Kishwaukee Water Reclamation District
Board Meeting Minutes
Wednesday, September 23, 2026 – 12:00 PM

The August meeting of the Kishwaukee Water Reclamation District Board of Trustees was held at the office of the District at 12:00 p.m. on Wednesday, August 19, 2026. In attendance were Trustees Dennis J. Collins, Tim Struthers, Ann E. Ray, Attorney Keith Foster, Treasurer Steve Parker, Executive Director, Mark Eddington, P.E., Operations Manager, Jason Robbins, Administrative Assistant, Tracy Zenkner, Management Analyst, Nick Newman, and Brent Perz, P.E. of Baxter & Woodman.

1. **Call to Order**

   President Collins called the meeting to order at 12:21 p.m.

2. **Approval of the September Agenda**

   Trustee Collins moved approval of the August agenda. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

3. **Approval of August Meeting Minutes**

   President Collins moved approval of the July Meeting Minutes. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

4. **Approval to pay bills as presented**

   Trustee Struthers moved approval of payment of bills as presented. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

5. **Public Input and Communications**

   James Savio, Partner, Sikich, LLP, attended the meeting to provide the annual audit results.

   Mark Eddington introduced newly hired Office Manager, Melissa Amundsen,

6. **Treasurer's Report**

   Steve Parker gave the Treasurer's Report and discussed investments.

7. **District Dashboards**

   Mark Eddington reviewed the District's Dashboard and reported YTD budget is on track. Trustee Struthers sought details relating to the revenue increase that resulted from the debt forgiveness associated with the 2025 WWTP Improvements Project. Mark and Steve Parker stated next month's dashboard will better reflect the amount of revenue related to debt forgiveness. Mark reported on the current billing cycle and stated that billings continue their modest upward projection. OT and Call-Ins are at a normal level but expect higher numbers due to wet weather.

Mark Eddington reviewed the Hauled Waste Dashboard reporting that the large amount of leachate pushed revenue higher for this time of year.

Mark Eddington reported that both CHPs are running well. The plant is periodically producing more electricity than it is consuming.

8. **Operator's Report**

Jason Robbins reported that staff continue to focus on projects around the plant and that the Lions Park pump rebuild was successfully completed.

9. **Public Audit Report**

James Savio, Partner, Sikich, LLP present the annual audit results. There were no material deficiencies noted this audit year and KWRD is on solid financial footing.

Trustee Struthers thanked Jim Savio and moved to adopt the FY 25/26 audit as presented. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

10. **Financial Model Update**

Mark Eddington reviewed this year's audited numbers in comparison to previous years and reported that the District continues to project positive fund balances in future years. Mark will update the model again in conjunction with FY 27/28 budgeting in April.

11. **Catastrophic Water Loss Relief Requests**

President Collins moved to approve the following Catastrophic Loss requests:

Munkhtulga Zuunbayan – 714 Haish Blvd – Broken toilet valve

Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

12. **Lateral Assistance Program**

The Lateral Assistance Program continues to be a popular program for residents.

13. **Annexations/Pre-Annexations/Development**

Mark Eddington reported that Annexation #242, Ordinance #627 was ready to be filed with the county. Trustee Ray moved to adopt this ordinance. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

14. **Development/Plan Review/Connection**

a. DeKalb Commerce Center

Mark Eddington reported this project is moving forward and that the sanitary lines have been completed.

b. Pilot Travel Center

Mark Eddington stated the project is expected to be completed in late fall.

c. Project Big Lakes – Park 88

Mark Eddington reported that the property had been previously annexed and is moving forward.

d. Project Aquaterra

Mark Eddington reported that site mass grading has begun.

15. Engineer's Report

a) Waterman Sanitary Sewer Extension

Baxter & Woodman representative, Brent Perz, reported that the project was ready to be posted for public bid. Mark Eddington requested permission to put the project out to bid. Trustee Struthers moved to authorize the project be put out to bid. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

b) Waste Management Direct Connection

Mark Eddington stated that there was nothing new to report as WM is still in the process of attaining easements from four private property owners for their proposed force main.

16. Projects

a) 2025 WWTP Improvements

Onassis Rivera reported that progress continues as the new fence along the western edge of the property is now completed, and the foundation for new digester sludge storage tank is now done. The tank's wall reinforcing steel placement is underway

Onassis requested a motion to approve pay application No. 8 in the amount of $517,363.33 to Williams Brothers Construction. Trustee Struthers moved approval. Trustee Ray seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. Absent: None. President Collins declared the motion passed.

b) 2025 - Basin 16 I/I Removal Program

Onassis Rivera reported National Power Rodding Corp. (NPR) continues to work on the manhole grouting portion of the rehabilitation project. 26 structures of a total of 61 have been grouted. Manhole grouting work will be ongoing and is expected to wrap up in October.
Onassis recommended the board approval of $63,907.92 to NPR for completed work. President Collins moved approval. Trustee Struthers seconded. The motion carried by a 3-0 roll call vote.

Aye: Collins, Struthers, Ray. Nay: None. Absent: None. President Collins declared the motion passed.

Basin 10 I/I Removal Program – Engineering Design

Staff continues with B&W towards the next design milestone. Staff is working on the exhibits for the contract documents.

17. New Business

None.

18. Executive Session

At 2:05 p.m. President Collins moved to go into Executive Session to discuss considerations of an administrative request for a closed session under:

- 5 ILCS 120/2 (1) to discuss the appointment, employment, compensation, discipline, performance or dismissal of specific employees, and

Trustee Ray seconded. The motion was carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

At 2:23 p.m. President Collins moved to close the executive session and return to the public meeting. Trustee Struthers seconded. The motion was carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed.

19. No action was taken after Executive Session.

20. Adjournment

President Struthers moved to adjourn the meeting at 2:25 p.m. Trustee Collins seconded. The motion carried by a 3-0 roll call vote. Aye: Collins, Struthers, Ray. Nay: None. President Collins declared the motion passed. The meeting was adjourned at 2:26 p.m.

A E Ray

Ms. Ann E. Ray, PG, Clerk

Dr. Dennis J. Collins, President

CERTIFICATION

I, Ann E. Ray, the Clerk of the Kishwaukee Water Reclamation District of the County of DeKalb, State of Illinois, do hereby certify that I am keeper of its books and records, and that the foregoing is a true and correct copy of the minutes duly adopted by its Board of Trustees, Kishwaukee Water Reclamation District, at a meeting duly convened this 21st day of October 2026.

SEAL

A E Ray

Ms. Ann E. Ray, PG, Clerk
Kishwaukee Water Reclamation District