

## Regular Town Board Meeting Minutes

Greenvale Township

Thursday, March 19, 2026

Call to order at 7:00 pm – Adjourn 8:30 pm

**Board Members Present:** Supervisor Anthony (Tony) Rowan, Vice Chairperson Scott Norkunas, Supervisor Joylee (Joy) Royle

**Call to Order/Pledge:** Vice Chairperson called the meeting to order and pledge was recited.

Congratulations for Thyra & Tony on winning their elections

Thanks to Dan for running in the race and being part of the process

Thank you to Charles Anderson for his 6 years of service to the Township

**Approve Agenda:** Joy motion to approve the agenda – Scott Second – Passed Unanimously

**Approve Minutes from February 19<sup>th</sup>** – No corrections

Tony Motion to approve – Joy Second – Passed Unanimously

**March 10<sup>th</sup> Board of Canvass Minutes** – No Corrections

Scott Motion to approve – Joy Second – Passed Unanimously

**Guests** – Dakota County Sheriff – Eric Hunter – Deputy Sheriff

- Sheriff's office has an APP for road closures and notices from the county
- Reminder of curfew for younger residents based on age – usually Midnight
- Speed trailers will be coming out in the spring once the weather improves
- Victor Volkert – issues with people dropping trash on the roads – other townships are also having similar problems – Sheriff indicated, if you see it call it in so they can try and trace it

### Public Commits

- Kurt Humbd spoke on Annual meeting interactions and process.
- Craig Host requested for next month's agenda to vote on each resolution that was presented at the annual meeting

### Dakota County Officer Training Report

- Gathering of Township elected officials in Farmington
- Dakota Electric Annual Meeting is April 24th at 7 pm, this is open to anyone who is a Dakota Electric Customer
- Dakota County Sheriff – have 30 hired deputies, 23 are out on patrol,
  - Stats: 21% increase of arrest, 80% increase in DWI, 11% increase in warrant arrests – There were 9 burglaries in Dakota County in 2025
- Todd Howard is retiring from MAT on April 3rd
- Met Council spoke on the eligibility for the Consortium grant for townships to create their 2050 plan– gave a list of the 8 townships that are eligible, requires 5 to commit in order to receive the grant
- Map for future road construction provided – The County wants to get the townships together to discuss the road concerns and the other things.

- Waterford Township has posted the public packet for the Quarry which will be open for comment for 60 days

**Township Day** – Joy speaking - Met with the representatives at the state capitol to express the concerns of the townships for state government representatives. Big concerns on fire and rescue for rural areas, asking for support. Looking for clarification for paid family leave for Townships.

### **Treasurers report**

- Treasurers report was given as presented in the public packet
- Talked to Steve Penske the county attorney – the treasurers records are the official records and the clerk’s records are for check and balance.
- Each employee of the Township needs to complete a W4MN form as well as a regular W4. Forms have been left on the table for employees to complete and give to the Treasurer.
- The township needs to add the newly elected board members as representatives at the bank. We will be removing Charles Anderson and Mark Legvold and adding Anthony Rowan and Thyra Nelson.

Motion – Tony Motion for CTAS for the Clerk and Treasurer balance out monthly with reporting to the board Quarterly - Joy Second – Passed Unanimously

Motion - Tony motion to approve the treasurers report and claims – Joy Second – Passed Unanimously

### **Clerks Report**

- Thank you to Ruth and Sue for all of their work on the March Election
- Working on document and role turnover for the Clerk
- There was 1 permit application
- Upcoming dates:
  - April 7 – Private Event
  - April 9 – Planning Commission Meeting
  - April 16 – Regular Board Meeting
  - April 18 – Road Commission Meeting & Road Tour

Motion - Scott motion to approve the clerks report – Joy Second – Passed Unanimously

### **Planning Commission – Stuart Berg**

- Met on March 12<sup>th</sup>- 4 members present – Public hearing at 7 pm to take public input to establish a fee schedule for 2026
- After the public hearing the commission met – the fees were reviewed
- Gathering information for the Grant that is available for preparing the 2050 plan following up – looking for a motion to approve the pursuit of the grant
  - Decisions need to be made by the end of April that we need to have the application complete to be part of the consortium – We need to have a resolution ready so we can start the process – they will be emailing out information to the clerk so we can start the process

Motion - Tony Motion to have a resolution ready for the Met Council's consortium of townships so if they call a meeting we will have it in place – Scott Second – Passed Unanimously

- Berg term is ending – the planning commission would like to extend request for applications - Clerk will post an opening on the website – Applications to be submitted – and then interviews. Term will be May 2026 to April 2029

Motion - Tony Motion to send out a mail notice to the townspeople for road committee and planning commission due on the 9<sup>th</sup> of April – for application - Joy second – Passed Unanimously

- 1 permit for open fac 16-00700-77-011 – located at 10050 295<sup>th</sup> Street West, Northfield – application is completed and the setbacks have been met – recommendation that the board approve this request

Motion - Scott Motion to approve the Berg permit Address 10050 295<sup>th</sup> Street West 16-00700-77-011 – permit for an ag loafing shed – Joy Second - Unanimous

- Fees that were discussed and reviewed at planning commission meeting
  - inspection fees have increased from the inspector
  - permit fees have stayed the same from the 2024 ordinance 2024-03
  - The planning commission recommends 2026-01 ordinance established for fee schedule relating to planning, zoning and building activities

Motion - Scott motion to approve 2026-01 ordinance for establishing the township fee schedule – Tony? Second - Unanimous

### **Road Report**

- Quotes for the parking lot and getting quotes for the blacktop and the cement – will review the bids at the Road Committee on the 18<sup>th</sup> – 9 am – Road committee meeting will follow
- Blading will next week – all of the roads need a little bit of work and we can bring in the shoulders then we don't have to use the reclaimer – can review it on the road tour, the bus is open to anyone in the township

### **Buildings and Grounds**

Joy – Water needs to be left on so the softener will cycle to reduce the hardness of the water

**Old Business**

None

**New Business**

- Re-org work session and procedure – directly before the regular meeting - recommend a 45 minute working session prior to the reorg – 6pm – 7pm normal meeting

Motion Scott motion to do a work session at the next board of supervisors meeting – Joy Second – Passed Unanimously

- Annual Meeting minutes – add it to the agenda for next month’s meeting  
Would like to approve the annual meeting notes prior to a year later – we will approve them at the April meeting –a copy should be available at the next board meeting
- Calendar Items
  - Short Courses for township officers ongoing in March.
  - Met counsel Consortium – have it so all three board meetings can go + planning commission can attend.
  - April 15<sup>th</sup> will be the North Cannon River Watershed meeting

**Election of the Chairperson**

Scott nominates Tony for the new Chairperson – Joy Second – Passed Unanimously

Motion to Adjourn from Joy – Tony Second – Passed Unanimously

Reviewed:

  
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 Thyra Nelson, Clerk

  
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 Anthony Rowan, Board Chairperson