seems to be some conflicting information please advise what information is correct. And you seem to have gotten some incorrect information about the road in question this subject came up about 20 years ago since that time the township considered it a minimum Maintenance road and the sign was put up at that time to designate it as such at the same time this road was acknowledged by the town board and in a letter by the clerk at the time, then at about 15 years ago the township and Dakota county designated it as 112<sup>th</sup> street. Greenvale Township has been putting gravel down and grading this road since that time. There is also a year-round resident at the end of this road. The next thing is that the township did was to add 1/2 mile of minimum maintenance road to the annual Road report that goes to Dakota county so that they could receive any funding for roads over 20 years ago and that would be 112<sup>th</sup> street. When you give out information please ask for more information, Please remember this is Greenvale Township and any item has the potential to blow up into a huge and out of proportion problem . we did not ask for this mess it was handed to us by boards that did not follow the proper procedures. So after all of this being said What do we do from here to fix this. We do have a meeting on the Thursday January 15<sup>th</sup> and this will be on the agenda so the more information/ procedure you can give us the Better Thank You , Charles Anderson Supervisor Greenvale Township

[charles.anderson@greenvaletwp.org](mailto:charles.anderson@greenvaletwp.org)

---

**From:** Madeline Cash <mcash@mowntships.org>  
**Sent:** Thursday, January 15, 2026 8:49 AM  
**To:** charles.anderson@greenvaletwp.org; Steve Fenske  
**Subject:** Re: Roads in Greenvale Township Dakota County

Hello Charles-

My response was based on the information that a supervisor did not believe an interest existed at all and wanted information on whether the other supervisors could prevent them from voting.

As Steve stated, our service is to connect township officers to legal information that may be relevant to their situation. We do not apply the law to a specific township's facts, and we do not provide legal advice. Ultimately, the township board must rely on its town attorney to evaluate the facts and apply the law to reach a conclusion.

Conflicts do not exist only when a supervisor admits to or acknowledges one, but other supervisors or members of the public cannot prevent another board member from participating short of bringing the issue to district court.

A common law conflict of interest arises when a supervisor has a direct personal interest in the outcome of a decision, particularly financial interest. That determination depends on the specific facts and should be made with guidance from the town attorney.

Sincerely,

**Maddie Cash | In-House Counsel**  
Minnesota Association of Townships  
(800) 228-0296 – Toll Free (Ext. 105)

Disclaimer: The contents of this communication should not be construed as legal advice on any specific fact or circumstance. The information presented is not legal advice or a legal opinion, and it may not necessarily reflect the most current legal developments.

---

**From:** charles.anderson@greenvaletwp.org <charles.anderson@greenvaletwp.org>  
**Sent:** Wednesday, January 14, 2026 10:53 PM  
**To:** Madeline Cash <mcash@mowntships.org>; Steve Fenske <sfenske@mowntships.org>  
**Subject:** Roads in Greenvale Township Dakota County

**CAUTION:** This email originated from outside the organization, not a MAT mailbox. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Madelin and Steve, please look at the two emails that were sent to Supervisor Scott Norkunas and supervisor Joylee Royle please compare the advise that was given to both supervisors there seems to be some conflicting information please advise what information is correct. And you seem to have gotten some incorrect information about the road in question this subject came up about 20 years ago since that time the township considered it a minimum Maintenance road and the sign was put up at that time to designate it as such at the same time this road was acknowledged by the town board and in a letter by the clerk at the time, then at about 15 years ago the

township and Dakota county designated it as 112<sup>th</sup> street. Greenvale Township has been putting gravel down and grading this road since that time. There is also a year-round resident at the end of this road. The next thing is that the township did was to add ½ mile of minimum maintenance road to the annual Road report that goes to Dakota county so that they could receive any funding for roads over 20 years ago and that would be 112<sup>th</sup> street . When you give out information please ask for more information, Please remember this is Greenvale Township and any item has the potential to blow up into a huge and out of proportion problem . we did not ask for this mess it was handed to us by boards that did not follow the proper procedures. So after all of this being said What do we do from here to fix this. We do have a meeting on the Thursday January 15<sup>th</sup> and this will be on the agenda so the more information/ procedure you can give us the Better Thank You , Charles Anderson Supervisor Greenvale Township

[charles.anderson@greenvaletwp.org](mailto:charles.anderson@greenvaletwp.org)

---

**From:** charles.anderson@greenvaletwp.org  
**Sent:** Wednesday, January 14, 2026 10:53 PM  
**To:** 'Madeline Cash'; 'Steve Fenske'  
**Subject:** Roads in Greenvale Township Dakota County  
**Attachments:** joylee email.pdf; scott email.pdf

Madelin and Steve, please look at the two emails that were sent to Supervisor Scott Norkunas and supervisor Joylee Royle please compare the advise that was given to both supervisors there seems to be some conflicting information please advise what information is correct. And you seem to have gotten some incorrect information about the road in question this subject came up about 20 years ago since that time the township considered it a minimum Maintenance road and the sign was put up at that time to designate it as such at the same time this road was acknowledged by the town board and in a letter by the clerk at the time, then at about 15 years ago the township and Dakota county designated it as 112<sup>th</sup> street. Greenvale Township has been putting gravel down and grading this road since that time. There is also a year-round resident at the end of this road. The next thing is that the township did was to add ½ mile of minimum maintenance road to the annual Road report that goes to Dakota county so that they could receive any funding for roads over 20 years ago and that would be 112<sup>th</sup> street . When you give out information please ask for more information, Please remember this is Greenvale Township and any item has the potential to blow up into a huge and out of proportion problem . we did not ask for this mess it was handed to us by boards that did not follow the proper procedures. So after all of this being said What do we do from here to fix this. We do have a meeting on the Thursday January 15<sup>th</sup> and this will be on the agenda so the more information/ procedure you can give us the Better Thank You , Charles Anderson Supervisor Greenvale Township

[charles.anderson@greenvaletwp.org](mailto:charles.anderson@greenvaletwp.org)

---

**From:** Madeline Cash <mcash@mntownships.org>  
**Sent:** Tuesday, July 22, 2025 1:46 PM  
**To:** charles.anderson@greenvaletwp.org  
**Subject:** Minimum maintenance road  
**Attachments:** TR1000 - Minimum Maintenance Roads (1) (1).pdf; TP7000 - Common Law Conflicts of Interest (3).pdf

Hello Charlie-

Thank you for speaking with me today about a minimum maintenance road in your township. As we discussed, the board may have to remove the minimum maintenance designation on the road and begin maintaining the road to the same level as other similar township roads. A road can be designated as minimum maintenance by resolution if the town board finds the road is used "only occasionally or intermittently for passenger and commercial travel." (Minn. Stat. 160.095). Therefore, attempting to designate a road receiving moderate amounts of traffic could jeopardize the designation and the protections it offers. Since the terms "occasional" and "intermittent" use are not defined by the statute, the law leaves some discretion to the town board to decide what satisfies those terms.

We also discussed common law conflicts of interest, and you asked me to send you some notes on our conversation. Questions of disqualification are difficult to answer because they are fact-based and are somewhat subjective. Neither the legislature nor the courts have created hard and fast rules regarding disqualification and there are no set criteria established for identifying exactly when an interest is present. Therefore, an official must use his or her own judgment to evaluate the factors that could support a claim that a direct interest exists. Because of the potential of a decision being voided if disqualification is found, if there is any doubt, officials should assume a conflict exists, but, again, Public officials must decide for themselves whether they are disqualified from participating in a vote.

When officials are disqualified from participating in a vote, a board is occasionally left with less than a quorum, or less than the super-majority required by some statutes, to undertake an activity. However, the courts determined that public officials should be able to abstain from voting to avoid appearances of impropriety and not be "second-guessed by a court" as to whether a significant enough interest was involved to justify the abstention. For the purposes described in that case, only those officials qualified to vote can be considered "members". (1989 Street Imp. Program (117 Street) v. Denmark Tp., Washington Cty., Mn.).

I attached MAT's documents on both minimum maintenance roads and common law conflicts of interest for your review. please take a look at these documents and let me know if you have any questions.

Sincerely,

**Maddie Cash | In-House Counsel**  
Minnesota Association of Townships  
(800) 228-0296 – Toll Free (Ext. 105)

Disclaimer: The contents of this communication should not be construed as legal advice on any specific fact or circumstance. The information presented is not legal advice or a legal opinion, and it may not necessarily reflect the most current legal developments.